



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

April 9, 2025

BOARD OF DIRECTORS

W. SCOTT KELLERMAN
Division 1

DON WILSON
Division 2

CYNTHIA SANCHEZ
Division 3

KATHY MAC LAREN-GOMEZ
Division 4

VINCENT DINO
Division 5

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys



**AGENDA FOR REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE PALMDALE WATER DISTRICT
TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE**

MONDAY, APRIL 14, 2025

6:00 p.m.

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Danielle Henry at 661-947-4111 x1059 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Danielle Henry al 661-947-4111 x1059 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale or on the District's website at <https://www.palmdalewater.org/governance/board-activity/2025-meeting-agendas-minutes/> (Government Code Section 54957.5). Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to conduct its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.
- 4) Public Comments for Non-Agenda Items.

- 5) Presentations:
 - 5.1) None at This Time.
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
 - 6.1) Approval of Minutes of Regular Board Meeting held March 24, 2025.
 - 6.2) Payment of Bills for April 14, 2025.
 - 6.3) Approval of District's Annual Membership in the Water Research Foundation. (\$11,360.00 – Budgeted – Budget Item No. 1-02-465-000 – Operations Manager Marcinko)
- 7) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Consideration and Possible Action on Five-Year Lease Agreement with De Lage Financial Services, Inc. for Replacement of Kyocera Printers. (\$37,800.00/Annually – Budgeted – Information Technology Manager Stanton)
 - 7.2) Consideration and Possible Action on Purchase of Valve Turning Machine, Skaug Truck Platform Body, and Equipment Trailer. (\$125,000.00 – Non-Budgeted – Facilities Manager Wall)
 - 7.3) Discussion and Possible Action on Board of Directors Standing Committees. (President Mac Laren-Gomez)
 - 7.4) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2025 Budget:
 - a) Xylem Reach Conference to be held November 2-5, 2025 in San Diego.
- 8) Information Items:
 - 8.1) Reports of Directors:
 - a) Standing Committees; Organization Appointments; Agency Liaisons:
 - 1) Antelope Valley East Kern Water Agency (AVEK) Meeting – March 25 & April 8. (Director Dino, Board Liaison/President Mac Laren-Gomez, Alt.)
 - 2) Finance Committee Meeting – March 27. (Director Wilson, Chair/Director Kellerman/Director Sanchez, Alt.)
 - 3) Special Districts Association of North Los Angeles County (SDANLAC) Board Meeting – April 2. (Director Dino, CSDA Chapter President)
 - 4) Palmdale Fin & Feather Club Meeting – April 5. (Director Wilson/Director Kellerman, Alt.)
 - 5) Outreach Committee Meeting – April 9. (Director Dino, Chair/Director Sanchez/Director Wilson, Alt.)

- 6) Antelope Valley State Water Contractors Association (AVSWCA) Meeting – April 10. (President Mac Laren-Gomez, Chair/Director Wilson/Director Kellerman, Alt.)
- b) General Meetings Reports of Directors.
- 8.2) Report of General Manager.
 - a) Department Activity Updates:
 - 1) Information Technology. (Information Technology Manager Stanton)
- 8.3) Report of General Counsel.
- 9) Board Members' Requests for Future Agenda Items.
- 10) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/dh



BOARD MEMORANDUM

DATE: April 14, 2025
TO: BOARD OF DIRECTORS
FROM: Mr. Joe Marcinko, Operations Manager
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***APPROVAL OF DISTRICT'S ANNUAL MEMBERSHIP IN THE WATER RESEARCH FOUNDATION. (\$11,360.00 – BUDGETED – BUDGET ITEM NO. 1-02-4165-000 – OPERATIONS MANAGER MARCINKO)***

Recommendation:

Staff recommends that the Board approve the District's Water Research Foundation annual membership for the period May 2025 to April 2026.

Alternative Options:

The District can request to cancel the WRF membership.

Impact of Taking No Action:

The District will not have access to the Water Research Foundation's scientific studies related to emerging issues in the water industry.

Background:

The Water Research Foundation (WRF) conducts research in technology, operations, and management of drinking water, wastewater, and wastewater reuse. Their research projects are intended to educate the water community, ensure water quality, improve water services, enable water agencies to produce and provide safe and affordable drinking water to their customers.

The District has been a Water Research Foundation (WRF) subscriber for many years. In 2004, the District received \$100,000.00 to conduct a Tailored Collaboration Study entitled "DBP Control in High Bromide Water While Using Free Chlorine During Distribution" (Project No. 3075). The Project was completed by Carollo Engineering in March, 2005, reviewed by PWD and WRF staff, and the final report was available in August of 2006. The total cost of the project was \$375,392.00.

The information gathered from this Study was instrumental to District staff in the decision-making process regarding which technologies would provide the greatest benefit and should be included in upgrades to the District's Water Treatment Plant.

In 2013, the District co-funded and participated in a study to determine the most effective technologies for removing or reducing Chromium VI. The results of this study helped the water

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community assess the best available options for treatment to meet the Chromium VI Maximum Contaminant Levels (MCLs) passed by California in 2014 and again in 2024.

Additionally, PWD Participated in two WRF research studies in 2024 (5122 & 5140). These studies analyzed our water to determine if there were unknown toxicities from our treatment methods that could impact public health. One study (5140) concluded that our treatment process reduced cytotoxicity by 28 to 80% even at low water age where the cytotoxicity was maximized. (Cytotoxicity is toxicity that can damage or kill cells).

WRF investigates many issues that affect the operations of Water and Wastewater Systems across the U.S. In 2025-2026, PWD staff plan to request and utilize WRF reports and studies on the following issues that affect the District: algae-related Cyanobacteria and Cyanotoxins, Disinfection Byproducts (DBPs), Constituents of Emerging Concern (COCs), and Advanced Water and Wastewater treatment process related problems and improvements.

Research on the most important and emerging water issues can be conducted through the combined support of membership agencies like Palmdale Water District. In addition to contributing to the research effort, membership provides the District with the opportunity to influence the direction of research projects in the water industry and gives Palmdale Water District's employees full access to WRF's library of research reports from past and current studies.

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 3 –Systems Efficiency and No. 5 Regional Leadership.

This item directly relates to the District's Mission Statement by using this information to provide high-quality water to our current and future customers at a reasonable cost and to the District's Mission Statement by leading our region in researching and implementing emerging technologies that increase operational efficiency.

Budget:

The WRF membership fee is based on water volume delivered and population served. \$11,360.00 is budgeted under account 1-02-4165-000 - Administration, Memberships and Subscriptions.

