

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
PALMDALE WATER DISTRICT, OCTOBER 27, 2025:**

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, October 27, 2025, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District Office. President, Kathy Mac Laren-Gomez, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of Vice President Kellerman, Director Wilson led the Pledge of Allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Scott Kellerman, Vice President
Don Wilson, Treasurer
Cynthia Sanchez, Secretary
Debbie Dino, Assistant Secretary

Kathy Mac Laren-Gomez, President
--Absent

Others Present:

Dennis LaMoreaux, General Manager
Scott Rogers, Assistant General Manager
Paul Early, General Counsel
Viri Iguaran, Finance Manager
Wendell Wall, Facilities Manager
Shadi Bader, Engineering Manager
Judy Shay, Public Affairs Director
Trisha Guerrero, Management Analyst
1 member of the public

3) Adoption of Agenda.

It was moved by Director Wilson, seconded by Director Sanchez, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

5) Presentations:

5.1) None at This Time.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Special Board Meeting held October 13, 2025.

6.2) Payment of Bills for October 27, 2025.

6.3) Approval to Ratify Compensation Scale Structure Update. (\$30,000.00 – Not-to-Exceed – Non-Budgeted for 2025 – Human Resources Director Garcia/Personnel Committee)

6.4) Approval of Resolution No. 25-8 being a Resolution of the Board of Directors of the Palmdale Water District Establishing Its Annual Investment Policy. (No Budget Impact – Finance Manager Iguaran)

6.5) Approval of Quitclaim Deed to Terminate Easement for A.P.N. 3053-023-005, Radnia Revocable Trust. (No Budget Impact – Engineering Manager Bader)

Vice President Kellerman announced the items included in the Consent Calendar after which it was moved by Director Wilson, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar.

Resolution No. 25-8 is hereby made a portion of the minutes of this meeting.

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Ratification of Amendment No. 1 to Contract with Energy Management Corporation to Repair Hydroelectric Turbine Generator. (\$44,000.00 – Non-Budgeted – Facilities Manager Wall)

Facilities Manager Wall provided an overview of the approved contract with Energy Management Corporation and the discovery of the bearings and housing needed to complete the repair of the hydroelectric turbine generator after which it was moved by Director Wilson, seconded by Director Sanchez, and unanimously carried by all members of the Board of Directors present at the meeting to approve ratification of Amendment No. 1 to the Contract with Energy Management Corporation to Repair the Hydroelectric Turbine Generator in the amount of \$44,000.00.

7.2) Consideration and Possible Action to Authorize the General Manager to Approve the Cost Estimate with Geocon West, Inc. to Provide Geotechnical Services for the Palmdale Ditch Conversion Project. (\$149,000.00 – Budgeted – Project No. 21-613 – Engineering Manager Bader)

Engineering Manager Bader provided a brief overview of the proposed services by Geocon West Inc. including geotechnical investigation and testing in preparation for the next phase of construction of the Palmdale Ditch Conversion Project after which it was moved by Director Dino, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to authorize the General Manager to approve the Cost Estimate with Geocon West, Inc. to provide Geotechnical Services for the Palmdale Ditch Conversion Project in the amount of \$149,000.00.

7.3) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance within Budget Amounts Previously Approved in the 2025 Budget:

a) California Society of Municipal Finance Officers (CSMFO) Annual Conference to be held February 24-27, 2026 in Palm Springs.

General Manager LaMoreaux provided a brief overview of the benefits of this conference including the understanding of financial practices at the state level, and after clarification of Finance staff attendance, it was moved by Director Sanchez, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2025 Budget: California Society of Municipal Finance Officers (CSMFO) Annual Conference to be held February 24-27, 2026 in Palm Springs.

8) Information Items:

8.1) Finance Reports:

a) Status Report on Cash Flow Statement and Current Cash Balances as of September 2025. (Financial Advisor Egan/Finance Committee)

Finance Manager Iguaran provided an overview of the monthly Major Account Activity Report, the Quarterly Major Account Activity Report, and the Investment Funds Report through September 2025, including account transfers, capital

improvement funds, scheduled water revenue bond payments, interest received, and cash balances.

b) Status Report on Financial Statements, Revenue, and Expense and Departmental Budget Reports for September 2025. (Finance Manager Iguaran/Finance Committee)

She then reviewed in detail the Balance Sheet, the Balance Sheet Variance, the Income Statement, the Income Statement Variance, and the Departmental Reports for the period ending September 2025, including assets and liabilities, retained earnings, scheduled payments, capital improvement fees received, investments and interest earnings, and state and federal grant reimbursements, and stated that operating revenues are above the historical trend average at 88%; that expenses are below the historical trend average at 70.10%; and that two departments are above the traditional budgetary percentage of 75.33% due to electricity costs, waste disposal and chemical expenses, and annual contracted services followed by a brief discussion of lease receivables, of the District's solar projects, and of the increase in capital improvement revenue.

c) Status Report on Committed Contracts Issued. (Finance Manager Iguaran/Finance Committee)

She then provided a brief overview of the committed and uncommitted 2023A and 2024A Water Revenue Bond funds followed by a brief discussion of potential future projects.

d) Other Financial Reports. (Finance Manager Iguaran/Finance Committee)

1) Accounts Receivable Overview.

