

**PALMDALE RECYCLED WATER AUTHORITY (PRWA)  
HELD AT CITY OF PALMDALE  
CITY HALL COUNCIL CHAMBER  
38300 SIERRA HIGHWAY, SUITE B  
PALMDALE, CALIFORNIA  
REGULAR MEETING  
NOVEMBER 17, 2025  
6:00 P.M.**

**www.palmdalerwa.org**

**WELCOME**

**PLEASE NOTE:** You can view this agenda and related items on our website at <https://palmdalerwa.org/>. You can request a copy of this agenda or attachments, if any, by contacting the City Clerk's Office at 661-267-5151.

In general, a **three-minute time limit** will be imposed on all speakers other than staff members, although the chair has the authority to change the amount of time allotted.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (661) 267-5151 at least 72 hours prior to the meeting.

If you require oral translation, please contact the City Clerk's Office at (661) 267-5151 at least 72 hours prior to the meeting.

**Your courtesy is requested to help our meeting run smoothly. If you will be kind enough to follow these simple rules, we can make the best possible use of your time and ours:**

- Please refrain from public displays or outbursts such as unsolicited applause, comments, cheering, foul language, or obscenities.
- Any disruptive activities that substantially interfere with the ability of the Board of Directors to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting.
- Please turn off or mute your cell phones and mobile devices.

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**      **CHAIR AUSTIN BISHOP, DIRECTORS DON WILSON, SCOTT KELLERMAN, LAURA BETTENCOURT, AND JOE PALLON**

4. **PUBLIC COMMENTS** - If you wish to comment on any item(s) listed on this agenda, please come forward to the podium and state the item number(s) and your comments. **PLEASE NOTE:** A three-minute time limit will be imposed on each speaker other than staff members.

**NON-AGENDA PUBLIC COMMENTS** - Individuals may also address the Board of Directors on any subject regarding Palmdale Recycled Water Authority business. Under state legislation, no action can be taken on items not specifically referenced on the Agenda. **PLEASE NOTE:** A three-minute time limit will be imposed on each speaker other than staff members.

5. **CONSENT CALENDAR: NOTICE** - All matters listed under the Consent Calendar will be enacted by one motion unless an item(s) is pulled by the Board, in which case the item(s) will be removed from the Consent Calendar and will be considered separately following this portion of the agenda.

- 5.1 Approve the Minutes from the previous meeting held on August 18, 2025.  
(Staff Reference: Authority Secretary Faber)
- 5.2 Approve receipt and filing of the Treasurer's Report for the ten months ending October 31, 2025. (Staff Reference: Treasurer-Auditor Iguaran)
- 5.3 Approve receipt and filing of the Investment Report for the month ending October 31, 2025. (Staff Reference: Treasurer-Auditor Iguaran)

**Staff Recommendation:** Move to approve the recommendations and findings on all items listed under this Consent Calendar. (Roll Call Vote - Requires a majority to approve.)

6. **ACTION ITEM (S)**

- 6.1 Consideration and Possible Action on Resolution No. PRWA 2025-001 Authorizing the Adoption of the Palmdale Recycled Water Authority 2026 Annual Budget.

***Call for Public Comments***

**Staff Recommendation:** Move to Adopt Resolution No. PRWA 2025-001 the Palmdale Recycled Water Authority 2025 Annual Budget. (Vote by Roll Call – requires a majority to adopt and/or approve and per Section 4.9(e) of the Authority’s Joint Exercise of Powers Agreement, the affirmative vote of at least one director from each member agency.)

- 6.2 Discussion and possible action regarding contracting with a consultant to determine the value and division of Palmdale Recycled Water Authority assets in the event the JPA is terminated.