Supporting Documents:

- WRF Invoice # 0003981-2025



2025 Invoice

The Water Research Foundation
6666 W Quincy Avenue
Denver, CO 80235-3098
mdirks@waterrf.org

Palmdale Water District
Dennis LaMoreaux
General Manager
2029 East Ave Q
Palmdale, CA 93550-4038

	Date 03/03/2025
Subscriber Number 0003981	Foundation Tax ID 13-6211384
Record Id WRF-0003981-C	Invoice Number 0003981-2025

Order No.	Description	Total Commitment
7000261637	WRFMBR - Utility Membership 01-May-2025 to 30-Apr-2026	\$11,360.00
	Amount Due:	\$11,360.00



The Water Research Foundation
6666 W Quincy Avenue
Denver, CO 80235-3098
mdirks@waterrf.org

Palmdale Water District
Dennis LaMoreaux
General Manager
2029 East Ave Q
Palmdale, CA 93550-4038

Detach and return with payment
Please make check payable to: **The Water Research Foundation**
or pay online at <https://bit.ly/wrfpayment>

		Due Date 05/01/2025
Record Id WRF-0003981-C	Subscriber Number 0003981	Invoice Number 0003981-2025
Order No. 7000261637	Description MBRUTILITY- ONEWATER	Amount Due \$11,360.00 (USD)
Revised Invoice Requested? Yes No		Amount Enclosed





BOARD MEMORANDUM

DATE: April 14, 2025

TO: **BOARD OF DIRECTORS**

FROM: Mr. Jim Stanton, Information Technology Manager

VIA: Mr. Scott Rogers, Assistant General Manager
Mr. Dennis LaMoreaux, General Manager

RE: ***CONSIDERATION AND POSSIBLE ACTION ON FIVE-YEAR LEASE AGREEMENT WITH DE LAGE LANDEN FINANCIAL SERVICES, INC. FOR REPLACEMENT OF KYOCERA PRINTERS. (\$37,800.00/ANNUALLY – BUDGETED – INFORMATION TECHNOLOGY MANAGER STANTON)***

Recommendation:

Staff recommends entering into a new lease agreement with De Lage Landen Financial Services, Inc. for the replacement of the existing Kyocera Printers at an annual cost of \$25,536.00 plus an estimated \$12,000.00 annually for consumables. This represents cost savings of approximately \$20,000.00 annually.

Alternative Options:

Capital expenditure of approximately \$287,000.00 to purchase new printers and an estimated \$12,000.00 annually for consumables.

Impact of Taking No Action:

No support for aging printer infrastructure. Increase device failures and lack of productivity.

Background:

Palmdale Water District currently leases 33 Kyocera printers, which are nearing the end of their useful life. Due to their age and high usage, staff are seeing increased cases of breakage and outages that take longer to repair. The District pays \$60,000.00 annually for the existing printer fleet.

Our old lease agreement has expired. The printers have shown their age and continue to cause issues due to mechanical failure. By entering into this new lease agreement, we will get brand new printers to replace the existing 33 printers and two additional printers at a reduced operating cost. This will ensure the District can continue with its day-to-day business operations. The new lease would include support and maintenance of the printer systems.

The new lease is part of the National Association of State Procurement Officials (NASPO) contract. NASPO is a cooperative contract that allows states, municipalities, and special districts to

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leverage their spending through a single solicitation, obtaining the best value pricing and superior contract terms.

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 3 – Systems Efficiency.

This item directly relates to the District's Mission Statement.

Budget:

This item is budgeted and has a cost of approximately \$37,800.00 annually for five years.

Supporting Documents:

- Proposal & Investment Plan
- Lease Agreement
- Schedule A / Equipment & System Description
- Fiscal Funding Addendum
- Quarterly Volume Analysis
- Equipment Analysis

LESSEE	Full Legal Name Palmdale Water District Public Facilities Corporation		Tax ID No		Phone Number (601)450-1021
	Billing Address 2029 E AVENUE Q, PALMDALE, CA 93550-4038				Purchase Order Requisition Number
	Equipment Location (if not same as above)		County LOS ANGELES		Send Invoice to Attention of:

EQUIPMENT	Make	Model Number	Serial Number	Quantity	Description (Attach Separate Schedule A If Necessary)

PAYMENT INFORMATION	Number of Lease Payments	Lease Payment	Term of Lease in Months	Payment Frequency	<input checked="" type="checkbox"/> Monthly	<input type="checkbox"/> Quarterly	Other	
	60	Plus Applicable Taxes	60	End of Lease Option	<input checked="" type="checkbox"/> FMV	<input type="checkbox"/> \$1	Other	
		Plus Applicable Taxes		End of Lease Purchase Option shall be FMV unless another option is selected.				
	Lease Payment <input type="checkbox"/> includes / <input type="checkbox"/> does NOT include maintenance/service/supplies [check one]		Security Deposit	(PLUS)	First Period Payment	(PLUS)	Other (EQUALS)	Total Payment Enclosed
	Sales Tax Exempt <input type="checkbox"/> Please provide valid certificate.			+	+	=	Plus Applicable Taxes	

1. Lease: You (the "Lessee") agree to lease from us (the "Lessor") the Equipment listed above and on any attached schedule (the "Lease"). You authorize us to adjust the Lease payments by up to 15% if the cost of the Equipment or taxes differs from the supplier's estimate. You agree to pay us a fee of \$75.00 to reimburse our expenses for preparing financing statements, other documentation costs and all ongoing administration costs during the term of this Lease. We may increase the Lease Payment on an annual basis, in an amount not to exceed ten percent (10%) of the Lease Payment in effect at the end of the prior annual period. Security deposits are non-interest bearing. If you are not in default, we will return the deposit to you when the Lease is terminated. If a payment is not made when due, you will pay us a late charge of 5% of the payment or \$10.00, whichever is greater. Such amount shall be payable in addition to any and all amounts or monies payable by you as a result of the exercise of any of the remedies herein provided. YOU AGREE THAT NO ONE IS AUTHORIZED TO WAIVE OR CHANGE ANY LEASE TERM OR PROVISION.

2. Term: This Lease is effective on the earlier of the date we sign it or fund the Equipment supplier, and the term of this Lease begins on that date or any later date that we designate (the "Commencement Date") and continues thereafter for the number of months indicated above. Lease payments are due as invoiced by us. As you will have possession of the Equipment from the date of its delivery, if we accept and sign this Lease you will pay us interim rent for the period from the date the Equipment is delivered to you until the Commencement Date as reasonably calculated by us based on the Lease payment, the number of days in that period, and a month of 30 days. Your obligations are absolute, unconditional, and are not subject to cancellation, reduction, setoff or counterclaim.

3. Title: Unless you have a \$1.00 purchase option, we will have title to the Equipment. If you have a \$1.00 purchase option and/or the Lease is deemed to be a security agreement, you grant us a security interest in the Equipment and all proceeds thereof. You authorize us to file Uniform Commercial Code ("UCC") financing statements on the Equipment.

4. Equipment Use, Maintenance and Warranties: We are leasing the Equipment to you "AS-IS" AND MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. We transfer to you any manufacturer warranties. You are required at your cost to keep the Equipment in good working condition and to pay for all supplies and repairs. **The Lease Payments set forth above do not include the cost of maintenance, service, and/or supplies ("Service"), unless indicated in the above "Payment Information" box. Notwithstanding anything to the contrary, however, you agree that we are not responsible for providing such Service for the Equipment and you will make all claims related to Service to the Service provider ("Provider"). No Provider may alter the terms of this Lease or make any promises or arrangements that alter our rights or your obligations under this Lease. You agree that you are expressly assuming any risks arising from such Provider's inability to deliver such Service, under any circumstance, including, without limitation, such Provider's financial condition or its inability to repair or service the Equipment. You agree that any claims related to Service will not impact your obligation to pay all Lease payments when due.**

5. Assignment: You agree not to transfer, sell, sublease, assign, pledge or encumber either the Equipment or any rights under this Lease without our prior written consent. You agree that we may sell, assign, or transfer the Lease and the new owner will have the same rights and benefits we now have and will not have to perform any of our obligations and the rights of the new owner will not be subject to any claims, defenses, or setoffs that you may have against us or any supplier.

