



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

July 3, 2024

BOARD OF DIRECTORS

W. SCOTT KELLERMAN
Division 1

DON WILSON
Division 2

CYNTHIA SANCHEZ
Division 3

KATHY MAC LAREN-GOMEZ
Division 4

VINCENT DINO
Division 5

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys



**AGENDA FOR REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE PALMDALE WATER DISTRICT
TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE
MONDAY, JULY 8, 2024
6:00 p.m.**

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Danielle Henry at 661-947-4111 x1059 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Danielle Henry al 661-947-4111 x1059 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale or on the District's website at <https://www.palmdalewater.org/governance/board-activity/2023-meeting-agendas-minutes/> (Government Code Section 54957.5). Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

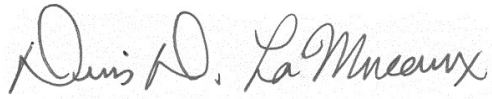
PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to conduct its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.
- 4) Public comments for non-agenda items.

- 5) Presentations:
 - 5.1) Water Quality Regulatory Overview. (Operations Manager Marcinko/Water Quality and Regulatory Affairs Supervisor Thompson)
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
 - 6.1) Approval of Minutes of Regular Board Meeting held June 24, 2024.
 - 6.2) Payment of Bills for July 8, 2024.
 - 6.3) Approval of Amended and Restated Memorandum of Understanding with the Antelope Valley Regional Water Management Group (IRWMP) Cost Sharing. (\$20,308.00 – Non-Budgeted – General Manager LaMoreaux)
 - 6.4) Approval of Resolution No. 24-7 Being a Resolution of the Board of Directors of the Palmdale Water District Approving the Antelope Valley State Water Contractors Association General Program Funds Budget for Fiscal Year 2024/2025. (\$10,000.00 – Budgeted – Budget Item No. 1-02-5070-011 – Finance Manager/AVSWCA Controller Hoffmeyer)
- 7) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Consideration and Possible Action to Reschedule or Cancel the September 9, 2024 Regular Board Meeting. (No Budget Impact – General Manager LaMoreaux)
 - 7.2) Consideration and Possible Action on Ad Hoc Committee Members for the General Manager Recruitment Process. (No Budget Impact – President Mac Laren-Gomez)
 - 7.3) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2024 Budget:
 - a) None at This Time.
- 8) Information Items:
 - 8.1) Reports of Directors:
 - a) Standing Committees; Organization Appointments; Agency Liaisons:
 - 1) Antelope Valley East Kern Water Agency (AVEK) Meeting – June 25. (Director Dino, Board Liaison/President Mac Laren-Gomez, Alt.)
 - b) General Meetings Reports of Directors.
 - 8.2) Report of General Manager.
 - 8.3) Report of General Counsel.
- 9) Board Members' Requests for Future Agenda Items.

10) Adjournment.

A handwritten signature in cursive script, reading "Dennis D. LaMoreaux". The signature is written in dark ink and is positioned above a horizontal line.

DENNIS D. LaMOREAUX,
General Manager

DDL/dh



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

Water Quality (WQ) Regulatory Overview

Joe Marcinko
Operations Manager

Environmental Protection Agency (EPA)

EPA

- Formed in 1970
- Develops and Enforces Regulations (Regs)
- Protects Air, Land & Water through Regs



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

Water Quality Regulations

- In 1974, EPA created Safe Drinking Water Act (SDWA)
- Protects Water Quality through Health Based Reg's & Std's
- California Division of Drinking Water (DDW): Primacy Agency for CA
- DDW Enforces EPA's SDWA Regs
- PWD in DDW's District 7 Jurisdiction

Safe Drinking Water Act



PALMDALE WATER DISTRICT
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Water Quality Regulations

- DDW Follows EPA's Stds or sets CA specific DW Stds
- DDW Ensures CA Water Districts follow EPA and CA Stds
- DDW Monitors WQ Data and conducts Physical Inspections



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

Water Quality Regulations

- EPA & DDW set treatment requirements and maximum contaminant levels (MCL's)
- MCL's set at levels to protect human health
- EPA & DDW Regulate >90 contaminants in water
- Use best available technologies (BAT's)



PALMDALE WATER DISTRICT
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Water Quality Regulations

Water Quality Categories:

- Microorganisms
- Inorganic Chemicals
- Organic Chemicals
- Radionuclides
- Disinfectant Residuals
- Disinfection Byproducts



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

Water Quality Regulations

- EPA & DDW Set WQ Monitoring Schedules

Continuously

Daily

Weekly

Monthly

Quarterly

Annually

Triennially

Every 6 years

Every 9 years



PALMDALE WATER DISTRICT
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Water Quality Monitoring

