

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, APRIL 14, 2025:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, April 14, 2025, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District Office. President, Mac Laren-Gomez, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Mac Laren-Gomez, Director Dino led the Pledge of Allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Kathy Mac Laren-Gomez, President
Scott Kellerman, Vice President
Don Wilson, Treasurer
Vincent Dino, Secretary
Cynthia Sanchez, Assistant Secretary

Others Present:

Dennis LaMoreaux, General Manager
Scott Rogers, Assistant General Manager
Paul Early, General Counsel
Dennis Hoffmeyer, Finance Manager
Wendell Wall, Facilities Manager
Joe Marcinko, Operations Manager
Jim Stanton, Information Technology Manager
Judy Shay, Public Affairs Director
Bennett Yates, Network Administrator
Danielle Henry, Executive Assistant
0 members of the public

3) Adoption of Agenda.

It was moved by Director Kellerman, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Presentations:

7.1) None at This Time.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Board Meeting held March 24, 2025.

6.2) Payment of Bills for April 14, 2025.

6.3) Approval of District's Annual Membership in the Water Research Foundation. (\$11,360.00 – Budgeted – Budget Item No. 1-02-465-000 – Operations Manager Marcinko)

President Mac Laren-Gomez announced the items included in the Consent Calendar after which it was moved by Director Kellerman, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar.

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Five-Year Lease Agreement with De Lage Financial Services, Inc. for Replacement of Kyocera Printers. (\$37,800.00/Annually – Budgeted – Information Technology Manager Stanton)

Information Technology Manager Stanton provided an overview of the expired printer lease agreement and the proposed lease agreement for replacement of the District's Kyocera printers, including the cost savings of contracting through the National Association of State Procurement Officials (NASPO) and the addition of two printers to the printing equipment fleet, after which it was moved by Director Sanchez, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting to approve a Five-Year Lease Agreement with De Lage Financial Services, Inc. for Replacement of Kyocera Printers in the annual amount of \$37,800.00.

7.2) Consideration and Possible Action on Purchase of Valve Turning Machine, Skaug Truck Platform Body, and Equipment Trailer. (\$125,000.00 – Non-Budgeted – Facilities Manager Wall)

Facilities Manager Wall provided a brief overview of the recommended equipment purchase which would provide the District with two valve turning units to continue the operational maintenance of valves and stated that lease and rental options are unavailable for this equipment, and after a brief discussion of the valve exercising process, it was moved by Director Dino, seconded by Director Sanchez, and unanimously carried by all members of the Board of Directors present at the meeting to approve the purchase of a valve turning machine, Skaug truck platform body, and equipment trailer in the amount of \$125,000.00.

7.3) Discussion and Possible Action on Board of Directors Standing Committees. (President Mac Laren-Gomez)

President Mac Laren-Gomez inquired on the Board's contentment with the current standing committees, and after discussion of legislative reporting, of Littlerock Dam, of collaboration efforts with the City of Palmdale, of the future of the Palmdale Recycled Water Authority (PRWA), of Pure Water AV, and of the status of the next Strategic Plan update, it was moved by Director Kellerman, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve the creation of an Ad Hoc Committee for the Littlerock Reservoir Recreation Area to develop a plan leading to its opening to the public.

President Mac Laren-Gomez then appointed Director Kellerman and herself as the members of this Ad Hoc Committee.

7.4) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2025 Budget:

a) Xylem Reach Conference to be held November 2-5, 2025 in San Diego.

Finance Manager Hoffmeyer provided a brief overview of this conference, including the product engagement and extended training of Advanced Metering Infrastructure (AMI) technology for Customer Care and Facilities staff, after which it was moved by Director Sanchez, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2025 Budget: Xylem Reach Conference to be held November 2-5, 2025 in San Diego.

8) Information Items:

8.1) Reports of Directors:

a) Standing Committees; Organization Appointments; Agency Liaisons:

1) Antelope Valley East Kern Water Agency (AVEK) Meeting – March 25 & April 8. (Director Dino, Board Liaison/President Mac Laren-Gomez, Alt.)

Director Dino reported that on March 25, he attended the AVEK Board Meeting where they approved support and donation of contributions for the Kids Feeding Kids through Agriculture Program and for the Antelope Valley Boosters – Serving our First Responders.

He then reported that on April 8, he attended the AVEK Board Meeting where they approved a purchase order with Aqua-Aerobic Systems, Inc. to rebuild two Ozone Generators at their Eastside Water Treatment Plant in the not-to-exceed amount of \$207,000.00.

2) Finance Committee Meeting – March 27. (Director Wilson, Chair/Director Kellerman/Director Sanchez, Alt.)

Director Wilson reported that he was absent from this meeting due to illness after which Director Kellerman reported that on March 27, he attended the Finance Committee Meeting and that he will meet with Finance Manager Hoffmeyer to prepare a written report to distribute.

