



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

BOARD OF DIRECTORS

W. SCOTT KELLERMAN
Division 1

DON WILSON
Division 2

CYNTHIA SANCHEZ
Division 3

KATHY MAC LAREN-GOMEZ
Division 4

VINCENT DINO
Division 5

June 12, 2025

**AGENDA FOR A MEETING
OF THE FINANCE COMMITTEE
OF THE PALMDALE WATER DISTRICT
TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE**
Committee Members: Don Wilson-Chair, Scott Kellerman

TUESDAY, JUNE 17, 2025

12:30 p.m.

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys

NOTE: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale or on the District's website at <https://www.palmdalewater.org/governance/committee-activity/2025-committee-agendas-and-minutes/> (Government Code Section 54957.5). Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

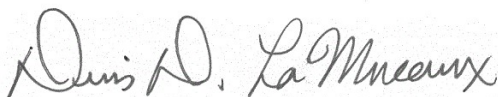
PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to conduct its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Roll call.
- 2) Adoption of agenda.
- 3) Public comments for non-agenda items.
- 4) Action Items: (The public shall have an opportunity to comment on any action item as each item is considered by the Committee prior to action being taken.)



- 4.1) Consideration and Possible Action on Approval of Minutes of Meeting held May 20, 2025.
- 4.2) Discussion and Overview of Cash Flow Statement and Current Cash Balances as of May 2025. (Financial Advisor Egan)
- 4.3) Discussion and Overview of Financial Statements, Revenue, and Expense and Departmental Budget Reports for May 2025. (Finance Manager Hoffmeyer)
- 4.4) Discussion and Overview of Committed Contracts Issued. (Finance Manager Hoffmeyer)
- 4.5) Consideration on a Recommendation to Receive and File the 2024 Annual Financial Report. (Finance Manager Hoffmeyer)
- 5) Reports.
 - 5.1) Finance Manager Hoffmeyer:
 - a) Accounts Receivable Overview.
 - b) Revenue Projections.
 - 5.2) Financial Advisor Egan:
 - a) Debt Service Coverage Status.
 - 5.3) Other.
- 6) Board Members' Requests for Future Agenda Items.
- 7) Date of Next Committee Meeting.
- 8) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/dh

MINUTES OF MEETING OF THE FINANCE COMMITTEE OF THE PALMDALE WATER DISTRICT, MAY 20, 2025:

A meeting of the Finance Committee of the Palmdale Water District was held Tuesday, May 20, 2025, at 2029 East Avenue Q, Palmdale, CA 93550. Chair Wilson called the meeting to order at 2:00 p.m.

1) Roll Call.

Attendance:

Committee:
Don Wilson, Chair
Scott Kellerman,
Committee Member

Others Present:

Dennis LaMoreaux, General Manager
Scott Rogers, Assistant General Manager
Dennis Hoffmeyer, Finance Manager
Bob Egan, Financial Advisor
Danielle Henry, Executive Assistant
0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Kellerman, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held April 22, 2025.

It was moved by Committee Member Kellerman, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Finance Committee meeting held April 22, 2025, as written.

4.2) Discussion and Overview of Cash Flow Statement and Current Cash Balances as of April 2025. (Financial Advisor Egan)

Financial Advisor Egan provided an overview of the monthly Major Account Activity Report, the Investment Funds Report, and the Cash Flow Statement through April 2025, including account transfers, decreased assessments received, interest and market values, capital improvement funds, grant reimbursements, scheduled payments, and the projected year-end balance and stated that capital improvement funds received have already exceeded expectations for the year followed by a brief discussion of investment interest rates and call provisions.

He then commended Finance Manager Hoffmeyer for his management of the District's investments followed by a brief discussion of Table A water sales.

4.3) Discussion and Overview of Financial Statements, Revenue, and Expense and Departmental Budget Reports for April 2025. (Finance Manager Hoffmeyer)

Finance Manager Hoffmeyer reviewed in detail the Balance Sheet Report, the Profit and Loss Statement, the departmental budgets versus actual, and the individual departmental reports for the period ending April 2025, including increased water sales due to accurate reads as a result of the Meter Exchange Project, capital improvement funds and assessments received, scheduled payments for capital projects and bond payments, and restricted water revenue bond interest and then stated that operating revenues are above the historical trend average at 33.5%; that expenses are below the historical trend average at 26.1%; and that four departments are above the traditional budgetary percentage of 33.3% due to the front-loading of employee Health Savings Accounts (HSA) and payment of annual contracts followed by a brief review of the new finance reports that will be generated by the upgraded financial software system.

The contributing factors of the individual department reports were then discussed.

4.4) Discussion and Overview of Committed Contracts Issued. (Finance Manager Hoffmeyer)

Finance Manager Hoffmeyer provided an overview of the new Project Expense Transactions Report, the Contractual Commitments and Needs Report for new and replacement capital projects, consulting and engineering support projects, new and replacement equipment, water quality fee funded projects, committed and projected capital expenditures, and projects paid out through the 2023A and 2024A Series Water

Revenue Bonds in April 2025, followed by a brief discussion of the anticipated Water Revenue Bond restricted interest.

5) Reports.

5.1) Finance Manager Hoffmeyer:

a) Accounts Receivable Overview.

Finance Manager Hoffmeyer provided a brief update on outstanding balances for accounts 60 days delinquent and stated that as of April 30, there are twenty-six payment arrangements totaling \$9,637.65 with \$5,110.65 collected to date with leak adjustments, rejected payments, and posting errors being contributing factors.

b) Revenue Projections.

He then stated that based on selling 15,000 AF of water, 2025 revenue is ahead of projections by approximately \$1.3 million as of April 30.

5.2) Financial Advisor Egan:

a) Debt Service Coverage Status.

Financial Advisor Egan reported that the Debt Service Coverage for March 2024 to April 2025 is 3.68 and remains very strong after which Finance Manager Hoffmeyer stated that this number is expected to decrease in October when a full year of the higher debt service payments are accounted for.

5.3) Other.

a) Verizon Wireless Cell Site.

Finance Manager Hoffmeyer reviewed the cell site renewal proposal received from Verizon Wireless for their existing lease with the District including the reduced monthly lease amount and renewal terms followed by discussion of the potential impact to Rate Assistance Program and additional cell site leasing opportunities with Verizon Wireless and other providers.

6) **Board Members' Requests for Future Agenda Items.**

There were no requests for future agenda items.

7) **Date of Next Committee Meeting.**

It was determined that the next Finance Committee Meeting will be held June 17, 2025 at 12:30 p.m.

8) **Adjournment.**

There being no further business to come before the Finance Committee, the meeting was adjourned at 3:18 p.m.

Chair



COMMITTEE MEMORANDUM

DATE: June 17, 2025
TO: **FINANCE COMMITTEE**
FROM: Mr. Bob Egan, Financial Advisor
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***DISCUSSION AND OVERVIEW OF CASH FLOW STATEMENT AND CURRENT CASH BALANCES AS OF MAY 2025. (FINANCIAL ADVISOR EGAN)***

Attached are the Cash Notes, the Investment Funds Report, and the Cash Flow Report as of May 2025. The reports will be reviewed in detail at the Finance Committee meeting.

