PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

August 7, 2024

BOARD OF DIRECTORS

W. SCOTT KELLERMAN
Division 1

DON WILSON
Division 2

CYNTHIA SANCHEZ
Division 3

KATHY MAC LAREN-GOMEZ
Division 4

VINCENT DINO
Division 5

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys

ACWA PROUD MEMBER

AGENDA FOR REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE

MONDAY, AUGUST 12, 2024

6:00 p.m.

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Danielle Henry at 661-947-4111 x1059 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Danielle Henry al 661-947-4111 x1059 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale or on the District's website at https://www.palmdalewater.org/governance/board-activity/2023-meeting-agendas-minutes/ (Government Code Section 54957.5). Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: **The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to conduct its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)**

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

1) Pledge of Allegiance/Moment of Silence in Honor of Journalist Alisha Semchuck.
2) Roll Call.
3) Adoption of Agenda.
4) Public Comments for Non-Agenda Items.

5) Presentations:

5.1) Antelope Valley Groundwater Adjudication. (Tom Bunn, Lagerlof, LLP)

6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)

6.1) Approval of Minutes of Regular Board Meeting held July 22, 2024.

6.2) Payment of Bills for August 12, 2024.

6.3) Ratification of CyberLock Equipment Purchase. ($9,984.86 – Budgeted – Facilities Manager Wall)

6.4) Approval of Amendment No. 9 to General Manager Employment Agreement between Palmdale Water District and Dennis D. LaMoreaux dated July 30, 2015. (Budgeted – Budget Item No. 1-02-4000-000, Salaries – General Counsel Lee)

7) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)

7.1) Discussion and Overview of 2024 Water Rate Study. (Finance Manager Hoffmeyer/RDN, Inc. Consultants)

7.2) Consideration and Possible Action on Setting Palmdale Water District's Assessment Rates for Fiscal Year 2024-2025 and Adoption of Resolution No. 24-8 Being a Resolution of the Board of Directors of the Palmdale Water District Establishing Assessment Rates for Fiscal Year 2024-2025. (Finance Manager Hoffmeyer/Financial Advisor Egan)

7.3) Consideration and Possible Action on Rescheduling the First Regular Board Meeting in November due to the Veteran's Day Holiday. (No Budget Impact – General Manager LaMoreaux)

7.4) Consideration and Possible Action on Authorizing Staff to Enter Into a Construction Contract with GRBCON, Inc. for the Avenue R and 27th Street Mainline Replacement. ($390,826.00 – Budgeted – Project No. 22-604 – Engineering Manager Rogers)

7.5) Consideration and Possible Action on Amendment No. 2 to Professional Services Agreement with Hazen and Sawyer for the Design, Permitting, and Construction of the Palmdale Ditch Conversion Project. ($397,731.15 – Not-to-Exceed – Budgeted – Project No. 21-613 – Engineering Manager Rogers)

7.6) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2024 Budget:

a) OpenGov Transform 2024: Procurement Admin Certification to be held September 30 - October 2, 2024 in Arlington, TX.

8) Information Items:

8.1) Reports of Directors:

a) Standing Committees; Organization Appointments; Agency Liaisons:

1) Antelope Valley East Kern Water Agency (AVEK) Meeting – July 23. (Director Dino, Board Liaison/President Mac Laren-Gomez, Alt.)

2) Outreach Committee Meeting – July 24. (Director Dino, Chair/Director Sanchez/Director Wilson, Alt.)

3) Personnel Committee Meeting – August 6. (Director Kellerman, Chair/President Mac Laren-Gomez/Director Dino, Alt.)

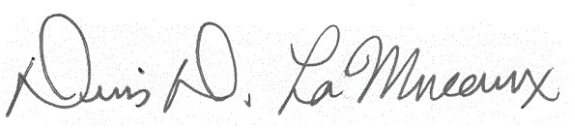
b) General Meetings Reports of Directors.

8.2) Report of General Manager.

8.3) Report of General Counsel.

9) Board Members' Requests for Future Agenda Items.

10) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/dh

BOARD MEMORANDUM

DATE: August 12, 2024

TO: **BOARD OF DIRECTORS**

FROM: Mr. Wendell Wall, Facilities Manager

VIA: Mr. Dennis D. LaMoreaux, General Manager

RE: ***RATIFICATION OF CYBERLOCK EQUIPMENT PURCHASE. ($9,984.86 – BUDGETED – FACILITIES MANAGER WALL)***

Recommendation:

Staff recommends that the Board ratify the purchase of CyberLock keys and associated equipment as quoted in the approved estimate.

Alternative Options:

The District can choose to continue with standard keys and locks which adds to additional no key accountability and facility security.

Impact of Taking No Action:

Lack of key accountability and additional copies of keys being made.

Background:

The District initiated a 60 – day trial period with Cyber Security Source assessing their CyberLock system. The District installed 10 electronic locks (E – Locks) at various District sites in the north well field and one CyberLock cylinder on the vault door on the 2nd floor in the main building. The District contacted Cyber Source Security during the trial period and requested a 30 – day extension which was granted. The trail period ended on July 24, 2024.

The District recognizes advantages of utilizing the E – Lock. The number one reason is key accountability as employees come and go. If an E- Key is not returned upon an employee exiting the District than the key is unprogrammed. As it stands now, the District does not have a key accountability system which has amounted to several duplicate keys floating around. Secondly, access to facilities as to who is entering and exiting can be tracked as this information is stored in the system. Also, accessibility can be assigned to designated personnel who require access to certain facilities

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 2 – Organizational Excellence.
This item directly relates to the District's Mission Statement.

Budget:

This is item is budgeted under Budget Item No. 1-04-4235-415 with the annual contract totaling $9,984.86.

Supporting Documents:

- Cyber Security Source Estimate

Cyber Security Source
a Division of Landrum, Inc.
2620 Walnut Ave., Ste. C
Tustin, CA 92780
877-929-2370

VALID FOR 30 DAYS

Estimate

Estimate No.
E5635
Date
07/22/24
Terms
Net 30

Bill To:
Palmdale Water District
ATTN: Accounts Payable
2029 East Avenue Q
Palmdale, CA 93550

Ship To:
Palmdale Water District
ATTN: Wendell Wall
2029 East Avenue Q
Palmdale, CA 93550

Item/ Description	Qty.	Rate	Amount
CyberLocks:			
PL2-02: CyberLock Padlock with 2" x 3/8" Shackle, Gen. 2	10	348.00	3,480.00T
Storeroom Lever w/ CyberLock CL2-6P1 Cylinder	1	347.00	347.00T
CyberKeys:			
CKR-X2: CyberKey X2, RoHS Compliant	13	178.00	2,314.00T
CK-USB: Gen2 CyberKey USB, Rechargeable	1	128.00	128.00T
CKR-BLUE3: CyberKey, Gen 2, USB and BLE Bluetooth, RoHS Compliant	1	176.00	176.00T
Other:			
BRUSH: Cleaning Brushes, Stainless Steel	4	14.00	56.00T
CLP-200: CyberLock Programmer II	1	305.00	305.00T
Docking Stations:			
CKSR-020: USB Station with USB Cable, RoHS Compliant	1	303.00	303.00T
AHG2R-W1: CyberKey Web Authorizer Hub 2	1	1,038.00	1,038.00T
AKG2R-01: CyberKey Authorizer Keyport 2, RoHS Compliant	2	719.00	1,438.00T
Software:			
Server Software Hosting by Cyber Security Source for 50 Users	1	950.00	950.00
Subtotal			10,535.00
15% Volume Discount		-15.00%	-1,580.25
Shipping: UPS Ground	1	39.38	39.38
Handling	1	7.50	7.50T
Palmdale Sales Tax (10.25%)		10.25%	983.23

OK
Dennis LaMunyon
7/23/24

Total	$9,984.86

CyberLock returns subject to a 25% restock fee. All product other than CyberLock subject to a 30% restock fee. All shipping fees and labor are non-refundable. Refunds are allowed 30 days from invoice date. All hardware must be in original condition, unused and uninstalled.
CA Small Business 2024643 LCO 7548 CA Contractor 782706

BOARD MEMORANDUM

DATE: August 12, 2024

TO: **BOARD OF DIRECTORS**

FROM: Ms. Pam Lee, General Counsel

VIA: Mr. Dennis D. LaMoreaux, General Manager

RE: ***APPROVAL OF AMENDMENT NO. 9 TO GENERAL MANAGER EMPLOYMENT AGREEMENT BETWEEN PALMDALE WATER DISTRICT AND DENNIS D. LaMOREAUX DATED JULY 30, 2015. (BUDGETED – BUDGET ITEM NO. 1-02-1000-000, SALARIES – GENERAL COUNSEL LEE)***

According to the Employment Agreement between the Palmdale Water District and the General Manager dated May 13, 2015, as amended, the District Board of Directors is required to conduct an annual performance evaluation of the General Manager. Section 4.2 of the Employment Agreement provides that if the General Manager receives a satisfactory performance evaluation, then the General Manager's annual base salary shall be increased by the percentage increase provided to other District staff within that same calendar year, based on the then-applicable consumer price index, plus any merit-based increase given at the Board's discretion.

The Board conducted a performance evaluation of the General Manager on July 22, 2024. Based on the outcome of the satisfactory performance evaluation, Amendment No. 9 to the General Manager Employment Agreement between Palmdale Water District and Dennis D. LaMoreaux was prepared, which does the following:

- Provides a merit-based increase of five percent (5%) to the General Manager's base salary, in addition to the applicable cost of living adjustment provided to other District staff for the current calendar year 2024, resulting in an increase of the annual base salary to a total of $338,816.65.

<u>Supporting Documents:</u>

- Amendment No. 9 to the General Manager Employment Agreement Between Palmdale Water District and Dennis D. LaMoreaux.

AMENDMENT NO. 9 TO THE
GENERAL MANAGER EMPLOYMENT AGREEMENT
BETWEEN PALMDALE WATER DISTRICT AND DENNIS D. LAMOREAUX

This AMENDMENT NO. 9 TO THE GENERAL MANAGER EMPLOYMENT AGREEMENT BETWEEN PALMDALE WATER DISTRICT AND DENNIS D. LAMOREAUX (the "Ninth Amendment") is made and entered into on August 12, 2024, by and between the PALMDALE WATER DISTRICT, an irrigation district organized and existing under Division 11 of the California Water Code, a (hereinafter the "District"), and DENNIS D. LAMOREAUX, an individual (hereinafter the "General Manager").

RECITALS

WHEREAS, on May 13, 2015, the District entered into that certain General Manager Employment Agreement Between Palmdale Water District And Dennis D. LaMoreaux to be effective July 30, 2015, as amended on July 26, 2017, May 14, 2018, June 10, 2019, July 13, 2020, June 14, 2021, May 23, 2022, January 9, 2023 and October 23, 2023 (collectively, the "Agreement"); and

WHEREAS, Section 4.2 of the Agreement provides that if General Manager receives a satisfactory performance evaluation from the District Board of Directors ("Board"), then his annual base salary shall be increased by the percentage increase provided to other District staff based on the percentage increase in the Consumer Price Index for All Urban Consumers (CPI-U) for Los Angeles-Long Beach-Anaheim calculated for September of each calendar year, plus any additional merit-based increase that may be provided in the Board's discretion; and

WHEREAS, on July 22, 2024, the Board completed a performance evaluation of the General Manager pursuant to Section 5.2 of the Agreement; and

WHEREAS, the Board remains satisfied with the performance of the General Manager, and desires to provide General Manager with a five percent (5%) merit-based increase to the General Manager's base salary, in addition to the applicable cost of living adjustment provided to other District staff for the current calendar year 2024; and

WHEREAS, Section 8.2 of the Agreement allows for any amendment, alteration, extension or modification to the Agreement in writing, signed by the parties hereto, and approved by the affirmative vote of three (3) members of the Board at a public meeting with the written consent of the General Manager; and

WHEREAS, the General Manager desires to accept these employment terms as such from the District and has provided his written consent to the following terms and conditions in this Ninth Amendment.

DRAFT

NOW, THEREFORE, in consideration of the mutual covenants contained herein, District and General Manager hereby agree as follows:

AGREEMENT

SECTION 1. The above recitals are incorporated by reference as if set forth in full herein.

SECTION 2. Section 4.1 of the Agreement is hereby amended to read in its entirety as follows:

> "4.1 Annual Base Compensation. As of July 22, 2024, the General Manager's base salary was Three Hundred Twenty-Two Thousand, Six Hundred Eighty-Two Dollars and Fifty-Two Cents ($322,682.52), which is inclusive of the cost-of-living adjustment received by other District staff for the calendar year 2024. Effective as of August 12, 2024, the General Manager's base salary shall be increased by five percent (5%). The new base salary shall be Three Hundred Thirty-Eight Thousand, Eight Hundred Sixteen Dollars and Sixty-Five Cents ($338,816.65). General Manager's salary may be adjusted from time to time in accordance with Section 4.2 hereinafter, or as this Agreement may be amended. Such salary shall be payable in twenty-six (26) equal installments at the same time as other Department Head employees of District are paid, pro-rated for the remaining number of pay periods after the effective date described herein. Such salary shall be adjusted for payroll taxes, workers' compensation, and other payroll-related liability costs."

SECTION 3. Except as expressly amended by this Ninth Amendment, the underlying terms, conditions, and compensation of General Manager by District as and for his employment as General Manager shall be as set forth in the Agreement.

IN WITNESS WHEREOF, PALMDALE WATER DISTRICT has caused this Ninth Amendment to be signed and executed on its behalf by its President, and duly attested by its officers thereunto duly authorized, and GENERAL MANAGER has signed and executed this Ninth Amendment, both in duplicate.

Palmdale Water District

_____

Kathy MacLaren-Gomez, President

Dated: _____

DRAFT

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

_____
Pam K. Lee, General Counsel

Dated: _____

GENERAL MANAGER

_____
Dennis D. LaMoreaux

Dated: _____

[END OF SIGNATURES]

DRAFT

BOARD MEMORANDUM

DATE: August 12, 2024

TO: **BOARD OF DIRECTORS**

FROM: Mr. Dennis J. Hoffmeyer, Finance Manager

VIA: Mr. Dennis D. LaMoreaux, General Manager

RE: ***DICUSSION AND OVERVIEW OF 2024 WATER RATE STUDY. (FINANCE MANAGER HOFFMEYER/RDN, INC. CONSULTANTS)***

The attached report will be reviewed in detail at the August 12, 2024 Regular Board Meeting.

Supporting Documents:

- August 12, 2024 Water Rate Study by RDN, Inc.

PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

Water Rate Study

Palmdale Water District

ROBERT D. NIEHAUS, INC.

AUGUST 12, 2024

Agenda

- **Review Schedule**
- **Present Financial Plan**
- **Present Changes to Rate Structure**
- **Proposed Rates**
- **Rate Impacts**

Schedule

- **August 12 – Rate Recommendations**
- **September 16 – Receive Report and Approve Proposition 218 Notice**
  - **Remote Workshop for Ratepayers (Review of Rate Study) October 7 5:00pm**
  - **On-site Workshop for Ratepayers (Reasoning of Rate Study) October 23 5:00pm**
- **November 4 – Rate Hearing and Approval**

Water Financial Plan Review

Scenario 1 - Status Quo – No revenue adjustments

Scenario 2 – Fund Debt Service and CIP – Financial plan includes funding proposed debt service and CIP

Each scenario will include the following sections:

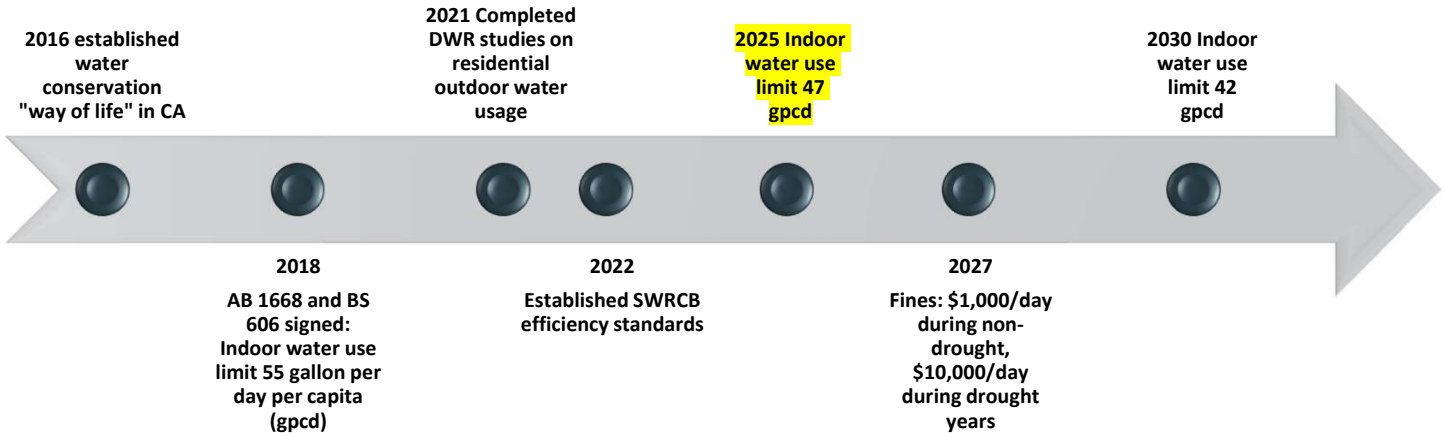
- CIP
- Operating Position
- Ending Balance
- Coverage Ratio

Debt Funded Capital Projects

- 2023A Revenue Bonds
  - 3M Booster Station ~$6.3 Million
  - Well 36 ~$4.5 Million
  - Avenue Q Recycled Pipeline ~$1.3 Million
- 2024A Revenue Bonds
  - Demonstration Facility ~$25 Million
- Pure Water AV
  - $215 million over 4 years
- New Well
  - $7 million

Water Budget Regulations

- State mandating indoor water budget reductions



Target Reserves (Policy)

Reserve	Policy	2024 Target
Capital Improvement Fund	Capacity Fee Revenue	No Target
Bond Proceed Fund	Debt Proceeds	No Target
Debt Service Reserve Fund	Based on Debt	$ 1,469,000
Rate Stabilization Fund	20% of annual debt service max $2.5 million	$ 854,634
Dam Self Insurance	$5 million	$ 5,000,000
O&M Operating Reserve	3 Months Operating	$ 7,510,283
O&M Emergency Reserve	3 Months Operating	$ 7,510,283
Unrestricted Reserve	Additional Cash	No Target
Total		**$ 22,344,200**
Projected 2024 Ending Balance		**$ 17,066,333**

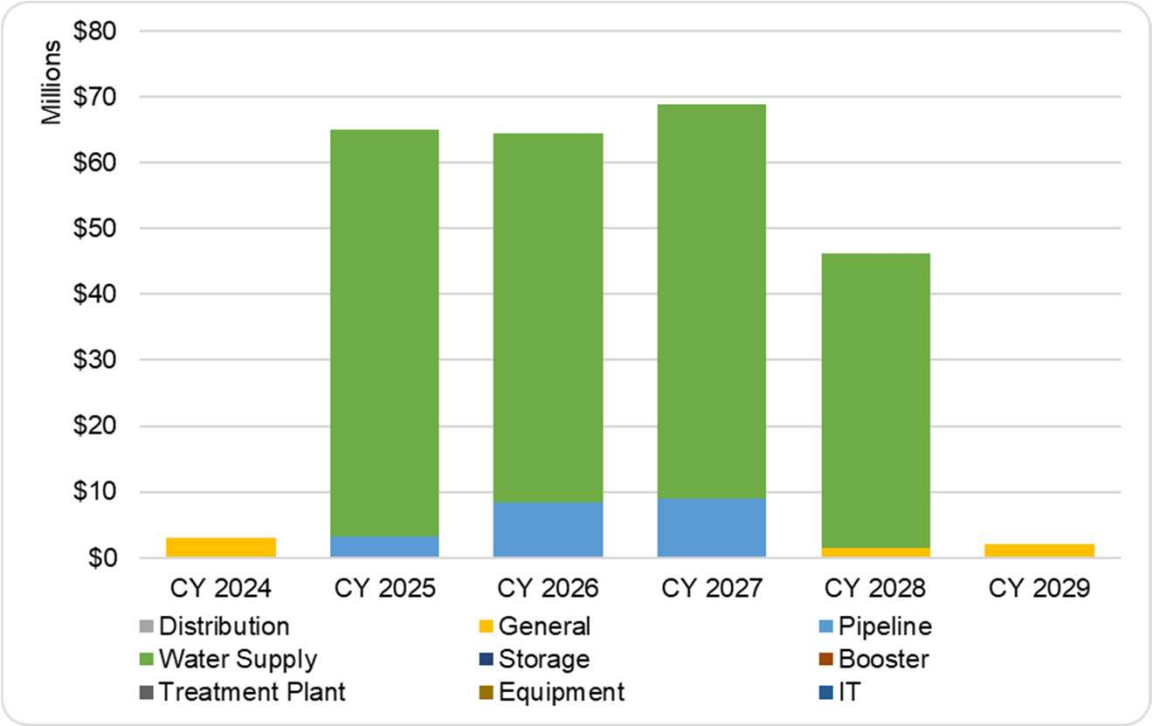
Debt Service

Description	Category	Current?	Funding Source	CY 2024	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029
Water Revenue Bonds - Series 2018A	Principal	Yes	Rates	$275,000	$290,000	$305,000	$320,000	$335,000	$350,000
Water Revenue Bonds - Series 2018A	Interest	Yes	Rates	$545,794	$532,044	$517,544	$502,294	$486,294	$469,544
2020 IPA	Principal	Yes	Rates	$13,776	$14,229	$14,698	$15,181	$15,681	$16,196
2020 IPA	Interest	Yes	Rates	$294,105	$293,652	$293,183	$292,700	$292,200	$291,684
2020 TX Bonds	Principal	Yes	Rates	$170,000	$170,000	$170,000	$175,000	$180,000	$180,000
2020 TX Bonds	Interest	Yes	Rates	$386,290	$384,305	$381,894	$378,870	$375,476	$371,299
Water Revenue Bonds - Series 2021A	Principal	Yes	Rates	$0	$0	$0	$0	$0	$0
Water Revenue Bonds - Series 2021A	Interest	Yes	Rates	$299,725	$299,725	$299,725	$299,725	$299,725	$299,725
2021 TX IPA	Principal	Yes	Rates	$212,890	$2,426,140	$2,467,760	$2,499,270	$2,540,760	$0
2021 TX IPA	Interest	Yes	Rates	$155,246	$151,989	$114,869	$77,112	$38,874	$0
2022 ISA	Principal	Yes	Rates	$463,073	$479,423	$496,349	$513,873	$0	$0
2022 ISA	Interest	Yes	Rates	$64,328	$47,979	$31,052	$13,528	$0	$0
Water Revenue Bonds - Series 2023A	Principal	Yes	Rates	$0	$0	$0	$0	$0	$0
Water Revenue Bonds - Series 2023A	Interest	Yes	Rates	$997,743	$984,075	$984,075	$984,075	$984,075	$984,075
Water Revenue Bonds - Series 2024A	Principal	Yes	Rates	$0	$0	$0	$0	$0	$1,275,000
Water Revenue Bonds - Series 2024A	Interest	Yes	Rates	$395,201	$942,200	$942,200	$942,200	$942,200	$942,200
2024 WIFIA Loan	**Principal**	**No**	**Rates**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
2024 WIFIA Loan	**Interest**	**No**	**Rates**	**$0**	**$0**	**$354,822**	**$709,643**	**$709,643**	**$709.643**
Water Revenue Bonds - 2026	**Principal**	**No**	**Rates**		**$0**	**$0**	**$295,000**	**$830,000**	**$2,240,000**
Water Revenue Bonds - 2026	**Interest**	**No**	**Rates**		**$0**	**$3,927,458**	**$4,284,500**	**$4,269,750**	**$4,228,250**
2026 WIFIA Loan	**Principal**	**No**	**Rates**					**$0**	**$0**
2026 WIFIA Loan	**Interest**	**No**	**Rates**					**$0**	**$0**
Total Rate Funded Principal Water				**$1,134,739**	**$3,379,792**	**$3,453,807**	**$3,818,324**	**$3,901,441**	**$4,061,196**
Total Rate Funded Interest Water				**$3,138,432**	**$3,635,968**	**$7,846,823**	**$8,484,647**	**$8,398,237**	**$8,296,278**