3) Special Districts Association of North Los Angeles County (SDANLAC) Board Meeting – April 2. (Director Dino, CSDA Chapter President)

Director Dino reported that on April 2, he attended the SDANLAC Board Meeting where they discussed the sponsor and speakers of the membership luncheon to be held on June 18, 2025.

4) Palmdale Fin & Feather Club Meeting – April 5. (Director Wilson/Director Kellerman, Alt.)

Director Wilson and Director Kellerman stated that they did not attend the Palmdale Fin & Feather Club Meeting on April 5.

5) Outreach Committee Meeting – April 9. (Director Dino, Chair/Director Sanchez/Director Wilson, Alt.)

Director Dino reported that on April 9, he attended the Outreach Committee Meeting and that he has no report at this time.

6) Antelope Valley State Water Contractors Association (AVSWCA) Meeting – April 10. (President Mac Laren-Gomez, Chair/Director Wilson/Director Kellerman, Alt.)

President Mac Laren-Gomez reported that on April 10, she attended the AVSWCA Meeting where Ms. Jennifer Pierre, State Water Contractors (SWC) General Manager, provided a 2025 SWC Update and where they discussed grant applications, the Multi-Agency Regional Resilience Center, and the impacts of homeless encampments and theft on Antelope Valley water agencies and then stated that Mr. Robert Parris is no longer a Commissioner for the AVSWCA.

b) General Meetings Reports of Directors.

Director Kellerman reported that on March 27, he attended the Finance Committee Meeting; that on April 10, he attended a Board Briefing; that on April 10, he also attended the Antelope Valley State Water Contractors Association (AVSWCA) Meeting; and that on April 14, he is attending the Palmdale Water District (PWD) Regular Board Meeting.

Director Wilson reported that on April 9, he attended the Outreach Committee Meeting and that on April 10, he attended a Board Briefing. He then stated that he was unable to attend the AVSWCA Meeting on April 10 due to transportation problems.

Director Sanchez reported that on March 26, she attended the Watermaster Meeting; that on March 27, she attended the Finance Committee Meeting; that on April 1, she attended the Palmdale City Council Meeting; that on April 9, she attended the Outreach Committee Meeting; and that on April 10, she attended a Board Briefing.

President Mac Laren-Gomez reported that on March 25, she attended the All-Hands Employee Meeting and Luncheon; that on March 26, she attended the Watermaster Meeting; that on April 3, she attended an Agenda Review Briefing; that on April 8, she attended the AVEK Board Meeting; and that on April 10, she attended a Board Briefing followed by a brief discussion on Board training and certifications.

Director Dino reported that on March 25, he attended the AVEK Board Meeting; that on April 2, he attended the SDANLAC Board Meeting; that on April 8, he attended the Special AVEK Board Meeting; that on April 9, he attended the Outreach Committee Meeting; that on April 10, he attended a Board Briefing; and that on April 14, he is attending the PWD Regular Board Meeting.

Director Wilson then stated that on March 17, he attended the Palmdale Recycled Water Authority (PRWA) Meeting where they discussed the Avenue Q Recycled Water Pipeline Project and then provided a brief financial update on the Project.

8.2) Report of General Manager.

General Manager LaMoreaux reported that on April 11, he attended a briefing held by the General of Edwards Air Force Base at Antelope Valley College regarding the relationship status between the United States and China and that preparedness planning and collaboration were encouraged.

a) Department Activity Updates.

1) Information Technology. (Information Technology Manager Stanton)

Network Administrator Yates provided a detailed presentation of the Information Technology Department's current and projected activities including Geographic Information Systems (GIS) network and infrastructure upgrades and staff training, future replacement of Dig Alert utility marking services with KorTerra, staff support with the Meter Exchange Project and the financial system migration to Microsoft SharePoint, implementation of the DUO Multi-Factor Authentication, Microsoft Cloud and firewall security upgrades, computer equipment and printing infrastructure upgrades, annual cybersecurity awareness training, cybersecurity best practice testing, SCADA assistance, maintenance, and the new network system design, and the cellular communication replacement at Littlerock Dam, and then stated that the District's new GIS Coordinator, Emily Cline, quickly earned her GIS certification and that Help Desk Assistant Abarca passed his FAA Part 107 test becoming PWD's newest drone pilot and that both staff members are great assets to the IT Department.

After a brief discussion of District facilities utilizing AT&T services, the Board thanked Network Administrator Yates for the detailed update.

8.3) Report of General Counsel.

General Counsel Early stated that all bills he has previously reported on have passed through committees unchanged at this time and then provided a brief update on SB 350 regarding the requirement of the State Water Resources Control Board to create a statewide Water Rate Assistance Program and Fund that would supplement local rate assistance programs for qualified low-income customers for reimbursement to local agencies for residential water and wastewater services.

9) Board Members' Requests for Future Agenda Items.

Director Dino requested a future agenda item to review meeting stipend amounts for Directors.

There were no further requests for future agenda items.

10) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 7:04 p.m.



Secretary