***Call for Public Comments***

**Staff Recommendation:** This item is at the discretion of the Board, staff makes no recommendation

7. **DIRECTOR REQUESTS FOR NEW AGENDA ITEMS**
8. **INFORMATIONAL REPORT OF THE BOARD OF DIRECTORS, EXECUTIVE DIRECTOR, AND ASSISTANT EXECUTIVE DIRECTOR**
9. **ADJOURNMENT**

# **PALMDALE RECYCLED WATER AUTHORITY (PRWA)**

## **MINUTES AUGUST 18, 2025 PALMDALE RECYCLED WATER AUTHORITY (PRWA) HELD AT CITY OF PALMDALE CITY HALL COUNCIL CHAMBER 38300 SIERRA HIGHWAY, SUITE B 6:00 P.M.**

### **1. CALL TO ORDER**

Chair Bishop called the meeting to order at 6:01 p.m.

### **2. PLEDGE OF ALLEGIANCE**

### **3. ROLL CALL      CHAIR AUSTIN BISHOP, DIRECTORS DON WILSON, SCOTT KELLERMAN, LAURA BETTENCOURT, AND JOE PALLON**

Present: Directors Bishop, Wilson, Kellerman, Bettencourt, Pallon

### **4. PUBLIC COMMENTS**

None.

### **NON-AGENDA PUBLIC COMMENTS**

None.

### **5. CONSENT CALENDAR:**

- 5.1 Approve the Minutes from the previous meeting held on April 21, 2025. (Staff Reference: Authority Secretary Faber)
- 5.2 Approve receipt and filing of the Treasurer's Report for the seven months ending July 31, 2025. (Staff Reference: Treasurer-Auditor Hoffmeyer)
- 5.3 Approve receipt and filing of the Investment Report for the quarter ending June 30, 2025. (Staff Reference: Treasurer-Auditor Hoffmeyer)
- 5.4 Approve receipt and filing of the annual basic financial statements with independent auditors' report for year ended December 31, 2024. (Staff Reference: Treasurer-Auditor Hoffmeyer)

- 5.5 Adopt Resolution No. PRWA 2025-001, a Resolution of the Board of Directors of the Palmdale Recycled Water Authority designating by title and name those officials who are authorized to sign checks and warrants. (Staff Reference: Treasurer-Auditor Hoffmeyer)

Move to approve the recommendations and findings on all items listed under this Consent Calendar

Moved by Director Bettencourt, seconded by Director Kellerman

Vote: (5-0)

Yes: Directors Bishop, Wilson, Kellerman, Bettencourt, and Pallon

## **6. DISCUSSION ITEM**

- 6.1 Discussion regarding JPA Dissolution. (Staff Reference: Authority Attorney Early)

Authority Attorney Early spoke regarding the item.

Director Pallon asked if there are any options to see what the Board can transform into beyond its current scope. Chair Bishop stated that we are moving forward business as usual and possibly working on the Littlerock Dam together. Chair Bishop spoke regarding establishing an MOU for the Littlerock Dam project.

Director Bettencourt stated that she wants to work with Palmdale Water District to re-open Littlerock Dam. She doesn't want to dissolve the PRWA without having something else in place to address the dam.

Chair Bishop asked if Executive Director LaMoreaux knew what the cost would be. Executive Director LaMoreaux stated that he didn't have solid numbers but estimates it would be \$.5M - \$1M for the bare necessities and another \$1M - \$2M for health and safety. More would be needed to make it nice. Chair Bishop spoke about liability issues.

There was additional discussion regarding forming a committee to find out actual Costs. Executive Director LaMoreaux stated that the PWD already had established an Ad Hoc Committee for Littlerock Dam. Chair Bishop asked if this would have to be a separate action taken by the City, and Attorney Curley responded.

Director Kellerman asked if there was some goal or objective that had not yet been met by the PRWA and asked if there were any projects that would roll into the existing JPA.

Authority Attorney Early stated that he had little detail about the Authority's assets and debts. Chair Bishop discussed the process for handling the \$4.2M of assets for the Authority.

Executive Director LaMoreaux spoke regarding McAdam Park, construction meters, running recycled water to SOAR High School, and apartment complex on 30th Street East and Avenue R.

Director Wilson spoke regarding setting up separate JPA's to take on both ventures head-on. There was continued discussion regarding the future of the PRWA.

Public Comments: None.

**7. DIRECTOR REQUESTS FOR NEW AGENDA ITEMS**

Director Bettencourt would like names for the Ad Hoc Committee.