She then reported that as of September 30, the total outstanding balance for accounts 60 days delinquent was \$174,687.00.

2) Revenue Projections.

She then stated that based on selling 15,000 AF of water, 2025 revenue is ahead of projections by approximately \$3.4 million as of September 30.

8.2) Reports of Directors:

a) Standing Committees; Organization Appointments; Agency Liaisons:

1) Antelope Valley East Kern Water Agency (AVEK) Meeting – October 14. (Director Dino, Board Liaison/President Mac Laren-Gomez, Alt.)

Director Dino reported that on October 14, she attended the AVEK Board Meeting where they discussed submitting a letter to Supervisor Kathryn Barger regarding the formation of a publicly elected oversight board to represent Los Angeles County Water Works Districts 37 and 40.

2) Palmdale Fin & Feather Club Meeting – October 18. (Director Wilson/Director Kellerman, Alt.)

Directors Kellerman and Wilson reported that the October 18 Palmdale Fin & Feather Club Meeting was cancelled.

3) Finance Committee Meeting – October 21. (Director Wilson, Chair/Director Kellerman/Director Sanchez, Alt.)

Director Wilson reported that on October 21, he attended the Finance Committee Meeting and that a written report has been distributed.

b) General Meetings Reports of Directors.

Director Kellerman reported that on October 16, he attended the United Water Conservation District (UWCD) 2025 Water Sustainability Summit in Oxnard where he enjoyed a presentation on the upcoming Santa Felicia Dam Safety Improvement Project; that on October 21, he attended the Finance Committee Meeting; and that on October 23, he attended a Board Briefing.

Director Wilson reported that on October 16, he attended the UWCD 2025 Water Sustainability Summit and that he enjoyed the presentation by the keynote speaker Samantha Barncastle; that on October 21, he attended the Finance Committee Meeting; and that on October 23, he attended a Board Briefing.

Director Sanchez reported that on October 22, she attended a CSDA Webinar regarding Special Districts Resilience Summit; that on October 23, she attended a Board

Briefing; and that on October 26, she attended a CSDA Webinar regarding Best Practices for Board and Staff Roles.

Director Dino reported that on October 14, she attended the AVEK Board Meeting; that on October 16, she attended the UWCD 2025 Water Sustainability Summit and was very impressed with the keynote speaker's advocacy for agriculture which shares a similar focus as her Kids Feeding Kids non-profit with educating inner-city children on the importance of water, farming and raising livestock; that on October 23, she attended a Board Briefing; that on October 24, she attended a CSDA Webinar regarding Board Director and District Liability Issues; that on October 27, she is attending the PWD Regular Board Meeting; and that on October 28, she will be attending the AVEK Board Meeting.

8.3) Report of General Manager.

a) Department Activity Updates:

1) Finance Department. (Finance Manager Iguaran)

Finance Manager Iguaran provided an overview of the current and projected Finance Department activities including automation of monthly reporting and Finance calendar events, streamlining of the meter exchange program with Customer Care staff, and the progress on the Paylocity implementation and stated that 262,099 bills were processed, 236 delinquent accounts were sent to collections, and 3,014 shut-offs for non-payment were completed this year and that 283 liens have been released since the Covid-19 pandemic.

b) October 2025 Written Report of Activities through September 2025.

General Manager LaMoreaux stated that a written report was provided with the agenda packet and highlighted the District's groundwater production rights and carry over water, the precipitation contributions in the Oroville and San Luis Reservoirs, and the District's overall reduced number of mainline leaks in 2025, and stated that the District's Response to Request for Expressed Interest (RFEI) in the Operation and Maintenance of Littlerock Reservoir Recreation Area has been submitted.

8.4) Report of General Counsel.

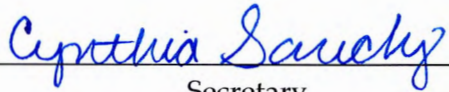
General Counsel Early stated that there are no legislative updates at this time.

9) **Board Members' Requests for Future Agenda Items.**

There were no requests for future agenda items.

10) **Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 6:57 p.m.

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Secretary