			2025			
			April to May 2025 Activity			
			acct 11469			
		Balance	5/31/2025	4,445,318.38		
		Balance	4/30/2025	4,429,766.31		
		Increase		15,552.07		
		One month activity			Taxes	
		Interest/Mkt value received		15,552.07	YTD expected	5,855,355
		Taxes received		916,847.81	YTD received	4,603,339
		Transfer to 11432		(916,847.81)		
		Increase		15,552.07	Decrease	(1,252,016)
		Acct 11475				
		Balance	5/31/2025	2,665,090.35		
		Balance	4/30/2025	2,455,794.67		
		Increase		209,295.68		
		One month activity				
		Non local check received		201,965.28		
		Interest/Mkt value received		7,330.40		
		Increase		209,295.68		
					all accounts	
					FACE	17,504,000
		Acct 11432			Value	17,309,802
		Balance	5/31/2025	12,181,730.05	Future earnings	194,198
		Balance	4/30/2025	11,238,689.77		
		Increase		943,040.28		
					Int/Mkt	Month
		One month activity			Jan	57,375.13
		Transfer from 11469		916,847.81	Feb	60,018.67
		Interest/Mkt value received		26,190.47	Mar	66,657.96
		Increase		943,038.28	Apr	57,188.36
					May	53,634.74
					Jun	294,874.86
					Jul	
		Acct 24016.			Aug	
		Balance	5/31/2025	1,840,205.28	Sep	
		Balance	4/30/2025	1,835,643.48	Oct	
		Increase		4,561.80		Excludes bond
					Nov	interest
		One month activity			Dec	
		Interest/Mkt value received		4,561.80	2024 interest	
		Increase		4,561.80	801,272	

**PALMDALE WATER DISTRICT
INVESTMENT FUNDS REPORT
May 31, 2025**

					<u>May 2025</u>	<u>April 2025</u>
CASH						
1-00-0103-100	Citizens - Checking				3,291,366.92	2,969,869.42
1-00-0103-200	Citizens - Refund				-	-
1-00-0103-300	Citizens - Merchant				263,284.80	225,141.00
Bank Total					3,554,651.72	3,195,010.42
1-00-0110-000	PETTY CASH				300.00	300.00
1-00-0115-000	CASH ON HAND				5,400.00	6,000.00
TOTAL CASH					3,560,351.72	3,201,310.42
INVESTMENTS						
1-00-0135-000	Local Agency Investment Fund			Acct. Total	14,049.46	14,049.46
1-00-0120-000	UBS Money Market Account General (SS 11469)					
Cash					40,885.06	-
UBS Select Government Preferred Fund					1,990,202.43	2,022,949.81
Accrued interest					11,188.79	9,537.90
					2,042,276.28	2,032,487.71
US Government Securities						
CUSIP #	Issuer	Maturity Date	Rate	PAR	Market Value	Market Value
912979NV5	US Treasury Bill	6/20/2025		1,475,000	1,471,873.00	1,466,371.25
91282CAM3	US Treasury Note	9/30/2025	0.250	265,000	261,496.70	260,688.45
					1,740,000	1,733,369.70
					1,733,369.70	1,727,059.70
Certificates of Deposit						
	Issuer	Maturity Date	Rate	Face Value		
1	Bank of Hope	06/11/2025	5.250	170,000	170,037.40	170,156.40
2	National Bk of Mid VT	10/27/2025	4.300	250,000	249,832.50	250,000.00
3	Cape Cod Cooperative	12/11/2025	4.200	250,000	249,802.50	250,062.50
					670,000	669,672.40
					669,672.40	670,218.90
Acct. Total					4,445,318.38	4,429,766.31
1-00-1110-000	UBS Money Market Account Capital (SS 11475)					
Cash					-	-
UBS Select Government Preferred Fund					925,532.09	720,438.80
Accrued interest					9,769.96	6,384.67
					935,302.05	726,823.47
US Government Securities						
CUSIP #	Issuer	Maturity Date	Rate	PAR	Market Value	Market Value
91282484Z0	US Treasury Note	08/31/2025	2.750	610,000	607,700.30	606,785.30
91282CBQ3	US Treasury Note	02/28/2026	0.500	640,000	622,528.00	621,798.40
					1,250,000	1,230,228.30
					1,230,228.30	1,228,583.70
Certificates of Deposit						
	Issuer	Maturity Date	Rate	Face Value		
1	Bank Of America	3/6/2026	4.250	250,000	249,740.00	250,337.50
2	JP Morgan Chase	3/11/2026	4.300	250,000	249,820.00	250,050.00
					500,000	499,560.00
					499,560.00	500,387.50
Acct. Total					2,665,090.35	2,455,794.67

1-00-0125-000		UBS Access Account General (SS 11432)				
Cash					-	5.25
UBS Select Government Preferred Fund					493,178.38	545,133.68
Accrued interest					69,026.09	44,461.51
					<u>562,204.47</u>	<u>589,600.44</u>
1-00-0125-000		UBS Access Account General (SS 11432)				
US Government Securities						
CUSIP #	Issuer	Maturity Date	Rate	PAR	Market Value	Market Value
912797NU7	US Treasury Bill	12/26/2025		470,000	458,908.00	457,949.20
9128284Z0	US Treasury Note	08/31/2025	2.750	650,000	647,549.50	646,574.50
91282CAJ0	US Treasury Note	08/31/2025	0.250	975,000	965,415.75	961,925.25
91282CFK2	US Treasury Note	09/15/2025	3.500	1,500,000	1,496,205.00	1,496,130.00
91282CFK2	US Treasury Note	09/15/2025	3.500	775,000	773,039.25	773,000.50
91282CFK2	US Treasury Note	09/15/2025	3.500	1,214,000	1,210,928.58	1,210,867.88
91282CGA3	US Treasury Note	12/15/2025	4.000	1,000,000	999,150.00	999,660.00
9128286F2	US Treasury Note	02/25/2026	2.500	1,000,000	987,160.00	987,640.00
91282CBQ3	US Treasury Note	02/28/2026	0.500	1,000,000	972,700.00	971,560.00
91282CCF6	US Treasury Note	05/31/2026	0.750	1,000,000	966,910.00	-
91282CCW9	US Treasury Note	08/31/2026	0.750	1,450,000	1,391,724.50	1,393,247.00
				<u>11,034,000</u>	<u>10,869,690.58</u>	<u>9,898,554.33</u>
Certificates of Deposit						
	Issuer	Maturity Date	Rate	Face Value		
1	Flagstar BK NA	09/11/2025	5.180	250,000	250,592.50	250,870.00
2	Goldman Sachs Bank NY	11/06/2025	4.100	250,000	249,747.50	250,000.00
3	US BK NA OH	04/22/2026	4.150	250,000	249,495.00	249,665.00
				<u>750,000</u>	<u>749,835.00</u>	<u>750,535.00</u>
Acct. Total					<u>12,181,730.05</u>	<u>11,238,689.77</u>
Total Managed Accounts					<u>19,306,188.24</u>	<u>18,138,300.21</u>
1-00-1121-000		UBS Rate Stabilization Fund (SS 24016) - District Restricted				
Cash					893.84	-
UBS Select Government Preferred Fund					263,593.05	252,231.46
Accrued interest					18,272.49	24,395.12
					<u>282,759.38</u>	<u>276,626.58</u>
US Government Securities						
CUSIP #	Issuer	Maturity Date	Rate	PAR	Market Value	Market Value
9128285N6	US Treasury Note	11/30/2025	2.875	310,000	307,795.90	307,749.40
				<u>310,000</u>	<u>307,795.90</u>	<u>307,749.40</u>
Certificates of Deposit						
	Issuer	Maturity Date	Rate	Face Value		
1	Bank of America NA NC	10/02/2025	3.850	250,000	249,472.50	249,500.00
2	Trustone Finl FCU	10/23/2025	4.350	250,000	249,902.50	250,060.00
3	Bank Hapoalim B M	12/18/2025	5.200	250,000	251,120.00	251,585.00
4	CFG BK MD	04/30/2026	4.250	250,000	249,647.50	249,907.50
5	Wings Finl Credit MN	05/07/2026	4.150	250,000	249,507.50	250,215.00
				<u>1,250,000</u>	<u>1,249,650.00</u>	<u>1,251,267.50</u>
Acct. Total					<u>1,840,205.28</u>	<u>1,835,643.48</u>
TOTAL CASH AND INVESTMENTS					<u>24,706,745.24</u>	<u>23,175,254.11</u>
Increase (Decrease) in Funds					<u>1,531,491.13</u>	
1-00-1139-000		2023A Bonds - Project Funds (BNY Mellon)				
Construction Funds					6,076,090.04	6,487,461.18
Issuance Funds					-	-
					<u>6,076,090.04</u>	<u>6,487,461.18</u>
1-00-1145-000		2024A Bonds - Project Funds (BNY Mellon)				
Construction Funds					14,909,012.50	15,538,311.97
Issuance Funds					-	-
					<u>14,909,012.50</u>	<u>15,538,311.97</u>