**8. INFORMATIONAL REPORT OF THE BOARD OF DIRECTORS, EXECUTIVE DIRECTOR, AND ASSISTANT EXECUTIVE DIRECTOR**

Palmdale Water District Assistant General Manager Rogers stated that the ditch conversion project would begin mid-September.

**10. ADJOURNMENT**

Chair Bishop adjourned the meeting at 6:38 p.m. in memory of Vincent Dino, former PRWA member, Planning Commissioner, and PWD Director.

Director Bettencourt spoke regarding Vincent Dino and his impact on the Community.

**PASSED, APPROVED, and ADOPTED this 17th day of November, 2025.**

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Austin Bishop  
Chair

ATTEST:

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Roxanne Faber  
Authority Secretary

# PALMDALE RECYCLED WATER AUTHORITY BOARD MEMORANDUM

**DATE:** November 13, 2025  
**TO:** BOARD OF DIRECTORS  
**FROM:** Viridiana Iguaran, Treasurer-Auditor, PRWA  
**VIA:** Mr. Dennis LaMoreaux, Executive Director, PRWA

**November 17, 2025**  
**Board Meeting**

**RE: AGENDA ITEM NO 5.2 – TREASURER’S REPORT FOR MONTH ENDING  
OCTOBER 31, 2025**

## **Recommendation:**

Palmdale Recycled Water Authority (PRWA) staff recommends the Board of Directors to receive and file the Treasurer’s Report for the ten months ending October 31, 2025.

## **Background:**

To comply with provisions required by Section 4.13 of the Joint Powers of Authority Agreement and the responsibilities of the Treasurer, a Financial Report is prepared and submitted to the Board of Directors who certifies the availability of funds for the reports presented. These reports are hereby submitted to the Board of Directors for ratification.

## **Financial Impact:**

As of October 31, 2025, the PRWA has \$ 3,169,157 in cash and investments. PRWA had interest and market adjustment of \$8,663 received \$1,255 in receivables and had \$5,841 in expenses. PRWA had an ending positive net income of \$8,050 for October 31, 2025.

## **Supporting Documents:**

Treasurer’s Report for the month ending October 31, 2025.  
Balance Sheet for the period ending October 31, 2025.  
Income Statement for the period ending October 31, 2025.

**Palmdale Recycled Water Authority**  
**Treasurer's Report**  
**Month Ended**  
**October 31, 2025**

Cash/Funds Available and held at Bank of America, Citizens Business Bank, & UBS Financial Svcs:

Bank Balance, beginning October 1, 2025	3,149,203.61
Less: Expenses Paid	-
Less: Bank Fees Paid (Analysis Fees & Credit Card Processing)	-
Add: Deposits Made	1,255.09
Add: Interest Earned & Market Adjustment on Investments	8,663.30
Add: Deposit in Transit	962.64
Less: Outstanding Check (Ledger Tie-Out)	489.35
Bank Balance, ending October 31, 2025	3,160,573.99
Less: Accounts Payable	(5,841.00)
Less: Accrued Purchases	-
Less: Accrued Payroll Taxes	-
Less: Deposits - Customer	-
Add: Accounts Receivable	6,437.49
Add: Interest Receivable	-
Adjusted Bank Balance, ending October 31, 2025	3,161,170.48

**Outstanding Checks (Prior Month(s)):**

**Checks Issued Sept - October**

Sanitation District of LA County	2,428.03
Water Reuse Association	5,841.13
Deposit Refund - Manhole Adjusting	489.35

Total Checks Issued	8,758.51
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# Palmdale Recycled Water Authority

