



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

May 21, 2025

BOARD OF DIRECTORS

W. SCOTT KELLERMAN
Division 1

DON WILSON
Division 2

CYNTHIA SANCHEZ
Division 3

KATHY MAC LAREN-GOMEZ
Division 4

VINCENT DINO
Division 5

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys



**AGENDA FOR REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE PALMDALE WATER DISTRICT
TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE**

TUESDAY, MAY 27, 2025

6:00 p.m.

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Danielle Henry at 661-947-4111 x1059 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Danielle Henry al 661-947-4111 x1059 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale or on the District's website at <https://www.palmdalewater.org/governance/board-activity/2025-meeting-agendas-minutes/> (Government Code Section 54957.5). Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.


PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to conduct its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence in Memory of Antelope Valley Press Reporter, Allison Gatlin.
- 2) Roll Call.
- 3) Adoption of Agenda.
- 4) Public Comments for Non-Agenda Items.

- 5) Presentations:
 - 5.1) None at This Time.
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
 - 6.1) Approval of Minutes of Regular Board Meeting held April 28, 2025.
 - 6.2) Ratification of Payment of Bills for May 12, 2025.
 - 6.3) Payment of Bills for May 27, 2025.
- 7) Action Items – Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Consideration and Possible Action on Ratification of Amendment No. 2 to Contract No. 2025-002 with South West Pump and Drilling, Inc. for Well No. 15A Pump Services. (\$67,000.00 – Non-Budgeted – Facilities Manager Wall)
 - 7.2) Public Hearing Regarding Proposed Increase in Directors’ Compensation Paid from \$220.00 to \$255.00 for Each Day’s Attendance at Approved Meetings or Each Day’s Service Rendered as a Member of the Board of Directors. (Potential 2025 Budget Increase of \$8,750.00/General Counsel Early)
 - 7.3) Consideration and Possible Action on Ordinance No. 25-1 being and Ordinance of the Board of Directors of the Palmdale Water District Authorizing an Increase in Directors’ Compensation Paid from \$220.00 to \$255.00 for Each Day’s Attendance at Approved Meetings or Each Day’s Service Rendered as a Member of the Board of Directors. (Potential 2025 Budget Increase of \$8,750.00/General Counsel Early)
 - 7.4) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance within Budget Amounts Previously Approved in the 2025 Budget:
 - a) American Society of Civil Engineers (ASCE) Conceptual Estimating for Engineers: Planning and Design Webcast to be held June 11-12, 2025.
 - b) ASCE: Pumping Systems Hydraulic Design for Civil Engineers Webcast to be held September 17-19, 2025.
- 8) Information Items:
 - 8.1) Reports of Directors:
 - a) Standing Committees; Organization Appointments; Agency Liaisons:
 - 1) Antelope Valley East Kern Water Agency (AVEK) Meetings. (Director Dino, Board Liaison/President Mac Laren-Gomez, Alt.)
 - 2) Palmdale Fin & Feather Club Meeting – May 3 & 17. (Director Wilson/Director Kellerman, Alt.)
 - 3) Special Districts Association of North Los Angeles County (SDANLAC) Board Meeting – May 7. (Director Dino, CSDA Chapter President)

- 4) Finance Committee Meeting – May 20. (Director Wilson, Chair/Director Kellerman/Director Sanchez, Alt.)
- b) General Meetings Reports of Directors.
- 8.2) Report of General Manager.
 - a) Department Activity Updates:
 - 1) Facilities Department. (Facilities Manager Wall)
 - b) May 2025 Written Report of Activities through April 2025.
- 8.3) Report of General Counsel.
- 9) Board Members' Requests for Future Agenda Items.
- 10) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/dh

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, APRIL 28, 2025:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, April 28, 2025, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District Office. President, Kathy Mac Laren-Gomez, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

President Mac Laren-Gomez invited Joiah Barreras, 7th Grade Sage Magnet Academy student, to lead the Pledge of Allegiance.

2) Roll Call.

Attendance:

Kathy Mac Laren-Gomez, President
Scott Kellerman, Vice President
Don Wilson, Treasurer
Vincent Dino, Secretary
Cynthia Sanchez, Assistant Secretary

Others Present:

Dennis LaMoreaux, General Manager
Paul Early, General Counsel
Dennis Hoffmeyer, Finance Manager
Shadi Bader, Engineering Manager
Judy Shay, Public Affairs Director
Danielle Henry, Executive Assistant
Robert Rosati, Water Use Efficiency Specialist I
Maria Avelar, Water Use Efficiency Specialist I
65 members of the public

3) Adoption of Agenda.

It was moved by Director Dino, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

5) Presentations:

5.1) 2025 Water Use Efficiency Earth Day Poster Contest. (Water Use Efficiency Specialist I Avelar/ Water Use Efficiency Specialist I Rosati)

Water Use Efficiency Specialist I Rosati stated that this year marks the 55th Earth Day Anniversary and that two hundred and sixty-four student submissions were received from 5 local schools for the 2025 Water Use Efficiency Earth Day Poster Contest and then announced the 2nd through 8th Grade winners from the 13 participating teacher classrooms after which Water Use Efficiency Specialist I Avelar presented each contest winner and teacher with certificates and gift cards.

Staff and the Board then thanked the teachers, students, and their families for their participation and for attending this evening followed by a group photo.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Board Meeting held April 14, 2025.

6.2) Payment of Bills for April 28, 2025.

6.3) Approval of Leadership Training for Supervisors and Managers. (\$20,139.00 – Budgeted – Human Resources Director Garcia)

6.4) Approval of Ratification of Job Description Update for Finance Manager/CFO Position. (No Budget Impact – Human Resources Director Garcia)

President Mac Laren-Gomez announced the items included in the Consent Calendar, and after General Manager LaMoreaux's recommendation to pull the incorrect invoice received from Los Angeles County for the 2024 General Elections, it was moved by Director Dino, seconded by Director Sanchez, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar with the exception of payment to Los Angeles County for the 2024 General Elections.