PALMDALE WATER DISTRICT														Budget 2025 Carryover Information
2025 Cash Flow Report (Based on Nov. 12, 2024 Adopted Budget)														
	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
Total Cash Beginning Balance (BUDGET)	19,090,141	19,400,690	20,967,687	19,079,295	20,648,696	21,268,923	23,445,420	22,872,712	22,824,784	20,946,483	19,058,550	19,150,211		
Total Cash Beginning Balance	19,090,141	18,704,089	21,985,657	20,063,223	23,175,254	24,706,745	24,433,835	26,245,769	27,762,483	21,788,800	22,221,510	22,317,813		
Budgeted Water Receipts	2,457,226	2,374,033	2,558,806	2,913,627	2,763,077	3,264,903	3,229,210	3,451,066	3,341,734	3,167,847	2,884,299	2,636,474	35,042,302	
Water Receipts	2,924,032	2,989,629	2,985,652	2,874,146	3,066,520	3,264,903	3,229,210	3,451,066	3,341,734	3,167,847	2,884,299	2,636,474	36,815,511	
DWR Refund (Operational Related)					18,150								18,150	
RWA Agreement (AV Watermaster/AVSWCA)													-	
Other (Gain on Sale of Equipment)	15,200												15,200	
Total Operating Revenue (BUDGET)													-	
Total Operating Revenue (ACTUAL)	2,939,232	2,989,629	2,985,652	2,874,146	3,084,670	3,264,903	3,229,210	3,451,066	3,341,734	3,167,847	2,884,299	2,636,474	36,848,861	
Total Operating Expenses excl GAC (BUDGET)	(2,402,455)	(2,232,981)	(2,560,118)	(2,522,615)	(2,338,942)	(2,627,009)	(2,647,295)	(3,242,087)	(2,704,614)	(2,801,173)	(2,758,731)	(2,500,367)	(31,338,387)	
GAC (BUDGET)					(195,000)	(165,000)			(195,000)	(195,000)			(750,000)	
Operating Expenses excl GAC (ACTUAL)	(3,140,189)	(2,285,178)	(2,321,369)	(2,789,000)	(2,171,050)	(2,627,009)	(2,647,295)	(3,242,087)	(2,704,614)	(2,801,173)	(2,758,731)	(2,500,367)	(31,988,060)	
LCID Water Purchase					(400,000)								(400,000)	
Mojave Water Authority Water Agreement									(1,600,000)					
Littlerock Dam - Sediment Removal				(1,311)		(73,689)		(75,000)		(1,600,000)		(50,000)	(1,800,000)	
GAC							(195,000)	(165,000)	(195,000)	(195,000)			(750,000)	
Prepaid Insurance (paid)/refunded													-	
Total Operating Expense (ACTUAL)	(3,140,189)	(2,285,178)	(2,321,369)	(2,790,311)	(2,571,050)	(2,700,698)	(2,842,295)	(3,482,087)	(4,499,614)	(4,596,173)	(2,758,731)	(2,550,367)	(34,938,060)	
Non-Operating Revenue:		(125,579)												
Assessments, net (BUDGET)	1,003,000	445,355	30,000	3,249,000	1,128,000	20,000	85,000	220,000	-	-	178,000	3,235,000	9,593,355	
Actual/Projected Assessments, net	815,681	349,085	22,409	2,498,315	916,848	20,000	85,000	220,000	-	-	178,000	3,235,000	8,340,339	
Asset Sale/Unencumbered Money (Taxes)													-	
RDA Pass-through (Successor Agency)	409,168					609,238							1,018,405	
Interest	48,521	41,708	45,340	42,360	45,453	23,750	23,750	23,750	23,750	23,750	23,750	23,750	389,633	
Market Adjustment	8,719	18,336	21,543	14,878	8,308								71,784	
Grant Re-imbursement		116,920		710,053	68,445		2,500,000			2,500,000		173,027	6,068,444	
Solar Array Agreement		339,108											339,108	
Capital Improvement Fees - Infrastructure		177,100	314,988	84,391	1,149								577,629	
Capital Improvement Fees - Water Supply		403,910	605,676	202,535	200,816								1,412,937	
Water Transfer Aqreement Sales		1,662,500						1,800,000					3,462,500	
DWR Refund (Capital Related)				103,986	171,800				115,000				390,786	
Other	9,102	61,002	12,854	14,660	11,312	8,600	8,600	8,600	8,600	8,600	8,600	8,600	169,130	
Total Non-Operating Revenues (BUDGET)													-	
Total Non-Operating Revenues (ACTUAL)	1,291,191	3,169,669	1,022,810	3,671,179	1,424,131	661,588	2,617,350	2,052,350	147,350	2,532,350	210,350	3,440,377	18,439,087	
Non-Operating Expenses:														
Budgeted Capital Expenditures	(267,000)	(265,000)	(265,000)	(265,000)	(265,000)	(265,000)	(265,000)	(265,000)					(2,122,000)	
Budgeted Capital Expenditures (Committed During Year)													-	
Actual/Projected Capital Expenditures	(146,931)	(318,898)	(343,252)	(153,936)	(130,343)	(265,000)	(265,000)	(265,000)	-	-	-	-	(1,888,359)	
Ditch Enclosure Project			(1,235,218)											
Meter Exchange Project (Meters Purchased)	(402,010)	(34,000)											(436,010)	
SWP Capitalized	(907,703)	(219,985)	(241,186)	(219,984)	(219,984)	(219,984)	(907,698)	(219,982)	(249,158)	(219,982)	(219,982)	(219,982)	(4,065,610)	
Investment in PRWA (Suspended Contribution since 2022)													-	
Butte County Water Transfer						(994,088)						(994,088)	(1,988,175)	
EPA WIFIA Administrative Fee										(168,000)				
Bond Payments - Interest			(1,784,539)						(1,793,994)				(3,578,534)	
Principal									(2,900,369)				(2,900,369)	
Capital leases - Citizens Business Bank (2024 Lease)				(263,701)						(263,701)			(527,402)	
Capital leases - Enterprise FM Trust (Vehicles)	(14,310)	(14,336)			(50,768)	(14,300)	(14,300)	(14,300)	(14,300)	(14,300)	(14,300)	(14,300)	(179,515)	
Capital leases - Wells Fargo (Printers)	(5,332)	(5,332)	(5,332)	(5,363)	(5,164)	(5,332)	(5,332)	(5,332)	(5,332)	(5,332)	(5,332)	(5,332)	(63,851)	
Total Non-Operating Expenses (ACTUAL)	(1,476,287)	(592,552)	(3,609,527)	(642,983)	(406,259)	(1,498,704)	(1,192,330)	(504,614)	(4,963,154)	(671,315)	(239,614)	(1,233,702)	(15,627,824)	
Total Cash Ending Balance (BUDGET)	19,400,690	20,967,687	19,079,295	20,648,696	21,268,923	23,445,420	22,872,712	22,824,784	20,946,483	19,058,550	19,150,211	21,675,684		
Total Cash Ending Balance (ACTUAL)	18,704,089	21,985,657	20,063,223	23,175,254	24,706,745	24,433,835	26,245,769	27,762,483	21,788,800	22,221,510	22,317,813	24,610,595		
										Budget	20,768,964		Carryover	-
										Difference	3,841,631		Adj. Difference	3,841,631
2023 Cash Ending Balance (ACTUAL)	14,479,181	14,926,970	12,842,032	14,946,300	15,679,096	14,775,947	14,009,807	13,516,980	10,953,725	13,153,304	12,822,185	15,636,283		

Indicates actual expenditures/revenues:
Indicates anticipated expenditures/revenues:



COMMITTEE MEMORANDUM

DATE: June 17, 2025
TO: **FINANCE COMMITTEE**
FROM: Mr. Dennis J. Hoffmeyer, Finance Manager/CFO
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***DISCUSSION AND OVERVIEW OF FINANCIAL STATEMENTS, REVENUE, AND EXPENSE AND DEPARTMENTAL BUDGET REPORTS FOR MAY 2025. (FINANCE MANAGER HOFFMEYER)***

Discussion:

Presented here are the Balance Sheet and Profit/Loss Statement for the period ending May 31, 2025. Individual departmental budget reports are currently excluded as we work on updating the reports to the new reporting system.

This is the fifth month of the District's Budget Year 2025. Historical trends for the District have our revenues at 36.5% and expenses are at 38.8%. This would typically be 41.7% for traditional budgetary percentages. Operating revenues are above, and expenses are below for the actuals. Please refer to Diagram A for a graphical representation of this information.