Debt Requirements

- **Parity Certificate (WIFIA) (June 17, 2024)**
  - Must Maintain Debt service coverage ratio of 1.10
  - Must increase rates no less than:

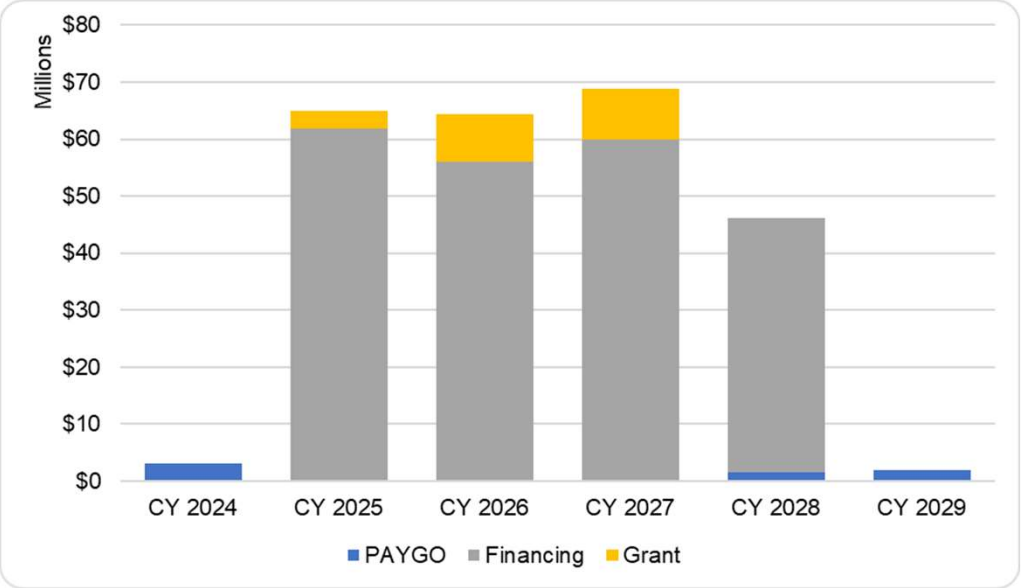
	FY 2025	FY 2026	FY 2027	FY 2028
Minimum Adjustment	9.3%	9.0%	8.5%	8.5%



Water Capital Planning

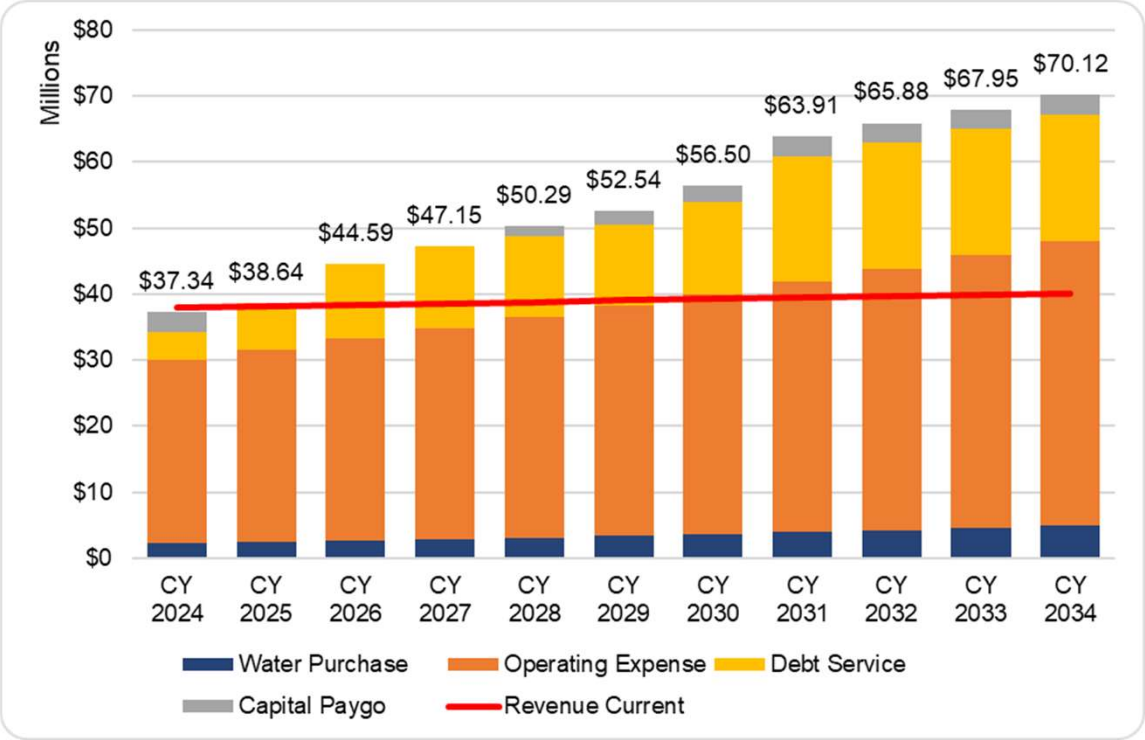
Category	CY 2024	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029
General	$3,022,000	$0	$0	$0	$1,500,000	$2,000,000
Pipeline	$0	$3,175,530	$8,403,326	$8,895,004	$0	$0
Water Supply	$0	$61,841,321	$56,063,376	$59,892,613	$44,623,535	$0
Total	**$3,022,000**	**$65,016,851**	**$64,466,702**	**$68,787,618**	**$46,123,535**	**$2,000,000**

CIP by Funding Source



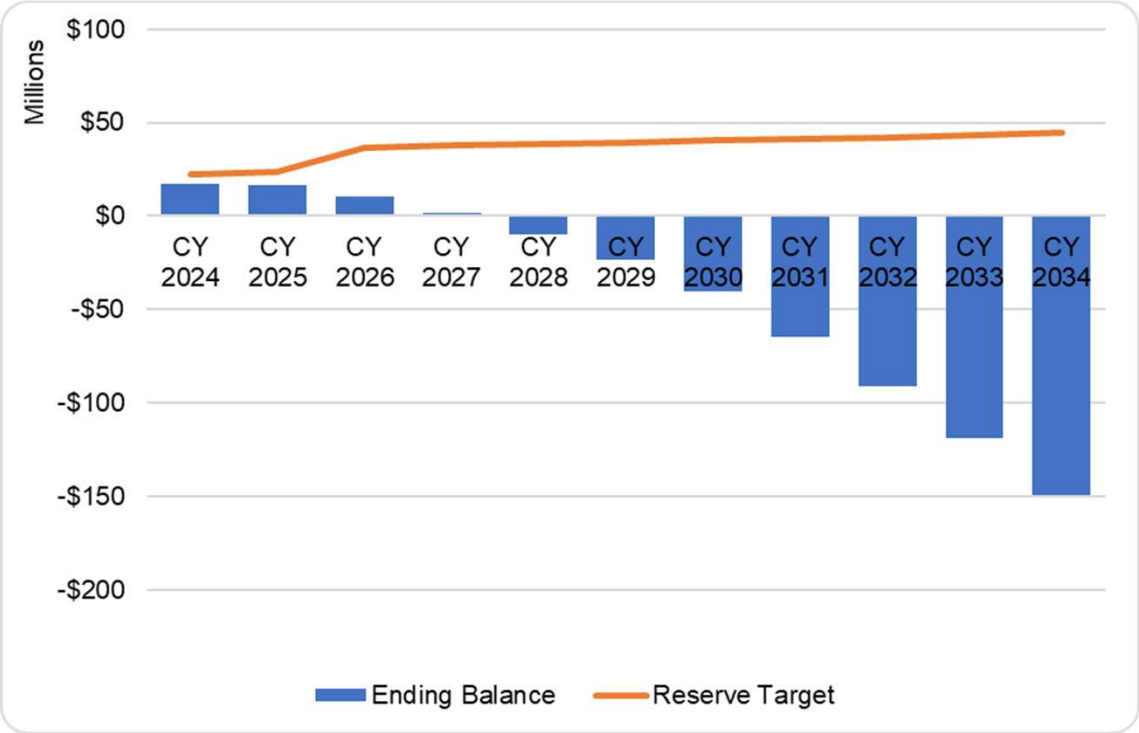
Category	CY 2024	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029
PAYGO	$3,022,000	$0	$0	$0	$1,500,000	$2,000,000
Financing	$0	$61,841,321	$56,063,376	$59,892,613	$44,623,535	$0
Grant	$0	$3,175,530	$8,403,326	$8,895,004	$0	$0
Total	**$3,022,000**	**$65,016,851**	**$64,466,702**	**$68,787,618**	**$46,123,535**	**$2,000,000**

Scenario 1 – Status Quo – Operating Position



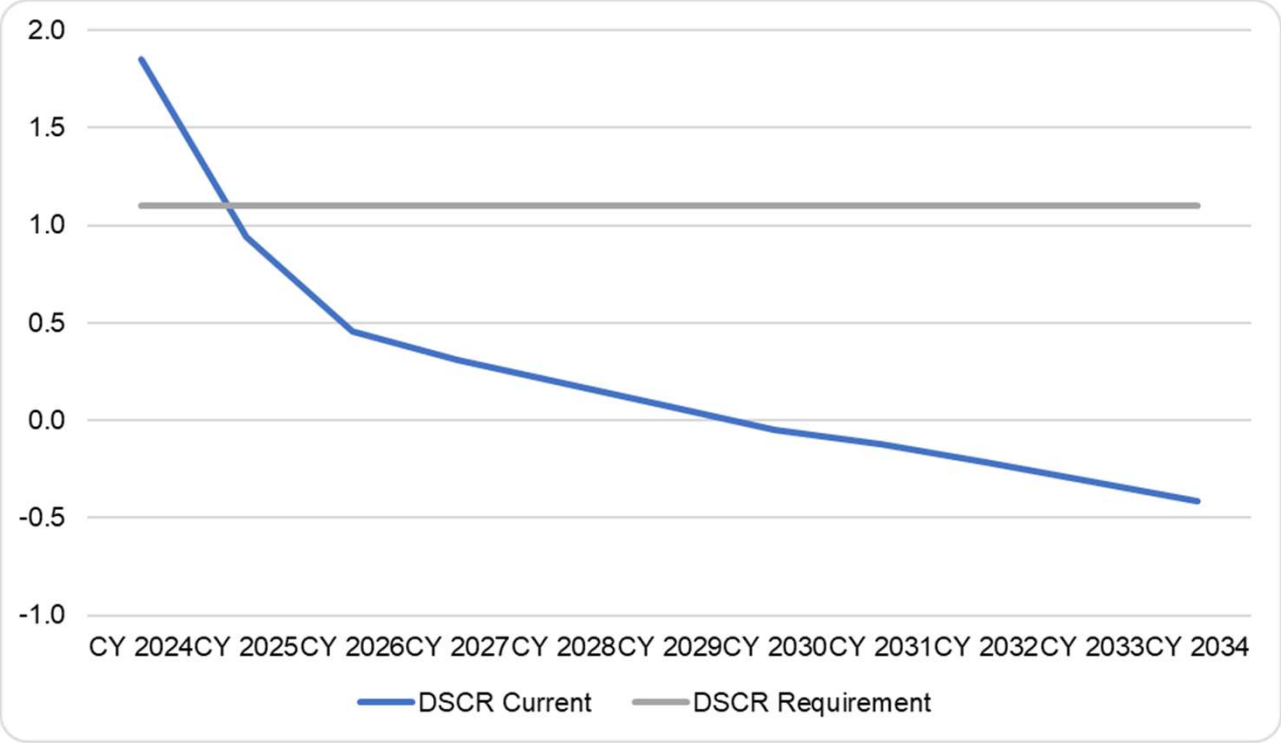
	CY 2024	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029	CY 2030	CY 2031	CY 2032	CY 2033	CY 2034
Revenue Adjustment		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Debt Service Coverage	1.85	0.94	0.45	0.31	0.19	0.07	-0.05	-0.13	-0.22	-0.31	-0.42
Total Debt Payments	$4,273,171	$7,015,760	$11,300,630	$12,302,971	$12,299,678	$12,357,616	$14,028,006.95	$19,064,869.98	$19,061,562.78	$19,064,711.08	$19,061,585.90
Total Paygo	$3,022,000	$0	$0	$0	$1,500,000	$2,000,000	$2,500,000.00	$3,000,000.00	$3,000,000.00	$3,000,000.00	$3,000,000.00

Scenario 1 – Status Quo – Fund Balance



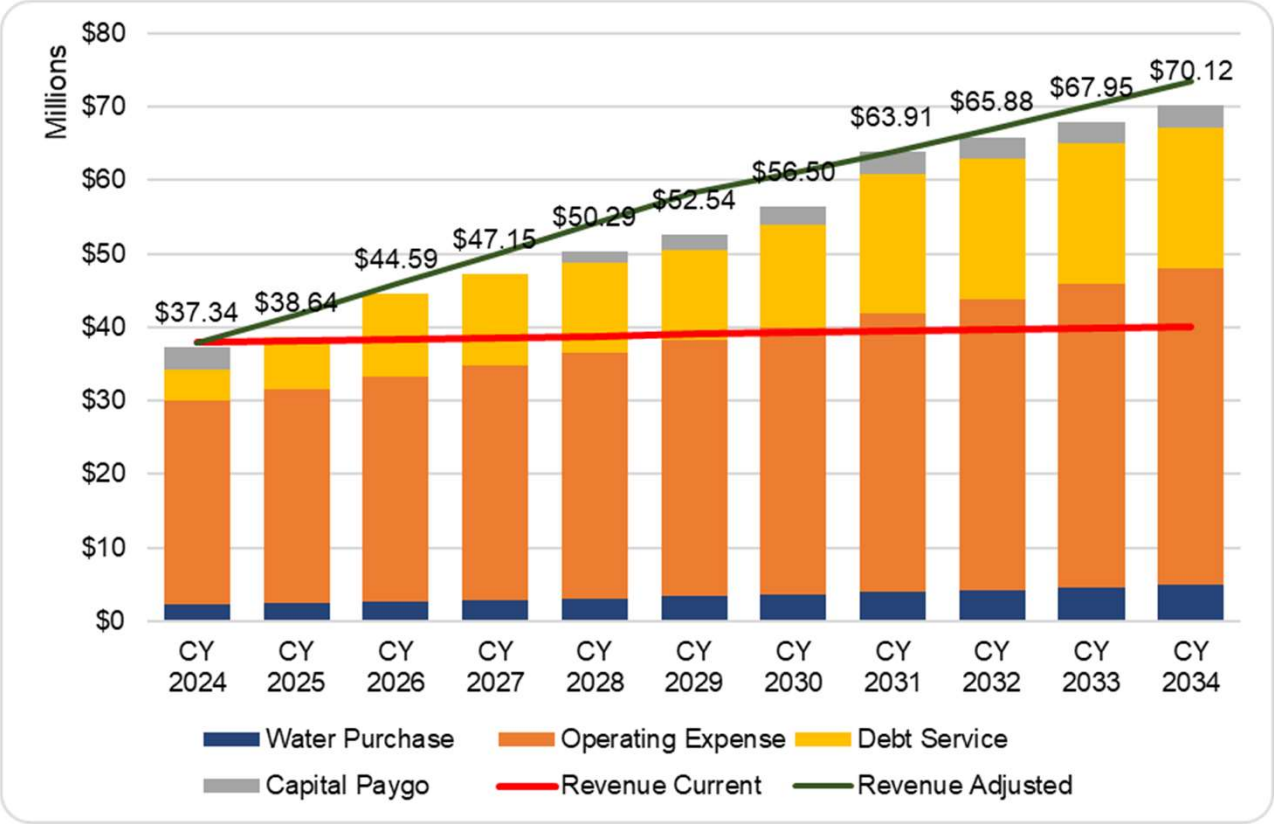
	CY 2024	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029	CY 2030	CY 2031	CY 2032	CY 2033	CY 2034
Revenue Adjustment		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Debt Service Coverage	1.85	0.94	0.45	0.31	0.19	0.07	-0.05	-0.13	-0.22	-0.31	-0.42
Total Debt Payments	$4,273,171	$7,015,760	$11,300,630	$12,302,971	$12,299,678	$12,357,616	$14,028,006.95	$19,064,869.98	$19,061,562.78	$19,064,711.08	$19,061,585.90
Total Paygo	$3,022,000	$0	$0	$0	$1,500,000	$2,000,000	$2,500,000.00	$3,000,000.00	$3,000,000.00	$3,000,000.00	$3,000,000.00

Scenario 1 – Status Quo – Debt Service Coverage



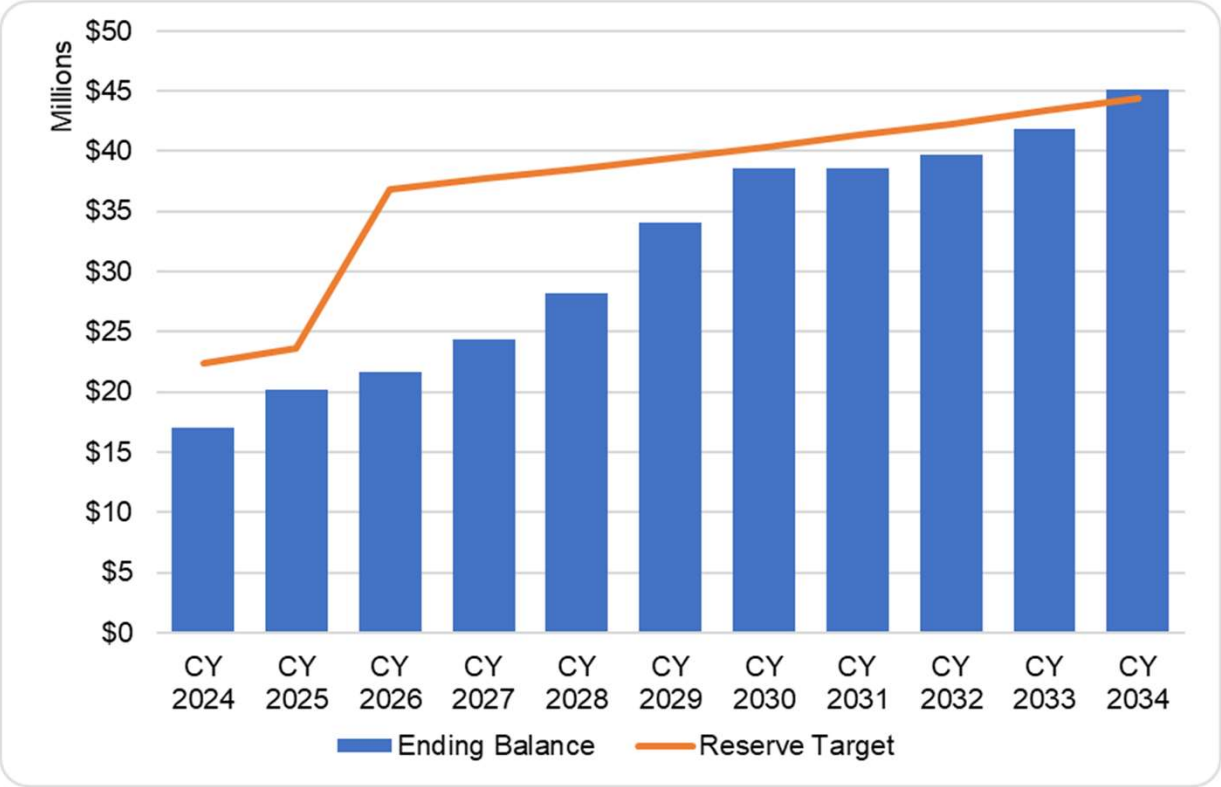
	CY 2024	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029	CY 2030	CY 2031	CY 2032	CY 2033	CY 2034
Revenue Adjustment		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Debt Service Coverage	1.85	0.94	0.45	0.31	0.19	0.07	-0.05	-0.13	-0.22	-0.31	-0.42
Total Debt Payments	$4,273,171	$7,015,760	$11,300,630	$12,302,971	$12,299,678	$12,357,616	$14,028,006.95	$19,064,869.98	$19,061,562.78	$19,064,711.08	$19,061,585.90
Total Paygo	$3,022,000	$0	$0	$0	$1,500,000	$2,000,000	$2,500,000.00	$3,000,000.00	$3,000,000.00	$3,000,000.00	$3,000,000.00