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Discussion and Possible Action on Directors' Compensation. (Potential Budget Impact – Director Dino/General Counsel Early)

General Counsel Early provided a brief overview of the Director compensation increase request, the last increase approved in 2021, and the Water Code requirements

for future increases, and after discussion of rising costs, of the 2021 Board compensation comparison survey, of the requested increase amount, and of conducting a new survey of Board compensation rates with comparable agencies, it was moved by Director Kellerman, seconded by Director Dino, and carried on a 4-1-0 vote, with Director Wilson opposed, to consider the Director compensation increase from \$220.00 to \$255.00 for each day's attendance at approved meetings or each day's service rendered as a Member of the Board of Directors at the next Regular Board Meeting on May 27, 2025.

7.2) Consideration and Possible Action on Authorizing the General Manager to Execute a Change Order with W.M Lyles Co. for the Construction of the Pure Water Antelope Valley Demonstration Facility. (\$151,534.00 – Not-to-Exceed – Budgeted – Project No. 22-656 – Engineering Manager Bader)

Engineering Manager Bader provided an overview of the construction update and change order request for the Pure Water Antelope Valley Demonstration Facility, including the scope of additional service and costs, after which it was moved by Director Dino, seconded by Director Sanchez, and unanimously carried by all members of the Board of Directors present at the meeting to approve authorization of the General Manager to execute a Change Order with W.M Lyles Co. for the construction of the Pure Water Antelope Valley Demonstration Facility in the not-to-exceed amount of \$151,534.00.

7.3) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance within Budget Amounts Previously Approved in the 2025 Budget:

a) **OpenGov Southern California Regional Conference to be held May 8, 2025 in Long Beach.**

b) **California's Water Future: Integrating Reuse and Desalination 2025 Workshop (AWWA California-Nevada Section) to be held May 19, 2025 in El Segundo.**

General Manager LaMoreaux provided a brief overview of the proposed conferences for staff attendance and stated that Assistant General Manager Rogers will be speaking at the AWWA California-Nevada Section Workshop after which it was moved by Director Kellerman, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve the following conferences, seminars, and training sessions for Board and staff attendance

within budget amounts previously approved in the 2025 Budget: OpenGov Southern California Regional Conference to be held May 8, 2025 in Long Beach and California's Water Future: Integrating Reuse and Desalination 2025 Workshop (AWWA California-Nevada Section) to be held May 19, 2025 in El Segundo.

8) Information Items:

8.1) Finance Reports:

a) Status Report on Cash Flow Statement and Current Cash Balances as of March 2025. (Financial Advisor Egan/Finance Committee)

Finance Manager Hoffmeyer provided an overview of the Quarterly Major Account Activity Report, the Investment Funds Report, and the Cash Flow Statement through March 2025, including account transfers, assessments received, increased capital improvement funds, interest and market values, scheduled payments, anticipated grant reimbursements, and the projected year-end balance followed by a brief discussion of the decrease in assessments received and the potential budget impact from increasing the Directors' compensation.

b) Status Report on Financial Statements, Revenue, and Expense and Departmental Budget Reports for March 2025. (Finance Manager Hoffmeyer/Finance Committee)

Finance Manager Hoffmeyer reviewed in detail the Balance Sheet Report, the Balance Sheet Annual Quarterly Comparison Report, the Profit and Loss Statement, the Profit and Loss Quarterly Comparisons, the departmental budgets versus actual, the projected year-end interest earnings, and individual departmental reports for the period ending March 2025, including Table A water transfer sales, water revenue bond payments, increased meter fees, anticipated year-end water sales, and the increase in capital improvement funds (CIF) received and stated that operating revenues are above the historical trend average at 24.8% and expenses are below the historical trend average at 20.7% followed by a brief discussion of the influx in capital improvement payments in response to the CIF rate increase.

c) Status Report on Committed Contracts Issued. (Finance Manager Hoffmeyer/Finance Committee)

Finance Manager Hoffmeyer stated that a new General Fund Report was provided to the Finance Committee along with the standard Contractual Commitments and Needs Report and that this report will also be provided to the full Board for future quarterly reporting and then provided an overview of active District projects and contractor payments through the general construction fund and the 2023A and 2024A Series Water Revenue Bonds in March 2025 followed by a brief discussion of anticipated reimbursement and future WIFIA Loan withdrawals for the Pure Water AV Project.

d) Other Financial Reports. (Finance Manager Hoffmeyer/Finance Committee)

1) Accounts Receivable Overview.

Finance Manager Hoffmeyer provided a brief update on outstanding balances for accounts 60 days delinquent and stated that as of March 31, there are twenty-six payment arrangements totaling \$9,975.81 with \$4,973.49 collected to date and that the contributing factors of arrangements are related to leak adjustments and posting errors.

2) Revenue Projections.

He then stated that based on selling 15,000 Acre Feet (AF) of water, 2025 revenue is ahead of projections by approximately \$923,000.00 as of March 31.

He then provided a brief update on the status of the Meter Exchange Project, on the audit reports for the District, the Antelope Valley State Water Contractors Association and the Palmdale Recycled Water Authority, on the new financial software and reporting systems, and on the payroll outsourcing with Paylocity.

8.2) Reports of Directors:

a) Standing Committees; Organization Appointments; Agency Liaisons:

1) Antelope Valley East Kern Water Agency (AVEK) Meeting – April 15. (Director Dino, Board Liaison/President Mac Laren-Gomez, Alt)

Director Dino clarified that the AVEK Board Meeting was held on April 22, not April 15, and then reported that they approved a purchase order with Sierra Construction and Excavation for a valve installation on the Phillips Lab Feeder in the not-to-exceed amount of \$46,900.00.

2) Plant 42 Environmental Restoration Advisory (ERAB) Meeting – April 16. (Director Wilson/Director Sanchez, Alt.)

Director Wilson reported that on April 16, he attended the Plant 42 ERAB Meeting where the new Project Manager, Laura Funk, provided an environmental cleanup overview including Trichloroethylene (TCE) contaminated soil and groundwater at Site 29 and the PFAS remedial feasibility study.

General Manager LaMoreaux then stated that the Watermaster Board approved new monitoring wells for Site 29 in March followed by a brief discussion of the groundwater levels as a result of pumping, of the long cleanup history, and of the District's involvement with ERAB since 1995.