Balance Sheet:

- Page 1 is the balance sheet for the 5-month period.
- The net change for the month-to-month (April to May) was an increase of \$232,579.
- The month saw an increase in Cash and cash equivalents of \$358,716 and Investments by \$1,172,450. Restricted – cash and cash equivalents decreased to \$20,985,103.
- The increase in investments is related to the May tax assessment deposit by the County of Los Angeles (Highlighted in orange). As mentioned last month, the corresponding offset account is reflected under the Receivables portion for Accounts receivable – property taxes and assessments (Not shown).
- Lastly, the continued decrease in Restricted Cash and Cash Equivalents reflects progress on several capital projects, including the Pure Water AV demonstration facility, Well 36 equipping, and the 3M Clearwell booster rehabilitation project. These expenditures are shown as an increase in Capital assets – not being depreciated (Highlighted in yellow).

Profit/Loss Statement:

- Page 2 is our consolidated profit and loss statement trending for the five months.
- Starting with the operating revenues, the District is above the historical average at 43.0%.
- The District's operating expenses are below the historical average at 33.5%.
- **Operating Revenue:** Meter Fees reflect the rate increases approved in the 2024 Water Rate Study and are currently at 47.00% of the projected total (Highlighted in orange).
- **Departmental Expenses:** Four departments reported budget utilization percentages higher than historical norms this month. While part of this variance is due to the front-loading of Health Savings Account (HSA) contributions for employees enrolled in

June 17, 2025

consumer-driven health plans, staff are also beginning to identify specific, targeted expenses contributing to the increase. Some of these expenses are tied to annual contracts, where full payment is made up front, impacting on the budget percentage early in the fiscal year. Staff will continue to monitor these trends and will report any concerns to the committee in future meetings (Highlighted in yellow).

Profit/Loss Variance Report

This report will be provided at the Finance Committee Meeting.

Department Indicators

- None presented at this time.

Departments:

None presented at this time.

Non-Cash Definitions:

Depreciation: This is the spreading of the total expense of a capital asset over the expected life of that asset.

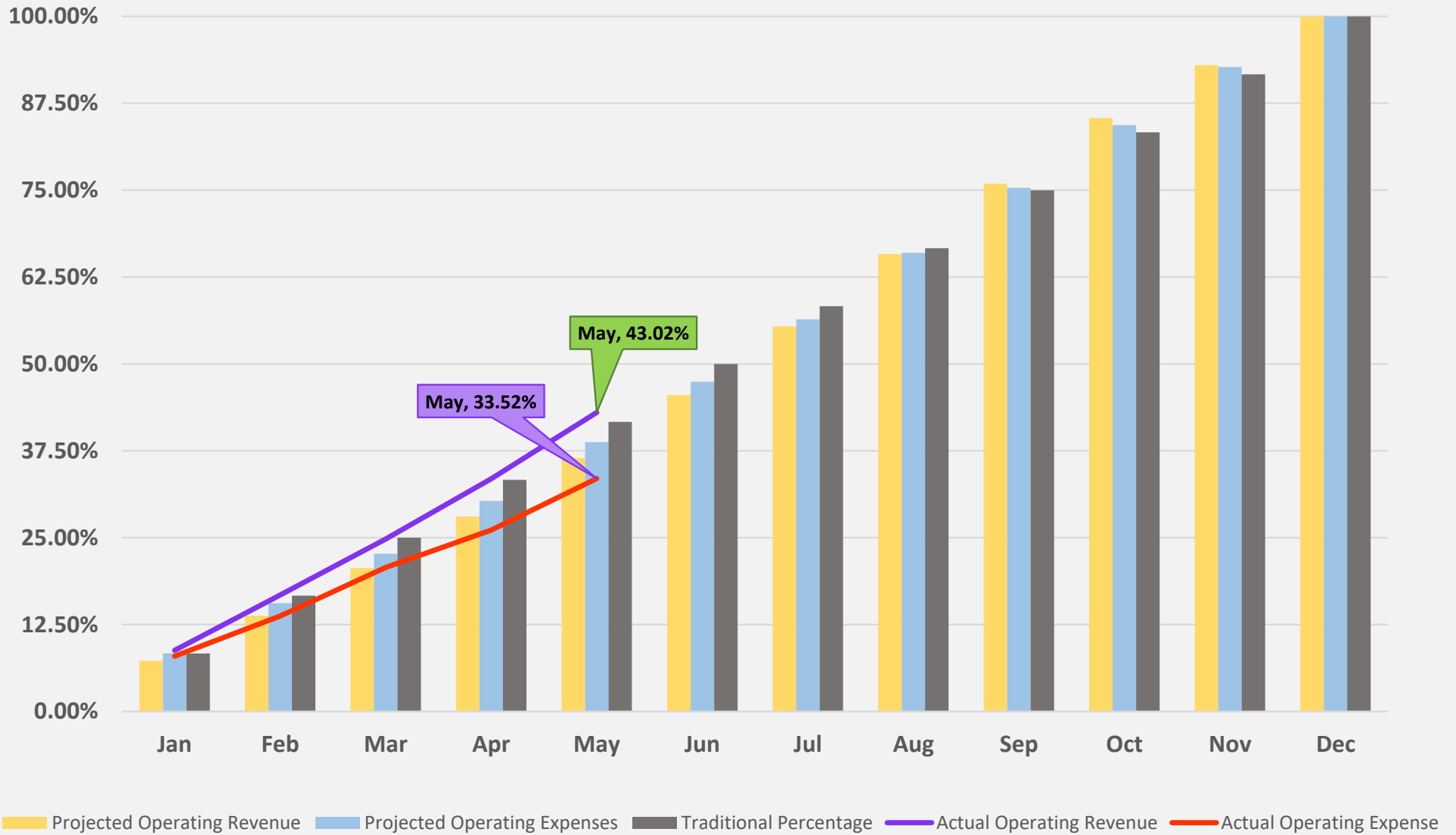
OPEB Accrual Expense: Other Post-Employment Benefits (OPEB) is the recognized annual required contribution to the benefit. The amount is actuarially determined in accordance with the parameters of GASB 45. The amount represents a level of funding that, if paid on an ongoing basis, is projected to cover normal costs each year.

Bad Debt: The uncollectible accounts receivable that has been written off.

Service Cost Construction: The value of material, parts & supplies from inventory used to construct, repair, and maintain our asset infrastructure.

Capitalized Construction: The value of our labor force used to construct our asset infrastructure.

Palmdale Water District Monthly Budgetary Percentages



Balance Sheet Trend

PWD (Palmdale Water District), All Funds

Last Closed Period: May FY_2025

	Jan '25	Feb '25	Mar '25	Apr '25
<i>in Whole Dollars</i>	Actual	Actual	Actual	Actual
Current Assets				
[+] Cash & Equivalents	18,696,481	21,985,501	20,055,508	23,175,579
[+] Receivables	11,408,386	8,859,327	8,666,796	6,369,670
[+] Inventory	1,859,632	1,862,839	1,980,514	1,854,660
[+] Prepaid Expenses	578,716	544,656	498,097	458,711
Total Current Assets	32,543,214	33,252,323	31,200,915	31,858,621
Non Current Assets				
[+] Restricted Cash	26,544,044	26,059,387	23,418,249	22,025,773
[+] Lease Receivables	266,728	266,728	266,728	266,728
[+] Investment	2,234,414	2,234,414	2,234,414	2,234,414
[+] Right-To-Use Assets	235,404	235,404	235,404	235,404
[+] Capital Assets not Depreciated	35,807,708	37,962,435	41,228,888	42,513,879
[+] Capital Assets Depreciated	164,548,070	164,142,048	163,536,543	162,976,366
Total Non Current Assets	229,636,369	230,900,416	230,920,225	230,252,564
Deferred Outflows of Resources				
[+] Deferred Outflows of Resources	8,961,218	8,957,918	8,954,618	8,951,318
Total Deferred Outflows of Resources	8,961,218	8,957,918	8,954,618	8,951,318
Total Assets	271,140,801	273,110,657	271,075,758	271,062,503
Current Liabilities				
[+] Accounts Payable & Accrued Exp	1,745,488	3,188,392	2,089,802	883,110
[+] Customer Deposits	3,041,667	3,021,309	3,007,884	3,009,103
[+] Construction Deposits	1,728,011	1,751,783	1,757,783	1,757,783
Current Compensated Absences	201,755	189,038	195,660	195,660
[+] Accrued Interest Payable	1,212,572	1,515,715	26,069	292,996
[+] Long-term liabilities - due in one year	4,383,257	4,383,257	4,383,257	4,145,625
Total Current Liabilities	12,312,750	14,049,494	11,460,455	10,284,277
Non-Current Liabilities				
Non Current Compensated Absences	605,266	567,113	586,979	586,979
[+] Lease Payable	119,618	119,618	119,618	119,618
[+] Current Portion of Capital Lease Payable	1,010,223	1,010,223	1,010,223	1,010,223
[+] Bond Premiums and Discount	2,693,507	2,684,986	2,676,464	2,667,943
[+] Long term Portion of Bond Payable	94,144,139	94,144,139	94,144,139	94,144,139
[+] Other Non Current Liabilities	28,435,781	28,527,601	28,626,973	28,717,521
Total Non-Current Liabilities	127,008,533	127,053,679	127,164,396	127,246,422
Deferred Inflows of Resources				
[+] Deferred Inflows of Resources	10,150,384	9,350,384	8,550,384	7,750,384
Total Deferred Inflows of Resources	10,150,384	9,350,384	8,550,384	7,750,384
Total Liabilities	149,471,668	150,453,557	147,175,235	145,281,083
Equity				
[+] Retained Earnings	121,669,133	122,657,099	123,900,524	125,781,419
Total Equity	121,669,133	122,657,099	123,900,524	125,781,419
Total Liabilities Equity	271,140,801	273,110,657	271,075,758	271,062,503