Scenario 2 – Funded CIP – Operating Position



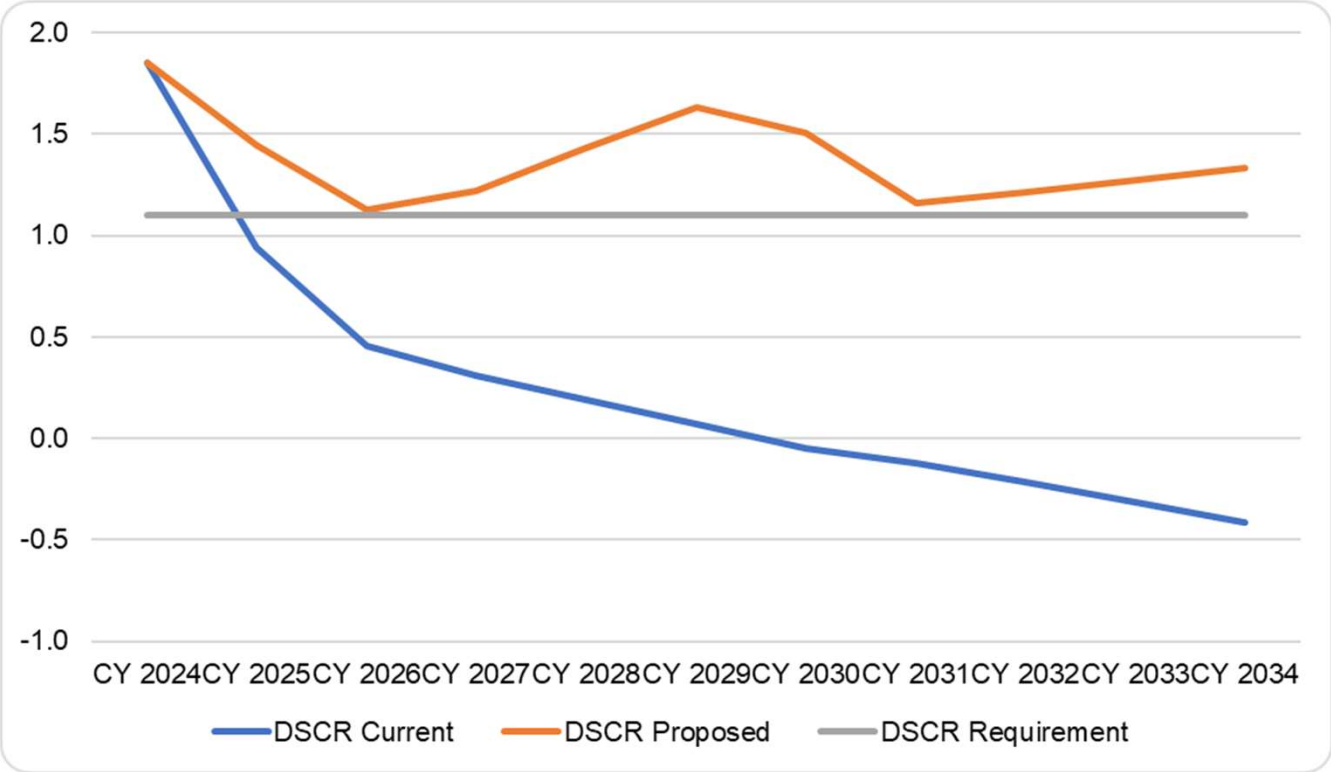
	CY 2024	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029	CY 2030	CY 2031	CY 2032	CY 2033	CY 2034
Revenue Adjustment		11.0%	11.0%	9.0%	9.0%	8.0%	4.5%	4.5%	4.5%	4.5%	4.5%
Debt Service Coverage	1.85	1.45	1.12	1.22	1.44	1.63	1.50	1.16	1.21	1.27	1.33
Total Debt Payments	$4,273,171	$7,015,760	$11,300,630	$12,302,971	$12,299,678	$12,357,616	$14,028,007	$19,064,870	$19,061,563	$19,064,711	$19,061,586
Total Paygo	$3,022,000	$0	$0	$0	$1,500,000	$2,000,000	$2,500,000	$3,000,000	$3,000,000	$3,000,000	$3,000,000

Scenario 2 – Funded CIP – Fund Balance



	CY 2024	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029	CY 2030	CY 2031	CY 2032	CY 2033	CY 2034
Revenue Adjustment		11.0%	11.0%	9.0%	9.0%	8.0%	4.5%	4.5%	4.5%	4.5%	4.5%
Debt Service Coverage	1.85	1.45	1.12	1.22	1.44	1.63	1.50	1.16	1.21	1.27	1.33
Total Debt Payments	$4,273,171	$7,015,760	$11,300,630	$12,302,971	$12,299,678	$12,357,616	$14,028,007	$19,064,870	$19,061,563	$19,064,711	$19,061,586
Total Paygo	$3,022,000	$0	$0	$0	$1,500,000	$2,000,000	$2,500,000	$3,000,000	$3,000,000	$3,000,000	$3,000,000

Scenario 2 – Funded CIP – Debt Service Coverage



	CY 2024	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029	CY 2030	CY 2031	CY 2032	CY 2033	CY 2034
Revenue Adjustment		11.0%	11.0%	9.0%	9.0%	8.0%	4.5%	4.5%	4.5%	4.5%	4.5%
Debt Service Coverage	1.85	1.45	1.12	1.22	1.44	1.63	1.50	1.16	1.21	1.27	1.33
Total Debt Payments	$4,273,171	$7,015,760	$11,300,630	$12,302,971	$12,299,678	$12,357,616	$14,028,007	$19,064,870	$19,061,563	$19,064,711	$19,061,586
Total Paygo	$3,022,000	$0	$0	$0	$1,500,000	$2,000,000	$2,500,000	$3,000,000	$3,000,000	$3,000,000	$3,000,000

Current Rates

Service Charge

Meter Size	Monthly Service Charge 2024
5/8″ – 1″	$ 54.43
1-1/2″	$ 134.37
2″	$ 204.21
3″	$ 367.16
4″	$ 600.07
6″	$ 1,181.81
8″	$ 1,880.17
10″	$ 2,695.17
Fixed Fire Line	$ 192.47

Commodity Rates ($/ccf*)

Tiers	CY 2024
Essential Use Tier 1	$ 1.08
Efficient Use Tier 2	$ 1.98
Tier 3	$ 2.54
Tier 4	$ 4.23
Tier 5	$ 6.23

Proposed Rate Refinements

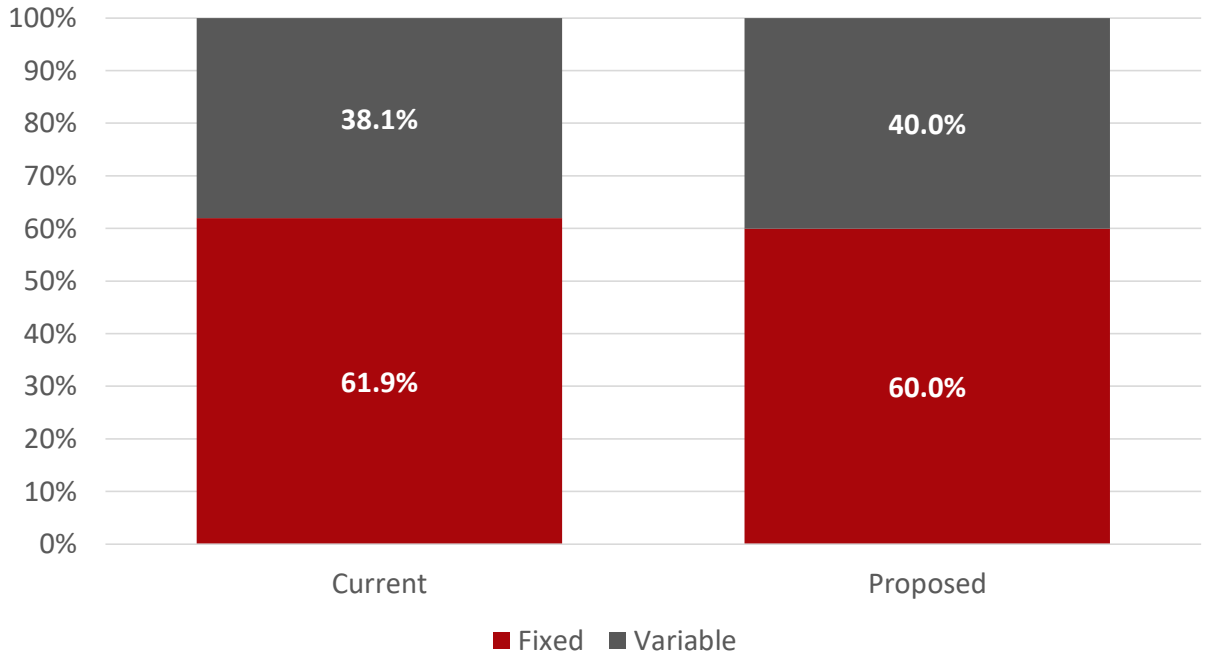
Residential Water Budgets		
Tier	**Current Rates**	**Proposed Rates**
Tier 1	55 gpcd	**50 gpcd**
Tier 2	Irrigable Area x 0.7	Irrigable Area x 0.7
Tier 3	101-130% of Budget	**101-150% of Budget**
Tier 4	131-160% of Budget	**All use above Tier 3**
Tier 5	All Use above Tier 4	-

Commercial Water Budgets		
Tier	**Current Rates**	**Proposed Rates**
Tier 1	3-year average min	3-year average min
Tier 2	3-year average	3-year average
Tier 3	101-130% of Budget	**101-150% of Budget**
Tier 4	131-160% of Budget	**All use above Tier 3**
Tier 5	All Use above Tier 4	-

Irrigation Water Budgets		
Tier	**Current Rates**	**Proposed Rates**
Tier 1	Landscape area x .42	Landscape area x .42
Tier 2	Landscape area x .7	Landscape area x .7
Tier 3	101-130% of Budget	**101-150% of Budget**
Tier 4	131-160% of Budget	**All use above Tier 3**
Tier 5	All Use above Tier 4	-

Other Rate Concerns		
Category	**Current Rates**	**Proposed Rates**
Fixed Charge	~62% of revenue	**60% of revenue**
Drought Surcharge	Billed to all tiers	Only apply to tier 3 and 4
12” Meters	-	Develop rate

Percent Fixed (current/proposed)



Originally designed to recover 55 percent of revenues through fixed charges.
Use reductions shifted more revenue to fixed rates.

Fixed Rate Design

- Water rate structure changes
  - Maintains current structure for all users
- Weighted average rate for 1” and smaller meters: $60.94

Meter Size	Customer Service		Monthly Meter		Meter Ratio	Monthly Meter		Proposed Rate
5/8"	**$17.46**	+	$40.02	x	0.67	$26.68	=	**$44.13**
3/4"	**$17.46**	+	$40.02	x	1.00	$40.02	=	**$57.47**
1"	**$17.46**	+	$40.02	x	1.67	$66.69	=	**$84.15**
1 1/2"	**$17.46**	+	$40.02	x	3.33	$133.39	=	**$150.84**
2"	**$17.46**	+	$40.02	x	5.33	$213.42	=	**$230.88**
3"	**$17.46**	+	$40.02	x	10.00	$400.17	=	**$417.62**
4"	**$17.46**	+	$40.02	x	16.67	$667.08	=	**$684.53**
6"	**$17.46**	+	$40.02	x	33.33	$1,333.75	=	**$1,351.21**
8"	**$17.46**	+	$40.02	x	53.33	$2,134.09	=	**$2,151.54**
10"	**$17.46**	+	$40.02	x	76.67	$3,068.08	=	**$3,085.53**
12"	**$17.46**	+	$40.02	x	106.00	$4,241.76	=	**$4,259.22**
Fire Service	**$17.46**	+	$0. 70	x	111.31	$78.12	=	**$95.57**

Customer Class	Meter Size	Current Rate	Proposed	$ Change	% Change
All Customers	**5/8" - 1"**	$54.43	**$60.94**	$6.51	12.0%
	1 1/2"	$134.37	**$150.84**	$16.47	12.3%
	2"	$204.21	**$230.88**	$26.67	13.1%
	3"	$367.16	**$417.62**	$50.46	13.7%
	4"	$600.07	**$684.53**	$84.46	14.1%
	6"	$1,181.81	**$1,351.21**	$169.40	14.3%
	8"	$1,880.17	**$2,151.54**	$271.37	14.4%
	10"	$2,695.17	**$3,085.53**	$390.36	14.5%
	12"	-	**$4,259.22**	-	-
Fire Service	**All Meters**	$192.47	**$95.57**	-$96.90	-50.3%

Fixed Rate Design

	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029
Revenue Adjustment	11.0%	11.0%	9.0%	9.0%	8.0%

Customer Class	Meter Size	Current Rate	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029
All Customers	**5/8" - 1"**	$54.43	$60.94	$67.64	$73.73	$80.37	$86.80
	1 1/2"	$134.37	$150.84	$167.44	$182.51	$198.93	$214.85
	2"	$204.21	$230.88	$256.27	$279.34	$304.48	$328.84
	3"	$367.16	$417.62	$463.56	$505.28	$550.76	$594.82
	4"	$600.07	$684.53	$759.83	$828.22	$902.76	$974.98
	6"	$1,181.81	$1,351.21	$1,499.84	$1,634.83	$1,781.96	$1,924.52
	8"	$1,880.17	$2,151.54	$2,388.21	$2,603.15	$2,837.44	$3,064.43
	10"	$2,695.17	$3,085.53	$3,424.94	$3,733.18	$4,069.17	$4,394.70
	12"	-	$4,259.22	$4,727.73	$5,153.23	$5,617.02	$6,066.38
Fire Service	**All Meters**	$192.47	$95.57	$106.09	$115.64	$126.04	$136.13

Variable Rate Design

Tier	Blended Supply	Base	Peaking	Conservation	Revenue Offset*
Tier 1	X	X	X		X
Tier 2	X	X	X		X
Tier 3	X	X	X	X	
Tier 4	X	X	X	X	

Customer Class	Current	Proposed	$ Change	% Change
All Customers				
Tier 1	$1.08	**$1.32**	$0.24	22%
Tier 2	$1.98	**$2.66**	$0.68	34%
Tier 3	$2.54	**$3.98**	$1.44	57%
Tier 4	$4.23	**$5.00**	$0.77	18%
Tier 5	$6.23	**-**	-	-

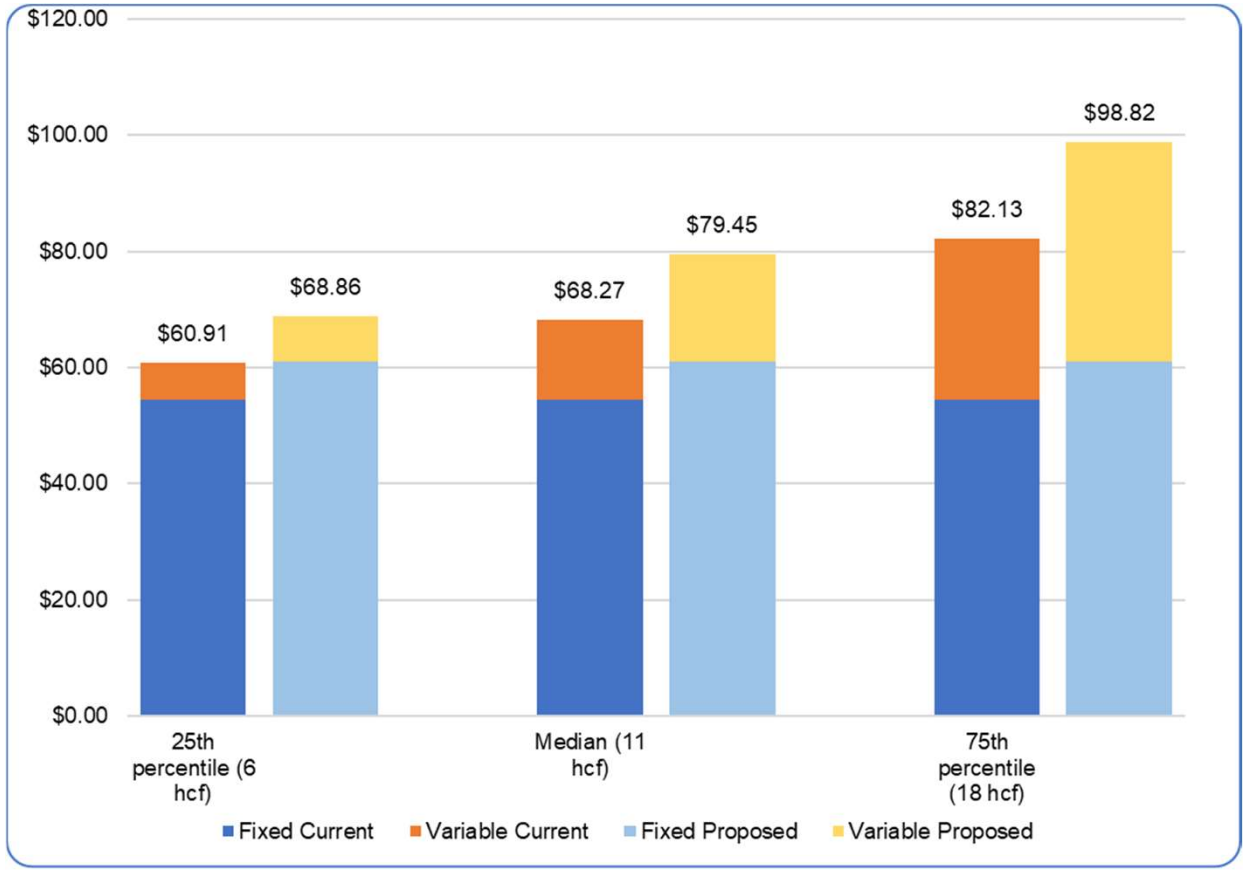
*Revenue offset includes property taxes (non-operating revenue)

Variable Rate Design

	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029
Revenue Adjustment	11.0%	11.0%	9.0%	9.0%	8.0%

Customer Class	Current	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029
Tier 1	$1.08	$1.32	$1.47	$1.60	$1.74	$1.88
Tier 2	$1.98	$2.66	$2.95	$3.22	$3.51	$3.79
Tier 3	$2.54	$3.98	$4.42	$4.82	$5.25	$5.67
Tier 4	$4.23	$5.00	$5.55	$6.05	$6.59	$7.12
Tier 5	$6.23	-	-	-	-	-

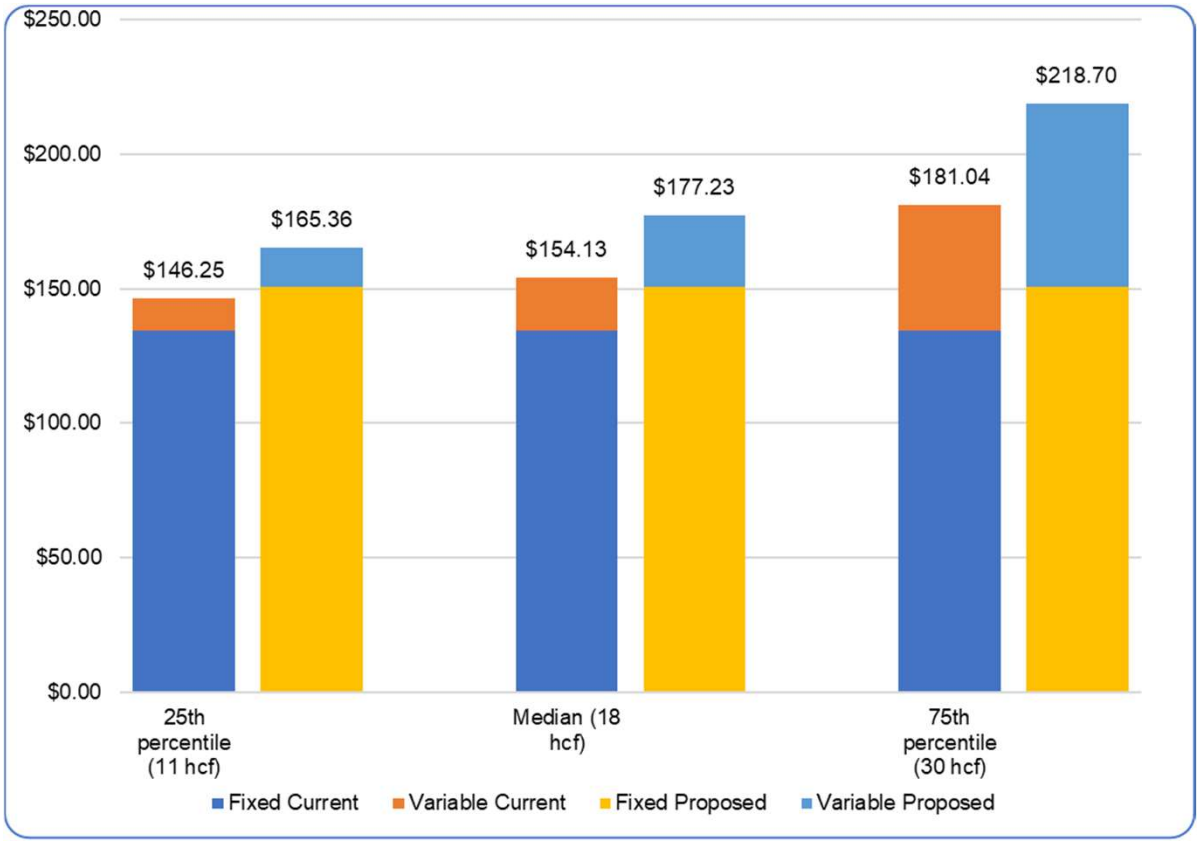
Single Family Residential Customer Impacts



Rate Inputs:

- 3/4” meter
- 4 Occupants
- 2,798 sqft Irrigable Area
- 5.77 Average ET
- 0.7 Landscape Factor

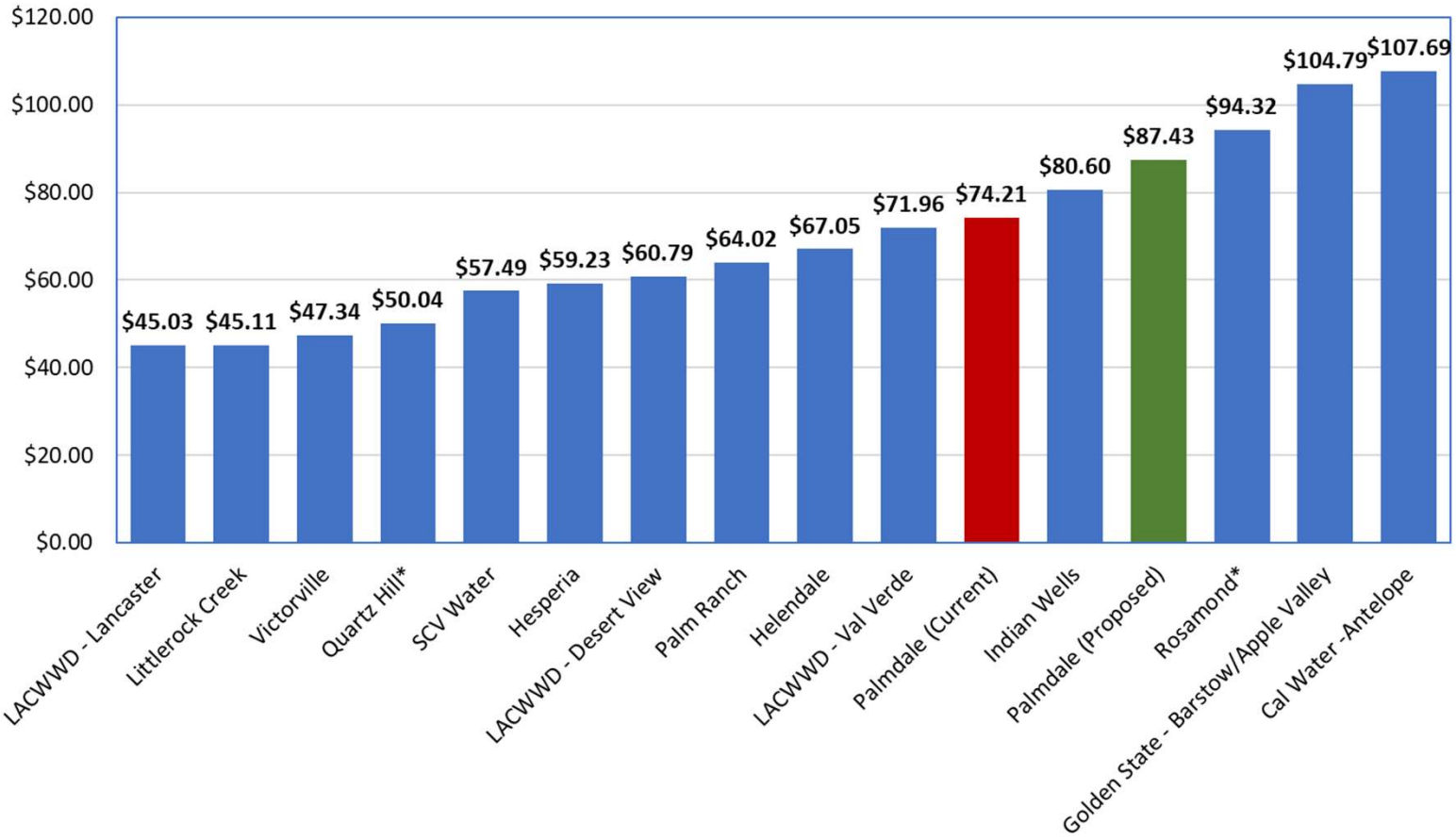
Multi Family Residential Customer Impacts