6. Risk of Loss and Insurance: You are responsible for risks of loss or damage to the Equipment and if any loss occurs you are required to satisfy all of your Lease obligations. You will keep the Equipment insured against all risks of loss or damage for an amount equal to its replacement cost. You will list us as the sole loss payee for the insurance and give us written proof of the insurance. If you do not provide such insurance, you agree that we have the right, but not the obligation, to obtain insurance against theft and physical damage, and add an insurance fee to the amount due from you, on which we may make a profit. We are not responsible for any losses or injuries caused by the Equipment and you will reimburse us and defend us against any such claims. This indemnity will continue after the termination of this Lease. You will obtain and maintain comprehensive public liability insurance naming us as an additional insured with coverages and amounts acceptable to us.

7. Taxes: You agree to pay when due, either directly or as a reimbursement to us, all taxes (including, without limit, sales, use, and personal property) and charges in connection with ownership, lease and use of the Equipment. We may charge you a processing fee for administering property tax filings. You will indemnify us on an after-tax basis against the loss or unavailability of any tax benefits anticipated at the Commencement Date arising out of your acts or omissions. This indemnity will continue even after the termination of this Lease.

8. Default and Remedies: You are in default on this Lease if: a) you fail to pay a Lease payment or any other amount when due; b) you breach any other obligation under the Lease or any other Lease with us; or c) you, your owner(s) or any guarantor(s) are listed on a US or foreign government sanctions list or are subject to sanctions therefrom. If you are in default on the Lease we may: (i) declare the entire balance of unpaid Lease payments for the full Lease term immediately due and payable to us; (ii) sue you for and receive the total amount due on the Lease plus the Equipment's anticipated end of Lease fair market value or fixed price purchase option (the "Residual") with future Lease payments and the Residual discounted to the date of default at 1% per annum, plus reasonable collection and legal costs; (iii) charge you interest on all monies due at the rate of 18% per year or the highest rate permitted by law from the date of default; (iv) charge you a return-check or non-sufficient funds charge ("NSF Charge") of \$25.00 for a check that is returned; and (v) require that you immediately return the Equipment to us or we may peaceably repossess it. Any return or repossession will not be considered a termination or cancellation of the Lease. If the Equipment is returned or repossessed we will sell or re-rent the Equipment at terms we determine, at one or more public or private sales, with or without notice to you, and apply the net proceeds (after deducting any related expenses) to your obligations. You remain liable for any deficiency with any excess being retained by us. You agree that if notice of sale is required by law to be given, 10 days notice will constitute reasonable notice. You are also required to pay (i) all expenses incurred by us in connection with enforcement of any remedies, including all expenses of repossessing, storing, shipping, repairing, and selling the Equipment, and (ii) reasonable attorney's fees.

9. End of Lease, Return, Purchase Option, and Renewal: You will give us at least 60 days but not more than 120 days written notice (to our address below) before the expiration of the initial lease term (or any renewal term) of your intention to purchase or return the Equipment. With proper notice you may: a) purchase all the Equipment as indicated above under "End of Lease Option" (fair market value purchase option amounts will be determined by us based on the Equipment's in place value); or b) return all the Equipment in good working condition at your cost in a timely manner, and to a location we designate. If you fail to notify us, or if you do not (i) purchase or (ii) return the Equipment as provided herein, this Lease will automatically renew at the same payment amount for consecutive 60-day periods. If the Equipment is returned to us, you shall remove all confidential information from the Equipment prior to return. If any Software license ("License") included hereunder passes title to you, such title shall automatically vest and remain in us. If such vesting requires a written conveyance, you hereby convey to us any title you have or hereafter acquire in the Software and relinquish any subsequent title in the Software. If licensor's consent is required, you shall assist us in obtaining consent.

10. Miscellaneous: You agree that the Lease is a Finance Lease as defined in Article 2A of the Uniform Commercial Code ("UCC"). You acknowledge that we have given you the Equipment supplier's name. We hereby notify you that you may have rights under the supplier's contract and may contact the supplier for a description of these rights. You agree that we are authorized, without notice to you, to supply missing information or correct obvious errors in the Lease. This Lease was made in Pennsylvania ("PA"); is deemed to be performed in PA and shall be governed and construed in accordance with the laws of PA. You consent to the exclusive jurisdiction, personal or otherwise, in any state or federal court in PA, and waive trial by jury. You agree (i) to waive any and all rights and remedies granted to you under UCC Section 2A-508 through 2A-522, (ii) that the Equipment will only be used for business purposes and not for personal, family, or household use, and will not be moved from the above location without our consent, and (iii) this Lease may be executed in counterparts and any facsimile, photographic or other electronic transmission and/or electronic signing of this Lease by you when manually countersigned by us or attached to our original signature counterpart and/or in our possession shall constitute the sole original chattel paper as defined in the UCC for all purpose and will be admissible as legal evidence thereof. We may inspect the Equipment during the Lease term. We shall not be liable to you for indirect, special, or consequential damages. No failure to act shall be deemed a waiver of any rights hereunder. This Lease contains the entire agreement of the parties. No amendment is binding unless mutually agreed to by both parties. You authorize us to contact you about your accounts in any way, including at any number or email address at which we believe we can reach you, even if you are charged for such contact by a provider. For information about our privacy practices, please review our privacy statement at dlgroup.com/us/privacy.

LESSEE SIGNATURE	You agree that this is a non-cancelable lease. The Equipment is: <input type="checkbox"/> NEW <input type="checkbox"/> USED/NOT NEW		
	Signature	DOB	Date
	Title		
	Legal Name of Corporation Palmdale Water District Public Facilities Corporation		

LESSOR	DE LAGE LANDEN FINANCIAL SERVICES, INC.		
	Lease Processing Center, 1111 Old Eagle School Road, Wayne, PA 19087		
	Phone: (800) 735-3273 • Fax: (800) 776-2329		
	Commencement Date	Lease Number 500-50724851	
Accepted By			

ACCEPT-ANCE	The Equipment has been received, put in use, is in good working order and is satisfactory and acceptable.		
	Signature	Date	Print Name

ATTACHMENT / SCHEDULE A

EQUIPMENT / SYSTEM DESCRIPTION

Attachment/Schedule A forming part of _____ by and between _____ ("Company")
and Palmdale Water District Public Facilities Corporation ("Customer").

Reference Number (if applicable): _____

Equipment/System Description (where applicable, indicate new/used, quantity, make, model, year, serial number, and description):

- 3 - ECOSYS MA4000cifx
- 9 - ECOSYS MA4000cix
- 2 - ECOSYS PA4000cx
- 2 - ECOSYS MA5500ifx
- 9 - ECOSYS PA5500
- 1 - ECOSYS P8060cdn
- 1 - TASKalfa 4004i
- 1 - TASKalfa 6004i
- 2 - TASKalfa 3554ci
- 2 - TASKalfa 5054ci
- 1 - TASKalfa 6054ci

YOU AGREE THAT A FACSIMILE COPY OR OTHER ELECTRONIC TRANSMISSION OF THIS DOCUMENT WITH FACSIMILE AND/OR ELECTRONIC SIGNATURES MAY BE TREATED AS AN ORIGINAL AND WILL BE ADMISSIBLE AS EVIDENCE IN A COURT OF LAW.