Income Statement Trend

Management Reporting w/ Addbacks
PWD (Palmdale Water District),
Last Closed Period: May FY_2025

in Whole Dollars		Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov '25	Dec '25	2025	2025	% of exec.
		Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Actual	Budget	Budget
Program Revenue																
[+] Wholesale water	All Departments	31,014	-	21,026	17,261	15,848	-	-	-	-	-	-	-	85,149	425,000	20.0%
[+] Water Sales	All Departments	1,005,697	740,963	777,913	985,418	1,243,145	-	-	-	-	-	-	-	4,753,136	12,346,328	38.5%
[+] Meter Fees	All Departments	1,887,047	1,891,428	1,887,821	1,890,302	1,886,759	-	-	-	-	-	-	-	9,443,358	20,098,974	47.0%
[+] Water Quality Fees	All Departments	23,644	18,075	18,996	23,765	28,486	-	-	-	-	-	-	-	112,965	600,000	18.8%
[+] Elevation Fees	All Departments	19,794	14,258	14,782	19,458	26,497	-	-	-	-	-	-	-	94,788	365,000	26.0%
[+] Other Service Charges	All Departments	112,303	143,156	89,597	119,489	120,446	-	-	-	-	-	-	-	584,991	1,207,000	48.5%
[+] Drought Surcharge	All Departments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Total Revenue		3,079,499	2,807,880	2,810,135	3,055,692	3,321,181	-	-	-	-	-	-	-	15,074,387	35,042,302	43.02%
Operating Expenses																
[+] Operating Expenses	01 (Directors)	10,835	13,482	11,289	11,026	11,500	-	-	-	-	-	-	-	58,132	195,500	29.7%
[+] Operating Expenses	02 (Administration)	540,139	346,728	493,813	452,045	351,205	-	-	-	-	-	-	-	2,183,930	5,844,940	37.4%
[+] Operating Expenses	03 (Engineering)	192,705	178,143	164,339	164,007	156,990	-	-	-	-	-	-	-	856,184	2,157,042	39.7%
[+] Operating Expenses	04 (Facilities)	592,664	553,443	601,028	585,567	432,303	-	-	-	-	-	-	-	2,765,006	8,504,418	32.5%
[+] Operating Expenses	05 (Operations)	373,607	444,713	305,958	295,826	268,216	-	-	-	-	-	-	-	1,688,320	4,706,266	35.9%
[+] Operating Expenses	06 (Finance)	173,262	164,121	149,469	158,509	149,686	-	-	-	-	-	-	-	795,046	2,106,408	37.7%
[+] Operating Expenses	07 (Water Conservation)	29,928	32,805	23,880	28,375	23,846	-	-	-	-	-	-	-	138,834	356,240	39.0%
[+] Operating Expenses	08 (Human Resources)	72,645	56,711	51,372	58,227	61,164	-	-	-	-	-	-	-	300,118	798,232	37.6%
[+] Operating Expenses	09 (Information Technology)	275,048	186,520	142,498	151,236	140,590	-	-	-	-	-	-	-	895,893	2,180,496	41.1%
[+] Operating Expenses	10 (Customer Care)	209,453	155,913	140,630	140,549	134,114	-	-	-	-	-	-	-	780,658	1,821,843	42.8%
[+] Source of Supply	All Departments	14,455	147,027	148,309	15,249	664,726	-	-	-	-	-	-	-	989,766	2,780,000	35.6%
[+] Plant Expenditures	All Departments	37,013	27,648	-	7,128	2,323	-	-	-	-	-	-	-	74,111	400,000	18.5%
[+] Sediment Removal Project	All Departments	824	1,311	2,174	-	-	-	-	-	-	-	-	-	4,308	1,800,000	0.2%
[+] GAC Filter Media Replacement	All Departments	-	-	-	-	-	-	-	-	-	-	-	-	-	750,000	0.0%
Total Operating Expenses		2,522,578	2,308,565	2,234,759	2,067,743	2,396,662	-	-	-	-	-	-	-	11,530,306	34,401,385	33.52%
Non-Cash Operating Expense																
[+] Depreciation	All Departments	481,090	481,090	482,368	482,725	482,725	-	-	-	-	-	-	-	2,409,998	5,800,000	41.6%
[+] OPEB P&L	All Departments	127,710	127,710	127,710	127,710	127,710	-	-	-	-	-	-	-	638,550	1,600,000	39.9%
[+] Bad Debts	All Departments	5,881	23,837	(295)	(919)	(304)	-	-	-	-	-	-	-	28,200	25,000	112.8%
[+] Service Cost Construction	All Departments	25,500	15,763	26,565	39,352	18,555	-	-	-	-	-	-	-	125,734	550,000	22.9%
[+] Capitalized Construction	All Departments	(184,922)	(180,973)	(169,131)	(222,634)	(176,726)	-	-	-	-	-	-	-	(934,386)	(1,200,000)	77.9%
Total Non-Cash Operating Expense		455,260	467,427	467,216	426,233	451,959	-	-	-	-	-	-	-	2,268,095	6,775,000	33.5%
Non Operating Revenues																
[+] Assessments - Debt Service	All Departments	536,640	536,640	536,640	536,640	536,640	-	-	-	-	-	-	-	2,683,200	7,000,000	38.3%
[+] Assessments - 1% Ad Valorem	All Departments	672,528	263,360	263,360	263,360	263,360	-	-	-	-	-	-	-	1,725,968	3,477,682	49.6%
[+] DWR Fixed Charge Recovery	All Departments	-	-	-	103,986	171,800	-	-	-	-	-	-	-	275,786	300,000	91.9%
[+] Interest Expense	All Departments	127,319	126,132	123,766	116,788	107,809	-	-	-	-	-	-	-	601,813	285,000	211.2%
[+] CIF	All Departments	-	581,010	920,664	286,926	201,965	-	-	-	-	-	-	-	1,990,566	550,000	361.9%
[+] State Water Project - Table A Water Sale	All Departments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
[+] State & Federal Grants	All Departments	-	116,920	-	710,053	68,445	-	-	-	-	-	-	-	895,417	6,000,000	14.9%
[+] Other Non-Operating Revenue	All Departments	13,059	65,676	12,854	14,660	11,312	-	-	-	-	-	-	-	117,561	25,000	470.2%
Total Non Operating Revenues		1,349,545	1,689,738	1,857,284	2,032,413	1,361,331	-	-	-	-	-	-	-	8,290,311	17,637,682	47.0%
[+] Interest Long Term Debt	All Departments	298,561	298,561	299,622	288,413	288,413	-	-	-	-	-	-	-	1,473,570	2,743,231	53.7%
[+] Deferred Charges - Cost Issuance	All Departments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
[+] Amortization of SWP	All Departments	415,440	415,440	415,442	415,443	415,444	-	-	-	-	-	-	-	2,077,208	4,838,220	42.9%
[+] Water Conservation Programs	All Departments	5,231	1,744	6,795	9,160	667	-	-	-	-	-	-	-	23,597	100,000	23.6%
PRWA	00 (General)	-	17,916	161	217	-	-	-	-	-	-	-	-	18,294	-	0.0%
		719,231	733,660	722,020	713,233	704,524	-	-	-	-	-	-	-	3,592,669	7,681,451	46.8%
Net Income		731,974	987,966	1,243,424	1,880,896	1,129,366	-	-	-	-	-	-	-	5,973,627	3,822,148	156.3%