3) Palmdale Fin & Feather Club Meeting – April 19. (Director Wilson/Director Kellerman, Alt.)

Director Wilson reported that the April 19 Fin and Feather Club Meeting was cancelled.

4) Palmdale Recycled Water Authority (PRWA) Meeting – April 21. (Director Kellerman/Director Wilson/President Mac Laren-Gomez, Alt.)

Director Kellerman reported that on April 21, he attended the Palmdale Recycled Water Authority (PRWA) Meeting where they administered the Oath of Office of new Public Member Joe Pallon, reviewed financial reports, and discussed the future of PRWA after which General Counsel Early stated that he was directed to prepare a memo for the next PRWA Meeting regarding options to modify the direction or dissolve PRWA.

The Littlerock Reservoir Recreation Ad Hoc Committee was then briefly discussed.

5) Finance Committee Meeting – April 22. (Director Wilson, Chair/Director Kellerman/Director Sanchez, Alt.)

Director Wilson reported that on April 22, he attended the Finance Committee Meeting and that a written report will be distributed.

b) General Meetings Reports of Directors.

Director Kellerman reported that on April 21, he attended the PRWA Meeting; that on April 22, he participated in the Earth Day Poster Contest judging; that on April 22, he also attended the Finance Committee Meeting; and that on April 24, he attended a Board Briefing.

Director Wilson reported that on April 16, he attended the Plant 42 ERAB Meeting; that on April 21, he attended the PRWA Meeting; that on April 22, he participated in the Earth Day Poster Contest judging; that on April 22, he also attended the Finance Committee Meeting; and that on April 24, he attended a Board Briefing.

Director Sanchez reported that on April 16, she attended the Plant 42 ERAB Meeting, that on April 22, she participated in the Earth Day Poster Contest judging; that on April 22, she also attended the Finance Committee Meeting; that on April 23, she attended the Watermaster Meeting; and that on April 24, she attended a Board Briefing.

Director Mac Laren-Gomez reported that on March 25, she attended the AVEK Board Meeting; that on April 17, she attended an Agenda Review Briefing; that on April 21, she attended the PRWA Meeting; that on April 22, she participated in the Earth Day Poster Contest judging and really enjoyed all the entries; that on April 22, she also attended the AVEK Board Meeting; that on April 23, she attended the Watermaster Meeting; and that on April 24, she attended a Board Briefing.

Director Dino reported that on April 14, he attended the PWD Regular Board Meeting; that on April 17, he attended a CSDA on-demand webinar regarding Managing Challenging Employee Situations; that on April 18, he attended a CSDA on-demand webinar regarding Water and Service Rates in Today's Society; that on April 22, he attended the AVEK Board Meeting; that on April 24, he attended a Board Briefing; and that on April 28, he is attending the PWD Regular Board Meeting.

8.3) Report of General Manager.

a) April 2025 Written Report of Activities through March 2025.

General Manager LaMoreaux announced that Public Affairs Director Shay and her team successfully completed another Water Ambassadors Academy (WAA) and then commended their hard work followed by a brief discussion of the WAA graduates now totaling 110.

He then stated that a written report was provided in the agenda packet and highlighted the long-term average of the Northern Sierra precipitation being reached, the increase in customer usage by 12-13% more than anticipated, and no mainline leaks to date this year.

He then reported that staff is working with Joshua Acres Mutual Water Company through the process of providing service to their customers.

8.4) Report of General Counsel.

General Counsel Early reported that all bills he has previously reported on continue through committees and that he had the opportunity to attend and participate in the District's Water Ambassadors Academy as a general member of the public and stated that it was extremely informative and a wonderful experience followed by a brief discussion of the attendee engagement and the outreach benefits of this program.

9) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

10) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 7:43 p.m.

Secretary



BOARD MEMORANDUM

DATE: May 27, 2025
TO: BOARD OF DIRECTORS
FROM: Mr. Wendell Wall, Facilities Manager
VIA: Mr. Dennis D. LaMoreaux, General Manager
 Mr. Scott Rogers, Assistant General Manager
RE: *CONSIDERATION AND POSSIBLE ACTION ON RATIFICATION OF AMENDMENT NO. 2 TO CONTRACT NO. 2025-002 WITH SOUTH WEST PUMP AND DRILLING, INC. FOR WELL 15A PUMP SERVICES. (\$67,000.00 – NON-BUDGETED – FACILITIES MANAGER WALL)*

Recommendation:

Staff recommends that the Board ratify Amendment No. 2 to Contract No. 2025 - 002 with South West Pump and Drilling, Inc. (SWPD) to complete the rehabilitation of Well No. 15A.

Alternative Options:

The Board can choose not to ratify this Amendment.

Impact of Taking No Action:

The new pump would be subject to damage from material in the well resulting in staff's inability to operate the water well.

Background:

Well No. 15A was pulled from service, inspected, video logged, and a deviation study was performed. The Well was wire brushed, bailed, and swabbed (cleaning process), which caused an additional amount of fine silt, sand, mud, and gravel pack to accumulate in the bottom of the well. Three videos were taken of the well: one before, one during and one after the completion of the rehab process. Staff requested SWPD to provide a quote for test pumping and redeveloping the well so that the newly installed well pump is not damaged. Therefore, the recommendation is for SWPD to continue the last stages of well rehabilitation detailed in their quote.

Amendment No. 2 to Contract No. 2025 -002 is for South West Pump and Drilling Inc. to perform the following tasks:

- Mobilize equipment to site
- Prevailing wage labor to mobilize pump crew & equipment to well site
- On-site, prevailing wage labor to rig up, install 700 feet of test equipment, install gear

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drive, diesel driver, and 12-inch surface pipe from well head

- Two nights per diem for three crew members
- Prevailing wage labor to demobilize pump crew from well site
- Prevailing wage for one test pumper for five days
- Prevailing wage to mobilize pump crew and equipment to well site
- On site, prevailing wage labor to rig up, remove 700 – feet of test pumping equipment remove gear drive, diesel driver, remove 12-inch surface pipe from well
- Two nights per diem for 3 crew members
- Prevailing wage labor to demobilize pump crew from well site
- Shop labor to unload 700-feet of 10-inch test pumping equipment
- Disinfect well to pass bacteriological sampling

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 1 – Water Resource Reliability.