CUSTOMER SIGNATURE	Signature X _____
	Print Name _____
	Date _____
	For <u>Palmdale Water District Public Facilities Corporation</u>
COMPANY ACCEPTANCE	Signature X _____
	Print Name _____
	Date _____
	For _____

FISCAL FUNDING ADDENDUM

CUSTOMER	Full Legal Name	Palmdale Water District Public Facilities Corporation		DBA Name (If Any)	
	Billing Address	2029 E AVENUE Q		Phone Number	
	City	PALMDALE	County		State CA Zip Code 93550
	Agreement Number			Agreement Date	

Customer warrants that it has funds available to pay all rents (the "Payments") payable under the above identified Agreement until the end of Customer's current appropriation period. If Customer's legislative body or other funding authority does not appropriate funds for Payments for any subsequent appropriation period and Customer does not otherwise have funds available to lawfully pay the Payments (a "Non-Appropriation Event"), Customer may, subject to the conditions herein and upon prior written notice to Company (the "Non-Appropriation Notice"), effective sixty (60) days after the later of Company's receipt of same or the end of the Customer's current appropriation period (the "Non-Appropriation Date"), terminate the Agreement and be released of its obligation to make all Payments due Company coming due after the Non-Appropriation Date. As a condition to exercising its rights under this Addendum, Customer shall (1) provide in the Non-Appropriation Notice a certification of a responsible official that a Non-Appropriation Event has occurred, (2) deliver to Company an opinion of Customer's counsel (addressed to Company) verifying that the Non-Appropriation Event as set forth in the Non-Appropriation Notice has occurred, (3) return the equipment/system subject to the Agreement (the "Equipment/System") on or before the Non-Appropriation Date to Company or a location designated by Company, in the condition required by, and in accordance with the return provisions of the Agreement and at Customer's expense, and (4) pay Company all sums payable to Company under the Agreement up to the Non-Appropriation Date.

In the event of any Non-Appropriation Event, Company shall retain all sums paid hereunder or under the Agreement by Customer, including the Security Deposit (if any) specified in the Agreement.

Customer further represents, warrants and covenants for the benefit of Company that:

- (a) Customer is a municipal corporation and political subdivision duly organized and existing under the constitution and laws of the State.
- (b) Customer is authorized under the constitution and laws of the State, and has been duly authorized to enter into the Agreement and the transaction contemplated hereby and to perform all of its obligations thereunder.
- (c) The Agreement constitutes the legal, valid and binding obligation of Customer enforceable in accordance with its terms, except to the extent limited by applicable bankruptcy, insolvency, reorganization or other laws affecting creditors' rights generally.
- (d) Customer has complied with such public bidding requirements as may be applicable to the Agreement.
- (e) The Equipment/System described in the Agreement is essential to the function of Customer or to the service Customer provides to its citizens. Customer has an immediate need for, and expects to make immediate use of, substantially all the Equipment/System, which need is not temporary or expected to diminish in the foreseeable future.
- (f) Customer has never failed to appropriate or otherwise make available funds sufficient to pay rental or other payments coming due under any lease, lease purchase, installment sale or other similar agreement.

CUSTOMER AGREES THAT A FACSIMILE COPY OR OTHER ELECTRONIC TRANSMISSION OF THIS DOCUMENT WITH FACSIMILE AND/OR ELECTRONIC SIGNATURES MAY BE TREATED AS AN ORIGINAL AND WILL BE ADMISSIBLE AS EVIDENCE IN A COURT OF LAW.

CUSTOMER SIGNATURE	Signature X _____ (MUST BE SIGNED BY AUTHORIZED REPRESENTATIVE OR OFFICER OF GOVERNMENT ENTITY)
	Print Name _____
	Title _____ Date _____
	Name of Government Entity _____

ACCEPTED BY COMPANY	Signature X _____
	Print Name _____
	Title _____ Date _____
	Name of Corporation or Partnership _____

Contract Quarterly Volume

Quarter	Meter Group	Total Copies	Covered Copies	Billable		Quarterly Overage Cost
8/1/2024 - 10/31/2024	B/W	46,401	75,000	0	0.007900	\$0.00
	COLOR	55,958	45,000	10,958	0.060770	\$665.92
					Total:	\$665.92
04/1/2024 - 06/30/2024	B/W	29,469	75,000	0	0.007900	\$0.00
	COLOR	34,162	45,000	0	0.060770	\$0.00
					Total:	\$0.00
01/01/2024 – 3/31/2024	B/W	27,328	75,000	0	0.007900	\$0.00
	COLOR	35,281	45,000	0	0.060770	\$0.00
					Total:	\$0.00
10/1/2023 -12/31/2023	B/W	23,558	75,000	0	0.007520	\$0.00
	COLOR	32,915	45,000	0	0.057880	\$0.00
					Total:	\$0.00

		New Allowance Request	
	12 Mo. Avg.	QTR.	Mo.
B/W	10,563	50,000	16,667
COLOR	13,193	45,000	15000