<u>Water Budget Inputs:</u>

- 1 ½" Meter
- 2 Occupants
- 4 Units
- 1,998 sqft Irrigable Area
- 5.77 Average ET
- 0.7 Landscape Factor

Rate Survey – July 1, 2024 (14 hcf – Average Use)

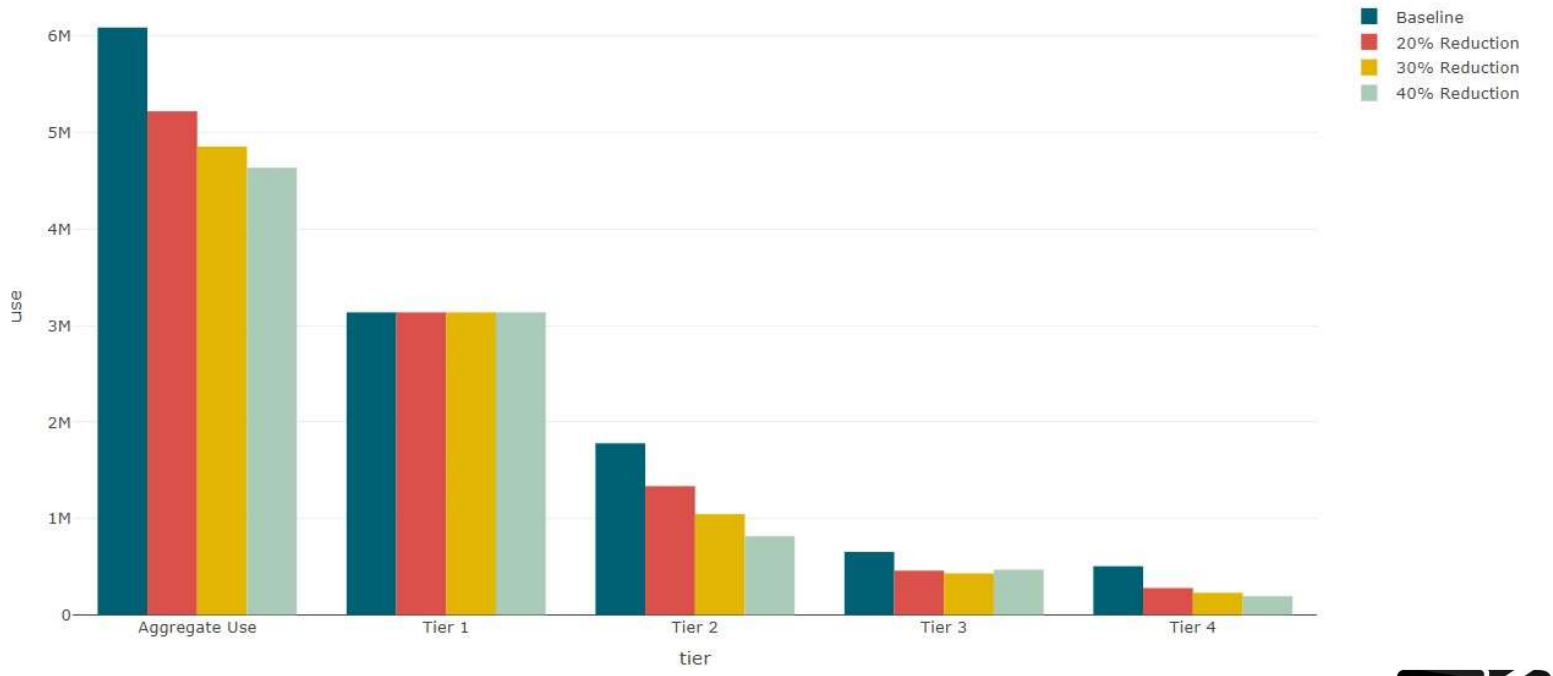


Single Family Residential
¾" Meter
4 Persons
2,798 irrigated sqft
5.77 ET
Summer Rates where applicable
*Denotes agency with water budget-based rates

Drought Reduction Assumptions

- Three Stages of drought:
  - Stage 1 - 20% reduction
  - Stage 2 - 30% reduction
  - Stage 3 - 40% reduction
- Use reduction first occurs in upper tiers
- Tier 2 width decreases based on the drought stage
- SFR, MFR and IRR customers reduce by mandate up to their Tier 1 budget
- C&I customers reduce by mandate up to their water budget (Tier 1 + Tier 2)

Drought Surcharge Usage Reductions



Drought Surcharge Design

	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029
Revenue Adjustment	11.0%	11.0%	9.0%	9.0%	8.0%

Drought Stage	Current(1)	CY 2025 (2)	CY 2026	CY 2027	CY 2028	CY 2029
Stage 1 (20%)	$0.45	$2.14	$2.38	$2.59	$2.82	$3.05
Stage 2 (30%)	$0.69	$3.12	$3.46	$3.77	$4.11	$4.44
Stage 3 (40%)	$1.00	$3.51	$3.90	$4.25	$4.63	$5.00

(1) Current drought surcharges are applied to all water use
(2) Proposed drought surcharges are only applied to tier 3 and tier 4 use

BOARD MEMORANDUM

DATE: August 12, 2024

TO: **BOARD OF DIRECTORS**

FROM: Mr. Dennis Hoffmeyer, Finance Manager/CFO

VIA: Mr. Dennis D. LaMoreaux, General Manager

RE: ***CONSIDERATION AND POSSIBLE ACTION ON SETTING PALMDALE WATER DISTRICT'S ASSESSMENT RATES FOR FISCAL YEAR 2024-2025 AND ADOPTION OF RESOLUTION NO. 24-8 BEING A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT ESTABLISHING ASSESSMENT RATES FOR FISCAL YEAR 2024-2025. (FINANCE MANAGER HOFFMEYER/FINANCIAL ADVISOR EGAN)***

Information on this item will be provided as soon as it becomes available, either before or at the Regular Board Meeting.

BOARD MEMORANDUM

DATE: August 12, 2024

TO: **BOARD OF DIRECTORS**

FROM: Mr. Dennis Hoffmeyer, Finance Manager/CFO
Mr. Bob Egan, Financial Advisor

VIA: Mr. Dennis D. LaMoreaux, General Manager

RE: ***CONSIDERATION AND POSSIBLE ACTION ON SETTING PALMDALE WATER DISTRICT'S ASSESSMENT RATES FOR FISCAL YEAR 2024-2025 AND ADOPTION OF RESOLUTION NO. 24-8 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT ESTABLISHING ASSESSMENT RATES FOR FISCAL YEAR 2024-2025. (FINANCE MANAGER HOFFMEYER/FINANCIAL ADVISOR EGAN)***

Recommendation:

Staff recommends that the Board approve Resolution No. 24-8 Establishing Assessment Rates for Fiscal Year 2024-2025.

Alternative Options:

There are no alternative options.

Impact of Taking No Action:

The District's annual assessment rates would not be established for Fiscal Year 2024-2025.

Background:

The Palmdale Water District's assessments are levied to cover the District's share of costs associated with the State Water Project.

The County of Los Angeles Department of Auditor-Controller has submitted the necessary information to the District for determining the District's 2024-2025 assessed valuation and tax rate. This information has been reviewed, and an annual tax assessment rate of 0.178819 for the 2024-2025 fiscal year is proposed. The District's tax assessment rates must be received by the County of Los Angeles Department of Auditor-Controller by August 22, 2024.

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 4 – Financial Health and Stability.

This item directly relates to the District's Mission Statement.

Supporting Documents:

- Resolution No. 24-8 and County form CR52 Report A input form
- 2024-2025 assessment calculations
- Palmdale Water District Voted Indebtedness Rate History dated August 8, 2024
- August 8, 2024 letter from County of Los Angeles Department of Auditor-Controller regarding 2024-2025 Assessed Valuation and Tax Rate Input Forms

RESOLUTION NO. 24-8
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT ESTABLISHING ASSESSMENT RATES FOR FISCAL YEAR 2024-2025

WHEREAS, the Los Angeles County Auditor-Controller has submitted to the Palmdale Water District the assessed value information necessary to enable the District to establish its assessment rates; and

WHEREAS, the Board of Directors has reviewed the assessed value information and has calculated the amounts needed to be raised to meet the State Water Contract; and

WHEREAS, the Board of Directors has determined the assessment rate required to raise the required funds.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Palmdale Water District hereby establishes the following secured tax rates for 2024-2025:

ACCOUNT #	AGENCY NAME	TAX RATE
308.60	Palmdale Water District	0.000000
308.61	Palmdale Water District Zone B	0.178819
308.62	Palmdale Water District Zone B2	0.178819
308.63	Palmdale Water District Zone C	0.178819
308.65	Palmdale Water District Zone E	0.178819
308.66	Palmdale Water District Zone A	0.178819
308.67	Palmdale Water-Westmont Imp. Dist.	0.000000

FURTHER RESOLVED, that the Board of Supervisors of the County of Los Angeles, State of California, is hereby authorized and directed, at the time and in the manner directed by law, in addition to any and all other taxes and assessments levied against the lands within the Palmdale Water District, to levy and collect assessments against all of the lands within said District and the aforesaid improvement District at the rates set forth above.

PASSED AND ADOPTED at a regular meeting of the Board of Directors held on August 12, 2024, by the following roll call vote:

AYE:

NO:

ABSENT:

I hereby certify under penalty of perjury that the tax rates levied herein are exempt from the application of Article XIII A, Section 1(A) of the Constitution of the State of California.

DATED: August 12, 2024

_____
Kathy Mac Laren-Gomez, President, Board of Directors

ATTEST:

_____
Vincent Dino, Secretary, Board of Directors

APPROVED AS TO FORM:

_____
Pamela Lee, General Counsel, Aleshire & Wynder LLP

CR52RPTA

COUNTY OF LOS ANGELES
AUDITOR-CONTROLLER,
PROPERTY TAX APPORTIONMENT DIVISION

2024 - 25 SECURED TAX RATES

ACCT #	AGENCY NAME	TAX RATE
308.60	PALMDALE WATER DIST	0.000000
308.61	PALMDALE WATER DIST ZONE B	0.178819
308.62	PALMDALE WATER DIST ZONE B2	0.178819
308.63	PALMDALE WATER DIST ZONE C	0.178819
308.65	PALMDALE WATER DIST ZONE E	0.178819
308.66	PALMDALE WATER DIST ZONE A	0.178819
308.67	PALMDALE WATER-WESTMONT IMP DIST	0.000000

I, Don Wilson, ~~AM A MEMBER OF THE CITY COUNCIL~~, A MEMBER OF THE GOVERNING BOARD, ~~THE CHIEF EXECUTIVE OR THE CHIEF FINANCIAL OFFICER~~ FOR THIS AGENCY AND I HEREBY CERTIFY THAT THE TAX RATES LEVIED HEREIN ARE IN ACCORDANCE WITH THE PROVISIONS OF THE ARTICLE XIII SECTION 1(b) OF THE CONSTITUTION OF THE STATE OF CALIFORNIA.

	Treasurer, Board of Directors	August 12, 2024
AUTHORIZED SIGNATURE	TITLE	DATE

PALMDALE WATER DISTRICT
ASSESSMENTS
For 2024/2025

FROM JULY 1, 2024 DWR:

	Invoice	Amount
2024/2025 Assessments	25-018-T	4,015,232
	25-017-O	13,542
	25-006-E	10,607
	25-009-TAB	39,771
	25-018-U	-
		4,079,152

REVISION(BASED ON PRIOR YEAR ASSESSMENT CALCULATION)		(195,791)
DWR REFUNDS:		
07/01/23 - 12/31/23		(148,391)
01/01/24 - 06/30/24		(270,793)
	Total Refunds	(614,975)
	CRA recovery	(499,334)
Butte Payments - $940,833.66 (12/30/2023) and $949,455.00 (6/30/2024)		1,890,289
	TOTAL ASSESSMENT	4,855,131

PRIOR YEAR CALCULATIONS

FROM JULY 1, 2022 DWR:	FOR 2023	07/01/2023 ORIGINAL	07/01/2024 REVISED	DIFFERENCE
24-018-T		5,473,655	5,298,773	(174,882)
24-017-O		36,182	15,273	(20,909)
24-006-E		9,106	9,106	-
24-009-TAB		40,637	40,637	-
24-018-U		-	-	-
		5,559,580	5,363,789	(195,791)

ASSESSED VALUATION (LAND)

AREA	DESCRIPTION	2024/2025 ASSESSED VALUE	2023/2024 ASSESSED VALUE	2022/2023 ASSESSED VALUE	2021/2022 ASSESSED VALUE	2020/2021 ASSESSED VALUE	2019/2020 ASSESSED VALUE
A 308.66	Zone A	944,633,838	895,944,319	823,358,869	739,743,068	695,436,839	647,391,758
B 308.61	Zone B	78,226,216	75,775,398	72,491,579	61,625,583	59,207,842	57,304,932
B-2 308.62	Zone B2	1,960,787	1,665,162	1,632,244	1,410,937	1,398,685	1,382,372
C 308.63	Zone C	16,086,078	14,617,278	12,827,402	12,247,916	11,571,096	10,907,739
E 308.65	Zone E	1,847,506,999	1,749,896,103	1,621,641,999	1,453,515,154	1,384,319,306	1,312,155,546
		2,888,413,918	2,737,898,260	2,531,952,093	2,268,542,658	2,151,933,768	2,029,142,347
	Assessment requested	4,855,131	6,673,499	5,489,398	5,633,476	3,980,072	4,161,370
TOTAL ASSESSED VALUE OF DISTRICT		2,888,413,918	2,737,898,260	2,531,952,093	2,268,542,658	2,151,933,768	2,029,142,347
PALMDALE REDEV AGENCY(EST)		-	-	-	-	-	-
NET ASSESSED VALUE		2,888,413,918	2,737,898,260	2,531,952,093	2,268,542,658	2,151,933,768	2,029,142,347
	One Percent	28,884,139	27,378,983	25,319,521	22,685,427	21,519,338	20,291,423

ASSESSMENT ON ADJUSTMENTS

2024/2025	6,673,499 / 27,378,983 * .94	0.178819					
2023/2024	6,673,499 / 27,378,983 * .94		0.259304				
2022/2023	5,489,398 / 25,319,521 * .94			0.230644			
2021/2022	5,633,476 / 22,685,427 * .94				0.264181		
2020/2021	3,980,072 / 21,519,338 * .94					0.196759	
2019/2020	4,161,370 / 20,291,423 * .94						0.218170

PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

August 8, 2024

BOARD OF DIRECTORS

W. SCOTT KELLERMAN
Division 1

DON WILSON
Division 2

CYNTHIA SANCHEZ
Division 3

KATHY MAC LAREN-GOMEZ
Division 4

VINCENT DINO
Division 5

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys

ACWA
PROUD MEMBER

Palmdale Water District
Voted Indebtedness Rate History

Tax Year	Assessment Rate ($/$100 Land Value)
1992 – 1993	0.154190
1993 – 1994	0.178991
1994 – 1995	0.184907
1995 – 1996	0.194441
1996 – 1997	0.274384
1997 – 1998	0.213657
1998 – 1999	0.200543
1999 – 2000	0.282007
2000 – 2001	0.296912
2001 – 2002	0.254909
2002 – 2003	0.375114
2003 – 2004	0.091329
2004 – 2005	0.163885
2005 – 2006	0.152281
2006 – 2007	0.119654
2007 – 2008	0.125445
2008 – 2009	0.125932
2009 – 2010	0.317372
2010 – 2011	0.313562
2011 – 2012	0.291664
2012 – 2013	0.333614
2013 – 2014	0.328978
2014 – 2015	0.345856
2015 – 2016	0.299219
2016 – 2017	0.277262
2017 – 2018	0.265906
2018 – 2019	0.223563
2019 – 2020	0.218170
2020 – 2021	0.196759
2021 – 2022	0.264181
2022 – 2023	0.230644
2023 – 2024	0.259304
2024 - 2025	0.178819

COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER

PROPERTY TAX APPORTIONMENT DIVISION
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 484
LOS ANGELES, CALIFORNIA 90012-3554

OSCAR VALDEZ
AUDITOR-CONTROLLER

CONNIE YEE
CHIEF DEPUTY AUDITOR-CONTROLLER

ASSISTANT AUDITOR-CONTROLLERS

MAJIDA ADNAN
ROBERT G. CAMPBELL

August 8, 2024

All Taxing Agencies
County of Los Angeles

Attention: Treasurer or Finance Director

FISCAL YEAR (FY) 2024-25 ASSESSED VALUATION AND TAX RATE INPUT FORMS

Enclosed are the FY 2024-25 assessed valuation statements for your taxing agency and our standard CR52 Report A input form for this fiscal year. To assist you in establishing your tax rates, also included is an information sheet indicating the FY 2023-24 unitary and pipeline revenue paid to your agency. This represents your agency's proportionate share of the tax revenue generated from the FY 2023-24 countywide unitary values assessed by the State and pipeline values assessed by the County.

The CR52 Report A input form along with a copy of your resolution must be completed and returned by August 22, 2024. The tax rates must be extended to six decimal places (e.g., 0.123456). Please enter zeros (e.g., 0.000000), if your agency does not levy a tax rate. **If your agency levies a tax rate, it must be in accordance with the provisions of Article XIII A, Section 1(b) of the Constitution of the State of California.** This law requires that a debt service rate only be applied to the voters if it is approved prior to July 1, 1978 and any bonded indebtedness for the acquisition or improvement of real property approved on or after July 1, 1978, by two-thirds of the votes cast by the voters voting on the proposition.

Please email the completed electronic form in PDF format and a scanned copy of the signed resolution to Merle Guazon at MGuazon@auditor.lacounty.gov. Then, submit the original signed form and a copy of the signed resolution to:

County of Los Angeles
Department of Auditor-Controller
Property Tax Apportionment Division
500 West Temple Street, Room 484
Los Angeles, CA 90012-3554
Attention: Daniel Rodriguez

Please make sure the input form is completely filled out and signed to ensure inclusion of your tax rate(s) on the tax bills.

If you have any questions or require additional assistance, please contact Daniel Rodriguez at DRodriguez@auditor.lacounty.gov or Ellaine Mallari at EMallari@auditor.lacounty.gov.

Very truly yours,

Linda Santillano Digitally signed by Linda Santillano
Date: 2024.07.31 12:46:26 -07'00'

Linda Santillano
Division Chief

LS:DR:em
H:\Create Tax Roll - Annual\NEW - FY PROCESS\FY 2024-2025\CR Process\Debt Service Rate Letter FY 2024-25.docx

Attachments

COUNTY OF LOS ANGELES
AUDITOR - CONTROLLER/TAX DIVISION

SV13 7/23/2024 **ASSESSED VALUATIONS** AUGUST 2024 0864

TAXING AGENCY 308.60 PALMDALE WATER DIST

SECURED VALUATIONS

LOCALLY ASSESSED	
LAND	2,888,413,918
IMPROVEMENTS	6,489,337,549
PERSONAL PROPERTY	31,580,392
LESS: EXEMPTIONS[1]	313,441,378
TOTAL - LOCALLY ASSESSED	9,095,890,481
PUBLIC UTILITY (ST. BOARD OF EQUAL)	
LAND	684,600
IMPROVEMENTS	
PERSONAL PROPERTY	
TOTAL - PUBLIC UTILITY	684,600
TOTAL - SECURED VALUATIONS	9,096,575,081

SECURED HOMEOWNER EXEMPTION[4]	67,692,440

UNSECURED VALUATIONS[2]

LAND	
IMPROVEMENTS	47,194,443
PERSONAL PROPERTY	82,452,476
LESS: EXEMPTIONS[1]	665,084
TOTAL - UNSECURED VALUATIONS	128,981,835
GRAND TOTAL	9,225,556,916
AIRCRAFT[3]	

UNSECURED HOMEOWNER EXEMPTION[5]	
TOTAL HOMEOWNER EXEMPTION	67,692,440

1 Exclusive of Homeowner Exemption.

2 Tax levied at last year's secured rate.

3 Taxed at full rate distributed according to 5451 to 5456 of the Revenue Taxation Code.

4 Do not add to exemptions for rate setting purposes.

5 Subtract from Total-Unsecured Valutions for determination of Unsecured Tax Revenue.

The above information was compiled from the official records of the County of Los Angeles

AUDITOR - CONTROLLER

By Linda Santillano
Chief, Tax Apportionment Division

COUNTY OF LOS ANGELES
AUDITOR - CONTROLLER/TAX DIVISION

SV13 7/23/2024 **ASSESSED VALUATIONS** AUGUST 2024 0865

TAXING AGENCY 308.61 PALMDALE WATER DIST ZONE B

SECURED VALUATIONS

LOCALLY ASSESSED	
LAND	78,226,216
IMPROVEMENTS	145,897,987
PERSONAL PROPERTY	33,658
LESS: EXEMPTIONS[1]	
TOTAL - LOCALLY ASSESSED	224,157,861
PUBLIC UTILITY (ST. BOARD OF EQUAL)	
LAND	
IMPROVEMENTS	
PERSONAL PROPERTY	
TOTAL - PUBLIC UTILITY	
TOTAL - SECURED VALUATIONS	224,157,861

SECURED HOMEOWNER EXEMPTION[4]	1,041,600

UNSECURED VALUATIONS[2]

LAND	
IMPROVEMENTS	
PERSONAL PROPERTY	151,254
LESS: EXEMPTIONS[1]	
TOTAL - UNSECURED VALUATIONS	151,254

UNSECURED HOMEOWNER EXEMPTION[5]	

GRAND TOTAL	224,309,115
AIRCRAFT[3]	