## Balance Sheet

as of 10/31/2025 Period: 10			Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25
			Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
CURRENT ASSETS												
Cash & Equivalents	Bank of America - Checking	1-00-1000-000	41,629	41,642	41,657	41,672	41,687	41,702	41,717	41,733	41,747	41,747
Cash & Equivalents	Citizens Business Bank - Checking	1-00-1100-000	542,118	532,309	520,348	502,651	593,601	603,492	554,940	556,568	566,840	568,145
Cash & Equivalents	UBS - Investment Account	1-00-1200-000	2,480,882	2,489,714	2,498,436	2,507,126	2,514,250	2,522,931	2,531,836	2,541,635	2,550,616	2,559,264
Receivables	Account Receivable - Water	1-00-1750-100	1,969	2,388	2,658	3,555	(81,953)	(55,806)	4,244	6,802	2,009	4,947
Receivables	Account Receivable - Government Agency	1-00-1750-200	-	-	-	-	-	-	-	-	-	-
Receivables	Account Receivable - Other	1-00-1750-300	1,490	1,490	1,490	1,490	1,490	1,490	1,490	1,490	1,490	1,490
Receivables	Interest Receivable	1-00-1800-000	-	-	-	-	-	-	-	-	-	-
Prepaid Expenses	Prepaid - Memberships	1-00-1500-000	-	-	-	-	-	-	-	-	-	-
Prepaid Expenses	Prepaid - Insurance	1-00-1550-000	1,653	826	11,093	10,169	9,244	8,320	7,395	6,471	5,546	5,546
Total Current Assets			3,069,741	3,068,370	3,075,683	3,066,664	3,078,319	3,122,129	3,141,623	3,154,699	3,168,250	3,181,141
NON CURRENT ASSETS												
Capital Assets	General Plant	1-00-1300-100	2,136,283	2,136,283	2,136,283	2,136,283	2,136,283	2,136,283	2,136,283	2,136,283	2,136,283	2,136,283
Capital Assets	Accumulated Depreciation - Plant	1-00-1350-100	(658,687)	(663,138)	(667,588)	(672,039)	(676,490)	(680,940)	(685,391)	(685,391)	(685,391)	(685,391)
Total Non Current Assets			1,477,596	1,473,145	1,468,695	1,464,244	1,459,793	1,455,343	1,450,892	1,450,892	1,450,892	1,450,892
Total Assets			4,547,337	4,541,515	4,544,377	4,530,907	4,538,113	4,577,472	4,592,515	4,605,592	4,619,142	4,632,033
Current Liabilities												
Accounts Payable & Accrued Expenses	Accounts Payable	1-00-2000-000	25,028	14,003	11,093	(0)	(0)	3,057	(0)	(0)	(0)	5,841
Accounts Payable & Accrued Expenses	Accrued Purchases	1-00-2050-000	1,776	1,776	1,776	1,776	1,776	1,776	1,776	-	-	-
Accounts Payable & Accrued Expenses	Accrued Payroll Tax - Federal Taxes	1-00-2100-000	-	-	-	-	-	-	-	-	-	-
Accounts Payable & Accrued Expenses	Accrued Payroll Tax - State W/H Taxes	1-00-2120-000	-	-	-	-	-	-	-	-	-	-
Customer Deposits	Deposits - Customer	1-00-2250-100	-	-	-	-	-	-	-	-	-	-
Customer Deposits	Deposits - Construction	1-00-2250-200	4,000	3,000	3,000	3,000	5,000	6,000	5,000	5,000	5,000	4,000
Total Current Liabilities			30,804	18,780	15,869	4,776	6,776	10,833	6,776	5,000	5,000	9,841
Total Liabilities			30,804	18,780	15,869	4,776	6,776	10,833	6,776	5,000	5,000	9,841
Equity												
Retained Earnings	Retained Earnings	1-00-2500-000	4,511,694	4,511,694	4,511,694	4,511,694	4,511,694	4,511,694	4,511,694	4,511,694	4,511,694	4,511,694
Retained Earnings	Retained Earnings - Current		4,838	11,041	16,813	14,437	19,642	54,944	74,044	88,897	102,447	110,497
Total Equity			4,516,533	4,522,736	4,528,508	4,526,131	4,531,336	4,566,639	4,585,738	4,600,592	4,614,142	4,622,192

