

## **MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, MAY 27, 2025:**

*A regular meeting of the Board of Directors of the Palmdale Water District was held Tuesday, May 27, 2025, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District Office. President, Kathy Mac Laren-Gomez, called the meeting to order at 6:01 p.m.*

### **1) Pledge of Allegiance/Moment of Silence in Memory of Antelope Valley Press Reporter, Allison Gatlin .**

At the request of President Mac Laren-Gomez, Finance Manager Hoffmeyer led the Pledge of Allegiance followed by a moment of silence in memory of Antelope Valley Press Reporter, Allison Gatlin.

### **2) Roll Call.**

#### **Attendance:**

Kathy Mac Laren-Gomez, President  
Scott Kellerman, Vice President  
Don Wilson, Treasurer  
Vincent Dino, Secretary  
Cynthia Sanchez, Assistant Secretary

#### **Others Present:**

Dennis LaMoreaux, General Manager  
Scott Rogers, Assistant General Manager  
Bethany Burgess, Assistant General Counsel  
Dennis Hoffmeyer, Finance Manager  
Shadi Bader, Engineering Manager  
Wendell Wall, Facilities Manager  
Jillian Benci-Woodward, Senior Engineer  
Danielle Henry, Executive Assistant  
0 members of the public

### **3) Adoption of Agenda.**

It was moved by Director Dino, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

### **4) Public Comments for Non-Agenda Items.**

There were no public comments for non-agenda items.

### **5) Presentations:**

#### **5.1) None at This Time.**

There were no presentations.

**6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)**

**6.1) Approval of Minutes of Regular Board Meeting held April 28, 2025.**

**6.2) Ratification of Payment of Bills for May 12, 2025.**

**6.3) Payment of Bills for May 27, 2025.**

President Mac Laren-Gomez announced the items included in the Consent Calendar after which it was moved by Director Kellerman, seconded by Director Sanchez, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar.

**7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)**

**7.1) Consideration and Possible Action on Ratification of Amendment No. 2 to Contract No. 2025-002 with South West Pump and Drilling, Inc. for Well No. 15A Pump Services. (\$67,000.00 – Non-Budgeted – Facilities Manager Wall)**

Facilities Manager Wall provided a brief overview of the production history and rehabilitation of Well No. 15A, including the scope of work for the additional tasks of test pumping and redeveloping the well, after which it was moved by Director Dino, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve ratification of Amendment No. 2 to Contract No. 2025-002 with South West Pump and Drilling, Inc. for Well No. 15A Pump Services in the amount of \$67,000.00.

**7.2) Public Hearing Regarding Proposed Increase in Directors' Compensation Paid from \$220.00 to \$255.00 for Each Day's Attendance at Approved Meetings or Each Day's Service Rendered as a Member of the Board of Directors. (Potential 2025 Budget Increase of \$8,750.00/General Counsel Early)**

Assistant General Counsel Burgess provided an overview of Ordinance No. 25-1 and the legal requirements for increasing Directors' compensation and stated that the

proposed Ordinance would become effective sixty days after the date of approval after which it was moved by Director Wilson, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting to open the Public Hearing regarding an increase in Directors' compensation paid from \$220.00 to \$255.00 for each day's attendance at approved meetings or each day's service rendered as a member of the Board of Directors.

President Mac Laren-Gomez then asked for any public comments. Hearing no public comments, it was moved by Director Wilson, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting to close the Public Hearing regarding an increase in Directors' compensation paid from \$220.00 to \$255.00 for each day's attendance at approved meetings or each day's service rendered as a member of the Board of Directors.

**7.3) Consideration and Possible Action on Ordinance No. 25-1 being an Ordinance of the Board of Directors of the Palmdale Water District Authorizing an Increase in Directors' Compensation Paid from \$220.00 to \$255.00 for Each Day's Attendance at Approved Meetings or Each Day's Service Rendered as a Member of the Board of Directors. (Potential 2025 Budget Increase of \$8,750.00/General Counsel Early)**

It was moved by Director Dino, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting to approve Ordinance No. 25-1 being an Ordinance of the Board of Directors of the Palmdale Water District Authorizing an Increase in Directors' Compensation Paid from \$220.00 to \$255.00 for Each Day's Attendance at Approved Meetings or Each Day's Service Rendered as a Member of the Board of Directors.

Ordinance No. 25-1 is hereby made a portion of the minutes of this meeting.

**7.4) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance within Budget Amounts Previously Approved in the 2025 Budget:**

a) American Society of Civil Engineers (ASCE) Conceptual Estimating for Engineers: Planning and Design Webcast to be held June 11-12, 2025.

b) ASCE: Pumping Systems Hydraulic Design for Civil Engineers Webcast to be held September 17-19, 2025.

General Manager LaMoreaux provided a brief overview of the proposed webcast trainings for Engineering staff after which it was moved by Director Kellerman, seconded by Director Sanchez, and unanimously carried by all members of the Board of Directors present at the meeting to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2025 Budget: American Society of Civil Engineers (ASCE) Conceptual Estimating for Engineers: Planning and Design Webcast to be held June 11-12, 2025 and ASCE: Pumping Systems Hydraulic Design for Civil Engineers Webcast to be held September 17-19, 2025.