Palmdale Water District
Project Expense Transactions - May 31, 2025

AGENDA ITEM NO. 4.4

General Fund

Proj. #	Vendor Name	Item Number	Extended Cost
20-610	P2S LP	2950 ZONE BSTR STA @3M CLEARWE	221.25
20-622	BLUE-WHITE INDUSTRIES	MD3S244XEM	6,008.83
	BLUE-WHITE INDUSTRIES	KIT-M12-6-5	255.48
	BLUE-WHITE INDUSTRIES	TAX	642.10
	BLUE-WHITE INDUSTRIES	FREIGHT	41.06
			<u>6,947.47</u>
22-605	COUNTY OF LOS ANGELES	APP FEE FOR TOGETHER CA	1,791.00
	COUNTY OF LOS ANGELES	APP FEE FOR SOAR IRRIGATION	1,791.00
			<u>3,582.00</u>
22-656	BRUIN GSI	PWAV DEMO PROJECT	3,700.20
23-612	WALTON MOTORS & CONTROLS INC	JOB # 55421	3,616.17
	WALTON MOTORS & CONTROLS INC	JOB # 55422	3,616.17
	WALTON MOTORS & CONTROLS INC	JOB # 55423	3,616.17
			<u>10,848.51</u>
24-615	AQUA-METRIC SALES COMPANY	2024 METER EXCHANGE PRGM	35,230.65
24-615	CORE & MAIN LP	RUBBER METER WASHER ETC	791.54
			<u>36,022.19</u>
24-700	HOME DEPOT CRC	2024 LARGE MTR/VAULT REPL PROG	53.22
24-700	HYDROPRO SOLUTIONS	8" OCTAVE METER	4,450.00
24-700	HYDROPRO SOLUTIONS	ENCODER MODULE 25FT READ PAD	159.73
24-700	HYDROPRO SOLUTIONS	FRIEGHT	100.00
24-700	HYDROPRO SOLUTIONS	TAX 11.25%	518.60
			<u>5,281.55</u>
25-600	WM CORPORATE SERVICES INC	REPL BROKEN GATE VALVES 2025	195.10
25-603	POWERFLO PRODUCTS INC	700-0092-644 ROTATING ASSEMBLY	52,290.00
25-603	POWERFLO PRODUCTS INC	364-0803-463 CASE GASKET	872.00
25-603	POWERFLO PRODUCTS INC	712-0468-755 MECHANICAL SEAL	2,196.00
25-603	POWERFLO PRODUCTS INC	TAX	6,294.29
25-603	POWERFLO PRODUCTS INC	FREIGHT	591.32
			<u>62,243.61</u>

Palmdale Water District
Project Expense Transactions - May 31, 2025

Proj. #	Vendor Name	Item Number	Extended Cost
25-604	LOWE'S COMPANIES INC	REPLACE 3" BACKFLOW MAIN OFC	94.99
25-604	RBC INC	REPLACE 3" BACKFLOW MAIN OFC	519.75
			<u>614.74</u>
25-606	CED LANCASTER CA	DES&CONST LRD PUMP SYSTEM	354.50
25-606	LOWE'S COMPANIES INC	DES&CONST LRD PUMP SYSTEM	21.12
25-606	MCMASTER-CARR SUPPLY CO.	DES&CONST LRD PUMP SYSTEM	310.27
			<u>685.89</u>
General Fund - Grant Offset			
			<u>-</u>
Bond Payments			
20-610	METRO BUILDERS & ENGINEERS GROUP, LTD	20-610/3M BOOSTER STN REPL	116,406.14
20-622	CALIAGUA INC	20-622/WELL 36 EQUIPING	269,144.50
20-622	HAZEN AND SAWYER	20-622/WELL 36 DESIGN	11,655.00
20-622	Pacific Premier Bank	20-622/WELL 36 EQUIPING RET	14,165.50
			<u>294,965.00</u>
22-65x	STANTEC CONSULTING SVCS INC	22-650/PROJECT PLANNING	28,722.63
	STANTEC CONSULTING SVCS INC	22-651/FUNDING APPLICATION	27,553.45
	STANTEC CONSULTING SVCS INC	22-652/OUTREACH	1,117.55
	STANTEC CONSULTING SVCS INC	22-653/ DESIGN DEMO FACILITY	168,759.56
	STANTEC CONSULTING SVCS INC	22-654/DESIGN FULL SCALE FACIL	23,654.87
			<u>249,808.06</u>
22-656	W.M. LYLES COMPANY	22-656/DEMONSTATION FACILITY	433,539.10
2023A Construction Funds:			411,371.14
2024A Construction Funds:			683,347.16
Total General Funds:			130,342.51

Water Revenue Bond - Series 2023A

Updated: June 12, 2025

Project	Project #	Description	Bond Allocation	Contractual Commitment	Payout to Date	Over/(Under)	Uncommitted Bond \$
		2023A WRB Issue - Construction Funds	\$ 13,520,000		\$ -	\$ -	\$ 13,520,000
3M-Power	20-610	3M Booster Station -Power Plan Design (P2S)	-	119,817	13,589	106,228	(13,589)
3M-Const	20-610	3M Booster Station Replacement Project (Metro Builders)	-	6,612,816	3,098,092	3,514,723	(3,098,092)
		Original Contract Amt: \$5,794,042, A2: \$657,606.48, A3: \$35,753.33, A4: \$4,393.50, A5: \$13,829.98, A6: \$39,509.67, A7: \$5,713.76, A8: \$2,684.93, A9: \$9,485.26, A10: \$24,253.66, A11: \$662.81, A12: \$24,880.28					
3M-Review	20-610	3M Booster Station Replacement Project (Hazen & Sawyer)	-	41,890	157,759	(115,869)	(157,759)
3M-Mgmt	20-610	3M Booster Station - Project Inspection (Ardurra Group)	-	345,818	25,661	320,157	(25,661)
W36-Design	20-622	Well 36 - Design & Construction (Hazen and Sawyer)	-	264,208	36,676	227,532	(36,676)
		Original Contract Amt: \$612,656, A1: \$34,180, A2: \$45,140, A3: \$27,265, A5: \$95,892					
W36-Equip	20-622	Well 36 - Equipping (Caliagua, Inc)	-	4,301,210	2,327,744	1,973,466	(2,327,744)
		Original Contract Amt: \$4,258,230, A1: \$42,980					
Q-Recycled	22-605	Avenue Q Recycled Water Pipeline (American Pipeline Svcs)	-	2,211,682	1,784,389	427,293	(1,784,389)
		Original Contract Amt: \$2,094,670, A1: \$1,575, A2: \$1,410, A3: \$10,037.67, A4: \$9,753.53, A5: \$9,753.53, A7: \$2,192.45, A8: \$5,250, A9: \$1,880.94, A10: \$974.25, A12: 80,747.27, A13: \$(6,562.70)					
WRB		Bond Issuance Costs	327,759	327,759	327,759	-	
ISS		Issuance Funds	(13,329)	(13,329)	(13,329)		
Totals:			\$ 13,834,430	\$ 14,211,870	\$ 7,758,340	\$ 6,347,302	\$ 6,076,090
2023A Water Revenue Bonds - Unallocated Funds:				\$ (377,440)			
2023A Water Revenue Bonds - Remaining Funds to payout:					\$ 6,076,090		