This item directly relates to the District’s Mission Statement.

Budget:

This work is non-budgeted under Contract No. 2025 -002 for approx. \$67,000.00

Supporting Documents:

- South West Pump and Drilling, Inc. - Request for Change

South West Pump & Drilling, Inc
53-381 Highway 111
Coachella, CA 92236

Request For Change

Status: Pending

Scott Hulsebus
Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

Date: 05/13/25
Respond By Date: 05/13/25
Internal RFC No: 3
Internal Job No: 250108
Customer Job No:

Well 15 - R&I Pump (Emergency)
1003 E. Avenue P
Palmdale, CA 93550

Attn:

Owner Doc No:

Description	UM	Quantity	Unit Price	Ext. Price
Shop Labor to Load Out 700-Feet of 10-Inch Test Pumping Equipment	LS	1.0000	1,890.000000	1,890.00
Prevailing Wage Labor to Mobilize Pump Crew & Equipment to Well Site	LS	1.0000	1,812.000000	1,812.00
On-Site, Prevailing Wage Labor to Rig-Up, Install 700-Feet of Test Pumping Equipment, Install Gear Drive, Diesel Driver, Install 12-Inch Surface Pipe from Well Head to On-Site	LS	1.0000	15,225.000000	15,225.00
Two (2) Nights Per Diem for Three (3) Men	LS	1.0000	1,000.000000	1,000.00
Prevailing Wage Labor to Demobilize Pump Crew from Well Site	LS	1.0000	1,812.000000	1,812.00
Prevailing Wage Labor for One (1) Test Pumper for Five (5), Eight-Hour Days	P/HR	40.0000	525.000000	21,000.00
Prevailing Wage Labor to Mobilize Pump Crew & Equipment to Well Site	LS	1.0000	1,812.000000	1,812.00
On-Site, Prevailing Wage Labor to Rig-Up, Remove 700-Feet of Test Pumping Equipment, Remove Gear Drive, Diesel Driver, Remove 12-Inch Surface Pipe from Well	LS	1.0000	15,225.000000	15,225.00
Two (2) Nights Per Diem for Three (3) Men	LS	1.0000	1,000.000000	1,000.00
Prevailing Wage Labor to Demobilize Pump Crew from Well Site	LS	1.0000	1,812.000000	1,812.00
Shop Labor to Unload 700-Feet of 10-Inch Test Pumping Equipment	LS	1.0000	1,890.000000	1,890.00
Total RFC:				64,478.00

Approved Change Order No: _____

Accepted Date: _____

Accepted By: _____

Please sign and return a copy as soon as possible



BOARD MEMORANDUM

DATE: May 27, 2025
TO: BOARD OF DIRECTORS
FROM: Paul Early, District General Counsel
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***PUBLIC HEARING AND CONSIDERATION AND POSSIBLE ACTION ON ORDINANCE NO. 25-1 BEING AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT AUTHORIZING AN INCREASE IN DIRECTORS' COMPENSATION PAID FROM \$220.00 TO \$255.00 FOR EACH DAY'S ATTENDANCE AT APPROVED MEETINGS OR EACH DAY'S SERVICE RENDERED AS A MEMBER OF THE BORD OF DIRECTORS. (POTENTIAL 2025 BUDGET INCREASE OF \$8,750.00 – GENERAL COUNSEL EARLY)***

Recommendation:

Staff recommends that the Board approve Ordinance No. 25-1 being an Ordinance of the Board of Directors of the Palmdale Water District Authorizing an Increase in Directors' Compensation Paid from \$220.00 to \$255.00 for Each Day's Attendance at Approved Meetings or Each Day's Service Rendered as a Member of the Bord of Directors in accordance with Board action taken at the April 28, 2025 Regular Board Meeting.

Alternative Options:

The Board can choose not to approve Ordinance No. 25-1.

Impact of Taking No Action:

There will be no change to Director compensation.

Background:

The Board took action at their April 28, 2025 Regular Board Meeting to request that staff return an Ordinance for consideration at the next available meeting with a proposed increase to the Directors' compensation from a \$220.00 stipend per meeting to a \$255.00 stipend per meeting. As required, a Notice of Public Hearing regarding this increase was published in the Antelope Valley Press on May 10, 2025 and on May 17, 2025. If approved, Ordinance No. 25-1 will become effective sixty days from the date of approval.

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 2 – Organization Excellence.

This item directly relates to the District's Mission Statement.

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Budget:

The potential impact to the 2025 Budget is an increase of \$8,750.00

Supporting Documents:

- Ordinance No. 25-1 being an Ordinance of the Board of Directors of the Palmdale Water District Authorizing an Increase in Directors' Compensation Paid from \$220.00 to \$255.00 for Each Day's Attendance at Approved Meetings or Each Day's Service Rendered as a Member of the Board of Directors
- April 28, 2025 Board Memo regarding Discussion and Possible Action on Directors' Compensation
- 2025 Board Compensation Survey

ORDINANCE NO. 25-1

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT AUTHORIZING AN INCREASE IN DIRECTORS' COMPENSATION PAID FROM \$220.00 TO \$255.00 FOR EACH DAY'S ATTENDANCE AT APPROVED MEETINGS OR EACH DAY'S SERVICE RENDERED AS A MEMBER OF THE BOARD OF DIRECTORS

WHEREAS, on February 9, 1998, the Board adopted Ordinance No. 98-1 pursuant to Water Code Sections 20201 and 20202 setting the compensation of Board members; and,

WHEREAS, December 11, 2009, the Board voted to reduce compensation for Board members to \$150.00 for each day's attendance at Board meetings; and,

WHEREAS, On June 14, 2021, the Board adopted Ordinance No. 21-1 increasing compensation for Board members to \$220.00 for each day's attendance at Board meetings; and,

WHEREAS, the Board desires to adjust Board Member compensation as permitted under State law; and

WHEREAS, this item was properly noticed for a public hearing by the Board of Directors on May 10, 2025 and May 17, 2025 pursuant to Water Code Section 20203.