**8) Information Items:**

**8.1) Reports of Directors:**

**a) Standing Committees; Organization Appointments; Agency Liaisons:**

**1) Antelope Valley East Kern Water Agency (AVEK) Meetings.  
(Director Dino, Board Liaison/President Mac Laren-Gomez, Alt.)**

Director Dino reported that on May 6, he attended the AVEK Board Meeting where they approved continuation of remote Board Meeting participation for members of the public.

**2) Palmdale Fin & Feather Club Meeting – May 3 & 17. (Director Wilson/Director Kellerman, Alt.)**

Directors Wilson and Kellerman stated that they did not attend the May 3 or May 17 Palmdale Fin & Feather Club Meetings.

**3) Special Districts Association of North Los Angeles County (SDANLAC) Board Meeting – May 7. (Director Dino, CSDA Chapter President)**

Director Dino reported that on May 7, he attended the SDANLAC Board Meeting where they discussed the sponsor, topics, and speakers of the membership luncheon to be held on June 18, 2025 at the IBEW Local 11 in Palmdale.

**4) Finance Committee Meeting – May 20. (Director Wilson, Chair/Director Kellerman/Director Sanchez, Alt.)**

Director Wilson reported that on May 20, he attended the Finance Committee Meeting and that a written report will be distributed.

**b) General Meetings Reports of Directors.**

Director Kellerman reported that on May 5 & 6, he attended Littlerock Reservoir Ad Hoc Committee Meetings; that on May 12-15, he attended the 2025 ACWA Spring Conference in Monterey; that on May 20, he attended the Finance Committee Meeting; that on May 22, he attended a Board Briefing; and that on May 27, he is attending the PWD Regular Board Meeting.

Director Wilson reported that on May 8, he attended his Coffee with a Director event; that on May 12-15, he attended the 2025 ACWA Spring Conference in Monterey and enjoyed the motivational speakers; that on May 20, he attended the Finance Committee Meeting; and that on May 22, he attended a Board Briefing.

Director Sanchez reported that on May 12-15, she attended the 2025 ACWA Spring Conference in Monterey; that on May 22, she attended a Board Briefing; and that on May 27, she is attending the PWD Regular Board Meeting.

Director Mac Laren-Gomez reported that on April 1, she attended a CSDA webinar regarding the ABC's of SDLF 2025 update; that on April 29, she attended an AVEK Board Meeting; that on May 5 & 6, she attended Littlerock Reservoir Ad Hoc Committee Meetings, that on May 12-15, she attended the 2025 ACWA Spring Conference in Monterey; that on May 22, she attended a Board Briefing; and that on May 27, she attended a Public Water Suppliers Meeting.

Director Dino reported that on May 6, he attended an AVEK Board Meeting; that on May 7, he attended a SDANLAC Board Meeting; that on May 12-15, he attended the 2025 ACWA Spring Conference in Monterey; that on May 20, he attended a CSDA webinar; that on May 21, he attended a CSDA webinar; that on May 22, he attended a Board Briefing; and that on May 27, he is attending the PWD Regular Board Meeting.

**8.2) Report of General Manager.**

**a) Department Activity Updates:**

**1) Facilities Department. (Facilities Manager Wall)**

Facilities Manager Wall provided a detailed update of the Facilities Department's current and projected activities including valve replacements, infrastructure installations, repairs and inspections, meter exchanges, fleet replacements and purchases, staffing, and the rehabilitation status of Well Nos. 8A, 11A and 15A and stated that Facilities staff assisted with the winter maintenance and the repairs and inspection of the sluice gates at the Leslie O. Carter Water Treatment Plant; that staff presented at the annual Water Ambassador Academy; and that the new Electric Vehicle Charging Stations (EVCS) were activated on May 1, 2025 followed by a brief discussion of the curtain replacement in the Clearwell.

**b) May 2025 Written Report of Activities through April 2025.**

General Manager LaMoreaux reported that the first round of candidate interviews for the Finance Manager position will take place next week with an external panel and that he is working towards the submittal of a Request for Proposals (RFP) for the Strategic Plan Update.

He then stated that a written report was provided this evening and highlighted the District's first report submitted under the new "Making Conservation a Way of Life" regulations and credited the District's water budget rate structure for being approximately 5% below the water budget set by these regulations.

He then reported that there has been just one mainline leak to date this year, and that staff continues to work with Joshua Acres Mutual Water Company and legal counsel regarding future service for their customers.

**8.3) Report of General Counsel.**

Assistant General Counsel Burgess stated that she has no report.

**9) Board Members' Requests for Future Agenda Items.**

Director Sanchez requested that staff prepare a fact sheet and talking points for the Directors regarding District-related matters and projects followed by a brief conversation of potable water uses.

There were no requests for future agenda items.

10) **Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 6:43 p.m.

  

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Secretary