- Raw Surface Water- Lake Palmdale (Little Rock Dam & CA Aqueduct Water)
- Raw Ground Water- PWD's 22 Individual Well Water
- Treated Settled Water
- Treated Filtered Water
- Treated Disinfected Water
- Distribution System Water



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

Water Quality Reports

Content:

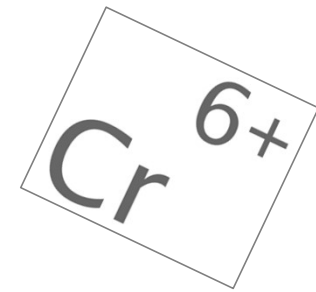
- Source Water
- Treatment Process
- Finished Drinking Water
- Distribution System



Frequency:

- Monthly
- Quarterly
- Annually (e.g., CCR)
- Triennially (e.g., PHG)

Drinking Water Regulations



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PALMDALE WATER DISTRICT
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Leslie O. Carter Water Treatment Plant *Laboratory*

Amanda Thompson
Water Quality and Regulatory Affairs Supervisor

PWD Laboratory Staff

- Water Quality & Regulatory Affairs Supervisor, Amanda Thompson
- Laboratory Analyst II, Audel Narez
- Laboratory Analyst II, Anthony Myrick
- Laboratory Analyst I, Rosa Guerra



PALMDALE WATER DISTRICT
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Role: Water Quality Laboratory

- Collect Samples, Test and Verify WQ Data
- Compare WQ Results to Water Quality Regs
- Coordinate with Operations & Facilities on WQ
- Advise PWD on Compliance related to WQ Regs & Stds

WQ Lab Staff ensure the water is safe to drink!



PALMDALE WATER DISTRICT
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Role: Water Quality & Regulatory Affairs Supervisor

- Prepare lab budget
- Maintain lab accreditation
- Develop schedules to meet monitoring requirements
- Establish and implement standard operating procedures
- Prepare and/or oversee preparation of water quality reports
- Provide WQ information to the customers and public
- Evaluate operations and recommend improvements



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

Role: Laboratory Analysts

- Collect water quality samples (>4,000 samples/year)
- Perform tests on water quality (>18,000 analyses)
- Identify problems with procedures or test results
- Operate and maintain laboratory equipment
- Maintain inventory of laboratory supplies
- Enter laboratory data & generate assigned reports



PALMDALE WATER DISTRICT
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Sample Collection

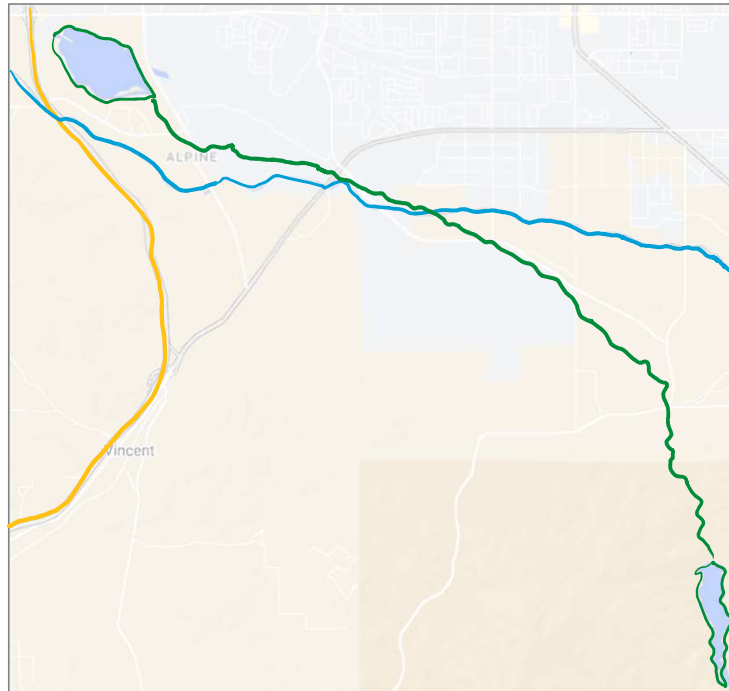
- Source Water Monitoring Locations
 - Surface Water: Littlerock Dam, Aqueduct, Palmdale Lake
 - Groundwater: 22 active wells
- Water Treatment Plant Process
- Distribution System Monitoring Locations
 - State required: 30 designated sites
 - Additional tanks/interties: 10 sites