BE IT ORDAINED by the Board of Directors of the Palmdale Water District, as follows:

Section 1: The recitals above are true and correct and incorporated herein by reference.

Section 2: Compensation to members of the Board of Directors of the Palmdale Water District is hereby increased to \$255.00 per day for each day's attendance at approved meetings of the Board, or for each day's service rendered as a member of the Board by request of the Board.

Section 3: Any future increases in compensation for Directors must be approved by an ordinance of the Board and the increase may not exceed the amount permitted by State law since the last increase.

Section 4: This Ordinance shall be effective sixty (60) days after its passage.

Section 5: Upon the effective date of this Ordinance, Ordinance No. 21-1 shall no longer be in effect.

Section 6: The Clerk of the Board of Directors shall certify the passage of this Ordinance and cause the same to be posted and published in accordance with law.

PASSED AND ADOPTED by the Board of Directors of the Palmdale Water District on May 27, 2025 by the following roll call vote:

Aye:

No:

Abstain:

Kath Mac Laren-Gomez, President
Board of Directors
Palmdale Water District

ATTEST:

Vincent Dino, Secretary
Board of Directors
Palmdale Water District

APPROVED AS TO FORM:

Paul Early, General Counsel
Aleshire & Wynder, LLP



BOARD MEMORANDUM

DATE: April 28, 2025
TO: **BOARD OF DIRECTORS**
FROM: Paul Early, District General Counsel
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***DISCUSSION AND POSSIBLE ACTION ON DIRECTORS' COMPENSATION.
(POTENTIAL BUDGET IMPACT – DIRECTOR DINO/GENERAL COUNSEL EARLY)***

Recommendation:

Staff recommends that the Board receive and file this memorandum related to the Directors compensation.

Alternative Options:

The alternative is to provide staff with further direction.

Impact of Taking No Action:

There is no potential impact of taking no action.

Background:

Sections 20201 and 20202 of the California Water Code governs the manner the Board of the Palmdale Water District ("Board") is compensated.

Section 20201 of the Water Code states "the governing board of any water district may...provide compensation to members of the governing board...in an amount not to exceed one hundred dollars (\$100) per day for each day's attendance at meetings of the board, or for each day's service rendered as a member of the board by request of the board..."

Section 20202 of the Water Code states an "increase may not exceed an amount equal to 5 percent, for each calendar year following the operative date of the last adjustment," when considering an increase to the \$100 per day for each attendance at a meeting.

In other words, Section 20201 of the Water Code outlines two possible forms of compensation. The Board may receive compensation in an amount not to exceed \$100 per day (1) for each day's attendance at meetings or (2) for each day's service rendered as a member of the board by request of the board. As a result, a Board Member cannot receive a per diem or set amount. The Board's compensation may only be paid by attendance at a meeting or for each day the individual renders services.

April 28, 2025

In January of 1996, the then-Board voted to increase the \$100 compensation to \$171 per meeting after 13 years without a raise. In 1998, the Board once again voted to increase the compensation from \$171 to \$188 per meeting. In June of 2009, the Board voted to reduce the Board's compensation by 20% to \$150.40 per day. In December of 2009, the Board voted to reduce the Board compensation to \$150 per meeting. In June 2021, the Board voted to increase Board compensation to \$220, which remains in effect today.

If an additional increase is desired prior to June 14, 2025, the maximum amount the Board could increase compensation to would be \$255. However, if the action is taken at a meeting after June 14, 2025, that maximum compensation is capped at \$268.00.

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 2 – Organization Excellence.
This item directly relates to the District's Mission Statement.

Budget:

The impact to the budget is unknown at this time.

Supporting Documents:

- N/A

Board Compensation Survey - 2025 Update

Agency	Number of Employees	Number of Board Members	Stipend per Meeting \$	Total of Meetings per Month	Cell phone/ device allowance \$	Benefits	Are Board Members Allowed to use a Distirct Vehicle for Travel:	Other Comments
Cucamonga Valley WD	126.5	5	\$250.00	Up to 10 meetings per month	District provides an ipad to Directors.	The District contributes 22% of the earned salary to a 401(a) retirement plan. Board members can participate in the group health, dental, or vision plans, where the district shares premium costs for medical and dental. Supplemental Healthcare Insurance is also provided by the District. Participants must be currently enrolled in a medical, dental, or vision plan. If the combined monthly medical and dental premiums were to exceed \$600.00 per month, the District will pay 80% of the premiums and the Board member is responsible for the remaining 20%. The plans available are Anthem Blue Cross HMO, Anthem Blue Cross PPO, Anthem Blue Cross CDHP, Kaiser Permanente HMO, Kaiser Permanente CDHP, MetLife Dental DHMO, MetLife Dental PPO, and VSP Vision. The District will pay 100% of the LTD/STD premiums during their employment. The District provides a \$25,000 basic life insurance and AD & D plan. Additional insurance up to \$500,000 may be purchased. Rates are age-based. Employee pays one hundred percent (100%) of the cost for additional service. Additionally board members may participate in Nationwide Retirement Solutions, Mission Square, or Lincoln Financial for deferred compensation. The district will also offer a Longevity Pay Program, Tuition Loan Program, and a Water Employee's Life Line.	No	
Desert Water Agency	86	5	\$425.61	Up to 10 meetings per month	No	Medical, dental, and vision insurance where 100% of premiums paid for the Director and 80% for dependents. Directors are also provided the opportunity to contribute to a 457b plan (no contributions by DWA). *Health benefits begin on the first month following 30 days of employment. Example: If a Board Director is sworn in on December 8, 2022, benefits will begin on February 1, 2023.	No	
Eastern Municipal WD	609	5	\$267.00	Up to 10 meetings per month plus an additional 10 days per month for Board Director also serving on the Metropolitan Water District Board	No	May select coverage under the District's Kaiser 'A' health plan, in which the District will pay the premium up to an amount equivalent to the District's contribution for employee and dependent coverage. Receiving medical, vision, and dental insurance. With the director having to pay the rest. Or the Director may obtain health insurance independently/through a spouse and seek reimbursement.	No	
Mesa Water District	56	5	\$369.00	Up to 10 meetings per month	Reimbursement	Board members receive Vision, Dental, & Medical Insurance for themselves and their dependents. (Up to \$2,200 per month). Each Board member is insured for up to \$25,000 in Life/Accidental Death & Dismemberment insurance. A Deferred Compensation plan is also provided and the district will make a matching contribution to the plan not to exceed \$1,500 per month.	No	Effective July 1, 2025 stipend will increase to \$387.
Palmdale Water District	88	5	\$220.00	Up to 10 meetings per month	District provides a cell phone to Directors that must be given back at the end of their term.	Medical, dental life, and vision reimbursement up to the amount of regular employee. Life Insurance of 10k. Medical Insurance also covers for dependents of Board members.	No	
Rancho California WD	157	7	\$245.00	Up to 10 meetings per month	District provides an ipad to Directors.	The district provides health, dental, and vision insurance for Board members and their eligible dependents at no cost. Medical insurance, including dependents, and Group Life insurance is also available. Supplemental Life Insurance coverage is also available at the Board member's expense. Board members will pay taxes based on the appropriate IRS Tax Table or Schedule for life insurance amounts in excess of \$50,000 according to current Federal and State Tax Schedules. The District will pay for 100% of the Board member's premiums. Supplemental life insurance is available at the Director's expense. Retired board members who are over the age of 50 and with no less than 12 years of service with the District are eligible for the same medical and dental coverage offered to active employees. Life insurance benefits are also available to retirees at the District's expense. The District also provides Board Members with a Deferred Compensation plan and a Flexible Spending Account Program that includes dependents.	Yes	
Santa Clarita Valley WD	239	9	\$255.00	Up to 10 meetings per month	No	Choice of medical plans offered through CalPERS for themselves and qualifying dependents. The Agency pays up to 90% of the highest premium in Region 3. The SCVWA Board approves a specific health plan contribution amount every year and if the Director's health plan choice exceeds the Board-approved max contribution amount, the director pays the difference in cost from his/her stipend. The Board also receives dental (Delta Dental PPO), vision (VSP Vision Plan), EAP and life insurance (\$10,000) at zero cost. If Board members already have medical coverage, the Agency contributes annually to an HRA (\$6,000 single, \$10,000 couple/dependent).	No	
Walnut Valley WD	57	5	\$150.00	Up to 7 meetings per month	District provides either a laptop or ipad	Medical, Vision, Dental, Life Insurance (Directors aged 69 and under receive \$10,000/ 70-74 receive \$6,500, 75+ receive \$5,000. This also applies to retired directors who first held office prior to 1/1/95), 457 Deferred Comp., FSA & EAP. They also receive compensation for meeting attendance and travel expense reimbursement. Upon the death of a director who held office prior to January 1, 1995 that director's health care benefits available to his or her spouse as shown on District records, shall remain in force after the death of the director. Eligible Directors can receive retiree medical insurance and/or participate in the District's retirement plan with the Public Employees' Retirement System (PERS), depending on when they assumed office.	No	
Western MWD	158	5	\$300.00	Up to 10 meetings per month plus an additional 10 days per month for Board Director also serving on the Metropolitan Water District Board	Board members are provided an ipad. No cellphone provided.	Board Members and their dependents are eligible for Medical, Vision, Dental, Life & Disability Insurance. Short Term disability insurance. A cash benefit of 60% your weekly salary when you're out of work and a partial cash benefit when you are able to do part of your job or work part time. You must be out of work for 7 days due to an illness before you can collect disability benefits. You can begin collecting benefits on day 8. Also your short-term disability benefits can coordinate with income from other sources, such as continued income or sick pay from your employer, during your disability. This allows you to receive up to 100% of your pre-disability income.	No	
Yorba Linda Water District	82	5	\$163.80	Up to 10 meetings per month	Reimbursement up to \$1,000	Directors and their eligible dependents are provided medical, dental, and vision plans. The district shall pay the premium amount for Directors and 2/3 of the premium for their dependents. Directors are also eligible for post-service health benefits if their term started by 1/1/1995 and went up to 5/27/10; and the Director began receiving health benefits from the District before January 1, 1994. The rate of accrual for post-service health benefits is one year of benefits for each three years of service to the District as a Director. Group Life insurance and Accidental Death and Dismemberment insurance in amounts up to \$10,000 are also provided. Deferred Compensation is also available for Director's to participate in.	No	
Las Virgenes Municipal Water District	115-120	5	\$252.35	Up to 10 meetings per month plus an additional 10 days per month for Board Director also serving on the Metropolitan Water District Board	Board members are provided an ipad. No cell phone provided.	Same benefits as employees		
Olivenhain Municipal Water District	93	5	\$150.00	Up to 10 meetings per month	Board members are provided both a cell phone and an ipad.	Same benefits as employees		
Padre Dam Municipal Water District	165	5	\$160.00	Up to 10 meetings per month	Board members are provided a laptop or tablet.	Same benefits as employees but different in value.	Yes	The Board declined the recent proposal to increase the stipend paid per meeting



Conference/Training Request

Event Name/Date(s):

ASCE Conceptual Estimating for Engineers: Planning and Design Webcast / June 11-12, 2025

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

☐ Yes ☒ No

Smoking Room?

☐ Yes ☒ No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box☐ Yes ☐ No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:

Conceptual Estimating for Engineers: Planning and Design - Webcast (7028WEN2025)

PDH:14.0

Live Online Course (Webcast) | Online | 2025/06/11 - 2025/06/12

Individual (one engineer) 10:00 AM - 6:00 PM ET

Early Bird: Member \$495.00 | Non-Member \$595.00 - AFTER 6/3/2025 Member \$595.00 / Non-Member \$695.00

ADD TO CART

Tag(s)

Construction Engineering & Management, Structural Engineering, Transportation, Live Online, Live Online Course (Live Webinar), Individual Products, Recently Added - Live

Description

[View Important Policies and System Requirements for this course](#)

Interested in registering 5 or more engineers for a course? [Contact us](#) for information and rates.