TOTAL HOMEOWNER EXEMPTION	1,041,600

1 Exclusive of Homeowner Exemption.

2 Tax levied at last year's secured rate.

3 Taxed at full rate distributed according to 5451 to 5456 of the Revenue Taxation Code.

4 Do not add to exemptions for rate setting purposes.

5 Subtract from Total-Unsecured Valutions for determination of Unsecured Tax Revenue.

The above information was compiled from the official records of the County of Los Angeles

AUDITOR - CONTROLLER

By Linda Santillano
Chief, Tax Apportionment Division

COUNTY OF LOS ANGELES
AUDITOR - CONTROLLER/TAX DIVISION

SV13 7/23/2024 **ASSESSED VALUATIONS** AUGUST 2024 0866

TAXING AGENCY 308.62 PALMDALE WATER DIST ZONE B2

SECURED VALUATIONS			
LOCALLY ASSESSED			
LAND	1,960,787	SECURED HOMEOWNER EXEMPTION [4]	21,000
IMPROVEMENTS	3,515,097		
PERSONAL PROPERTY			
LESS: EXEMPTIONS [1]			
TOTAL - LOCALLY ASSESSED	5,475,884		
PUBLIC UTILITY (ST. BOARD OF EQUAL)			
LAND			
IMPROVEMENTS			
PERSONAL PROPERTY			
TOTAL - PUBLIC UTILITY			
TOTAL - SECURED VALUATIONS	5,475,884		
UNSECURED VALUATIONS [2]			
LAND			
IMPROVEMENTS		UNSECURED HOMEOWNER EXEMPTION [5]	
PERSONAL PROPERTY			
LESS: EXEMPTIONS [1]			
TOTAL - UNSECURED VALUATIONS			
GRAND TOTAL	5,475,884	TOTAL HOMEOWNER EXEMPTION	21,000
AIRCRAFT [3]			

1 Exclusive of Homeowner Exemption.

2 Tax levied at last year's secured rate.

3 Taxed at full rate distributed according to 5451 to 5456 of the Revenue Taxation Code.

4 Do not add to exemptions for rate setting purposes.

5 Subtract from Total-Unsecured Valutions for determination of Unsecured Tax Revenue.

The above information was compiled from the official records of the County of Los Angeles

AUDITOR - CONTROLLER

By Linda Santillano
Chief, Tax Apportionment Division

COUNTY OF LOS ANGELES
AUDITOR - CONTROLLER/TAX DIVISION

SV13 7/23/2024 **ASSESSED VALUATIONS** AUGUST 2024 0867

TAXING AGENCY 308.63 PALMDALE WATER DIST ZONE C

SECURED VALUATIONS

LOCALLY ASSESSED	
LAND	16,086,078
IMPROVEMENTS	31,989,348
PERSONAL PROPERTY	
LESS: EXEMPTIONS[1]	
TOTAL - LOCALLY ASSESSED	48,075,426
PUBLIC UTILITY (ST. BOARD OF EQUAL)	
LAND	
IMPROVEMENTS	
PERSONAL PROPERTY	
TOTAL - PUBLIC UTILITY	
TOTAL - SECURED VALUATIONS	48,075,426

SECURED HOMEOWNER EXEMPTION[4]	252,000

UNSECURED VALUATIONS[2]

LAND	
IMPROVEMENTS	67,307
PERSONAL PROPERTY	196,621
LESS: EXEMPTIONS[1]	
TOTAL - UNSECURED VALUATIONS	263,928
GRAND TOTAL	48,339,354
AIRCRAFT[3]	

UNSECURED HOMEOWNER EXEMPTION[5]	
TOTAL HOMEOWNER EXEMPTION	252,000

1 Exclusive of Homeowner Exemption.

2 Tax levied at last year's secured rate.

3 Taxed at full rate distributed according to 5451 to 5456 of the Revenue Taxation Code.

4 Do not add to exemptions for rate setting purposes.

5 Subtract from Total-Unsecured Valutions for determination of Unsecured Tax Revenue.

The above information was compiled from the official records of the County of Los Angeles

AUDITOR - CONTROLLER

By Linda Santillano
Chief, Tax Apportionment Division

COUNTY OF LOS ANGELES
AUDITOR - CONTROLLER/TAX DIVISION

SV13 7/23/2024 **ASSESSED VALUATIONS** AUGUST 2024 0868

TAXING AGENCY 308.65 PALMDALE WATER DIST ZONE E

SECURED VALUATIONS

LOCALLY ASSESSED	
LAND	1,847,506,999
IMPROVEMENTS	4,293,314,531
PERSONAL PROPERTY	1,004,602
LESS: EXEMPTIONS[1]	101,370,983
TOTAL - LOCALLY ASSESSED	6,040,455,149
PUBLIC UTILITY (ST. BOARD OF EQUAL)	
LAND	627,600
IMPROVEMENTS	
PERSONAL PROPERTY	
TOTAL - PUBLIC UTILITY	627,600
TOTAL - SECURED VALUATIONS	6,041,082,749

SECURED HOMEOWNER EXEMPTION[4]	45,918,600

UNSECURED VALUATIONS[2]

LAND	
IMPROVEMENTS	20,804,599
PERSONAL PROPERTY	35,741,571
LESS: EXEMPTIONS[1]	212,455
TOTAL - UNSECURED VALUATIONS	56,333,715

UNSECURED HOMEOWNER EXEMPTION[5]	

GRAND TOTAL	6,097,416,464
AIRCRAFT[3]	

TOTAL HOMEOWNER EXEMPTION	45,918,600

1 Exclusive of Homeowner Exemption.

2 Tax levied at last year's secured rate.

3 Taxed at full rate distributed according to 5451 to 5456 of the Revenue Taxation Code.

4 Do not add to exemptions for rate setting purposes.

5 Subtract from Total-Unsecured Valutions for determination of Unsecured Tax Revenue.

The above information was compiled from the official records of the County of Los Angeles

AUDITOR - CONTROLLER

By Linda Santillano
Chief, Tax Apportionment Division

COUNTY OF LOS ANGELES
AUDITOR - CONTROLLER/TAX DIVISION

SV13 7/23/2024 **ASSESSED VALUATIONS** AUGUST 2024 0869

TAXING AGENCY 308.66 PALMDALE WATER DIST ZONE A

SECURED VALUATIONS

LOCALLY ASSESSED	
LAND	944,633,838
IMPROVEMENTS	2,014,620,586
PERSONAL PROPERTY	30,542,132
LESS: EXEMPTIONS[1]	212,070,395
TOTAL - LOCALLY ASSESSED	2,777,726,161
PUBLIC UTILITY (ST. BOARD OF EQUAL)	
LAND	57,000
IMPROVEMENTS	
PERSONAL PROPERTY	
TOTAL - PUBLIC UTILITY	57,000
TOTAL - SECURED VALUATIONS	2,777,783,161

SECURED HOMEOWNER EXEMPTION[4]	20,459,240

UNSECURED VALUATIONS[2]

LAND	
IMPROVEMENTS	26,322,537
PERSONAL PROPERTY	46,363,030
LESS: EXEMPTIONS[1]	452,629
TOTAL - UNSECURED VALUATIONS	72,232,938

UNSECURED HOMEOWNER EXEMPTION[5]	

GRAND TOTAL	2,850,016,099
AIRCRAFT[3]	

TOTAL HOMEOWNER EXEMPTION	20,459,240

1 Exclusive of Homeowner Exemption.

2 Tax levied at last year's secured rate.

3 Taxed at full rate distributed according to 5451 to 5456 of the Revenue Taxation Code.

4 Do not add to exemptions for rate setting purposes.

5 Subtract from Total-Unsecured Valutions for determination of Unsecured Tax Revenue.

The above information was compiled from the official records of the County of Los Angeles

AUDITOR - CONTROLLER

By Linda Santillano
Chief, Tax Apportionment Division

COUNTY OF LOS ANGELES
AUDITOR - CONTROLLER/TAX DIVISION

SV13 7/23/2024 **ASSESSED VALUATIONS** AUGUST 2024 0870

TAXING AGENCY 308.67 PALMDALE WATER-WESTMONT IMP DIST

SECURED VALUATIONS

LOCALLY ASSESSED	
LAND	199,702,471
IMPROVEMENTS	459,367,921
PERSONAL PROPERTY	
LESS: EXEMPTIONS[1]	1,612,808
TOTAL - LOCALLY ASSESSED	657,457,584
PUBLIC UTILITY (ST. BOARD OF EQUAL)	
LAND	476,600
IMPROVEMENTS	
PERSONAL PROPERTY	
TOTAL - PUBLIC UTILITY	476,600
TOTAL - SECURED VALUATIONS	657,934,184

SECURED HOMEOWNER EXEMPTION[4]	5,341,000

UNSECURED VALUATIONS[2]

LAND	
IMPROVEMENTS	319,439
PERSONAL PROPERTY	933,785
LESS: EXEMPTIONS[1]	
TOTAL - UNSECURED VALUATIONS	1,253,224
GRAND TOTAL	659,187,408
AIRCRAFT[3]	

UNSECURED HOMEOWNER EXEMPTION[5]	
TOTAL HOMEOWNER EXEMPTION	5,341,000

1 Exclusive of Homeowner Exemption.

2 Tax levied at last year's secured rate.

3 Taxed at full rate distributed according to 5451 to 5456 of the Revenue Taxation Code.

4 Do not add to exemptions for rate setting purposes.

5 Subtract from Total-Unsecured Valutions for determination of Unsecured Tax Revenue.

The above information was compiled from the official records of the County of Los Angeles

AUDITOR - CONTROLLER

By Linda Santillano
Chief, Tax Apportionment Division

COUNTY OF LOS ANGELES
AUDITOR-CONTROLLER
PROPERTY TAX APPORTIONMENT DIVISION

2023-2024 UNITARY REVENUE

LISTED BELOW IS THE AMOUNT OF THE COUNTYWIDE UNITARY REVENUE CREDITED AND PAID TO YOUR AGENCY FOR 2023-2024. THIS REPRESENTS YOUR AGENCY'S SHARE OF THE REVENUE GENERATED FROM THE COUNTYWIDE UNITARY (STATE ASSESSED) AND PIPELINE (COUNTY ASSESSED) VALUE OF $25,839,956,629 REPORTED IN 2023-2024.

FOR YOUR INFORMATION, THE 2024-2025 COMBINED COUNTYWIDE UNITARY AND PIPELINE VALUE IS $27,518,392,161.

ACCOUNT NO	AGENCY NAME	1% REVENUE	D/S REVENUE
308.60	PALMDALE WATER DIST	0.00	31,549.16
308.61	PALMDALE WATER DIST ZONE B	1,480.94	0.00
308.62	PALMDALE WATER DIST ZONE B2	42.75	0.00
308.63	PALMDALE WATER DIST ZONE C	389.40	0.00
308.65	PALMDALE WATER DIST ZONE E	23,154.66	0.00
308.66	PALMDALE WATER DIST ZONE A	14,965.82	0.00
308.67	PALMDALE WATER-WESTMONT IMP DIST	3,323.45	0.00
		43,357.02	**31,549.16**

BOARD MEMORANDUM

DATE: August 12, 2024

TO: **BOARD OF DIRECTORS**

FROM: Mr. Dennis D. LaMoreaux, General Manager

RE: ***CONSIDERATION AND POSSIBLE ACTION ON RESCHEDULING THE FIRST REGULAR BOARD MEETING IN NOVEMBER DUE TO THE VETERAN'S DAY HOLIDAY. (GENERAL MANAGER LaMOREAUX)***

Recommendation:

Staff recommends that the first Regular Board Meeting in November be rescheduled from November 11, 2024 to November 12, 2024 due to the Veteran's Day holiday.

Alternative Options:

The Board could choose to cancel the first Regular Board Meeting in November or choose a different date rather than November 12, 2024.

Impact of Taking No Action:

The Board and staff will need to open the office and work on Veteran's Day to hold the first Regular Board Meeting in November.

Background:

The first Regular Board Meeting in November is scheduled for November 11, 2024, which is also Veteran's Day. The District office will be closed in observance of the Veteran's Day holiday.

Strategic Plan Initiative:

This item is under Strategic Initiative No. 2 – Organizational Excellence.

This item directly relates to the District's Mission Statement.

Budget:

This item will not impact the Budget.

BOARD MEMORANDUM

DATE: August 12, 2024

TO: **BOARD OF DIRECTORS**

FROM: Mr. Scott Rogers, Engineering Manager

VIA: Mr. Dennis D. LaMoreaux, General Manager

RE: ***CONSIDERATION AND POSSIBLE ACTION ON AUTHORIZING STAFF TO ENTER INTO A CONSTRUCTION CONTRACT WITH GRBCON, INC. FOR THE AVENUE R AND 27TH STREET MAINLINE REPLACEMENT. ($390,826.00 – BUDGETED – PROJECT NO. 22-604 – ENGINEERING MANAGER ROGERS)***

Recommendation:

Staff recommends that the Board award GRBCON, INC. a contract for the Avenue R and 27th Street Mainline Replacement in the amount of $390,826.00.

Alternative Options:

Reject all bids and rebid the project.

Impact of Taking No Action:

The potential impact of taking no action would result in continuous leaks from the Double-Dipped and Wrapped (DD&W) pipeline.

Background:

Staff solicited bids from qualified contractors to construct 21 feet of 12-inch ductile iron pipe, 425 feet of 8-inch ductile iron pipe, and 160 feet of 6-inch ductile iron pipelines along south of Avenue R in 26th Street East, Rudall Avenue, and 27th Street East.

The total bid price in the bid proposal submitted by GRBCON, INC. was $390,826.00. A bidder's bond in the amount of 10 percent of the total bid price was submitted with the bid proposal. The surety company providing the bid bond is Everest Reinsurance Company.

The contractor's past performance record has been utilized to evaluate the general competency of the contractor for the performance of the work. To demonstrate the bidder's capability and experience of having completed similar projects successfully, the bid documents require that the contractor submit a list of all projects completed by the contractor during the last three years involving work of similar type and complexity and comparable value.

Responsiveness of the bid pertaining to compliance with the material terms of the bid documents has been reviewed and deemed acceptable.

GRBCON, INC., as the lowest responsible bidder, has met the criterion of providing the lowest bid price of qualified firms at $390,826.00. The lowest qualified bid price is $62,120.34, or 15 percent lower than the next lowest bidder.

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 3 – Systems Efficiency.

This item directly relates to the District's Mission Statement.

Budget:

This item is under Project No. 22-604.

Supporting Documents:

- Bid Results Summary
- Proposal Package from Lowest Responsible Bidder

				GRBCON, INC.		G&A Nelos Construction, Inc.		Creative Home Corporation		J Vega Engineering Inc.	
Line Item	Description	Quantity	Unit	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
1	Mobilization, demobilization, and site restoration	1	LS	$22,713.00	$22,713.00	$63,915.00	$63,915.00	$30,000.00	$30,000.00	$50,000.00	$50,000.00
2	Construction Staking Survey	1	LS	$3,460.00	$3,460.00	$6,273.00	$6,273.00	$10,500.00	$10,500.00	$16,000.00	$16,000.00
3	Sheeting, shoring, and bracing for all work indicated	1	LS	$6,441.00	$6,441.00	$4,564.00	$4,564.00	$27,000.00	$27,000.00	$18,000.00	$18,000.00
4	Furnish and install 12 inch D.I. water pipeline and appurtenances	21	LF	$1,218.00	$25,578.00	$2,071.19	$43,494.99	$600.00	$12,600.00	$3,262.00	$68,502.00
5	Furnish and install 8 inch D.I. water pipeline and appurtenances	425	LF	$251.00	$106,675.00	$259.63	$110,342.75	$420.00	$178,500.00	$476.00	$202,300.00
6	Furnish and install 6 inch D.I. water pipeline and appurtenances	160	LF	$472.00	$75,520.00	$577.63	$92,420.80	$450.00	$72,000.00	$310.00	$49,600.00
7	Furnish and install 6 inch Fire Hydrant Assembly per PWD Std. Drawing W-2	2	EA	$17,515.00	$35,030.00	$12,930.50	$25,861.00	$19,500.00	$39,000.00	$19,500.00	$39,000.00
8	Furnish and install 3/4 inch Meter Service per PWD Std. Drawing W-1	5	EA	$8,354.00	$41,770.00	$4,001.20	$20,006.00	$6,750.00	$33,750.00	$7,800.00	$39,000.00
9	Furnish and install 6 feet Wide Cross-Gutter per City of Palmdale Standard Specifications	220	SF	$58.00	$12,760.00	$62.53	$13,756.60	$90.00	$19,800.00	$148.00	$32,560.00
10	Furnish and install base paving and finishing paving	1220	SF	$26.00	$31,720.00	$48.96	$59,731.20	$30.00	$36,600.00	$74.00	$90,280.00
11	Engineered Traffic Control	1	LS	$9,661.00	$9,661.00	$8,155.00	$8,155.00	$15,000.00	$15,000.00	$75,000.00	$75,000.00
12	Flushing, Testing and Disinfection of System	1	LS	$19,498.00	$19,498.00	$11,426.00	$11,426.00	$22,500.00	$22,500.00	$18,000.00	$18,000.00
	Total				**$390,826.00**		**$459,946.34**		**$497,250.00**		**$698,242.00**

Low Bidders Comparison:	$ 69,120.34	15%

Average Bid:	$511,566.085

Palmdale Water District
Engineering
Scott Rogers, Engineering Manager
2029 E Avenue Q, Palmdale, CA 93550

[GRBCON, INC.] RESPONSE DOCUMENT REPORT

ITB No. 22-604A

Avenue R and 27th Street Mainline Replacement (Re-Bid)

RESPONSE DEADLINE: July 24, 2024 at 5:00 pm

Report Generated: Tuesday, July 30, 2024

GRBCON, INC. Response

CONTACT INFORMATION

Company:
GRBCON, INC.

Email:
kgrbavac@grbcon.com

Contact:
Kristion Grbavac

Address:
5114 Elton St.
Baldwin Park, CA 91706

Phone:
(626) 699-2380

Website:
www.grbcon.com

Submission Date:
Jul 24, 2024 4:41 PM

ADDENDA CONFIRMATION

No addenda issued

QUESTIONNAIRE

1. Bidder's Declaration*

Pass

Please download the below documents, complete and have notarized. An online notarization option will be provided for you when responding.

- Bidder's_Declaration.pdf

Bidders_Dec.pdf

2. Bid Schedule*

Pass

Please ensure you have filled out the electronic bid schedule

Confirmed

3. Contractor's Licensing Statement*

Pass

Please download the below documents, complete, and upload.

- Contractor's_Licensing_Stat...

Licensing_Statement.pdf

4. License Number*

Pass

Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint is filed within three years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, California 95826.

1012408
Click to Verify *Value will be copied to clipboard*

5. California Department of Industrial Relations Registration*

Pass

Please enter your Public Works Contractor Registration Number. This will be verified against the state database.

1000038691
Click to Verify *Value will be copied to clipboard*

6. List of Subcontractor*

Pass

Please download the below documents, complete, and upload.

- List_of_Subcontractors.pdf

Subcontractors_Listing.pdf

7. CWA Letter of Assent for Subcontractors*

Pass

I have informed the subcontractors submitted as part of this bid, that a Letter of Assent will need to be signed after award of project.

Yes

8. CWA Letter of Assent*

Pass

Please download the template provided below, format, finalize on **company letterhead** and execute. Upload executed document as part of bid proposal.

- Letter_of_Assent_Template.docx

Letter_of_Assent.pdf

9. Bid Security Form

Pass

When submitting an original paper Bid Security Bond, please download the "Bid Security" document provided below, complete and have notarized. An online notarization option will be provided for you when responding. A scanned image must be submitted and the original delivered to the District as defined in the subsection "Bid Security" of the Instruction to Bidders.

- Bid_Security.pdf

Bid_Bond_Executed.pdf

10. Electronic Verification of Bid Security*

Pass

Please enter the E-Bond's Serial Number, issued from Surety2000, in the space provided below or enter "n/a" if submitting a paper Bid Security Bond using the Bid Security Bond document provided above.

n/a

11. Labor Union Negotiation

Pass

Bid amounts over $250,000 - must negotiate with Labor Union. See details in the Community Workforce Agreement

Yes

12. Succesful Bidder Instructions*

Pass

Successful bidder shall obtain and submit the following items within ten (10) days after Notice of Award:

- Fully Executed Agreement
- Payment Bond
- Faithful Performance Bond
- Worker's Compensation Insurance Certificate
- Certificate(s) of Insurance with Endorsements
- Non-Collusion Affidavits (subcontractors)
- CWA Letter of Assent

Confirmed

13. Non-Collusion Affidavit*

Pass

Please download the below documents, complete and have notarized. An online notarization option will be provided for you when responding.

- Non-Collusion_Affidavit_-_B...

Non_Collusion.pdf

14. Comparable Project Experience*

Pass

Please download the below documents, complete, and upload.

- Comparable_Project_Experien...

Experience_Form.pdf

15. Site Inspection Confirmation*

Pass

Describe:

A. When (date); and

B. By whom (name and title); and

C. Provide a brief description of the site for this proposed work and how the site was inspected on behalf of the bidder

(NOTE: Failure to demonstrate diligent effort in ascertaining site conditions which may affect the Work will render this Proposal informal or nonresponsive and may result in its rejection)

July 21st - John Gavigan, GRBCON, Inc. Chief Estimator and Project Manager.

John performed a physical inspection of the site and proposed a work plan which was used to estimate the project. John reviewed the project specifications prior to visiting the site to better ascertain a conceptual work plan and estimate. Specific conditions which were noted included how our work may affect residents and vehicular traffic and possible mitigation plans to construct the pipeline in the least invasive way possible for PWD customers.

16. Site Conditions*

Pass

Bidder certifies the Notice Inviting Bids subsection "Site Conditions" has been reviewed. Bidder has personally examined the location of the proposed work, and by such other means as they may choose as to actual conditions and requirements, and as to the accuracy of the quantities stated in the Bidding Sheet(s). Bidder acknowledges the information derived from the maps, plans, specifications, profiles, or drawings, or from the Engineer or its assistants, shall not relieve the bidder of this responsibility, and the interpretation of the data disclosed by borings or other preliminary investigations is not guaranteed by the Owner.

Confirmed

17. Site Conditions*

Pass

Bidder certifies the Notice Inviting Bids subsection "Site Conditions" has been reviewed. Bidder has personally examined the location of the proposed work, and by such other means as they may choose as to actual conditions and requirements, and as to the accuracy of the quantities stated in the Bidding Sheet(s). Bidder acknowledges the information derived from the maps, plans, specifications, profiles, or drawings, or from the Engineer or its assistants, shall not relieve the bidder of this responsibility, and the interpretation of the data disclosed by borings or other preliminary investigations is not guaranteed by the Owner.

Confirmed

18. Equipment/Material Source Information*

Pass

The bidder shall indicate the name of the manufacturer and supplier of the equipment or material proposed to be furnished under the bid.

Awarding of a contract under this bid will not imply approval by the Owner of the manufacturers or suppliers listed by the bidder. No substitution will be permitted after award of contract unless equipment or material of the listed manufacturer or supplier cannot meet the specifications.