# Palmdale Recycled Water Authority

## Income Statement

as of 10/31/2025 Period: 10		Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov '25	Dec '25	2025
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
OPERATING REVENUE														
Water Sales	1-00-3000-000	621	390	233	714	1,362	28,856	12,421	3,703	2,568	2,237	-	-	53,105
Water Sales	1-00-3050-000	2,495	2,321	2,079	2,079	2,079	3,093	3,077	2,911	2,911	2,978	-	-	26,025
Water Sales	1-00-3075-000	55	-	-	-	-	139	55	-	-	28	-	-	277
Member Contributions	1-00-3100-100	-	-	-	-	-	-	-	-	-	-	-	-	-
Member Contributions	1-00-3100-200	-	-	-	-	-	-	-	-	-	-	-	-	-
Member Contributions	1-00-3100-300	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Operating Revenue		3,171	2,711	2,312	2,794	3,441	32,087	15,554	6,614	5,479	5,243	-	-	79,407
OTHER REVENUE														
Interest Earnings	1-00-3500-000	5,530	4,218	4,751	5,023	5,053	5,160	5,219	4,943	5,912	5,795	-	-	51,603
Market Adjustment on Investments	1-00-3600-000	1,665	4,628	3,987	3,682	2,085	3,536	3,702	4,872	3,083	2,853	-	-	34,093
Grants	1-00-3150-000	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Contribution	1-00-3200-000	-	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous Revenue	1-00-3400-000	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Revenue		7,195	8,846	8,737	8,705	7,139	8,695	8,920	9,815	8,996	8,648	-	-	85,696
Grand Total Revenue		10,366	11,557	11,049	11,498	10,580	40,783	24,475	16,429	14,475	13,891	-	-	165,103
OPERATING EXPENSES														
Public Representative	1-00-4000-000	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Representative	1-00-4010-000	-	-	-	-	-	-	-	-	-	-	-	-	-
Bank fees	1-00-5000-000	-	-	-	-	-	105	-	-	-	-	-	-	105
Insurance Expense	1-00-5100-000	827	827	826	924	924	924	924	924	924	-	-	-	8,027
Travel & Meetings	1-00-5500-000	-	-	-	-	-	-	-	-	-	-	-	-	-
Memberships	1-00-5200-000	250	-	-	-	-	-	-	-	-	5,841	-	-	6,091
Outreach	1-00-5300-000	-	77	-	-	-	-	-	-	-	-	-	-	77
Provision for Bad Debt	1-00-5025-000	-	-	-	-	-	-	-	-	-	-	-	-	-
Purchased Water	1-00-6000-000	-	-	-	-	-	-	-	652	-	-	-	-	652
Utilities	1-00-6100-000	-	-	-	-	-	-	-	-	-	-	-	-	-
Service Costs - Construction	1-00-5010-000	-	-	-	-	-	-	-	-	-	-	513,147	-	513,147
Materials, Supplies, & Repairs	1-00-6500-000	-	-	-	-	-	-	-	-	-	-	-	-	-
Materials, Supplies, & Repairs	1-00-6600-000	-	-	-	-	-	-	-	-	-	-	-	-	-
Materials, Supplies, & Repairs	1-00-5400-000	-	-	-	-	-	-	-	-	-	-	-	-	-
Permits & Fees	1-00-5600-000	-	-	-	-	-	-	-	-	-	-	-	-	-
Contract Services	1-00-8000-100	-	-	-	-	-	-	-	-	-	-	-	-	-
Contract Services	1-00-8000-150	-	-	-	-	-	-	-	-	-	-	-	-	-
Contract Services	1-00-8000-200	-	-	-	8,500	-	-	-	-	-	-	-	-	8,500
Depreciation	1-00-4500-100	4,451	4,451	4,451	4,451	4,451	4,451	4,451	-	-	-	-	-	31,154
Provision for Bad Debt	1-00-5025-000	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Operating Expense:		5,527	5,354	5,277	13,875	5,375	5,480	5,375	1,576	924	5,841	513,147	-	567,752
Grand Total Expenses		5,527	5,354	5,277	13,875	5,375	5,480	5,375	1,576	924	5,841	513,147	-	567,752
Net Operating Income		4,838	6,203	5,772	(2,377)	5,205	35,302	19,100	14,853	13,550	8,050	(513,147)	-	(402,650)

# PALMDALE RECYCLED WATER AUTHORITY

## BOARD MEMORANDUM

**DATE:** November 13, 2025 **November 17, 2025**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Viridiana Iguaran, Treasurer-Auditor, PRWA  
**VIA:** Mr. Dennis LaMoreaux, Executive Director, PRWA

**RE: AGENDA ITEM NO 5.3 – INVESTMENT REPORT FOR THE MONTH ENDING  
October 31, 2025**

### **Recommendation:**

Palmdale Recycled Water Authority (PRWA) staff recommends to the Board of Directors to receive and file the Investment Report for the month ending October 31, 2025.