	6 Mo. Avg.
B/W	12,645
COLOR	15,020

Building	Department/User	Equip ID#	Current Model	Description	Notes	New Model	Description
Main	Maria	44209	Ecosys M6535cidn	35 PPM Color Desktop MFP	no fax needed	Ecosys MA4000cifx	42 PPM Color Desktop MFP no fax
Main	IT	43845	Ecosys P3155dn	57 PPM B/W Network Printer		Ecosys PA5500x	57 PPM B/W Network Printer
Main	Engineering	44197	TASKalfa 5053ci	50 PPM Color Full Size MFP	4 trays/ 4k Finisher/Booklet/Fax/Hole Punch	TASKalfa 5054ci	50 PPM Color Full Size MFP
Main	HR Assistant - Sandra	42094	Ecosys M6635cidn	35 PPM Color Desktop MFP	Looking for a stapling MFP	Ecosys MA4000cifx	42 PPM Color Desktop MFP no fax
Main	COO - Scott Rogers	43848	Ecosys P3155dn	57 PPM B/W Network Printer		Ecosys PA5500x	57 PPM B/W Network Printer
Main	Claudia		None	None	Might need a color MFP. Jim will confirm	Ecosys MA4000cifx	42 PPM Color Desktop MFP no fax
Main	TA Billing aka "Tina's Transformer"	44204	TASKalfa 4003i	40 PPM B/W Full Size MFP	4 trays / 1k Finisher/No Fax	TASKalfa 4004i	40 PPM B/W Full Size MFP
Main	Finance	43970	Ecosys P3155dn	57 PPM B/W Network Printer		Ecosys PA5500x	57 PPM B/W Network Printer
Main	Finance #2	43974	Ecosys P3155dn	57 PPM B/W Network Printer		Ecosys PA5500x	57 PPM B/W Network Printer
Main	CFO - Dennis Hoffmeyer	43974	Ecosys P3155dn	57 PPM B/W Network Printer		Ecosys PA5500x	57 PPM B/W Network Printer
Main	HR Director - Angelica	44200	Ecosys M6635cidn	35 PPM Color Desktop MFP	2 Trays/ Fax / Need Stapling	Ecosys MA4000cifx	42 PPM Color Desktop MFP no fax
Main	Executive Assistant - Danielle	44213	Ecosys M6235cidn	37 PPM Color Desktop MFP	Folding Request & Stapling	Ecosys MA4000cifx	42 PPM Color Desktop MFP no fax
Main	Management Analyst - Patricia				Needs color. Uses a separate scanner. Prints Labels & Thick cardstock	TASKalfa 5054ci	50 PPM Color Full Size MFP
Main	CEO - Dennis Lamoreaux	43975	Ecosys P3155dn	57 PPM B/W Network Printer		Ecosys PA5500x	57 PPM B/W Network Printer
Main	Judy Shay	43972	Ecosys P3155dn	57 PPM B/W Network Printer		Ecosys PA5500x	57 PPM B/W Network Printer
Main	Customer Service - Tara	43847	Ecosys P3155dn	57 PPM B/W Network Printer		Ecosys PA5500x	57 PPM B/W Network Printer
Main	Admin Color	44528	TASKalfa 6053ci	60 PPM Color Full Size MFP	4 trays / booklet/folding /hole punch/main fax line	TASKalfa 6054ci	60 PPM Color Full Size MFP
Main	Customer Care BW	44199	TASKalfa 6003i	60 PPM B/W Full Size MFP	4 trays/4k finisher/hole punch / no fax	TASKalfa 6004i	60 PPM B/W Full Size MFP
Main	Accounting Supervisor - Maureen Sabino	43973	Ecosys P3155dn	57 PPM B/W Network Printer		Ecosys PA5500x	57 PPM B/W Network Printer
NOB	Heather Oates	44214	Ecosys M6235cidn	37 PPM Color Desktop MFP	2 trays / no fax	Ecosys MA4000cifx	42 PPM Color Desktop MFP no fax
NOB	NOB Color	44203	TASKalfa 3253ci	32 PPM Color Full Size MFP	4 trays /4k Finisher / Booklet/Hole punch/fax	TASKalfa 3554ci	35 PPM Color Full Size MFP
NOB	NOB Server Room	44201	Ecosys P8060	60 PPM B/W & 55 PPM Color Network Printer	2 trays	Ecosys P8060	60 PPM B/W & 55 PPM Color Network Printer
NOB	Service Worker Leads	43968	Ecosys P3155dn	57 PPM B/W Network Printer		Ecosys PA5500x	57 PPM B/W Network Printer
NOB	John	44227	Ecosys M3655idn	55 PPM B/W Desktop MFP		Ecosys MA5500x	57 PPM B/W Desktop MFP
NOB	Wendell	55066	Ecosys M6235cidn	37 PPM Color Desktop MFP	no fax	Ecosys MA4000cifx	42 PPM Color Desktop MFP no fax
NOB	Crew Room Color	44212	Ecosys M6235cidn	37 PPM Color Desktop MFP	no fax	Ecosys MA4000cifx	42 PPM Color Desktop MFP no fax
NOB	Dog House	44210	Ecosys M6235cidn	37 PPM Color Desktop MFP	no fax	Ecosys MA4000cifx	42 PPM Color Desktop MFP no fax
NOB	Shipping & Receiving	44215	Ecosys M6235cidn	37 PPM Color Desktop MFP		Ecosys MA4000cifx	42 PPM Color Desktop MFP no fax
Treatment Plant	Curtis	44229	Ecosys M3655idn	55 PPM B/W Desktop MFP			
Treatment Plant	Joe	44211	Ecosys M6235cidn	37 PPM Color Desktop MFP		Ecosys MA4000cifx	42 PPM Color Desktop MFP no fax
Treatment Plant	Color MFP	44202	TASKalfa 3253ci	32 PPM Color Full Size MFP	4 trays/1k Finisher /Fax	TASKalfa 3554ci	35 PPM Color Full Size MFP
Treatment Plant	Amanda	44266	Ecosys M6235cidn	37 PPM Color Desktop MFP	margin issue	Ecosys MA4000cifx	42 PPM Color Desktop MFP no fax
Treatment Plant	Control Room	44208	Ecosys M6235cidn	37 PPM Color Desktop MFP	no fax - need only printer	Ecosys MA4000cifx	42 PPM Color Desktop MFP no fax



BOARD MEMORANDUM

DATE: April 14, 2025
TO: BOARD OF DIRECTORS
FROM: Mr. Wendell Wall, Facilities Manager
VIA: Mr. Scott L. Rogers, Assistant General Manager
 Mr. Dennis D. LaMoreaux, General Manager
RE: *CONSIDERATION AND POSSIBLE ACTION ON PURCHASE OF VALVE TURNING MACHINE, SKAUG TRUCK PLATFORM BODY, AND EQUIPMENT TRAILER. (\$125,000.00 – NON-BUDGETED – FACILITIES MANAGER WALL)*

Recommendation:

Staff recommend that the Board authorize staff to purchase the following equipment:

- Single turner valve maintenance skid from E. H Wachs Standard LX Gas – VMS (RH)
- Truck Body 8 X 10 Platform Body for V-189 from Skaug Truck Body Works
- 8,000 lb. Trailer from Golden West Trailer Sales

Alternative Options:

The District can choose not to approve these purchases.

Impact of Taking No Action:

The District will not be able to exercise the valves in the system, which increases the probability of maintaining operational readiness and performing shutdowns for construction projects.

Background:

The District currently has roughly 9,436 valves in the District's system. Last year, staff exercised about 1,200 valves to ensure they are operational. Vehicle V-130's engine is on the verge of failure and is being replaced by vehicle V-189, which is at the Ford Dealership. Currently, the existing valve turning unit is mounted on V-130. Staff plans to remove the existing valve turning unit and mount it on a new trailer, which will serve as a secondary valve turning unit. Staff explored leasing a valve turning machine, but units are unavailable for lease or rental. It is important to have two valve turning units to allow the District to increase the life of valves and respond to any valve turning needs.

The cost of the proposed equipment is as follows:

- | | |
|-----------------------------|-------------|
| • E. H Wachs | \$99,931.50 |
| • Skaug Truck Body Works | \$16,702.88 |
| • Golden West Trailer Sales | \$6,295.00 |

BOARD OF DIRECTORS
PALMDALE WATER DISTRICT
VIA: Mr. Scott L. Rogers, Assistant General Manager
Mr. Dennis D. Lamoreaux, General Manager
RE: Purchase of Valve Turning Machine & Appurtenances

April 14, 2025

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiatives No. 3 – Systems Efficiency

This item directly relates to the District's Mission Statement.

Budget:

This item is non-budgeted in the approximate total amount of \$125,000.00.

Supporting Documents:

- Quote from E.H Wachs
- Quote from Skaug Truck Body Works
- Quote from Golden West Trailers

Quotation

Page 1 of 1

TO: **Dan Menko**
 OpTech III / Fleet lead
 Palmdale Water District
 2029 E. Avenue Q
 Palmdale, CA 93550

Date: 3/12/2025
 Quotation Number: KK232030
 Payment Terms: Net 30
 Shipping Terms: FCA Origin
 Valid Through: 5/11/2025
 Estimated Ship Date: 8 Weeks ARO
 Reference: KK224932

E.H. Wachs is pleased to offer the following quotation.