Requisition No.	Payee	Date Approved	Invoice No.	Project	Payment Amount
33	Metro Builders & Engineers Group	May 28, 2025	PP#20	3M-Const	116,406.14
33	Hazen and Sawyer - Design Engineers	May 28, 2025	20182-000-47	3M-Review	11,655.00
33	Caliagua, Inc	May 28, 2025	PB07	W36-Equip	269,144.50
33	Pacific Premier Bank	May 28, 2025	PB07-RET	W36-Equip	14,165.50
32	Hazen and Sawyer - Design Engineers	Apr 24, 2025	20182-000-46	3M-Review	1,640.00
32	Ardurra Group, Inc.	Apr 24, 2025	163291	3M-Mgmt	800.00
31	Caliagua, Inc	Apr 10, 2025	PB06	W36-Equip	422,826.48
31	Pacific Premier Bank	Apr 10, 2025	PB06-RET	W36-Equip	22,254.02
31	Metro Builders & Engineers Group	Apr 10, 2025	PP#19	3M-Const	7,671.56
30	Metro Builders & Engineers Group	Mar 20, 2025	PP#18	3M-Const	69,456.37
30	Hazen and Sawyer - Design Engineers	Mar 20, 2025	20182-000-45	3M-Review	5,025.00
30	Hazen and Sawyer - Design Engineers	Mar 20, 2025	20182-000-44	3M-Review	14,790.00
30	Ardurra Group, Inc.	Mar 20, 2025	162230	3M-Mgmt	800.00
30	Ardurra Group, Inc.	Mar 20, 2025	161202	3M-Mgmt	800.00
30	American Pipeline Services	Mar 20, 2025	PWD09	Q-Recycled	3,389.12
30	Caliagua, Inc	Mar 20, 2025	PB05	W36-Equip	337,483.70
30	Pacific Premier Bank	Mar 20, 2025	PB05-RET	W36-Equip	17,762.30
29	Metro Builders & Engineers Group	Mar 6, 2025	PP#17	3M-Const	131,750.79
29	American Pipeline Services	Mar 6, 2025	PWD08	Q-Recycled	470,233.16
28	Caliagua, Inc	Mar 1, 2025	PB04	W36-Equip	148,865.00
28	Pacific Premier Bank	Mar 1, 2025	PB04-RET	W36-Equip	7,835.00
27	Metro Builders & Engineers Group	Feb 5, 2025	PP#16	3M-Const	380,088.44
26	American Pipeline Services	Jan 23, 2025	PWD07	Q-Recycled	345,651.79
25	Metro Builders & Engineers Group	Dec 18, 2024	PP#15	3M-Const	204,367.20
25	American Pipeline Services	Dec 18, 2024	PWD06	Q-Recycled	432,778.91
24	Hazen and Sawyer - Design Engineers	Dec 11, 2024	20182-000-43	3M-Review	5,172.54
24	Hazen and Sawyer - Design Engineers	Dec 11, 2024	20182-000-42	3M-Review	22,104.00
24	Caliagua, Inc	Dec 11, 2024	PB03	W36-Equip	373,547.12
24	Pacific Premier Bank	Dec 11, 2024	PB03-RET	W36-Equip	19,660.37
24	Caliagua, Inc	Dec 11, 2024	PB02	W36-Equip	163,875.00

(Cont.)

24	Pacific Premier Bank	Dec 11, 2024	PB02-RET	W36-Equip	8,625.00
23	Metro Builders & Engineers Group	Nov 27, 2024	PP#14	3M-Const	370,190.20
23	Hazen and Sawyer - Design Engineers	Nov 27, 2024	20182-000-41	3M-Review	24,305.00
23	Hazen and Sawyer - Design Engineers	Nov 27, 2024	20182-000-40	3M-Review	17,747.50
23	Ardurra Group, Inc.	Nov 27, 2024	156285	3M-Mgmt	624.00
23	American Pipeline Services	Nov 27, 2024	PWD05	Q-Recycled	319,906.71
22	Metro Builders & Engineers Group	Oct 24, 2024	PP#13	3M-Const	190,601.65
22	Metro Builders & Engineers Group	Oct 24, 2024	PP#12	3M-Const	142,920.57
22	American Pipeline Services	Oct 24, 2024	PWD04	Q-Recycled	97,019.77
21	Hazen and Sawyer - Design Engineers	Sep 17, 2024	20182-000-39	3M-Review	11,307.50
21	American Pipeline Services	Sep 17, 2024	PWD03	Q-Recycled	34,935.30
21	Caliaqua, Inc	Sep 17, 2024	PB01	W36-Equip	495,615.00
21	Pacific Premier Bank	Sep 17, 2024	PB01-RET	W36-Equip	26,085.00
20	Ardurra Group, Inc.	Aug 22, 2024	152509	3M-Mgmt	3,371.25
20	American Pipeline Services	Aug 22, 2024	PWD02	Q-Recycled	31,724.50
19	Hazen and Sawyer - Design Engineers	Aug 8, 2024	20182-000-38	3M-Review	495.00
19	Metro Builders & Engineers Group	Aug 8, 2024	PP#11	3M-Const	550,302.42
18	P2S, Inc.	Jul 25, 2024	SIN043484	3M-Power	1,170.00
18	P2S, Inc.	Jul 25, 2024	SIN045244	3M-Power	699.75
18	Ardurra Group, Inc.	Jul 25, 2024	150829	3M-Mgmt	3,985.00
18	American Pipeline Services	Jul 25, 2024	PWD01	Q-Recycled	48,750.00
17	Hazen and Sawyer - Design Engineers	Jul 17, 2024	20182-006-5	3M-Review	4,722.50
16	Metro Builders & Engineers Group	Jul 11, 2024	PP#10	3M-Const	83,426.83
16	Hazen and Sawyer - Design Engineers	Jul 11, 2024	20182-000-37	W36-Design	1,180.00
16	Ardurra Group, Inc.	Jul 11, 2024	150060	3M-Mgmt	15,280.75
15	Hazen and Sawyer - Design Engineers	Jun 11, 2024	20182-000-36	W36-Design	695.00
15	Metro Builders & Engineers Group	Jun 11, 2024	PP#9	3M-Const	392,311.72
15	P2S, Inc.	Jun 11, 2024	SIN044000	3M-Power	260.50
14	Metro Builders & Engineers Group	May 23, 2024	PP#8	3M-Const	39,608.07
13	Hazen and Sawyer - Design Engineers	May 16, 2024	20182-007-1	3M-Review	5,812.50
13	Hazen and Sawyer - Design Engineers	May 16, 2024	20182-000-35	W36-Design	2,310.00
13	Hazen and Sawyer - Design Engineers	May 16, 2024	20182-006-4	3M-Review	7,845.00
12	Metro Builders & Engineers Group	May 1, 2024	PP#7	3M-Const	100,781.11
11	P2S, Inc.	Apr 25, 2024	SIN042663	3M-Power	608.00
11	Hazen and Sawyer - Design Engineers	Apr 25, 2024	20182-000-33	W36-Design	27,061.00
11	Hazen and Sawyer - Design Engineers	Apr 25, 2024	20182-000-34	W36-Design	5,429.50
10	P2S, Inc.	Apr 2, 2024	SIN042054	3M-Power	585.00
10	Metro Builders & Engineers Group	Apr 2, 2024	PP#6	3M-Const	17,243.49
10	Hazen and Sawyer - Design Engineers	Apr 2, 2024	20182-006-3	3M-Review	6,200.00
9	Hazen and Sawyer - Design Engineers	Feb 22, 2024	20182-006-2	3M-Review	15,390.00
9	Hazen and Sawyer - Design Engineers	Feb 22, 2024	20182-006-1	3M-Review	3,547.50
9	Metro Builders & Engineers Group	Feb 22, 2024	PP#5	3M-Const	13,680.99
8	P2S, Inc.	Feb 5, 2024	SIN040720	3M-Power	1,725.50
6	Metro Builders & Engineers Group	Jan 22, 2024	PP#4	3M-Const	50,781.25
5	Metro Builders & Engineers Group	Jan 9, 2024	PP#3	3M-Const	33,299.48
4	P2S, Inc.	Dec 7, 2023	SIN039934	3M-Power	1,305.25
4	Metro Builders & Engineers Group	Dec 7, 2023	PP#2	3M-Const	25,461.98
3	P2S, Inc.	Nov 13, 2023	SIN039156	3M-Power	2,568.75
2	Metro Builders & Engineers Group	Oct 30, 2023	PP#1	3M-Const	177,741.91
1	P2S, Inc.	Oct 19, 2023	SIN038546	3M-Power	4,666.25