Failure to comply with this requirement will render the proposal informal and may cause its rejection.

INSTRUCTIONS TO BIDDERS:

A. Download the "Equipment/Material Source Information" form in the Attachments section
B. Enter the Manufacturer, Supplier AND delivery time (weeks) next to each equipment/material listed
C. ***Upload the completed Equipment/Material Source Information form here.***

Material_Source.pdf

19. Proposed Substitutions

The bidder may name proposed substitute manufacturer/equipment with an add or deduct amount which will be considered after award. The Contract award, if any, will be on Base Bid amounts.

LIST OF PROPOSED SUBSTITUTIONS

Pass

If substitutions are proposed, please download the below document, complete, and upload.

- List_of_Proposed_Substituti...

Material_Sub.pdf

PRICE TABLES

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Mobilization, demobilization, and site restoration	1	LS	$22,713.00	$22,713.00
2	Construction Staking Survey	1	LS	$3,460.00	$3,460.00
3	Sheeting, shoring, and bracing for all work indicated	1	LS	$6,441.00	$6,441.00
4	Furnish and install 12 inch D.I. water pipeline and appurtenances	21	LF	$1,218.00	$25,578.00
5	Furnish and install 8 inch D.I. water pipeline and appurtenances	425	LF	$251.00	$106,675.00
6	Furnish and install 6 inch D.I. water pipeline and appurtenances	160	LF	$472.00	$75,520.00
7	Furnish and install 6 inch Fire Hydrant Assembly per PWD Std. Drawing W-2	2	EA	$17,515.00	$35,030.00
8	Furnish and install 3/4 inch Meter Service per PWD Std. Drawing W-1	5	EA	$8,354.00	$41,770.00

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
9	Furnish and install 6 feet Wide Cross-Gutter per City of Palmdale Standard Specifications	220	SF	$58.00	$12,760.00
10	Furnish and install base paving and finishing paving	1,220	SF	$26.00	$31,720.00
11	Engineered Traffic Control	1	LS	$9,661.00	$9,661.00
12	Flushing, Testing and Disinfection of System	1	LS	$19,498.00	$19,498.00
TOTAL					$390,826.00

PROPOSAL

BIDDER'S DECLARATION
SPECIFICATION NO. 22 - 604A

Gentlepersons:

The undersigned hereby proposes to perform all work for which a contract may be awarded them and to furnish any and all plant, labor, services, material, tools, equipment, supplies, transportation, utilities, and all other items and facilities necessary therefor as provided in the Contract Documents, and to do everything required therein for the construction of the interior building improvements as specifically set forth in documents entitled **Specification No.** 22 – 604A together with addenda thereto, all as set forth on the drawings and in the specifications and other Contract Documents (hereinafter the "Work"); and they further propose and agree that, if this Proposal is accepted, they will contract in the form and manner stipulated to perform all the Work called for by drawings, specifications, and other Contract Documents, and to complete all such Work in strict conformity therewith within the time limits set forth therein, and that they will accept as full payment therefor the prices set forth in the Bid Sheet(s) forming a part hereof.

(check one)

- ☐ Cash
- ☐ Cashier's check
- ☐ Certified check
- ☑ Bid Bond

properly made payable to Palmdale Water District, hereinafter designated as the Owner, for the sum of $ 10% which amount is not less than ten percent (10%) of the total amount of this bid, is attached hereto and is given as a guarantee that the undersigned will execute the Agreement and furnish the required bonds and insurance if awarded the contract and, in case of failure to do so within the time provided, the

(check one)

- ☐ cash shall be retained as liquidated damages by the Owner
- ☑ proceeds of said check shall be retained as liquidated damages by the Owner
- ☑ Surety's liability to the Owner for the face amount of the Bond shall be considered as established.

It is understood and agreed that:

1. The undersigned has carefully examined all the Contract Documents, as defined in

the CONTRACT DOCUMENTS subsection of the Notice Inviting Bids, including, but not limited to, the bid quantities, any specifications regarding materials to be used, the contract provisions relating to payment for extra work and the procedures for seeking extensions of time.

2. The undersigned, by investigation at the site of the work, by review of any records available for inspection at the offices of utilities in the area affected by the Work, at any applicable public works departments, and otherwise, is satisfied as to the nature and location of the work and is fully informed as to all conditions and matters which can in any way affect the work or the cost thereof, including the location of all underground facilities in the area affected by the Work.

3. The undersigned fully understands the scope of the Work and has carefully checked all words and figures inserted in this Proposal and further understands that the Owner will in no way be responsible for any errors or omissions in the preparation of this Proposal.

4. The undersigned will execute the Agreement and furnish the required Performance and Payment Bonds and proof of insurance coverage within ten (10) days (not including Sundays and holidays) after Owner's notice of acceptance of this Proposal; and further, that, unless otherwise specified in the Special provisions, this Proposal may not be withdrawn for a period of forty-five (45) days after the date set for the opening thereof, notwithstanding the award of contract to another bidder. If the undersigned bidder withdraws this Proposal within said period, said bidder shall be liable under the provisions of the Bid Security, or said bidder and their surety shall be liable under the Bid Bond, as the case may be.

5. The undersigned hereby certifies that this Proposal is genuine and not sham or collusive or made in the interest or in behalf of any person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid, or any other person, firm, or corporation to refrain from bidding; the undersigned has not in any manner sought by collusion to secure for themselves an advantage over any other bidder.

6. In conformance with current statutory requirement of the Labor Code of the State of California, the undersigned certifies as follows:

> **I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.**

NOW, in compliance with the Notice Inviting Bids and all the provisions hereinbefore stipulated, the undersigned, with full cognizance thereof, hereby proposes to perform the

entire work for the prices set forth in the attached Bid Sheet(s) upon which award of contract will be made.

The undersigned bidder declares that the license held by them is theirs, is current and valid, and is in a classification appropriate to the work to be undertaken.

The undersigned declares under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed at Baldwin Park, California.

Dated July 24 20 24

Bidder: Grbcon, Inc.

By: Kristion Grbavac

Title: President

Bidder's post-office address:

5114 Elton Street, Baldwin Park, CA. 91706

Telephone No.: 626-699-2380

Facsimile No.: 626-699-2457

Corporation organized under the laws of the State of California

Contractor's License(s): 1012408 - A, C-42

Expiration Dates: 3/31/2026

Surety or sureties:

Alliant Insurance Services, Inc.

Everest Reinsurance Company

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD WHICH HAS JURISDICTION TO INVESTIGATE COMPLAINTS AGAINST CONTRACTORS IF A COMPLAINT IS FILED WITHIN THREE YEARS OF THE DATE OF THE ALLEGED VIOLATION. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, P.O. BOX 26000, SACRAMENTO, CALIFORNIA 95826.

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles)

On July 24, 2024 before me, Brett Harper, Notary Public
(insert name and title of the officer)

personally appeared Kristion Grbavac,
who proved to me on the basis of satisfactory evidence to be the person~~(s)~~ whose name~~(s)~~ ~~is/are~~ subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in ~~his/her/their~~ authorized capacity~~(ies)~~, and that by ~~his/her/their~~ signature~~(s)~~ on the instrument the person~~(s)~~, or the entity upon behalf of which the person~~(s)~~ acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ **(Seal)**

BRETT DYLAN HARPER
Notary Public - California
Los Angeles County
Commission # 2340893
My Comm. Expires Jan 2, 2025

CONTRACTOR'S LICENSING STATEMENT

The undersigned is licensed in accordance with the laws of the State of California providing for the registration of Contractors.

Contractor's License Number(s), Type(s) and Expiration Date(s): 1012408 A, C-42

Expiration Date: 3/31/2026

Name of Individual Contractor (print or type): _____

Signature of Owner: _____

Business Address: _____

or

Name of Partnership or Firm: _____

Business Address: _____

Signature, name, title and address of partners signing on behalf of the partnership:

Signed: _____ Name: _____

Title: _____ Address: _____

Signed: _____ Name: _____

Title: _____ Address: _____

Signed: _____ Name: _____

Title: _____ Address: _____

or

Name of Corporation: Grbcon, Inc.

Business Address: 5114 Elton Street, Baldwin Park, CA. 91706

Corporation organized under the laws of the State of California

SEAL

Kristion Grbavac - President, Secretary

Signature of Secretary of Corporation

NOTE: CURRENT COPIES OF ALL APPLICABLE LICENSES MUST BE DOWNLOADED TO THE PROCUREMENT WEBSITE.

Home | CONTRACTORS STATE LICENSE BOARD

Contractor's License Detail for License # 1012408

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click here for a definition of disclosable actions.
- Only construction related civil judgments reported to CSLB are disclosed (B&P 7071.17).
- Arbitrations are not listed unless the contractor fails to comply with the terms.
- Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 7/24/2024 11:39:10 AM

Business Information

GRBCON INC
5114 ELTON STREET
BALDWIN PARK, CA 91706
Business Phone Number:(626) 699-2380

Entity Corporation
Issue Date 03/28/2016
Expire Date **03/31/2026**

License Status

This license is current and active.

All information below should be reviewed.

Classifications

- C42 - SANITATION SYSTEM
- A - GENERAL ENGINEERING

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with BUSINESS ALLIANCE INSURANCE COMPANY.
Bond Number: G110226810529
Bond Amount: $25,000
Effective Date: 01/01/2023
Contractor's Bond History

Bond of Qualifying Individual

The qualifying individual KRISTION GRGO GRBAVAC certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.
Effective Date: 10/18/2022

LIST OF SUBCONTRACTORS

The bidder is required to furnish the following information in accordance with the provisions of Sections 4100 to 4114, inclusive, of the Public Contract Code of the State of California.

Subcontractors must be listed if they will provide work, labor or service in an amount in excess of one-half (1/2) of one percent (1%) of the total bid.

THAT PORTION OF THE WORK TO BE PERFORMED BY SUBCONTRACTORS SHALL, IN THE AGGREGATE, NOT EXCEED 40% OF ALL WORK PERFORMED, BASED UPON THE TOTAL DOLLAR VALUE OF THE WORK.

	Subcontractor	License No. & Type	Main Office Address	% of Total Dollar Work	Value Description of Subcontract
1	Matt-Chlor, Inc.	724035 C.55, C.36	4107 N. Arden Dr. El Monte, CA. 91731	3%	Testing/Chlorination of Water Lines
2	Koppl Pipeline Services, Inc.	844802 C.34, C.60	1228 Date St. Montebello, CA. 90640	2.5%	Hot Taps

LETTER OF ASSENT

To be signed by all Contractors awarded work covered by the Community Workforce Agreement at time of bid and Subcontractors must provide prior to commencing work.

[Contractor's Letterhead]

Community Workforce Coordinator
Palmdale Water District
2029 East. Ave Q
Palmdale, CA 93550

Attn: PWD Community Workforce Coordinator

Re: ***[Project Name]***
Community Workforce Agreement - Letter of Assent

Dear Workforce Coordinator:

This is to confirm that ***[name of company]*** agrees to be a party to and bound by the Palmdale Water District Community Workforce Agreement effective February 20, 2020, as such Agreement may, from time to time, be amended by the negotiating parties or interpreted pursuant to its terms. Such obligation to be a party and bound by this Agreement shall extend to all work covered by the agreement undertaken by this Company on the project and this Company shall require all of its contractors and subcontractors of whatever tier to be similarly bound for all work within the scope of the Agreement by signing and furnishing to you an identical letter of assent prior to their commencement of work.

Sincerely,
[Name of Construction Company]

By: Signature of Authorized Executive
Print Name
Title of Authorized Executive

[Copies of this letter must be submitted to the Community Workforce Coordinator and to the Council Consistent with Article 2, Section 2.5(b).]

GRBCON
INCORPORATED

LETTER OF ASSENT

To be signed by all Contractors awarded work covered by the Community Workforce Agreement at time of bid and Subcontractors must provide prior to commencing work.

Community Workforce Coordinator
Palmdale Water District
2029 East. Ave Q
Palmdale, CA 93550

Attn: PWD Community Workforce Coordinator

Re: ***AVENUE R AND 27th STREET MANLINE REPLACEMENT (RE-BID)***
Community Workforce Agreement - Letter of Assent

Dear Workforce Coordinator:

This is to confirm that ***Grbcon, Inc.*** agrees to be a party to and bound by the Palmdale Water District Community Workforce Agreement effective February 20, 2020, as such Agreement may, from time to time, be amended by the negotiating parties or interpreted pursuant to its terms. Such obligation to be a party and bound by this Agreement shall extend to all work covered by the agreement undertaken by this Company on the project and this Company shall require all of its contractors and subcontractors of whatever tier to be similarly bound for all work within the scope of the Agreement by signing and furnishing to you an identical letter of assent prior to their commencement of work.

Sincerely,
Grbcon, Inc.

By:
Kristion Grbavac
President

[Copies of this letter must be submitted to the Community Workforce Coordinator and to the Council Consistent with Article 2, Section 2.5(b).]

5114 Elton Street, Baldwin Park, CA 91706 | Office: 626-699-2380 | Fax: 626-699-2457

Lic. No. 1012408 A,C-42 | Exp: 3/31/26 | DIR No. 1000038691 | Exp: 6/30/27 | DGS SBE No. 2002710

MANDATORY FORM

(NOTE: THE FOLLOWING FORM SHALL BE USED WHERE THE BIDDER DESIRES TO FURNISH A BOND INSTEAD OR CHECK OR CASH.)

BID SECURITY FORM

BID BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, Grbcon, Inc. as principal and Everest Reinsurance Company as surety, are held and firmly bound unto Palmdale Water District (hereinafter "Owner,") in the sum of $ 39,082.60, to be paid to the Owner, its successors, and assigns, for which payment, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that if the certain Proposal of the above Principal for construction of the Avenue R and 27th Street Mainline Replacement (Re-Bid) as specifically set forth in documents entitled Specification No. 22-604A Avenue R and 27th Street Mainline Replacement (Re-Bid)

all in accordance with the Contract Documents, including specifications and drawings on file at the offices of the Owner, is not withdrawn within the period of forty-five (45) days after the date set for the opening of bids or as otherwise provided in the Special Provisions, notwithstanding the award of the contract to another bidder, and that if said Proposal is accepted by the Owner through action of its legally constituted contracting authorities and if the above bound principal, its heirs, executors, administrators, successors and assigns, shall duly enter into and execute a contract for such construction and shall execute and deliver

the required Performance and Payment Bonds and proof of insurance coverage within ten (10) days (not including Sundays and holidays) after the date of notifications by and from said Owner, then this obligation shall become null and void, otherwise it shall be and remain in full force and effect.

IN WITNESS WHEREOF, we hereunto set our hands and seals this 9th day of July, 20 24

Grbcon, Inc.

(SEAL) (Principal)

By Kristian Grbavac, President

Everest Reinsurance Company

(SEAL) (Surety)

By Lisa L. Thornton, Attorney in Fact

NOTE:

(1) This bid bond form is a **mandatory form**.

(2) The bid bond form should specify an exact number of dollars which shall not be less than ten percent (10%) of the total amount of the bid.

(3) The bid bond form must be acknowledged before notary publics, and a legally sufficient power of attorney must be attached to the bid bond to verify the authority of the party signing on behalf of the surety.

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles)

On July 24, 2024 before me, Brett Harper, Notary Public
(insert name and title of the officer)

personally appeared Kristion Grbavac,
who proved to me on the basis of satisfactory evidence to be the person~~(s)~~ whose name~~(s)~~ ~~is/are~~ subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in ~~his/her/their~~ authorized capacity~~(ies),~~ and that by ~~his/her/their~~ signature~~(s)~~ on the instrument the person~~(s),~~ or the entity upon behalf of which the person~~(s)~~ acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ **(Seal)**

BRETT DYLAN HARPER
Notary Public - California
Los Angeles County
Commission # 2340893
My Comm. Expires Jan 2, 2025

EVEREST

POWER OF ATTORNEY
EVEREST REINSURANCE COMPANY
DELAWARE

KNOW ALL PERSONS BY THESE PRESENTS: That Everest Reinsurance Company, a corporation of the State of Delaware ("Company") having its principal office located at 477 Martinsville Road, Liberty Corner, New Jersey 07938, do hereby nominate, constitute, and appoint:

C.K. Nakamura, E.S. Albrecht, Jr., Jeffrey Strassner, Jessica L. Rosser, Lisa L. Thornton, Maria Pena, Natalie K. Trofimoff, Noemi Quiroz, Patricia S. Arana, Tim M. Tomko, Tiffany Coronado

its true and lawful Attorney(s)-in-fact to make, execute, attest, seal and deliver for and on its behalf, as surety, and as its act and deed, where required, any and all bonds and undertakings in the nature thereof, for the penal sum of no one of which is in any event to exceed UNLIMITED, reserving for itself the full power of substitution and revocation.

Such bonds and undertakings, when duly executed by the aforesaid Attorney(s)-in-fact shall be binding upon the Company as fully and to the same extent as if such bonds and undertakings were signed by the President and Secretary of the Company and sealed with its corporate seal.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Board of Directors of Company ("Board") on the 28th day of July 2016:

***RESOLVED**, that the President, any Executive Vice President, and any Senior Vice President and Anthony Romano are hereby appointed by the Board as authorized to make, execute, seal and deliver for and on behalf of the Company, any and all bonds, undertakings, contracts or obligations in surety or co-surety with others and that the Secretary or any Assistant Secretary of the Company be and that each of them hereby is authorized to attest to the execution of any such bonds, undertakings, contracts or obligations in surety or co-surety and attach thereto the corporate seal of the Company.*

***RESOLVED, FURTHER**, that the President, any Executive Vice President, and any Senior Vice President and Anthony Romano are hereby authorized to execute powers of attorney qualifying the attorney named in the given power of attorney to execute, on behalf of the Company, bonds and undertakings in surety or co-surety with others, and that the Secretary or any Assistant Secretary of the Company be, and that each of them is hereby authorized to attest the execution of any such power of attorney, and to attach thereto the corporate seal of the Company.*

***RESOLVED, FURTHER**, that the signature of such officers named in the preceding resolutions and the corporate seal of the Company may be affixed to such powers of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be thereafter valid and binding upon the Company with respect to any bond, undertaking, contract or obligation in surety or co-surety with others to which it is attached.*

IN WITNESS WHEREOF, Everest Reinsurance Company has caused their corporate seals to be affixed hereto, and these presents to be signed by their duly authorized officers this 28th day of July 2016.

Everest Reinsurance Company CORPORATE SEAL 1973 DELAWARE

Everest Reinsurance Company

Attest: Nicole Chase, Assistant Secretary

By: Anthony Romano, Vice President

On this 28th day of July 2016, before me personally came Anthony Romano, known to me, who, being duly sworn, did execute the above instrument; that he knows the seal of said Company; that the seal affixed to the aforesaid instrument is such corporate seal and was affixed thereto; and that he executed said instrument by like order.

LINDA ROBINS
Notary Public, State of New York
No 01R06239736
Qualified in Queens County
Term Expires April 25, 2023

Linda Robins, Notary Public

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company, at the Liberty Corner, this 9th day of July 20 24

ES 00 01 04 16

TO BE EXECUTED BY EACH BIDDER

NON-COLLUSION AFFIDAVIT

STATE OF CALIFORNIA)
)SS
COUNTY OF Los Angeles)

Kristion Grbavac, being first duly sworn, declares that ~~he/she is~~
[NAME]
President of Grbcon, Inc.
(SOLE OWNER, A PARTNER, PRESIDENT, SECRETARY, ETC.) [IDENTITY OF BIDDER]

the party submitting a bid for a contract covering Specification No. 22-604A

Avenue R AND 27th Street Mainline Replacement (Re-Bid)
(DESCRIBE NATURE OF CONTRACT)

that such a bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, nor that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communications or conference with anyone to fix the bid price of said bidder or any other bidder, nor to fix any overhead, profit, or cost element of such bid price, nor of that of any other bidder, nor to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and, further, that said bidder has not, directly or indirectly, submitted their bid price or any breakdown thereof, nor the contents thereof, nor divulged information or data relative thereto, nor paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, nor to any member or agent thereof, nor to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in their general business.

The provisions of this affidavit shall not be held as disqualifying a person, firm or corporation who has submitted a sub-proposal to one bidder from submitting separate sub-proposals or quoting prices for materials or work to other bidders.

Dated: 7/24/24

Signed: _____
Kristion Grbavac, President
[TITLE]

Subscribed and sworn to before me this ___ day of _____, 20 _____, by

_____, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

See Attached Notary Acknowledgment

_____
Notary Public

SEAL

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles)

On July 24, 2024 before me, Brett Harper, Notary Public
(insert name and title of the officer)

personally appeared Kristion Grbavac,
who proved to me on the basis of satisfactory evidence to be the person~~(s)~~ whose name~~(s)~~ is~~/are~~ subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in his~~/her/the~~ir authorized capacity~~(ies)~~, and that by his~~/her/the~~ir signature~~(s)~~ on the instrument the person~~(s)~~, or the entity upon behalf of which the person~~(s)~~ acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

BRETT DYLAN HARPER
Notary Public - California
Los Angeles County
Commission # 2340893
My Comm. Expires Jan 2, 2025

Signature _____ **(Seal)**

COMPARABLE PROJECT EXPERIENCE

In accordance with the REGISTRATION OF CONTRACTORS subsection of the Instructions to Bidders, describe at least five (5) comparable projects completed by bidder within past thirty-six (36) month period, including dates completed, location of work, size of project in dollars, owner's contact name & phone number of person in charge of project construction, and the name of the public agency or firm (owner) for whom the project was constructed - (NOTE: Failure to include at least five (5) jobs similar in size and scope to that contemplated under the Contract Documents will render this Proposal informal or nonresponsive and may result in its rejection):

CONTRACTOR NAME: Grbcon, Inc. * More References Available Upon Request *

	Project #1	Project #2	Project #3	Project #4	Project #5
Owner	City of Alhambra	Valley Sanitary District	City of West Covina	City of Covina	City of Fontana
Owner's Contact Name	Thomas Amare	Adrian Contreras	Okan Demirci	Rafael Fajardo	Kyle Scribner
Owner's Contact's Email	tamare@cityofalhambra.org	AContreras@valley-sanitary.org	okan.demirci@transtech.org	rfajardo@covinaca.gov	kscribner@fontanaca.gov
Owner's Contact's Phone No	626-300-1562	760-238-5400	714-319-6137	626-672-5991	909-350-6530
Project Name	Main Street Sewer Pipe Replacement Project	Downtown District Sewer	Sewer Main Replacement - Azusa & Citrus	City Wide Manhole/Trench Adjustment Project	Valley Blvd/Kaiser Sewer Project
Project Location (City, State)	Alhambra, CA	Indio, CA	West Covina, CA	Covina, CA	Fontana, CA
INITIAL Contract Value ($)	710,879.00	2,317,866.00	358,911.00	125,850	752,829.95
FINAL Contract Value ($)	681,980.10	2,578,308.95	219,994.40	125,850	872,225.55
INITIAL Completion Date	Dec 2023	Jan 2024	Aug 2022	Q1 2024	April 2023
FINAL Completion Date	Dec 2023	Jan 2024	Aug 2022	Q1 2024	April 2023

INFORMATION REQUIRED OF BIDDER

EQUIPMENT/MATERIAL SOURCE INFORMATION

The bidder shall indicate opposite each item of equipment or material listed below, the name of the manufacturer and supplier of the equipment or material proposed to be furnished under the bid.