INSTRUCTOR:

Nils J. Gransberg, Ph.D., DBIA, A.M.ASCE

Purpose and Background

This seminar is a series of learning modules that have been developed for engineering and design professional, both new to and experienced, involved in or interesting learning how to develop conceptual estimates to support decision making in early phases of project development. Developing accurate conceptual estimates with minimal scoping information is a critical part of effective program management, master planning, and ensuring that sufficient funding for capital projects is available to complete the scope on time and on budget at some point in the future. This course will consist of a combination of lectures to present new material and practical exercises to reinforce the application of the individual learning objectives.

Benefits and Learning Outcomes

Upon completion of this course, you will be able to:

1. **Explain the Fundamentals of Cost Engineering:** Gain knowledge of cost engineering principles and their application in conceptual estimating.
2. **Develop Conceptual Cost Scopes of Work:** Learn how to define and articulate scope of work with minimal information to support early-phase project development.
3. **Create Feasibility and Pro Forma Estimates:** Build the skills needed to develop feasibility estimates and pro forma to aid decision-making in project planning.
4. **Utilize Databases for Top-Down Estimates:** Understand how to compile and use databases effectively for generating accurate top-down conceptual estimates.
5. **Estimate Design Fees and Master Planning Costs:** Learn techniques to estimate design fees and costs associated with master planning while considering project complexities.
6. **Apply Conceptual Estimating in Practical Scenarios:** Integrate knowledge and techniques through hands-on exercises, focusing on feasibility and master planning range estimates.

Assessment of Learning Outcomes

Students' achievement of the learning outcomes will be assessed via a short post-test assessment (true-false, multiple choice, and/or fill in the blank questions).

Who Should Attend?

- Civil Engineers
- Project Managers
- Program Managers

- Owner's Representatives
- Architects and Design Professionals
- Procurement Specialists
- Construction Professionals

Outline

Day 1

1. Introduction to Cost Engineering
2. Developing Conceptual Cost Scope of Work
3. Feasibility Estimates: Pro Forma Development
4. Practical Exercise: Feasibility Estimate

Day 2

1. Developing Databases for Top-Down Estimates
2. Design Fee Estimates
3. Applications for Conceptual Estimates
4. Practical Exercise: Master Planning Range Estimate

How to Earn your CEUs/PDHs

This course is worth 1.4 CEUs /14 PDHs. To receive your certificate of completion, you will need to complete a short post-test and receive a passing score of 70% or higher within 30 days of the course.

How do I convert CEUs to PDHs?

1.0 CEU = 10 PDHs [Example: 0.1 CEU = 1 PDH]



Conference/Training Request

Event Name/Date(s):

ASCE Pumping Systems Hydraulic Design for Civil Engineers Webcast/September 17-19, 2025

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Single/King Bed

Dietary Restrictions?

If yes, please provide specifics in additional info. box

☐ Yes ☒ No

Smoking Room?

☐ Yes ☒ No

Flight Needed?

If yes, please provide DL# and
D.O.B. in additional info. box

☐ Yes ☐ No

Flight Numbers

Departure/Return
Times

ADDITIONAL INFORMATION/ REQUESTS

Supervisor Approval
(If applicable)

Processed By:

Pumping Systems Hydraulic Design for Civil Engineers - Webcast

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 LIVE ONLINE COURSES

Select Date:

September 17, 2025 - September 19, 2025

[Learn more and register](#)[View Important Policies and System Requirements for this course](#)

Interested in registering 5 or more engineers for a course? [Contact us](#) for information and rates.

INSTRUCTOR:

[Andrew Perez, P.E., PMP](#)

Purpose and Background

This course presents the basics of pumping systems hydraulic design for civil engineers. An emphasis is placed on the application of pumping systems in municipal water, wastewater, and stormwater systems.

Topics covered include: pump and system hydraulics; centrifugal pump selection; manufacturers interpretation of pump head-capacity curves; development of system curves; types of pumping stations; series and parallel operation; variable speed systems; friction losses in sludge pumping; wet well design; specifying of pumps; shop drawing review considerations; and some common pump operating problems.

This course will provide you with the hydraulic engineering design needed for successful pump station projects and for providing pumping systems with the necessary hydraulic flexibility required on water and wastewater treatment plants and pumping stations.

Benefits and Learning Outcomes

Upon completion of this course, you will be able to:

- Determine which engineering relationships apply to specific pumping situations
- Explain the impact of pump machine construction on hydraulic performance
- Marry theoretical hydraulics with practical pump station and system design
- Explain the latest approaches in wet well design including the new Hydraulic Institute/ANSI Design Standards
- Share positive experiences with other designers and engineers
- Design and select successful pumping systems
- List major classifications of pumps and how that classification affects hydraulic operating conditions and design issues
- Explain the basics of hydraulics and pressure factors as related to pump system design
- Explain flow regimes and which engineering relationships do and do not apply in each regime
- Calculate actual net positive suction head on a pump
- Calculate all system head losses in a pumping system
- Develop a hydraulic grade line
- Explain pump impellers and how different types are hydraulically applied
- Explain and interpret the manufacturers pump head-capacity curves
- Explain and apply the pump affinity laws

Assessment of Learning Outcomes

Assessment of Learning Outcomes

Students' achievement of the learning outcomes will be assessed via a short post-test assessment (true-false, multiple choice, and/or fill in the blank questions).

Who Should Attend?

Civil engineers and design engineers, consulting engineers and project managers, specification writers, construction and mechanical contractors, plant superintendents and operators, and approval agency plan reviewers.