Water Revenue Bond - Series 2024A

Updated: June 12, 2025

Project	Project #	Description	Bond Allocation	Contractual Commitment	Payout to Date	Over/(Under)	Uncommitted Bond \$
		2024A WRB Issue - Construction Funds	\$ 22,000,000		\$ -	\$ -	\$ 22,000,000
PRWAP-MGMT	20-65x	Palmdale Regional Water Augmentation Program (Stantec)	-	2,038,690	1,744,044	294,646	(1,744,044)
PRWAP-Prop		Property Purchase - APN 3022-011-002 (Production Facility)	-	456,466	456,466	-	(456,466)
PWAV-Demo	20-656	Pure Water AV - Demonstration Facility (W.M. Lyles)	-	12,681,283	4,882,426	7,798,857	(4,882,426)
		Original Contract Amt: \$24,750,983, A1: \$9,324, A2: \$11,886.79, A3: \$13,998, A5: \$23,726, A6: \$1,476, A7: \$(7,145), A9: \$11,323, A10: \$49,689					
PWAV-MCC	20-656	Pure Water AV - Motor Control Center (Royal Industrial)	-	309,493	279,921	29,572	(279,921)
			-		-	-	
			-		-	-	
			-		-	-	
PWD		Design, Engineering and Other Preconstruction Costs	-	220,763	220,763	-	(220,763)
WRB		Bond Issuance Costs	260,951	260,951	260,951	-	
ISS		Issuance Funds	(15,261)	(15,261)	(15,261)		
INT		Interest Earnings	-		492,632		492,632
Totals:			\$ 22,000,000	\$ 15,706,695	\$ 7,090,988	\$ 8,123,076	\$ 14,909,013
2024A Water Revenue Bonds - Unallocated Funds:				\$ 6,293,305			
2024A Water Revenue Bonds - Remaining Funds to payout:					\$ 14,909,013		

Requisition No.	Payee	Date Approved	Invoice No.	Project	Payment Amount
	Interest Earnings	May 30, 2025		INT	54,047.69
18	W.M. Lyles	May 28, 2025	PP-007	PWAV-Demo	433,539.10
18	Stantec Consulting Services, Inc.	May 28, 2025	2390656	PRWAP-MGMT	249,808.06
	Interest Earnings	Apr 30, 2025		INT	59,549.49
17	Stantec Consulting Services, Inc.	Apr 24, 2025	2371740	PRWAP-MGMT	129,868.51
17	Stantec Consulting Services, Inc.	Apr 24, 2025	2375949	PRWAP-MGMT	73,922.19
16	Royal Industrial Solutions	Apr 10, 2025	8870-1031858	PWAV-MCC	43,903.80
16	Royal Industrial Solutions	Apr 10, 2025	8870-1032042	PWAV-MCC	236,017.58
15	W.M. Lyles	Apr 10, 2025	PP-006	PWAV-Demo	513,120.94
	Interest Earnings	Mar 31, 2025		INT	56,883.27
14	W.M. Lyles	Mar 20, 2025	PP-005	PWAV-Demo	789,410.96
13	W.M. Lyles	Mar 1, 2025	PP-004	PWAV-Demo	691,108.38
	Interest Earnings	Feb 28, 2025		INT	66,088.17
12	Stantec Consulting Services, Inc.	Feb 5, 2025	2345138	PRWAP-MGMT	170,657.39
	Interest Earnings	Jan 31, 2025		INT	70,078.34
11	W.M. Lyles	Jan 23, 2025	PP-003	PWAV-Demo	760,462.73
11	Stantec Consulting Services, Inc.	Jan 23, 2025	2333623	PRWAP-MGMT	83,036.59
	Interest Earnings	Dec 31, 2024		INT	75,110.22
10	W.M. Lyles	Dec 11, 2024	PP-002	PWAV-Demo	655,823.90
10	Stantec Consulting Services, Inc.	Dec 11, 2024	2318905	PRWAP-MGMT	115,026.28
	Interest Earnings	Nov 30, 2024		INT	81,727.27
9	W.M. Lyles	Nov 27, 2024	PP-001	PWAV-Demo	1,038,959.59
8	Stantec Consulting Services, Inc.	Nov 7, 2024	2303718	PRWAP-MGMT	102,177.66
8	Stantec Consulting Services, Inc.	Nov 7, 2024	2300447	PRWAP-MGMT	79,961.12
	Interest Earnings	Oct 31, 2024		INT	29,147.24
7	Stantec Consulting Services, Inc.	Sep 17, 2024	2271777	PRWAP-MGMT	64,683.52
6	Stantec Consulting Services, Inc.	Aug 8, 2024	2263693	PRWAP-MGMT	103,599.15
5	Stantec Consulting Services, Inc.	Jul 17, 2024	2255640	PRWAP-MGMT	55,655.74
4	Commonwealth Land Title Company	Jun 27, 2024	09176888-CG	PRWAP-Prop	456,466.00
3	Stantec Consulting Services, Inc.	Jun 25, 2024	2246517	PRWAP-MGMT	126,100.03
2	Stantec Consulting Services, Inc.	May 16, 2024	2227944	PRWAP-MGMT	141,403.49
1	Stantec Consulting Services, Inc.	May 1, 2024	2219113	PRWAP-MGMT	248,143.88
1	Palmdale Water District	May 1, 2024	N/A	PWD	220,762.60



COMMITTEE MEMORANDUM

DATE: June 17, 2025
TO: **FINANCE COMMITTEE**
FROM: Mr. Dennis J. Hoffmeyer, Finance Manager/CFO
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***CONSIDERATION ON A RECOMMENDATION TO RECEIVE AND FILE THE 2024 ANNUAL FINANCIAL REPORT. (FINANCE MANAGER HOFFMEYER)***

Information on this item will be provided and discussed at the June 17, 2025 Finance Committee Meeting.



COMMITTEE MEMORANDUM

DATE: June 17, 2025
TO: **FINANCE COMMITTEE**
FROM: Mr. Dennis J. Hoffmeyer, Finance Manager/CFO
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***REPORTS. (FINANCE MANAGER HOFFMEYER)***

Information on this item will be provided and discussed at the June 17, 2025 Finance Committee Meeting.

PALMDALE WATER DISTRICT
Debt Service Coverage (\$000s)

	Audited 2021	Audited 2022	Audited 2023	Apr 2024 - Mar 2025	May 2024 - Apr 2025	Jun 2024 - May 2025
OPERATING REVENUES	30,361	31,320	34,573	36,999	37,523	38,102
Rate Stabilization Fund	(100)	(146)	(188)	(857)	(857)	(857)
	30,261	31,174	34,385	36,142	36,666	37,245
OPERATING EXPENSES						
Gross operating expenses	28,492	26,502	31,453	29,573	29,812	29,557
Overhead adjustment	281	2,057	(203)			
SWP Fixed operations and maint	(26)	(33)	(31)	(10)	(8)	(6)
Non-Cash Related OPEB Expense	(894)	(17)	(362)			
Capital portion included above						
TOTAL EXPENSES	27,853	28,509	30,856	29,563	29,804	29,551
NET OPERATING REVENUES	2,408	2,665	3,529	6,579	6,862	7,694
NON-OPERATING REVENUE						
Ad valorem property taxes	2,502	3,477	3,908	4,594	4,610	4,637
Interest income	121	138	267	914	983	1,042
Capital improvement fees	5,248	2,318	802	1,657	1,922	2,113
Other income	88	162	123	1,326	1,191	1,331
TOTAL NON-OPERATING INCOME	7,958	6,095	5,100	8,491	8,706	9,124
NET REV AVAILABLE FOR DEBT SERVICE	10,366	8,761	8,628	15,070	15,568	16,818
NET DEBT SERVICE						
2012 Issue - Bank of Nevada (Matured)	1,373	1,372	1,373			
2013A Water Revenue Bond (Matured)	1,845	1,377	758			
2018A Water Revenue Bond	569	819	821	821	821	821
2020 Private Placement	279	308	308	308	308	308
2020 Water Revenue Refunding Bond	160	554	553	556	556	556
2021 Water Revenue Bond		359	300	300	300	300
2021 Water Revenue Refunding Bond		368	368	368	368	368
2023 Water Revenue Bond				998	998	998
2024 Water Revenue Bond				395	395	395
2017 Capital Lease	179	88				
2022 Capital Lease			527	527	527	527
TOTAL DEBT SERVICE	4,406	5,246	5,008	4,273	4,273	4,273
DEBT SERVICE COVERAGE	2.35	1.67	1.72	3.53	3.64	3.94
NET REV AVAILABLE AFTER D/S	5,960	3,515	3,621	10,797	11,295	12,545