

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
PALMDALE WATER DISTRICT, NOVEMBER 24, 2025:**

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, November 24, 2025, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District Office. President, Kathy Mac Laren-Gomez, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Mac Laren-Gomez, Director Dino led the Pledge of Allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Kathy Mac Laren-Gomez, President
Scott Kellerman, Vice President
Don Wilson, Treasurer
Cynthia Sanchez, Assistant Secretary
Debbie Dino, Director

Others Present:

Dennis LaMoreaux, General Manager
Scott Rogers, Assistant General Manager
Lisa Torossian, General Counsel
Viri Iguaran, Finance Manager
Wendell Wall, Facilities Manager
Judy Shay, Public Affairs Director
Danielle Henry, Executive Assistant
4 members of the public

3) Adoption of Agenda.

It was moved by Director Kellerman, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

5) Presentations:

5.1) None at This Time.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Special Board Meeting held November 10, 2025.

6.2) Payment of Bills for November 24, 2025.

6.3) Approval of Job Description Update for Management Analyst-Finance Position. (No Budget Impact – Human Resources Director Garcia)

President Mac Laren-Gomez announced the items included in the Consent Calendar after which it was moved by Director Sanchez, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar.

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Approval of Request for Proposals for 2026 Strategic Plan Update. (No Budget Impact – General Manager LaMoreaux)

General Manager LaMoreaux provided an overview of the proposed Request for Proposals for the 2026 Strategic Plan Update, reflecting input from the September 29 Strategic Plan Workshop with Jennifer Liebermann Consulting, after which it was moved by Director Sanchez, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve the Request for Proposals for the 2026 Strategic Plan Update.

7.2) Consideration and Possible Action on Approval of Contract with Five Star Bank and Resolution No. 25-10 Assigning Authorized Signers for Bank Transactions with Five Star Bank. (No Budget Impact – Finance Manager Iguaran)

Finance Manager Viri provided an overview of the recommended contract and resolution with Five State Bank to establish a letter of credit to for permit compliance with the California Department of Fish and Wildlife related to the Palmdale Ditch Conversion Project, and after a brief discussion of earned interest and the line of credit term, it was moved by Director Kellerman, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting to

approve the Contract with Five Star Bank and Resolution No. 25-10 Assigning Authorized Signers for Bank Transactions with Five Star Bank.

Resolution No. 25-10 is hereby made a portion of the minutes of this meeting.

7.3) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance within Amounts Approved in the Budget:

a) **ACWA Legislative Symposium '26 to be held February 11, 2026 in Sacramento.**

b) **AWWA Water Conference of the West to be held April 6-9, 2026 in San Diego.**

General Manager LaMoreaux provided a brief overview of the recommended conferences for early registration after which it was moved by Director Kellerman, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve the following conferences, seminars, and training sessions for Board and staff attendance within amounts approved in the Budget: ACWA Legislative Symposium '26 to be held February 11, 2026 in Sacramento and AWWA Water Conference of the West to be held April 6-9, 2026 in San Diego.

8) Information Items:

8.1) Reports of Directors:

a) Standing Committees; Organization Appointments; Agency Liaisons:

1) Antelope Valley East Kern Water Agency (AVEK) Meeting – November 11. (Director Dino, Board Liaison/President Mac Laren-Gomez, Alt.)

Director Dino reported that on November 11, she attended the AVEK Board Meeting and shared a summary of a presentation that was provided by Jonathan Young on the Department of Water Resources Variable Charges for Transportation of the State Water Project.

2) Palmdale Fin & Feather Club Meeting – November 15. (Director Wilson/Director Kellerman, Alt.)

Director Kellerman reported that the Palmdale Fin & Feather Club Meeting scheduled for November 15 was not held.

**3) Palmdale Recycled Water Authority (PRWA) – November 17.
(Director Kellerman/Director Wilson/President Mac Laren-Gomez, Alt.)**

Directors Kellerman and Wilson reported that on November 17, they attended the PRWA Meeting where they discussed the budget and allocation of assets should PRWA be dissolved.

b) General Meetings Reports of Directors.

Director Kellerman reported that on November 17, he attended the PRWA Meeting; that on November 20, he attended a Board Briefing; and that on November 24, he is attending the Palmdale Water District (PWD) Regular Board Meeting.

Director Wilson reported that on November 17, he attended the PRWA Meeting and that on November 20, he attended a Board Briefing.

Director Sanchez reported that on November 20, she attended a Board Briefing.

Director Mac Laren-Gomez reported that on November 13, she attended an Agenda Review Briefing; that on November 17, she attended the PRWA Meeting; and that on November 20, she attended a Board Briefing.

Director Dino reported that on November 11, she attended an AVEK Board Meeting; that on November 14, she completed a CSDA Webinar regarding Who Does What? Best Practices for Board and Staff; that on November 15, she completed a CSDA Webinar regarding Mastering Good Governance for a Better District ; that on November 16-19, she attended the CSDA Special District Leadership Conference and completed her Governance training; that on November 20, she attended a Board Briefing; that on November 24, she is attending the PWD Regular Board Meeting; and that on November 25, she will be attending the AVEK Board Meeting,

8.2) Report of General Manager.

a) Department Activity Updates:

1) Facilities Department. (Facilities Manager Wall)

Facilities Manager Wall provided a detailed update of the Facilities Department's current and projected activities including infrastructure maintenance, installations, repairs, replacements, flushing, meter and vault replacements, well rehabilitations and engine replacements, fleet updates, staff accomplishments, new staff members, and highlighted the revenue received from the new Electric Vehicle Charging Stations (EVCS) followed by a brief discussed of well engine types and the District's valve turning equipment.

b) November 2025 Written Report of Activities through October 2025.

General Manager LaMoreaux stated that a written report was provided with the agenda packet and highlighted the precipitation contributions in the Oroville and San Luis Reservoirs, the water increase in Littlerock Reservoir, and the minimal number of leaks for the year followed by a brief discussion on the status of the Upper Amargosa Creek Recharge Project and the Delta Conveyance Project.

8.3) Report of General Counsel.

General Counsel Torossian reported that she had no updates and extended Thanksgiving greetings from Aleshire & Wynder.

9) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

10) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 6:33 p.m.


Secretary