Item Number	Description	Qty	U/M	Unit Price (USD)	Disc%	Line Total (USD)
1	77-000-55 Standard LX (Gas) – VMS (RH): Single turner valve maintenance skid; includes Wachs 750 ft-lb (1020 Nm) Extended Reach Valve operator for those preventive maintenance activities, telescoping valve key and Wachs ruggedized TC-100 with GPS controller/datalogger. A 27 HP (20 kW) gasoline powered Kohler overhead cam air cooled engine provides ample power for all contained functions, including an auxiliary HTMA Class II circuit; 10 gallon (38 L) reservoir, fan cooled heat exchanger, continuous duty rated for 8 GPM (30.3 LPM) @ 2,000 PSI (140 bar). A positive displacement blower provides 500 CFM (14.2 cmm)-11" (280mm) Hg vacuum, with spoils containment provided by a 250 (950 L) gallon tank with power hydraulic dump (rear discharge) and latching rear door. Also driven from the common power train is a 2.5 gpm (9.5 LPM) @ 3000 PSI (210 bar) pressure washer system with 3 gallon (11.4 L) anti-freeze tank and 95 gallon (360 L) water tank. Includes 2-1/2" (63.5mm), 1-1/4" (31.75mm) & 7/8" (22mm) suction wands and one each short and long wash-down guns. The LX package bundles the service light bar with arrow board, 45' (14 M) auxiliary hydraulic hose reel for operation of hydraulic power tools & Bluetooth tethering module (installed in ERV-750) for wireless communication between the exerciser and Controller/Data Logger.	1	EA	84,600.00		84,600.00
2	79-430-20 Field training - 1 day program. Training topics range from field operation of the mechanical systems like hydro-excavation and Valve operator; to training of computerized controllers and preventive maintenance software like VITALS. Field crews and participants will be shown, in detail, standard procedures for safe and efficient operation and use of valve maintenance tools.	1	EA	2,495.00	100.0%	0.00
3	SALES TAX Sales Tax at 10.25% per www.CDTFA.CA.Gov	1	EA	8,671.50		8,671.50
Subtotal						93,271.50
Shipping & Handling						6,660.00
Total (USD)						\$99,931.50

Thank you for the opportunity to quote your application needs. If you have any questions or if I may be of any further assistance to you please do not hesitate to notify me. I'm here to help!

SHIPPING IS ESTIMATED

(SALES TAX!!!!) We collect sales tax in all but the following states: AK, DE, MT, OR and NH. If you are tax exempt please supply your identification number and certificate with your order. If your exempt number is not on file, tax will be added to your order. We will prepay and add shipping charges to your order, or we can ship collect via your choice of carrier service.

Please reference this quote number when placing your order.
 Thank You and best regards,

Kenny Koch
 Southwest Regional Account Manager
 909-380-4816
 kkoch@ehwachs.com

Skaug Truck Body Works

1404 First Street
San Fernando, CA 91340
(818) 365-9123

Estimate

Date	Estimate #
3/14/2025	4492

Name / Address
Palmdale Water District 2029 East Avenue Q Palmdale, Ca. 93550

Terms	Contact
Net 30	

Item	Description	Qty	Cost	Total
Material	8 x 10 Platform Body 4- 18 x 18 x 36 Boxes 3- Drawerset Passengerside Box Wheel Skirt Compartment Under Floor Between Frame with Door at Rear Steel Diaplate Floor Linex Bed Step Bumper on Rear Receiver Hitch 7-way Plug Painted and Installed on Vehicle #189		15,150.00	15,150.00T

This estimate is good for 30 days and is subject to change after the allotted time. 3% Bank Fee On All Credit Card Payments	Subtotal	\$15,150.00
	Sales Tax (10.25%)	\$1,552.88
	Total	\$16,702.88

Golden West Trailer Sales

Phone: 6612695012

1686 West Sierra Highway

Acton, CA

Email: ed@goldenwesttrailers.com; sales@goldenwesttrailers.com



Texas Bragg 6x12 7K HET Tilt

Stock#: 39031	VIN#: 17XFE1212R1239031	Year: 2024
Manufacturer: Texas Bragg Trailers	Width: 72" or 6'0"	Length: 144" or 12'0"
Weight: 1950	GVWR: 7000	Payload: 5050
Color: BLACK	#Axles: 1	Axle Capacity: 7000.00
URL: https://goldenwesttrailers.com/texas-bragg-6x12-7k-het-tilt-yklp.html		

Price	\$6,295.00
Sales Price	\$5,995.00

Features

- Manual Jack	- 2 5/16 Coupler	- Break away Switch
- 8 Hole Wheels	- Spring Suspension	- Electric Brake(s)
- Treated Wood Floor	- Side Stake Pockets	- 7-Way Plug
- DOT Approved Lighting	- LED Lighting	- Insulated Wire Harness
- Spare Tire Mount	- Diamond Plate Fenders	- D-Rings Installed

Description

Texas Bragg 6x12 7K HET Tilt

The [Texas Bragg](#) brand has been around for well over 30 years building high quality open style trailers. This Texas Bragg 6x12 7K HET Tilt (HET: Equipment Trailer) trailer a single 7K pound axle with brakes. The tilt bed is built heavy duty to handle your equipment. No need to worry about unhooking this trailer when loaded because the 7K pound drop leg jack can handle the weight. Consequently, this trailer is made specifically to haul equipment like scissor lifts, small tractors, excavators and more. Above all you need to come and see this one for yourself, it's ready to go to work!

Our customers are important to us so [come and experience the service and knowledge we provide!](#)

Trailers may be shown with optional or discontinued equipment. Features, options, and packages are subject to change without notice.



BOARD MEMORANDUM

DATE: April 14, 2025
TO: BOARD OF DIRECTORS
FROM: Mr. Dennis D. LaMoreaux, General Manager
RE: *DISCUSSION AND POSSIBLE ACTION ON BOARD OF DIRECTORS STANDING COMMITTEES. (PRESIDENT MAC LAREN-GOMEZ)*

President Mac Laren-Gomez has requested that the Board discuss and review its Standing Board Committees. To assist with this discussion, the current Standing Board Committee and Appointments list is attached.