Outline

Pump Types and Classification

- Classification of Pumps
- Types of Positive Displacement Pumps
- Types of Rotary Pumps

- Types of Centrifugal Pumps
- Wastewater Pumps
- Water Pumps

Basic Hydraulics

- Liquid Characteristics
- Fluid Properties
- Pressure Relationships
- Fluid Statics
- Pumping Terms
- Energy Losses in Pumping Systems (Design Example # 1)

System Hydraulics

- Flow Regimes
- Pipeline Friction Losses (Design Example # 2)
- Minor Losses
- System Head Curves (Design Example # 3)
- Force Main Sizing

Pump Selection

- Impeller Classification
- Specific Speed
- Pump Curves
- Pump Selection Criteria (Design Example # 4)

Systems Operations

- Affinity Laws of Centrifugal Pumps (Design Example # 5)
- Parallel vs. Series Pumping
- Fixed Speed vs. Variable Speed Pumping

Cavitation

- Results of cavitation

- Sources of cavitation
- NPSH

Types of Stations

- Wet Well - Dry Well
- Level Measurement
- Suction Lift/Self Priming
- Submersible
- Booster Pumping
- Hydro-pneumatic Tanks

Station Design

- Hydraulic
- Site Design
- O&M Considerations
- Common Design Problems
- Odor Control Considerations
- Station Design Example (Design Example 6)

Wet Well Design Elements

- Goals of intake design (Design Example 7)
- Wet well design
- Intake Design

How to Earn your CEUs/PDHs

This course is worth 1.4 CEUs /14 PDHs. To receive your certificate of completion, you will need to complete a short post-test and receive a passing score of 70% or higher within 30 days of the course.

How do I convert CEUs to PDHs?

1.0 CEU = 10 PDHs [Example: 0.1 CEU = 1 PDH]

Add to calendar

MINUTES OF MEETING OF THE FINANCE COMMITTEE OF THE PALMDALE WATER DISTRICT, APRIL 22, 2025:

A meeting of the Finance Committee of the Palmdale Water District was held Tuesday, April 22, 2025, at 2029 East Avenue Q, Palmdale, CA 93550. Chair Wilson called the meeting to order at 2:01 p.m.

1) Roll Call.

Attendance:

Committee:
Don Wilson, Chair
Scott Kellerman,
Committee Member

Others Present:

Dennis LaMoreaux, General Manager
Scott Rogers, Assistant General Manager
Dennis Hoffmeyer, Finance Manager
Bob Egan, Financial Advisor
Cynthia Sanchez, Committee Member Alternate
Danielle Henry, Executive Assistant
0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Kellerman, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held March 27, 2025.

It was moved by Committee Member Kellerman, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Finance Committee meeting held March 27, 2025, as written.

4.2) Discussion and Overview of Cash Flow Statement and Current Cash Balances as of March 2025. (Financial Advisor Egan)

Financial Advisor Egan provided an overview of the monthly Major Account Activity Report, the Quarterly Major Account Activity Report, the Investment Funds Report, and the Cash Flow Statement through March 2025, including account transfers, assessments received, increased capital improvement funds, interest and market values, and scheduled payments followed by a brief discussion of the projected year-end balance with the decrease of approximately six percent in assessments received, of anticipated Redevelopment Agency (RDA) passthroughs, and of declining interest rates on various investment types.

4.3) Discussion and Overview of Financial Statements, Revenue, and Expense and Departmental Budget Reports for March 2025. (Finance Manager Hoffmeyer)

Finance Manager Hoffmeyer reviewed in detail the Balance Sheet Report, the Balance Sheet Annual Quarterly Comparison Report, the Profit and Loss Statement, the Profit and Loss Quarterly Comparisons, the departmental budgets versus actual, the projected year-end interest earnings, and individual departmental reports for the period ending March 2025, including the decrease in assessments received, the anticipated Table A water transfer sales, the revenue bond payments, increased meter fees and anticipated year-end water sales, and the increase in collected capital improvement funds and stated that operating revenues are above the historical trend average at 24.8%, that expenses are below the historical trend average at 20.7%, and that most departments are above the traditional budgetary percentage of 25% due to the front loading of Health Spending Accounts (HSA).

4.4) Discussion and Overview of Committed Contracts Issued. (Finance Manager Hoffmeyer)

Finance Manager Hoffmeyer stated that a new General Fund Report has been provided along with the standard Contractual Commitments and Needs Report per discussions from the last Finance Committee Meeting and then provided a detailed overview of active District projects and contractor payments through the general construction fund and the 2023A and 2024A Series Water Revenue Bonds in March 2025 followed by a brief discussion of anticipated grant funding reimbursement and interest gains from the water revenue bonds.

5) Reports.

5.1) Finance Manager Hoffmeyer:

a) Accounts Receivable Overview.

Finance Manager Hoffmeyer provided a brief update on outstanding balances for accounts 60 days delinquent and stated that as of March 31, there are twenty-six payment arrangements totaling \$9,975.81 with \$4,973.49 collected to date and that the majority of arrangements are related to leak adjustments and posting errors.

b) Revenue Projections.

He then stated that based on selling 15,000 Acre Feet (AF) of water, 2025 revenue is ahead of projections by approximately \$923,000.00 as of March 31.

c) Payment Transactions by Type.

He then stated electronic payments continue to lead in payment type.

d) Billing and Collection Statistics.

He then provided a brief overview of the delay in shutoffs for non-payment followed by a brief discussion of the smart meter customer notification capabilities for high usage and of arrangements for leak adjustments.

5.2) Financial Advisor Egan:

a) Debt Service Coverage Status.

Financial Advisor Egan reported that the Debt Service Coverage for April 2024 to March 2025, including the Rate Stabilization Fund transfer, is 3.51 and remains strong.

5.3) Other.

Finance Manager Hoffmeyer stated that staff anticipates receipt of the draft audit reports for the Palmdale Recycled Water Authority (PRWA) and the Antelope Valley State Water Contractors Association (AVSWCA) and that the draft audit report for the District is scheduled to be presented at the next Finance Committee Meeting.

6) **Board Members' Requests for Future Agenda Items.**

There were no requests for future agenda items.

7) **Date of Next Committee Meeting.**

It was determined that the next Finance Committee Meeting will be held May 20, 2025 at 2:00 p.m.

8) **Adjournment.**

There being no further business to come before the Finance Committee, the meeting was adjourned at 3:01 p.m.

A handwritten signature in blue ink, appearing to read "Alan O'Neil", is written over a horizontal line.

Chair



BOARD MEMORANDUM

DATE: May 27, 2025
TO: **BOARD OF DIRECTORS**
FROM: Mr. Dennis D. LaMoreaux, General Manager
RE: ***REPORT OF GENERAL MANAGER.***

The written report will be provided at the Regular Meeting on May 27, 2025.