Failure to comply with this requirement will render the proposal informal and may cause its rejection.

Awarding of a contract under this bid will not imply approval by the Owner of the manufacturers or suppliers listed by the bidder. No substitution will be permitted after award of contract unless equipment or material of the listed manufacturer or supplier cannot meet the specifications.

Specification No.	Equipment/Material	Manufacturer	Supplier	Delivery Time (weeks)
2-04	Ductile Iron Pipe and Fittings	VS Pipe	S-J Supply	4
3-01/3-04	Gate & Butterfly Valves	Mueller Co	S-J Supply	4-6
3-06	Fire Hydrant Assemblies	Clow	S-J Supply	4
3-08	Valve Boxes and Covers	Pacific Plastic, RK Ind, Sigma	S-J Supply	4
3-13	Flange Insulation Kits	Tri Pac	S-J Supply	1
4-21(a)	Hot Tapping Sleeve for Steel	Koppl	Koppl	4
5-0	Service Connection Materials	Mueller Co, Cambridge-Lee	S-J Supply	1

LIST OF PROPOSED SUBSTITUTIONS

The bidder may name a proposed substitute manufacturer and/or equipment/material with an add or deduct amount which will be considered after award. The Contract award, if any, will be on Base Bid amounts.

Spec Section	Equipment/Manufacturer	Add ($)	Deduct ($)

NA

NA

BOARD MEMORANDUM

DATE: August 12, 2024

TO: **BOARD OF DIRECTORS**

FROM: Mr. Scott Rogers, Engineering Manager

VIA: Mr. Dennis D. LaMoreaux, General Manager

RE: ***CONSIDERATION AND POSSIBLE ACTION ON AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT WITH HAZEN AND SAWYER FOR THE DESIGN, PERMITTING, AND CONSTRUCTION OF THE PALMDALE DITCH CONVERSION PROJECT. ($397,731.15 – NOT-TO-EXCEED – BUDGETED – PROJECT NO. 21-613 – ENGINEERING MANAGER ROGERS)***

Recommendation:

Staff recommends the Board approve Amendment No. 2 to the Professional Services Agreement with Hazen and Sawyer, P.C. for the Design, Permitting, and Construction of the Palmdale Ditch Conversion Project in the not to exceed the amount of $397,731.15.

Alternative Options:

The alternative is to leave the contract as-is.

Impact of Taking No Action:

Delays to the project schedule would be incurred due to potential issues with pipeline capacity, easement access, and environmental compliance.

Background:

The Board awarded the Palmdale Ditch Conversion Project to Hazen and Sawyer, P.C. (Hazen) on September 11, 2023. As part of the preliminary design for this project, Hazen completed a field condition assessment. Based on results of this condition assessment, an existing culvert section was discovered to be filled with debris that could reduce the potential capacity of the flow of water through this section. This Amendment includes an additional task to completely clean all sand and debris inside the culvert followed by a CCTV inspection to assess the existing condition of the culvert.

In addition, the Amendment also includes land surveying, title research, and mapping services to create legal description of the alignment and plat exhibits to be used in the acquisition of easements across approximately 74 private parcels. The District currently relies on historic property rights filed in Congress prior to 1900 for the operation and maintenance of the Palmdale Ditch. The additional task will allow Hazen to prepare prescriptive easements that will ensure access for construction, operation, and maintenance of the future enclosed pipeline.

Hazen's environmental sub-consultant has performed initial biological surveys which include the Crotch's Bumble Bee and Rare Plant surveys. Initial findings indicate that the Crotch's Bumble Bee is present and using habitats along portions of the Project alignment. To avoid any potential delays, this Amendment includes the preparation of the Incidental Take Permits (ITP) application for potential project impacts to the species and its occupied habitat.

Furthermore, the initial biological survey findings indicated that the special-status Short-Joint Beavertail Cactus is likely within the project footprint. This Amendment includes preparing a Special-Status Plant Mitigation and Monitoring Plan once further biological surveys confirm the presence of the special-status plant species in the project area.

Hazen's environmental sub consultant has also been constantly discussing project details with federal and state agencies (e.g., United States Fish and Wildlife Services, United States Army Corps of Engineers, Regional Water Quality Control Board, and California Department of Fish and Wildlife) and receiving agency comments on project documents. The level of effort in these consultations has been difficult to predict. This Amendment includes an optional task for additional hours to support consultation needs during the Project's environmental permitting process.

The attached scope of work will need to be added to the Agreement.

Strategic Plan Initiative/Mission Statement:

This item is covered under all six Strategic Initiatives.

This item directly relates to the District's Mission Statement.

Budget:

An additional $397,731.15 was allocated to the Professional Services Agreement and this Amendment changes Work Order No. 21-613 to the not-to-exceed amount of $4,491,912.10.

Supporting Documents:

- Amendment No. 2 to Professional Services Agreement with Hazen and Sawyer dated July 23, 2024

Hazen and Sawyer
2151 River Plaza Drive, Suite 270
Sacramento, CA 95835

July 23, 2024

Scott Rogers, PE
Engineering Manager
Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

Re: Amendment No. 2 – Professional Services for the Design, Permitting, and Construction of the Palmdale Ditch Conversion Project No. 21-613

Dear Mr. Rogers:

As Hazen and Sawyer (Hazen) continues to make progress on the final design and environmental field investigations, study evaluations, coordination and consultation with the lead permitting agency and other key permitting agency stakeholders, the Hazen team has been discussions with the District PM and staff regard several additional out-of-scope items not originally included in the contract that would be benefit to the success of the Palmdale Ditch Conversion Project in the long-term. Below is a summary of the additional out-of-scope services including the new scope tasks as discussed with PWD PM:

Task No.	Subtask No.	Description	Amendment Amount	Comment
1		General Contract Administration and Project Management (Hazen)		
		Project Management and Coordination	$7,800.00	Additional Scope Change. Refer to Attachment 1 for details on justification.
5		Jurisdictional Water Permitting Support (RINCON)		
	5A	Initial Agency Support	$0.00	This is a no cost amendment. The additional scope of work under this task can be covered under Rincon's existing approved budgets and thus will only require a scope amendment.
8.2		Additional As-Needed Engineering Services (HAZEN)		
	8.1B	NPS Culvert Clean-out under RR-Xing (New Task)	$204,000.00	This is NEW Task added to original contract scope.
	8.1C	Prepare Prescriptive Easements (New Task)	$112,270.00	This is NEW Task added to original contract scope.
	8.1D	Supplemental Surveying	$0.00	This is a no cost amendment. The scope of work under this task can be covered under existing surveying approved budgets and thus will only require a scope amendment.
SUBTASK 8.2 – TOTAL (Includes 5% Mark-up)			$332,083.50	Per Hazen Contract Agreement Terms – 5% Markup on Subconsultants
8.1		Additional As-Needed Environmental Services (RINCON)		
	8.2I	Incidental Take Permit – Crotch Bumble Bee	$0.00	This is a no cost amendment. The additional scope of work under this task can be covered under Rincon's existing approved budgets and thus will only require a scope amendment.

70088-001

Hazen

Task No.	Subtask No.	Description	Amendment Amount	Comment
	8.2J	Special Status Plant Mitigation and Monitoring Plan	$26,543.00	This is NEW Task added to original contract scope.
	8.2K	Additional Agency Coordination Support	$28,550.00	This is NEW Task added to original contract scope.
SUBTASK 8.2 – TOTAL (Includes 5% Mark-up)			$57,847.65	Per Hazen Contract Agreement Terms – 5% Markup on Subconsultants
TOTAL			$397,731.15	

A detailed discussion on the justification for the additional out of scope of work, including the change from the original scope of work included in the contract agreement is provided under Attachment A-1.

Hazen requests PWD's authorization to amend the existing contract to complete these additional out of scope services. Enclosed for your review and approval is Hazen's proposed detailed scope of work and fee (refer to Attachment A-1) for these additional scope of services for the Palmdale Ditch Conversion Project. The total **Amendment No.2** amount proposed for these additional services is **$397,731.15**. This would increase the total contract not-to-exceed budget from **$4,094,180.95 to $4,491,912.10**.

Sincerely,
Hazen and Sawyer

Benjamin Romero, PE
Project Manager/Vice President

Marc Solomon, PE
Principal-in-Charge/Vice President

Hazen

Attachment A-1

Palmdale Water District

Professional Services for the Design, Permitting, and Construction of the Palmdale Ditch Conversion Project No. 21-613

Amendment No. 2 – Scope of Services

Task 1 - General Contract Administration and Project Management (HAZEN)

Task 1.1 Project Management and Coordination

Current Approved Scope of Work

The current task assumed that Hazen's PM will manage and coordinate the team members' activities to keep the project on schedule and within budget including all scope activities to be performed by Hazen subconsultants.

Revised and Additional Scope of Work (Total Amount: $7,800)

Hazen PM Team will require an additional 24 staff hours for management and coordination of all efforts related to all additional scope of work under described below under Task 5 (Task 5A) and Task 8 (Task 8.1, and Task 8.2).

Task 5 – Jurisdictional Water Permitting Support (RINCON)

Task 5A Initial Agency Coordination

Current Approved Scope of Work

The current approved scope of work assumed that Rincon would assist Hazen and PWD in coordinating with representatives from the regulatory agencies. We anticipate the agencies will include the United States Army Corps of Engineers (USACE), Regional Water Quality Control Board (RWQCB), and California Department of Fish and Wildlife (CDFW). We expect the discussions will include the findings of the jurisdictional delineation and verification of agency permit requirements. Under this task, we have also provided budget for a field verification site visit with the agencies, upon their request, to answer technical questions about the jurisdictional delineation and Project impacts. This scope assumes a field visit with one Rincon biologist will be sufficient to complete the field consultation, plus time for scheduling and follow-up correspondence, for a total of up to 15 hours of team time.

Revised & Additional Scope of Work - NO COST AMENDMENT (*$22,564*)

In preparation for future coordination with the USACE, RWQCB, and CDFW regarding jurisdictional waters permitting, Rincon has attended multiple meetings with Hazen and PWD to discuss agency

coordination strategy, particularly regarding mitigation expectations and options for potential Project impacts to jurisdictional resources. Rincon also recently prepared and circulated for Hazen and PWD's review and comment on the Resource Agency Engagement Strategy. These efforts were not envisioned as part of the currently authorized scope (described above), though the associated budget has covered these additional activities, thereby reducing the remaining number of staff hours available to dedicate to meetings with the agencies. As a result, additional budget is requested for Rincon to support Initial Agency Coordination efforts that will be needed as part of the permitting processes. This includes preparation for and attending three meetings (as described in the Resource Agency Engagement Strategy): one internal planning meeting with the Project team (Hazen, PWD, Rincon) in advance of agency meetings (to confirm agency meeting strategy, agendas, and desired outcomes), one meeting with USACE and RWQCB (to discuss Clean Water Act Section 404 permitting and Section 401 Water Quality Certification), and one meeting with CDFW (to discuss Lake and Streambed Alteration Notification and state-listed species that may be affected by the Project). The scope assumes all meetings will be virtual and will also include Rincon staff time for scheduling and follow-up correspondence.

Activities/Deliverables

- One internal virtual planning meeting with Hazen and PWD, including scheduling, meeting agenda preparation, and meeting notes.
- One virtual meeting with USACE and RWQCB, including scheduling, meeting agenda preparation, and meeting notes.
- One virtual meeting with CDFW, including scheduling, meeting agenda preparation, and meeting notes.

Assumptions

- Each meeting will not exceed 2 hours.
- Five Rincon staff will attend each meeting, including the Rincon Principal-in-Charge, Rincon Project Manager, and Rincon Biological Resources Team leading permit application preparation.
- All written deliverables will be provided in electronic format only. No hard copies are included; they can be provided at an additional cost upon request.
- No on-site meetings are included. If on-site meetings with the Project team and/or the resource agencies are necessary, they can be provided under the scope and cost for Optional New Task 8.2K (Additional Agency Coordination Support), below.

Task 8 – Additional Task Allowances

Task 8.1 Additional As-Needed Engineering Services (Hazen)

NEW Task 8.1.B – Existing Ditch Alignment Culvert Cleanout

NEW TASK – Additional Scope of Work ($204,000)

Based on the results from the field condition assessment completed during the preliminary design task, National Plant Services identified the existing culvert section under the railroad crossing near

Hazen

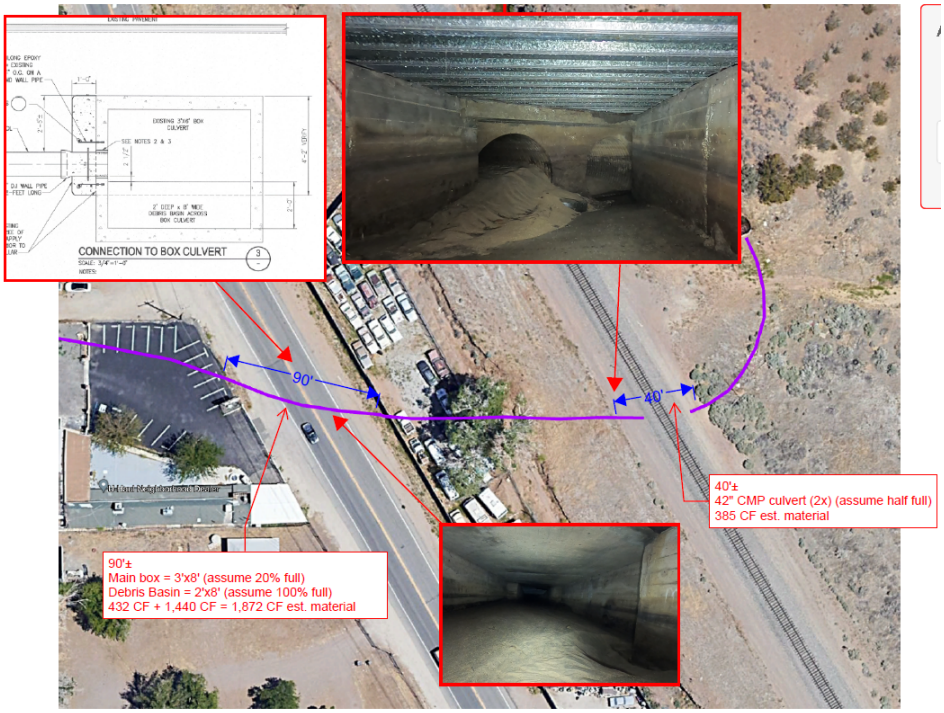
Sierra Mills Lane to be filled with debris, partial blocking culvert and reducing the potential capacity of the flow of water through this section.

To avoid potential impacts on future flow deliveries and the new pipeline capacity, the District has requested NPS services to completely clean all sand and debris inside the culvert crossing under RR tracks followed by a CCTV inspection to assess the existing condition of the culvert.

The scope of work and debris assumptions are as follows:

1. Approximately 500 LF will be cleaned and CCTV inspected.
2. The sections with most debris' accumulation are as follows:
    a. 90 LF of 3' x 8' box - 20% full of debris
    b. A debris box that is 2' x 8' and 100% full of debris
    c. 40LF of TWIN 42" CMP round - 50% full of debris

Photos and extent of work shown below.



Deliverables:

- Flushing and Debris Tracking Log
- PACP-coded CCTV inspection Export

Assumptions:

- To do this work completely, we will need drive-up access to the access point on the east side of the RR.
- Total estimated debris is about 75 cubic yards.
- Vacuum the sand in dry, "as-is" condition.

- Assume 1 day for Mob/Demob
- Assume 12 - 15 days of work
- District to provide a bin for disposal of the used vacuum hose, with disposal cost paid by the District.

NEW Task 8.1.C – Prepare Prescriptive Easements (Sousa Land Surveys, Inc.)

NEW TASK – Additional Scope of Work ($112,270)

The District has operated the Ditch for over 100 years and the original property rights for the Ditch are assumed to have been filed in Congress prior to 1900. The District has relied on this historic property right for their operations and maintenance since then even though a map and/or figure (assumed filed prior to 1900) has never been produced. Some of the Ditch has an existing easement over it with a stated width, but for the most part, there is not a defined easement over the Ditch. Additionally, some of the Ditch has already been converted to a pipeline, but it is uncertain if a permanent easement was ever established as part of that project. As part of this project, the District is requesting surveying support services to establish a 50'-wide permanent easement over the portions of pipe/Ditch that have not been confirmed to exist within a defined easement and are not located (or planned to be located) within existing City or County of right-of-way. As part of this project, the District will also need to establish a 15' temporary easement adjacent to portions of the 50' easement to allow for the construction of the project.

This scope of services will provide all land surveying, title research, and mapping to create legal descriptions and plat exhibits to be used in the acquisition of easements across approximately 74 private parcels. The approximate route of the proposed water pipeline is shown in blue on the attached site exhibit.

Surveying Subconsultant's Approach:

The following outlines a process where the boundary lines of each affected parcel are accurately determined. The legal descriptions for each easement would then be described according to the determined locations of each parcel's boundary lines. This method can be thought of as a parcel specific approach. A separate method for describing the easement would be to describe the pipeline route, related to highly recognizable and well-known regional property control monuments like street intersections and government section corners. The same description would be used in each of the easements, with a qualifying statement that each parcel owner was conveying any portion of the described strip that crossed their parcel.

This method can be thought of as an overall route approach which this proposal will outline. The overall route method is typically used when a transmission utility will cross multiple parcels. The easement descriptions focus on describing the route as a whole piece or in large sections, with ties to easily locatable and recoverable control monuments. The control locations are usually selected to be the primary locations for retracing parcel corners within an area, like government section corners or street intersections. The primary advantages of this method are the ability for the utility provider to maintain survey files that allow it to locate any section of its easement without the need to retrace any private property lines. All efforts are focused on the utility provider's assets.

Individual parcel lines of affected parcels only need to be approximately located to the extent necessary to facilitate approximate acreage calculations for the appraisal process. Encountering issues with material discrepancies and conflicts between adjoining parcel descriptions will be

mostly avoided by the limited number of parcel lines that will need to be determined. The primary disadvantage is the need for a private landowner's surveyor to perform additional field surveying to retrace the easement due to the controlling monuments being outside of the private parcel.

Surveying Scope of Services:

Below is an outline of the five-task process for the surveying work:

- **Task 1 – Meetings:** One kickoff, overview meeting with Hazen and Sawyer staff to review all boundary/easement/research performed to date. Two additional 60-minute calls with Hazen and Sawyer staff as needed.
- **Task 2 – Title Research for 2010 Pipeline:** One title report will be ordered for an affected parcel to discern if any easements were established for the 2010 pipeline project. Title report will be studied and all documents affecting title will be plotted.
- **Task 3 – Prepare Existing Parcel Base:** Perform the field work necessary to tie control monuments such as government section corners or street intersections to the existing project control provided by Hazen and Sawyer. Obtain all necessary map files from LA County that have not already been acquired. Prepare an existing parcel base to the level of accuracy required for plat/legal development to be used as a foundation of new easement creation.
- **Task 4 – Plot Proposed Easements:** After the parcel base drawing is created and submitted to Hazen and Sawyer, Hazen and Sawyer is to provide the final desired easement layout. Proposed permanent easements are assumed to be 50' wide and temporary construction easements are assumed to be 15' wide. Assume easements on existing City, County, Railroad, or USFS property are not required. Provide any modified linework as a CAD file to Hazen and Sawyer for review and comment prior to developing plat and legal description exhibits.
- **Task 5 – Draft and Final Plat and Legal Description Exhibits:** For the creation of proposed permanent and temporary easements, prepare one draft plat and legal description exhibit for each of the assumed 74 affected parcels. The legal descriptions will be based on the overall route of the pipeline through each public land survey section instead of parcel specific. Provide PDF drafts to Hazen and Sawyer to review with PWD. Hazen will provide one consolidated set of comments to Surveyor. Update plat and legal description exhibits based on comments received from Hazen. Provide final stamped and signed plat and legal description exhibits addressing all previous comments suitable for filing with LA County.

The above-described scope of services will be provided on a time and materials basis, based upon the following estimate:

Deliverables

- Parcel base drawing
- Draft plat & legal description exhibits
- Final stamped plat & legal description exhibits

Assumptions

- One kick-off meeting with Hazen staff
- Two additional 1-hr calls with Hazen as-needed

NEW Task 8.1.D – Provide Supplemental Field Surveying (Sousa Land Surveys, Inc.)

Supplemental Field Surveying: NO-COST AMENDMENT *($22,980.00)*

In addition, surveying subconsultant will provide supplemental field surveying of several existing project features along the proposed alignment that will assist Hazen in development of the 90% and 100% design plans. *This scope of work will be a no-cost amendment item that will be covered under the existing budget under Task 302 (AESI's remaining budget).*

Task 8.2 Additional As-Needed Environmental Services (Rincon)

NEW Task 8.2I Incidental Take Permit – Crotch Bumble Bee

Revised & Additional Scope of Work - NO COST AMENDMENT *($85,409)*

Crotch's bumble bee (*Bombus crotchii*) is a candidate species for listing pursuant to the California Endangered Species Act (CESA). Rincon anticipated CDFW would require full protocol surveys for Crotch's bumble bee as part of Project permitting given its potential to occur in the Project footprint, based on: the presence of potentially suitable habitat observed during the biological resources reconnaissance surveys conducted in November and December 2023, CDFW's recent issuance of one of the first Incidental Take Permits (ITPs) for Crotch's bumble bee, and CDFW's comment letter submitted on the Notice of Preparation for the Palmdale Water District's 2023 Strategic Water Resources Plan Update Environmental Impact Report (EIR).

The results of Rincon's recently completed protocol surveys for Crotch's bumble bee indicate this species is present and using habitats along portions of the Project alignment. Because Crotch's bumble bee is a habitat generalist and because the species is mobile such that presence in one location potentially means it is also present in adjacent areas, it is possible CDFW may consider a large extent, if not all 309 acres, of the Project footprint to be suitable habitat occupied by the species.

As a candidate species for listing under CESA, Crotch's bumble bee receives the full protection of CESA such that impacts to it and its occupied habitat must be authorized by CDFW through issuance of an ITP in advance. It is anticipated that CDFW will likely require an ITP for the Palmdale Ditch Conversion Project considering ground disturbing and vegetation removal activities associated with construction in areas of suitable habitat for Crotch's bumble bee within the Project footprint. To avoid any potential delays to the Project, we recommend that the ITP application for potential Project impacts to Crotch's bumble bee and its occupied habitat be prepared. Rincon assumes that mitigation options discussed in the application will include one or a combination of on-site restoration of temporary impacts to Crotch's bumble bee habitat and purchase of mitigation bank

credits; as such, a Restoration Plan for on-site restoration of temporary impact areas will be prepared to submit as part of the ITP application. In addition, this scope includes up to 18 hours of Rincon staff time to coordinate with prospective mitigation banks to facilitate PWD purchase of credits, if needed. Finally, the scope includes three (3) meetings with the Project team (Hazen, PWD, and Rincon) to discuss the ITP application and Restoration Plan as they are being prepared, and two (2) meetings with CDFW after their review of the ITP application and Restoration Plan to discuss their comments and questions to resolve any issues as efficiently as possible in an effort to facilitate expeditious ITP issuance.