Supporting Documents

- February 12, 2024 Standing Committees and Appointments

PWD 2024 STANDING COMMITTEES AND APPOINTMENTS
DISTRIBUTED AT FEBRUARY 12, 2024 REGULAR BOARD MEETING

<p>RESOURCE AND FACILITIES:</p> <p>Director Dino, Chair/Director Sanchez Alternate: Director Kellerman</p> <p>GOAL: To Ensure Reliable Water Sources, Facilities and Equipment</p> <p>Assignments:</p> <ol style="list-style-type: none"> 1) Water System Master Plan and Asset Management 2) Recycled Water System 3) Water Supply Portfolio Diversification 4) Source Water Management 5) Water and Energy Conservation and Education Programs 6) Operation Resiliency and Safety 	<p>PERSONNEL:</p> <p>Director Kellerman, Chair/ President Mac Laren-Gomez Alternate: Director Dino</p> <p>GOAL: To Promote Employee Retention and Excellence</p> <p>Assignments:</p> <ol style="list-style-type: none"> 1) Compensation and benefits 2) Succession Planning Program 3) Organizational structure 4) Personnel policies 5) Training 6) Internships and Mentoring
<p>FINANCE:</p> <p>Director Wilson, Chair/Director Kellerman Alternate: Director Sanchez</p> <p>GOAL: To Ensure and Maintain Financial Stability</p> <p>Assignments:</p> <ol style="list-style-type: none"> 1) Grant funding 2) Five-year Water Rate Plan 3) Payment options 4) Budget and audit 5) Investments and reserves 6) Developer fees 	<p>OUTREACH:</p> <p>Director Dino, Chair/Director Sanchez Alternate: Director Wilson</p> <p>GOAL: To be an Industry Leader, Both Locally and Regionally, and to Develop New and Innovative Programs</p> <p>Assignments:</p> <ol style="list-style-type: none"> 1) Antelope Valley partnerships and associations 2) Emergency Response Plan 3) Legislation and lobbying efforts 4) Board policies 5) Outreach Plan and publications 6) State-of-the-art concepts to improve efficiencies and operations
<p>PALMDALE WATER DISTRICT DIRECTOR APPOINTMENTS</p> <ul style="list-style-type: none"> ▪ Antelope Valley State Water Contractors Association <u>President Mac Laren-Gomez</u> <u>Director Wilson</u> Alternate: <u>Director Kellerman</u> ▪ Palmdale Recycled Water Authority <u>Director Kellerman</u> <u>Director Wilson</u> Alternate: <u>President Mac Laren-Gomez</u> ▪ Plant 42 Environmental Restoration Advisory Board <u>Director Wilson</u> Alternate: <u>Director Sanchez</u> ▪ Association of California Water Agencies & JPIA <u>Director Dino</u> Alternate: <u>Director Sanchez</u> ▪ North L.A. County Special Districts Association <u>Director Dino</u> 	<p>BOARD LIAISONS:</p> <p>The Board President shall act as and/or appoint Liaisons to various functions and organizations to represent PWD.</p> <ul style="list-style-type: none"> ▪ AVEK <u>Director Dino</u> Alternate: <u>President Mac Laren-Gomez</u> ▪ Fin & Feather Club <u>Director Wilson</u> Alternate: <u>Director Kellerman</u> ▪ United Water Conservation District <u>President Mac Laren-Gomez</u> <u>Director Kellerman</u> Alternate: <u>Director Sanchez</u> <p><i>The Board President shall appoint Ad Hoc Committees from time to time and reconstitute such committees as the need arises.</i></p>

Breakdown of Committee Assignments

February 12, 2024

Director Kellerman:

7 Total Committee/Assignments: Resource & Facilities, Personnel, Finance, AVSWCA, PRWA, Fin & Feather Club, United Water Conservation District

1 Chair: Personnel

3 Alternate: Resource & Facilities, AVSWCA, Fin & Feather Club

3 Regular (not alternate/not chair): Finance, PRWA, United Water Conservation District

Director Wilson:

6 Total Committee/Assignments: Finance, Outreach, AVSWCA, PRWA, Plant 42, Fin & Feather Club

1 Chair: Finance

1 Alternate: Outreach

4 Regular (not alternate/not chair): AVSWCA, PRWA, Plant 42, Fin & Feather Club

Director Division 3:

6 Total Committee/Assignments: Resource & Facilities, Finance, Outreach, Plant 42, ACWA & JPIA, United Water Conservation District

0 Chairs

4 Alternate: Finance, Plant 42, ACWA/JPIA, United Water Conservation District

2 Regular (not alternate/not chair): Resource and Facilities, Outreach

President Mac Laren-Gomez:

5 Total Committee/Assignments: Personnel, AVSWCA, PRWA, AVEK, United Water Conservation District

0 Chairs

2 Alternate: PRWA, AVEK

3 Regular (not alternate/not chair): Personnel, AVSWCA, United Water Conservation District

Director Dino:

6 Total Committee/Assignments: Resource and Facilities, Outreach, Personnel, ACWA/JPIA, North L.A. County Special Districts Association, AVEK

2 Chairs: Resource and Facilities, Outreach

1 Alternate: Personnel

3 Regular (not alternate/not chair): ACWA/JPIA, North L.A. County Special Districts Association, AVEK



Conference/Training Request

Event Name/Date(s):

Xylem Reach Conference / November 2-5, 2025 / San Diego, CA

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

☐ Yes ☒ No

Smoking Room?

☐ Yes ☒ No**Flight Needed?**If yes, please provide DL# and
D.O.B. in additional info. box☐ Yes ☐ No

Flight Numbers

Departure/Return
Times**ADDITIONAL INFORMATION/
REQUESTS**Supervisor Approval
(If applicable)

Processed By:

Summary

REGISTER NOW!

Already Registered?

2-5 November | San Diego, CA

The Xylem Reach Conference brings together utility professionals from across the globe to connect, learn and grow around the challenges and opportunities they face every day.

- Immersive, live experience in San Diego
- Hands-on Learning Labs
- Live sessions
- Networking and volunteer opportunities
- Great food, entertainment and fun!
- Early bird registration fee: \$850
 - Fee after June 30th - \$1,050
- In addition, you can meet utilities to expand your network of peers to call on when facing new challenges.

Come grow your knowledge and give your organization the leading edge by taking advantage of all the opportunities within Reach.

[Contact Us](#)[Add to Calendar](#)

Cancellation/Refund policy:

- Any cancellation on or after **October 20th** will result in a 20% cancellation fee.
- You may still substitute your registration with a colleague.
- Policy does not apply to sponsorships.
- Credit card refunds will be processed within 3-5 business days of confirmation. Check refunds will be processed up to 30 days post-conference.

Payment policy:

- We accept **credit card and check** payments for the Reach conference.
 - Please do not send ACH payments to any account.

Making Waves | Xylem Reach | Contact Us

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MINUTES OF MEETING OF THE FINANCE COMMITTEE OF THE PALMDALE WATER DISTRICT, FEBRUARY 18, 2025:

A meeting of the Finance Committee of the Palmdale Water District was held Tuesday, February 18, 2025, at 2029 East Avenue Q, Palmdale, CA 93550. Chair Wilson called the meeting to order at 2:00 p.m.

1) Roll Call.

Attendance:

Committee:
Don Wilson, Chair
Scott Kellerman,
Committee Member

Others Present:

Dennis LaMoreaux, General Manager
Scott Rogers, Assistant General Manager
Dennis Hoffmeyer, Finance Manager
Bob Egan, Financial Advisor
Cynthia Sanchez, Committee Member Alternate
Patricia Guerrero, Management Analyst
1 member of the public

2) Adoption of Agenda.

It was moved by Committee Member Kellerman, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held January 21, 2025.

It was moved by Committee Member Kellerman, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Finance Committee meeting held January 21, 2025, as written.

4.2) Discussion and Overview of Cash Flow Statement and Current Cash Balances as of December 2024. (Financial Advisor Egan)

Financial Advisor Egan provided an overview of the monthly Major Account Activity Report, the Quarterly Major Account Activity Report, the Investment Funds Report, and the Cash Flow Statement through December 2024, including account transfers, assessments received, capital improvement funds, interest and market values, and scheduled payments, and stated that the year-end balance is very healthy followed by a brief discussion of transfers to the Rate Stabilization Fund, of the Debt Service Coverage, of anticipated assessments and grant reimbursements, and of revenue received from State Water Project Table A water transfers.