### **Background:**

To comply with provisions of California Government Code 53646, the attached investment report includes a complete description of the portfolio, the type of investments, the issuers, maturity dates, par values, and the current market values of each component of the portfolio, including funds managed for the Authority by third party contracted managers. The report is hereby submitted to the Board of Directors for ratification.

### **Financial Impact:**

As of October 31, 2025, the PRWA has \$412,494 in Money Market, \$1,708,793 in U.S. Treasury Bill/Notes, and \$420,075 in Certificates of Deposits with UBS Investment Services with accrued interest in the amount of \$17,900.

### **Supporting Documents:**

Investment Report for the month ending October 31, 2025.

**PALMDALE RECYCLED WATER AUTHORITY**  
**INVESTMENT REPORT**  
**October 31, 2025**

**UBS Money Market Account (SS 30999)**

Cash	<b>\$0.00</b>
UBS Select Government Preferred Fund (Money Market)	<b>\$412,494.02</b>

**US Government Securities**

	<b>CUSIP #</b>	<b>Issuer</b>	<b>Maturity Date</b>	<b>Rate</b>	<b>Face Value</b>	<b>Market Value</b>
1	912797NU7	US Treasury Bill	12/26/2025		450,000	447,412.50
3	91282CBW0	US Treasury Note	04/30/2026	0.760	500,000	492,560.00
4	9128285N6	US Treasury Note	11/30/2025	2.875	506,000	505,539.54
5	91282CAZ4	US Treasury Note	11/30/2025	2.875	264,000	263,281.92
					<b>1,720,000</b>	<b>\$1,708,793.96</b>

**Certificates of Deposit**

	<b>CUSIP #</b>	<b>Issuer</b>	<b>Maturity Date</b>	<b>Rate</b>	<b>Face Value</b>	<b>Market Value</b>
1	52168UMH2	Leader Bank NA	12/08/2025	4.200	210,000	210,035.70
2	13933NBE3	Cape Cod Cooperative	12/11/2025	4.200	210,000	210,039.90
					<b>420,000</b>	<b>\$420,075.60</b>

**Acct. Total** **\$2,541,363.58**

Accrued interest **\$17,900.73**

**TOTAL CASH AND INVESTMENTS** **\$2,559,264.31**

# PALMDALE RECYCLED WATER AUTHORITY BOARD MEMORANDUM

**DATE:** November 17, 2025 **November 17, 2025**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Viridiana Iguaran, Treasurer-Auditor, PRWA  
**VIA:** Mr. Dennis LaMoreaux, Executive Director, PRWA

**RE: AGENDA ITEM NO 6.1 – CONSIDERATION AND POSSIBLE ACTION ON  
RESOLUTION NO. 2025-001 AUTHORIZING THE ADOPTION OF THE PALMDALE  
RECYCLED WATER AUTHORITY 2026 ANNUAL BUDGET**

## **Recommendation:**

Palmdale Recycled Water Authority (PRWA) staff recommends approving the 2026 annual budget as presented in the 2026 Budget Document and approve Resolution No. PRWA 2025-001 authorizing the adoption of the Palmdale Recycled Water Authority 2026 Annual Budget.

## **Background:**

A part of the Palmdale Recycled Water Authority's duties is to create an annual operating budget. The 2026 Budget continues with the removal of the contributions by both agencies as it has been determined that contributions this year are not needed.