Activities/Deliverables

- ITP application for Crotch's bumble bee
- Restoration Plan for on-site restoration of temporary impacts to Crotch's bumble bee habitat
- Three (3) meetings with Project team (Hazen, PWD, and Rincon) during ITP application and Restoration Plan development
- Two (2) meetings with CDFW and Project team to discuss agency questions and comments on ITP application and Restoration Plan

Assumptions

- Mitigation options to be presented and discussed in the ITP application will include one or a combination of: (a) on-site restoration of temporary impacts to Crotch's bumble bee habitat (not including riparian habitat, which will be mitigated through jurisdictional waters permitting), and (b) purchase of mitigation bank credits.
- Up to 18 hours of Rincon staff time are included for coordination with prospective mitigation banks to facilitate PWD purchase of credits to satisfy mitigation requirements for Project impacts to Crotch's bumble bee habitat.
- This scope does not include analysis or preparation of off-site mitigation options, a property analysis record, long-term management plan, or conservation easement.
- Meetings with the Project team (Hazen, PWD, and Rincon) and CDFW will each not exceed one (1) hour.
- The ITP application and Restoration Plan will be provided in electronic format. Hard copies are not included and can be provided upon request for an additional cost.
- Rincon will conduct one round of minor revisions to the ITP application and Restoration Plan based on comments from Hazen and one round of minor revisions based on comments from PWD. A budget amendment may be necessary if more extensive comments are received requiring a greater level of effort to address them.
- The extent of CDFW comments and requested revisions to the ITP application and Restoration Plan is difficult to predict in advance and can depend on the agency's reaction to the mitigation method(s) proposed to address impacts. In light of this, Rincon will address one round of comments from CDFW on the ITP application and Restoration Plan; the level of effort for comment response will require no more than a total of 60 staff hours, which can be used for addressing written comments as well as meetings to discuss their comments. A budget amendment may be necessary if

more extensive comments are received requiring a greater level of effort to address them.

- The scope does not include negotiation with CDFW on mitigation methods or ratios outside of the two (2) meetings with CDFW and Rincon staff time allocated to responding to written CDFW comments. Rincon support for additional coordination and negotiation with CDFW can be provided under Optional New Task 8.2K (Additional Agency Coordination Support), below.
- CDFW typically issues one ITP per project that includes authorization for all state listed species or candidate species for listing under CESA that would be impacted by project activities. Based on results of Rincon's focused species surveys conducted to date, no other state listed species or candidate species for listing are expected to require an ITP from CDFW pursuant to CEQA as a result of Project impacts. The Project has been designed to avoid impacts to suitable habitat for least Bell's vireo (*Vireo bellii pusillus,* federally and state endangered), southwestern willow flycatcher (*Empidonax traillii extimus*, federally and state endangered), and tricolored blackbird (*Agelaius tricolor*, state threatened); construction activities will also not occur during the breeding seasons for these species in areas within or adjacent to their suitable nesting habitat, thus avoiding the need for an ITP for these species. An ITP for Project impacts to western Joshua tree (*Yucca brevifolia*, state candidate endangered and protected under the Western Joshua Tree Conservation Act [WJTCA]) will be processed separately under the WJTCA and thus is not included in the above scope.

New Optional Task 8.2J Special Status Plant Mitigation and Monitoring Plan

NEW OPTIONAL TASK – Additional Scope of Work ($26,543)

The results of Rincon's first rare plant survey conducted to date (the first rare plant survey was conducted April 30 to May 3, 2024; the second rare plant survey will be conducted July 10 to 12, 2024) indicates that the special status short-joint beavertail cactus (*Opuntia basilaris* var. *brachyclada*, California Rare Plant Rank 1B.2 and United State Forest Service [USFS] Sensitive) is likely present within the Project footprint. Species morphological characteristics indicating that the individuals observed are in fact short-joint beavertail cactus as opposed to non-special status beavertail cactus (*Opuntia basilaris*) required detailed measurements of the individual cacti and confirmation using the dichotomous key for the short-joint beavertail cactus, which Rincon's team is currently conducting. Should special status short-joint beavertail (or other special status plant species identified during the second rare plant survey on July 10 to 12, 2024) be present within the Project footprint and impacted by Project activities, implementation of Mitigation Measure BIO-6 (Special Status Plant Mitigation and Monitoring Plan) proposed in the Project's Biological Resources Assessment may be required. In addition, the USFS may require such a plan as part of permit processing if the short-joint beavertail (or other federally listed or USFS Sensitive Species) is present and will be impacted within the Project footprint in the Angeles National Forest.

As a result, if authorized by Palmdale Water District, Rincon will prepare a Special Status Plant Mitigation and Monitoring Plan for special status plant species that may be affected by the Project, to satisfy Mitigation Measure BIO-6 and USFS requirements. The plan will include, at a minimum, the following information with respect to special-status plant species and natural communities:

- Appropriate avoidance and minimization measures, including an avoidance and relocation plan for special-status plants that cannot be avoided;
- Plant salvage and seed collection procedures;
- Offsite propagation;
- Identification of mitigation areas;
- Site preparation and planting of mitigation areas;
- Success criteria;
- Monitoring and reporting processes; and
- Contingency Measures

As part of this task, we assume 20 staff hours for agency coordination will be required with relevant state and federal agencies, including any meetings and/or responses to comments on the contents of the plan.

Activities/Deliverables

- Special Status Plant Mitigation and Monitoring Plan

Assumptions

- Identification of potential on-site and off-site mitigation areas will be conducted in coordination with Hazen and PWD.
- The Special Status Plant Mitigation and Monitoring Plan will be provided in electronic format. Hard copies are not included and can be provided upon request for an additional cost.
- Rincon will conduct one round of minor revisions to the plan based on comments from Hazen and one round of minor revisions based on comments from PWD, totaling two rounds of revisions. A budget amendment may be necessary if more extensive comments are received requiring greater level of effort to address them.
- The extent of agency comments on, requested revisions to, and associated discussion of the plan is difficult to predict in advance, and can depend their reactions to the plan contents. In light of this, Rincon will address one round of agency comments on the plan; the level of effort for comment response, agency coordination, and any meetings will require no more than 20 staff hours. A budget amendment may be necessary if additional coordination or more extensive comments are received requiring a greater level of effort to address them.
- This scope of work does not include implementation of restoration activities (e.g., seed collection, plant salvage, off-site propagation, mitigation planting, monitoring). If requested, these tasks can be completed for an additional scope and cost.

New Optional Task 8.2K Additional Agency Coordination Support

NEW OPTIONAL TASK – Additional Scope of Work ($28,550)

The level of effort associated with federal and state agency consultation can be difficult to predict in advance of discussing Project details with the agencies and/or receiving written agency comments on Project documents. As a result, Rincon has provided this optional task with a budget of up to 100

additional staff hours (beyond staff time included in currently authorized tasks and the tasks described above) to support Hazen and PWD with federal and/or state agency consultation needs during the Project permitting process. If authorized by PWD, this could include support for consultation with the United States Fish and Wildlife Service (USFWS) should the southwestern pond turtle (*Actinemys pallida*, federal proposed threatened, CDFW species of special concern, USFS Sensitive Species)—which has potential to occur in riparian and upland areas associated with Little Rock Wash within and adjacent to the Project footprint—become federally listed prior to Project completion (which could require formal consultation with the USFWS and issuance of a Biological Opinion). It could also include additional agency consultation support for Crotch's bumble bee, western Joshua tree, jurisdictional waters, and general USFS coordination beyond the levels of effort described in their respective tasks.

Activities/Deliverables

- Additional Rincon support for agency consultation and coordination, which could take the form of written deliverables, addressing extensive agency comments on permit application documents, attendance at virtual meetings with agency representatives, internal Project team meetings to discuss agency engagement, internal task management time, etc.

Assumptions

- The scope includes up to 100 hours of Rincon Principal-in-Charge and Senior Staff time to be used at the request of PWD for additional support on currently authorized tasks, the tasks proposed above, or other unforeseen needs.

AGENDA ITEM NO. 7.6

Conference/Training Request

Event Name/Date(s):

OpenGov Transform 2024: Procurement Admin Certification/9-30 to 10-2-24/Arlington, TX

REQUESTED BY:

First Name

Last Name

Date

ACCOMMODATION INFORMATION (If applicable)

Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.

Arrival Date

Departure Date

No. of Guests

Room Type

Single/King Bed

Dietary Restrictions?
If yes, please provide specifics in additional info. box

○ Yes ◉ No

Smoking Room?

○ Yes ◉ No

Flight Needed?
If yes, please provide DL# and D.O.B. in additional info. box

☐ Yes ☐ No

Flight Numbers

Departure/Return Times

ADDITIONAL INFORMATION/ REQUESTS

Supervisor Approval (If applicable)

Processed By:

Registration

Mark Your Calendar

Fill out the form below to purchase your ticket and save your spot for OpenGov Transform. Conference and Admin Certification tickets can be purchased below.

ATTENDEE INFORMATION

First Name*

Last Name*

Business Email Address*

Phone Number*

12015550123

Job Title*

Organization Name*

State*

TICKET OPTIONS*

Select your ticket type(s) below. Note: If you have a promo code, you will see the option to apply it after you select your ticket.

Conference Ticket

This ticket type is for the general sessions only starting on Monday September 30th - Wednesday October 2nd.

- [ ] OpenGov Transform Conference ($1500)

Admin Certification Ticket

Admin Certification (https://www.opengovtransform.com/en/asset-management) begins Wednesday, Oct. 2nd after conference sessions end and runs through Friday, Oct. 4th

- [ ] Admin Certification for OpenGov Procurement ($999)
- [ ] Admin Certification for Cartegraph Asset Management ($999)
- [ ] Admin Certification for OpenGov Permitting & Licensing ($999)

Payment By

Please select

Almost there!

After registering, keep an eye out for an email from events@opengov.com (mailto:events@opengov.com) with more information. See you in Texas.

TRANSFORM AGENDA

REGISTER NOW (/EN/REGISTRATION-FORM)

Connect with peers.
Build community. Take action.

Start exploring. From setting goals to doing more with data and inspiring keynotes, there's a session for everyone on your team. Which are you most excited about?

Select an option below to find the sessions you're most interested in.

General	Budgeting & Planning
Procurement	Permitting & Licensing
Cartegraph Asset Management	Financials

September 29, 2024 05:00 pm

Welcome Social

September 30, 2024 07:00 am

Breakfast

September 30, 2024 08:30 am

[Keynote] Striving for a Smart City: How Los Angeles Tackled a Digital Transformation that Actually Transformed the Way It Works

The City of Los Angeles is going for gold as the host of the 2028 Summer Olympics.

With that comes planning—a lot of planning. From investing in major infrastructure upgrades to digitizing services to accommodating developers and businesses, the City is working overtime to truly transform the way it works to operate efficiently, adapt to change, and strengthen public trust.

Although you're probably not planning for an Olympics, there are universal challenges across all local governments in the strive towards making communities a better place. From tight budgets to rising resident requests, get inspired by Los Angeles City leaders to think big and tackle major challenges in your own agency through digital transformation.

You won't want to miss this session if you want to learn how to:

- Take action on the data you're collecting to improve the lives of residents

- Find your champion in your municipality's leadership

- Improve how you serve residents, developers, business owners, and other stakeholders

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September 30, 2024 10:15 am

Goaling for Government Workshop

If you're working on–and struggling with–setting your organization's wildly important goals, also known as WIGs, you're not alone. Goal setting can be hard. How do you ensure goals are motivating and not overwhelming? Do you have the tools to measure success? How can you show the impact? Join this session to learn best practices for setting goals that motivate teams and leave an impact, including:

- Aligning goals across departments.

- Setting and measuring KPIs.

- Sharing results with the community, Council, and other departments.

September 30, 2024 11:15 am

Adapt to Change Road Trip

Change is hard, especially when you've been doing things the same way for a long time. After helping governments across the country to implement changes to how they work, we've left with a lot of lessons learned. Join his session to learn how different agencies have gotten teams excited about embracing change, including communication best practices, how to get even the biggest nay-sayer on board, and sharing results.

September 30, 2024 12:00 pm

Lunch & Visit Vendor Booths

September 30, 2024 01:30 pm

[City of Sugar Land, Texas] First It's Sour, Then It's Sweet: The Journey to Open Data

The City of Sugar Land launched Sugar Land Insights, its first open data portal, in January 2024. The City had big expectations for its open data solution, but lacked a clear path forward. In this session, the Data & Performance team from Sugar Land will show you how to:

- Envision your open data goals and brand.

- Curate a multidisciplinary team.

- Prepare and execute an open data project roadmap.

September 30, 2024 02:30 pm

Goaling for Government Workshop

If you're working on–and struggling with–setting your organization's wildly important goals, also known as WIGs, you're not alone. Goal setting can be hard. How do you ensure goals are motivating and not overwhelming? Do you have the tools to measure success? How can you show the impact? Join this session to learn best practices for setting goals that motivate teams and leave an impact, including:

- Aligning goals across departments.

- Setting and measuring KPIs.

- Sharing results with the community, Council, and other departments.

September 30, 2024 03:15 pm

1:1 Questions with OpenGov Staff

September 30, 2024 03:45 pm

Adapt to Change Road Trip

Change is hard, especially when you've been doing things the same way for a long time. After helping governments across the country to implement changes to how they work, we've left with a lot of lessons learned. Join his session to learn how different agencies have gotten teams excited about embracing change, including communication best practices, how to get even the biggest nay-sayer on board, and sharing results.

September 30, 2024 06:00 pm

High-Performance Government Dinner and Awards Featuring a performance by The Governors, OpenGov's House Band

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October 1, 2024 07:00 am

Breakfast

October 1, 2024 09:15 am

Embracing AI in Government

AI is transforming industries across the world, and local government is no exception. Join this session to explore how artificial intelligence can be utilized to improve efficiency, decision-making, and public service delivery in government operations, including:

- Practical applications of AI in various government functions.

- Ethical considerations and challenges of integrating AI in public services.

- Strategies for implementing AI to enhance efficiency and decision-making in operations.

October 1, 2024 11:30 am

Lunch and Customer Panel

October 1, 2024 01:00 pm

Embracing AI in Government

AI is transforming industries across the world, and local government is no exception. Join this session to explore how artificial intelligence can be utilized to improve efficiency, decision-making, and public service delivery in government operations, including:

- Practical applications of AI in various government functions.

- Ethical considerations and challenges of integrating AI in public services.

- Strategies for implementing AI to enhance efficiency and decision-making in operations.

October 1, 2024 02:45 pm

Break and Vendors

October 1, 2024 04:00 pm

1:1 Questions with OpenGov Staff

October 1, 2024 06:00 pm

Hootenanny

October 2, 2024 07:00 am

Breakfast

October 2, 2024 07:30 am

Women In Leadership Panel and Breakfast

October 2, 2024 11:30 am

Boxed Lunches

October 2, 2024 05:30 pm

Happy Hour

MINUTES OF MEETING OF THE PERSONNEL COMMITTEE OF THE PALMDALE WATER DISTRICT, JUNE 19, 2024:

A meeting of the Personnel Committee of the Palmdale Water District was held Wednesday, June 19, 2024, at 2029 East Avenue Q, Palmdale, CA 93550. Chair Kellerman called the meeting to order at 8:00 a.m.

1) Roll Call.

Attendance:	**Others Present:**
Committee:	Dennis LaMoreaux, General Manager
Scott Kellerman, Chair	Angelica Garcia, Human Resources Director
Kathy Mac Laren-Gomez,	Dennis Hoffmeyer, Finance Manager
Committee Member	Judy Shay, Public Affairs Director
	Danielle Henry, Executive Assistant
	Cynthia Sanchez, PWD Board Director
	1 member of the public

2) Adoption of Agenda.

It was moved by Committee Member Mac Laren-Gomez, seconded by Chair Kellerman, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held April 1, 2024.

It was moved by Committee Member Mac Laren-Gomez, seconded by Chair Kellerman, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Personnel Committee meeting held April 1, 2024, as written.

4.2) Consideration on a Recommendation to Adopt Workplace Violence Prevention Plan. (No Budget Impact – Human Resources Director Garcia)

Human Resources Director Garcia provided a detailed overview of the proposed Workplace Violence Prevention Plan, including the staff survey that was conducted as part of this process to identify areas of concern and opportunities for improvements, and stated that this Plan is an extension of the District's existing policy and complies with California Labor Code regulatory requirements, and after a brief discussion of the related incident report, of Intranet submittals, of job-specific safety requirements, and of staff training, it was moved by Committee Member Mac Laren-Gomez, seconded by Chair Kellerman, and unanimously carried by all members of the Committee present at the meeting to approve the recommendation to adopt the Workplace Violence Prevention Plan and that this item be presented to the full Board for consideration at the June 24, 2024 Regular Board Meeting.

4.3) Consideration on a Recommendation to Approve Employee Reward and Recognition Program. ($1,100.00 – Not-to-Exceed – Budgeted – Human Resources Director Garcia)

Human Resources Director Garcia provided an overview of the existing and proposed employee recognition programs, including the establishment of clear program guidelines by the Employee Engagement Committee that align with the District's Core Values, after which it was moved by Committee Member Mac Laren-Gomez, seconded by Chair Kellerman, and unanimously carried by all members of the Committee present at the meeting to approve the recommendation to approve the Employee Reward and Recognition Program in the amount of $1,100.00 and that this item be presented to the full Board for consideration at the June 24, 2024 Regular Board Meeting.

4.4) Consideration on a Recommendation to Approve Employee Handbook Updates. (No Budget Impact - Human Resources Director Garcia)

Human Resources Director Garcia reviewed in detail the proposed updates to the Employee Handbook, and after a brief discussion of the Employee Education Assistance Program and cannabis testing requirements, it was moved by Committee Member Mac Laren-Gomez, seconded by Chair Kellerman, and unanimously carried by all members of the Committee present at the meeting to approve the recommendation to approve the Employee Handbook updates and that this item be presented to the full Board for consideration at the June 24, 2024 Regular Board Meeting.

5) Reports:

5.1) Human Resources Director Garcia:

a) Update on Employee Events.

Human Resources Director Garcia provided an update on staff transitions and recruitment campaigns and stated that the second quarterly All-Hands Meeting will be held on June 27 and will include the presentation of service and achievement awards and that the employee summer appreciation event will be held on July 13 at MB2 in Santa Clarita.

b) Employee Engagement Survey.

She then stated that the department brainstorming sessions regarding the Employee Engagement Survey results have almost been completed and that department-specific and District-wide action plans will be reviewed by the Employee Engagement Committee in July followed by a brief discussion of employee participation during the brainstorming sessions.

c) District Site Security Patrol.

She then stated that a 3-month site security mobile patrol trial will be starting for the Main Office buildings and the Water Treatment Plant on three rotating days per week to estimate the value in this service followed by a brief discussion of access to District facilities.

d) Other.

There were no other reports.

6) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

7) Date of Next Committee Meeting.

After a brief discussion, it was determined that the next Personnel Committee meeting will be held July 31, 2024, at 8:00 a.m.

8) Adjournment.

There being no further business to come before the Personnel Committee, the meeting was adjourned at 8:38 a.m.

Chair

MINUTES OF MEETING OF THE OUTREACH COMMITTEE OF THE PALMDALE WATER DISTRICT, MAY 30, 2024

A meeting of the Outreach Committee of the Palmdale Water District was held Thursday, May 30, 2024, at 2029 East Avenue Q, Palmdale, CA 93550. Chair Dino called the meeting to order at 10:00 a.m.

1) Roll Call.

Attendance:	**Others Present:**
Committee:	Dennis LaMoreaux, General Manager
Vincent Dino, Chair	Judy Shay, Public Affairs Director
Cynthia Sanchez, Committee Member	Dennis Hoffmeyer, Finance Manager
	Claudia Bolanos, Resource and Analytics Spvsr.
	Don Wilson, Committee Member Alternate
	Danielle Henry, Executive Assistant
	Patricia Guerrero, Management Analyst
	0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Sanchez, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held March 18, 2024.

It was moved by Committee Member Sanchez, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Outreach Committee meeting held March 18, 2024, as written.

4.2) Consideration and Possible Action on Approval of Minutes of Meeting Held May 2, 2024.

It was moved by Committee Member Sanchez, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Outreach Committee meeting held May 2, 2024, as written.

4.3) Discussion of 2024 Outreach Activities. (Public Affairs Director Shay)

a) Outreach Report.

Public Affairs Director Shay provided a detailed overview of the written Outreach Report of current events through May 21 including press releases, print publications, customer outreach, social media highlights and participation in various events including the Let's Talk H2O! event, the Water-Wise Workshop: Spring Bloom, and the AV Resource Conservation District Plant Sale and stated that an article regarding the 100th Anniversary of Littlerock Dam was featured in the May/June issue of CSDA Magazine; that there were 18 graduates from the 2024 Water Ambassadors Academy including Director Sanchez; that she provided a presentation at the San Gabriel Valley CSDA Chapter Formation Meeting; that the District donated bottles of water to the AV Edge Spring Summit, Mental Health LA, and the AV Fair; that she facilitated the March 27 and April 29 CSDA Chapter Meetings; that she was appointed to the ACWA Outreach Task Force; that a video on the history of Littlerock Dam will be presented to the Board on June 10; and that staff remains busy planning the Littlerock Dam 100th Anniversary event and the Pure Water AV groundbreaking.

b) Upcoming Events/2024 Plans.

She then stated that upcoming events include the Littlerock Dam's 100th Anniversary Celebration on June 1, the AVC Summer Block Party on June 5, Coffee with Director Sanchez on June 13, the Pure Water AV Demonstration Facility groundbreaking on June 20, and Let's Talk H2O: Water Quality on August 1 at the Water Treatment Plant.

5) Reports.

5.1) Water-Use Efficiency Activities. (Resource and Analytics Supervisor Bolanos)

Resource and Analytics Supervisor Bolanos reported that staff participated in 10 in-classroom presentations reaching 457 students during the 2023/2024 school year; that school participation has doubled since the pandemic; that 203 entries were received for the 2024 Earth Day Poster Contest; and that students and teachers are becoming more involved in PWD programs.

She then stated that there has been a decrease in the Water-Wise Landscape Program applications due to the drought ending followed by a brief discussion on rebate applications and school outreach.

6) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

7) Date of Next Committee Meeting.

It was determined that the next Outreach Committee meeting will be held June 27, 2024, at 10:00 a.m.

8) Adjournment.

There being no further business to come before the Outreach Committee, the meeting was adjourned at 10:14 a.m.

Chair