4.3) Discussion and Overview of Financial Statements, Revenue, and Expense and Departmental Budget Reports for December 2024. (Finance Manager Hoffmeyer)

Finance Manager Hoffmeyer reviewed in detail the Balance Sheet Report, the Balance Sheet Annual Quarterly Comparison Report, the Profit and Loss Statement, the Profit and Loss Quarterly Comparisons, the departmental budgets versus actual, the projected year-end interest earnings, and individual departmental reports for the period ending December 2024, including bond payments, payment of 2024 invoices received in 2025, and the continued increase in water sales and stated that operating revenues are above the historical trend average at 104.6%, that expenses are below the historical trend average at 87.1%, that most departments are at or below the traditional budgetary percentage of 100%; and that staff is preparing for the annual audit followed by a brief discussion of the WIFIA Loan, of land leases, of sales tax on chemical costs; and of the personnel to operations ratio.

4.4) Discussion and Overview of Committed Contracts Issued. (Finance Manager Hoffmeyer)

Finance Manager Hoffmeyer provided an overview of the Contractual Commitments and Needs Report for new and replacement capital projects, consulting and engineering support projects, new and replacement equipment, water quality fee funded projects, committed and projected capital expenditures, and projects paid out through the 2023A and 2024A Series Water Revenue Bonds in December 2024 and stated that all funds have been committed for the 2023A Water Revenue Bond and that \$6,345,000.00 remains unallocated for the 2024A Water Revenue Bond.

5) Reports.

5.1) Finance Manager Hoffmeyer:

a) Rate Assistance Program Status.

Finance Manager Hoffmeyer stated that the Rate Assistance Program is nearing full capacity of 700 customers with 668 processed applicants.

b) Accounts Receivable Overview.

He then provided a brief update on outstanding balances for accounts 60 days delinquent and stated that as of December 31, there are nine payment arrangements totaling \$6,134.63 with \$3,625.93 collected to date and that December experienced delays in delinquent shutoffs due to office holiday closures.

b) Revenue Projections.

He then stated that based on selling 14,500 AF of water, 2024 revenue was ahead of projections by approximately \$360,600.00 as of December 31.

c) Payment Transactions by Type.

He then stated electronic payments continue to lead in payment type and that there has been an increase in front counter payments.

d) Billing and Collection Statistics.

He then provided a brief overview of the delay in shutoffs for non-payment.

5.2) Financial Advisor Egan:

a) Debt Service Coverage Status.

Financial Advisor Egan reported that the Debt Service Coverage for January 2024 to December 2024 is very strong at 2.95 and includes the \$857,000.00 transfer to the Rate Stabilization Fund.

5.3) Other.

Finance Manager Hoffmeyer stated that the audit inventory concluded in January and that the fieldwork will begin in March.

6) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

7) Date of Next Committee Meeting.

It was determined that the next Finance Committee Meeting will be held March 18, 2025 at 2:00 p.m.

8) Adjournment.

There being no further business to come before the Finance Committee, the meeting was adjourned at 3:03 p.m.



Chair

MINUTES OF MEETING OF THE OUTREACH COMMITTEE OF THE PALMDALE WATER DISTRICT, JANUARY 30, 2025

A meeting of the Outreach Committee of the Palmdale Water District was held Thursday, January 30, 2025, at 2029 East Avenue Q, Palmdale, CA 93550. Chair Dino called the meeting to order at 2:00 p.m.

1) Roll Call.

Attendance:

Committee:

Vincent Dino, Chair
Cynthia Sanchez,
Committee Member

Others Present:

Scott Rogers, Assistant General Manager
Judy Shay, Public Affairs Director
Claudia Bolanos, Resource and Analytics Director
Dennis Hoffmeyer, Finance Manager
Don Wilson, Committee Member Alternate
Danielle Henry, Executive Assistant
Patricia Guerrero, Management Analyst

2) Adoption of Agenda.

It was moved by Committee Member Sanchez, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held November 26, 2024.

It was moved by Committee Member Sanchez, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Outreach Committee meeting held November 26, 2024, as written.

4.2) Discussion of 2025 Outreach Activities. (Public Affairs Director Shay)

a) Outreach Report.

Public Affairs Director Shay provided a detailed overview of the written Outreach Report of current events through January 30 including press releases, print publications, customer outreach, social media highlights and participation at various events including her attendance at the ACWA Conference as a member of the Outreach Taskforce, Communications Committee and the Scholarship Subcommittee and General Manager LaMoreaux serving as a panelist to discuss Pure Water AV at the conference; facilitating the Special Districts Association of North Los Angeles County (SDANLAC) Executive Board meeting; staff attendance at the AV EDGE Holiday Breakfast event; the PWD sponsorship ad for the Palmdale School District Foundation Dinner; and the write-up and photo submission for the AV EDGE 2025 Roundtable Report; and then stated that the social media post of the water-dropping helicopters at Lake Palmdale assisting with the Acton wildfire has received the most engagements on social media to date.

b) Upcoming Events/2025 Plans.

She then stated that upcoming events include PWD's Blood Drive on February 13, the SDANLAC Membership Luncheon on February 19, and that other upcoming events are listed in the 2025 Public Events handout.

4.3) Discussion on Participation in the Antelope Valley Chamber of Commerce 2025 Christmas Parade. (Director Dino)

After a brief discussion of the District's past participation, it was the consensus of the Committee to participate in this year's Christmas Parade and to include staff with choosing the theme for the float.

5) Reports.

5.1) Water-Use Efficiency Activities. (Resource and Analytics Director Bolanos)

After a brief discussion of the Committee's participation in the "Water Cycle in a Bag" Experiment, Resource and Analytics Director Bolanos provided a brief update on Water Use Efficiency (WUE) programs and stated that staff processed 15 water saving rebate applications; that one Water Wise Landscape Conversion was completed in January; that a report on the 2024 applications will be provided at the next Outreach Committee meeting; that staff will conduct an in-person classroom presentation next week, and that staff is preparing for the Annual Earth Day Poster Contest and Award Ceremony in April followed by an announcement that the Resource and Analytics Supervisor position has been filled.

Public Affairs Director Shay then provided a brief update on AB 259 regarding removal of the sunset date from AB 2449 to continue remote meeting participation; on AB 267 regarding the appropriation of the Greenhouse Gas Reduction Fund from the High-Speed Rail to water infrastructure wildfire prevention; and on AB 293 regarding the requirement for groundwater sustainability agencies to publish the membership of its Board of Directors on their website for transparency.

6) Board Members' Requests for Future Agenda Items.

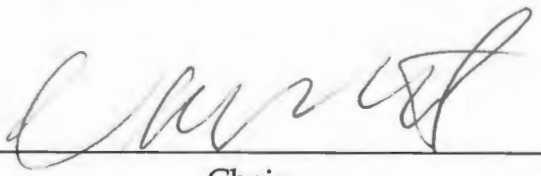
There were no requests for future agenda items.

7) Date of Next Committee Meeting.

After a brief discussion, it was determined that the next Outreach Committee meeting will be held February 26, 2025, at 3:00 p.m.

8) Adjournment.

There being no further business to come before the Outreach Committee, the meeting was adjourned at 2:18 p.m.


Chair