## **Financial Impact:**

As set forth in the 2026 Budget Document, in FY 2026, revenues are expected to come in at \$151,000 from Recycled Water Sales, Meter Fees, and Investment Earnings. Expenses are projected to be \$157,907 for FY 26. Expenses include Materials and Supplies, Purchased Water, Repair and Maintenance and Contracted Services. Also included in the FY 26 Budget is \$25,000 for professional service to hire a consultant to provide services if needed for the dissolution of PRWA's assets between both entities. As a result, the fiscal year is projected to result in \$1,039,375 in unappropriated reserves.

## **Supporting Documents:**

Resolution No. PRWA 2025-001  
2026 Budget Document (Exhibit A to Resolution No. PRWA 2025-001)

**PALMDALE RECYCLED WATER AUTHORITY  
RESOLUTION NO. PRWA 2025-001**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE RECYCLED  
WATER AUTHORITY AUTHORIZING THE ADOPTION OF THE PALMDALE  
RECYCLED WATER AUTHORITY 2026 BUDGET**

WHEREAS, The Palmdale Recycled Water Authority has identified the need for a 2026 Budget, and

WHEREAS, The Palmdale Recycled Water Authority Board reviewed the Budget for calendar year 2026, and

WHEREAS, the Palmdale Recycled Water Authority considered the budget as submitted and made all changes and amendments thereto which said Authority, desired to make therein; and

WHEREAS, individual project costs have been proportionately budgeted to the respective project areas based upon the benefit attributable to the targeted project area including improving inadequate public improvements and public facilities, improving and correcting depreciated values; and,

WHEREAS, the Palmdale Recycled Water Authority has heretofore raised sufficient revenues to finance and balance said budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Palmdale Recycled Water Authority:

SECTION 1: The original of the Budget of the Palmdale Recycled Water Authority shall be placed on file in the office of the Authority Clerk and shall be open to public inspection.

SECTION 2: The Palmdale Recycled Water Authority hereby approves all of the adjustments to the calendar year 2026 revenues and expenditures as presented in the calendar year 2026 budget document.

SECTION 3: The Budget of the Palmdale Recycled Water Authority is hereby approved and adopted. In adopting said budget the Authority Board approved the specified amounts for each of the various programs and accounts set forth.

SECTION 4: The Authority Treasurer is hereby authorized and instructed to take all steps necessary to implement this resolution in accordance with the provisions of the budget document.

SECTION 5: Without prior approval of the Authority Board, the Executive Director shall have authority to transfer up to \$25,000 from program to program, except for shifts in appropriations relating to personnel. Any transfer of more than such amount shall be approved by the Authority Board.

SECTION 6: The Authority Treasurer, with the approval of the Executive Director shall approve the Encumbrances and Continuing Appropriations from the Authority's budget for calendar year 2026.

SECTION 7: The Budget for calendar year 2026, as submitted, amended, modified, revised, corrected, adopted, and filed by the Authority shall be the calendar year 2026 Budget for the Palmdale Recycled Water Authority. The Budget is subject to the requirements of Article XIII B of the California Constitution.

SECTION 8: The Clerk of the Authority shall certify to the adoption of this Resolution and enter it into the official records of the Authority.

PASSED, APPROVED, and ADOPTED this 17<sup>th</sup> day of November 2025 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_ ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Austin Bishop, Chair

ATTEST:

\_\_\_\_\_  
Roxanne Faber,  
Authority Secretary

Approved as to form:

\_\_\_\_\_  
Paul Early  
Authority Attorney

## PALMDALE RECYCLED WATER AUTHORITY

## Proposed Budget - CY 2026

		CY 2022	CY 2023	CY 2024	CY 2025	CY 2026
		ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED
<b>Acct. #</b>	<b>Revenues:</b>					
1-00-3100-100	Contribution - Palmdale Water District	\$ -	\$ -	-	\$ -	\$ -
1-00-3100-200	Contribution - City of Palmdale	-	-	-	-	-
1-00-3000-000	Revenue - Water Sales	59,894	19,139	20,560	20,000	60,000
1-00-3050-000	Revenue - Meter Fees	44,983	41,454	24,323	26,000	40,000
1-00-3075-000	Revenue - Miscellaneous Fees	709	1,750	355	500	1,000
1-00-3150-000	Grants	-	-	-	-	-
1-00-3500-000	Interest Earnings (excludes Market Adj. on Investments)	20,633	47,736	74,656	50,000	50,000
	<b>Total Revenue</b>	<u>\$ 126,220</u>	<u>\$ 110,079</u>	<u>\$ 119,894</u>	<u>\$ 96,500</u>	<u>\$ 151,000</u>
	<b>Expenses:</b>					
1-00-4000-000	Public Representative - Meetings & Travel	\$ 600	\$ 600	323	\$ 2,500	\$ 2,500
1-00-4010-000	Payroll Tax Expense (Employer)	46	46	-	200	200
1-00-4500-100	Depreciation-General	53,407	53,407	53,407	53,407	53,407
1-00-5000-000	Banking Fees	710	158	44	350	300
1-00-5025-000	Provision for Bad Debt	-	1,841	-	500	500
1-00-5100-000	Insurance	7,773	8,402	9,588	10,000	12,000
1-00-5200-000	Memberships	4,293	5,658	6,091	6,250	7,000
1-00-5300-000	Marketing & Outreach	162	-	-	500	500
1-00-5500-000	Travel & Meetings	-	-	-	-	-
1-00-5600-000	Permits & Fees	-	2,922	-	-	-
1-00-6000-000	Purchased Water	22,007	29,966	28,228	35,000	35,000
1-00-6500-000	Materials & Supplies	-	597	13,680	1,000	8,000
1-00-6600-000	Maint. & Rep. - Water System	9,258	-	-	7,500	5,000
1-00-8000-150	Contract Services - Professional Services	-	-	-	-	25,000
1-00-8000-200	Contract Services - Financial Audit	8,500	8,500	8,500	8,500	8,500
	Capital Expenditures	-	-	-	550,000	
	<b>Total Expenses</b>	<u>\$ 106,756</u>	<u>\$ 112,096</u>	<u>\$ 119,861</u>	<u>\$ 675,707</u>	<u>\$ 157,907</u>
				<b>Net Income/(Expense):</b>	<u>\$ (579,207)</u>	<u>\$ (6,907)</u>
	<b>Change in Net Position at December 31</b>	<u>\$ 1,646,789</u>	<u>\$ 1,644,772</u>	<u>\$ 1,625,489</u>	<u>\$ 1,046,282</u>	<u>\$ 1,039,375</u>



# PALMDALE RECYCLED WATER AUTHORITY

## BOARD MEMORANDUM

**DATE:** November 12, 2025 **November 17, 2025 Board Meeting**  
**TO:** BOARD OF DIRECTORS  
**FROM:** Mr. Dennis D. LaMoreaux, Executive Director  
**RE:** ***ITEM NO. 6.2 - DISCUSSION AND POSSIBLE ACTION REGARDING  
CONTRACTING WITH A CONSULTANT TO DETERMINE THE  
VALUE AND DIVISION OF PALMDALE RECYCLED WATER  
AUTHORITY ASSETS IN THE EVENT THE JPA IS TERMINATED.***

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### **Background**

The City and PWD Littlerock Reservoir Recreation Area (Area) Ad-Hoc Committees met on October 13, 2025. Points of view on the Area, PWD operations, and potential funding options were discussed. One of the funding options is the use of assets from PRWA toward a cooperative effort for the Area. This led to a tentative list of the assets that includes the following:

- Investments and cash on hand
- Physical assets
  - Recycled water mains on 30th Street East and Avenue Q
  - Temporary booster station at Palmdale Water Reclamation Plant
- 2,000 AF Recycled Water Contract with Los Angeles County Sanitation Districts

A member of the City Ad-Hoc Committee proposed that any division of the assets in the event the PRWA Joint Exercise of Powers Agreement is terminated be determined by a third party. It was also stated that determining the division of assets and the future successor agency to provide recycled water service to existing customers was not complicated and is well within the capabilities of the member agencies' staff and legal counsel.

After further discussion, all members of the City and PWD Ad-Hoc Committees agreed to present this topic to the PRWA Board at the November meeting.

### **Staff Recommendation**

This item is at the discretion of the Board.