PALMDALE WATER DISTRICT
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Surface Water

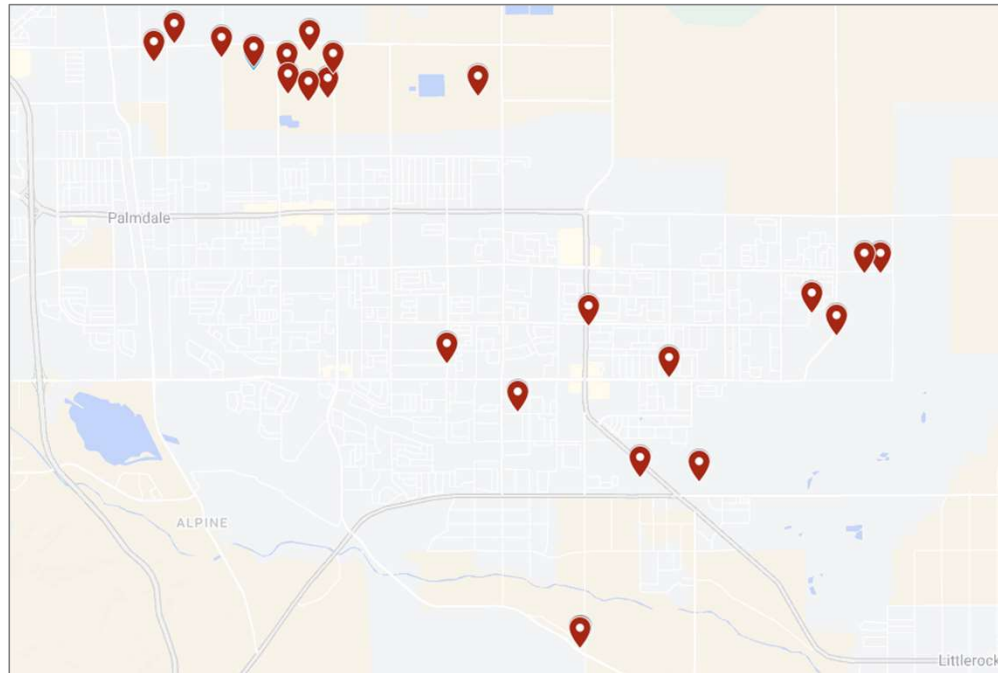
- California Aqueduct
- Littlerock Dam
- Littlerock Ditch
- Palmdale Lake



PALMDALE WATER DISTRICT
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Groundwater

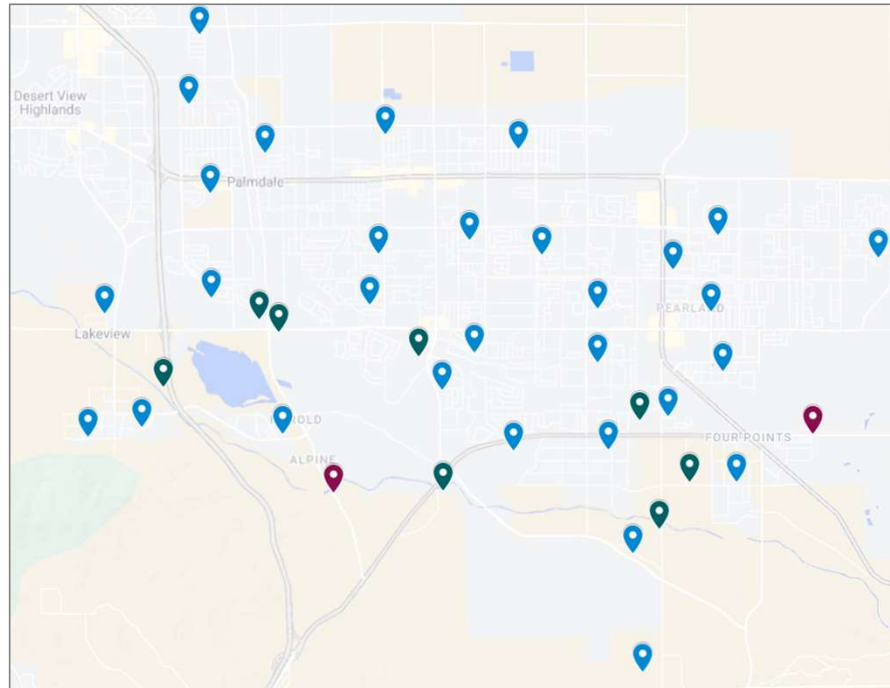
- 22 Active Wells



PALMDALE WATER DISTRICT
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Distribution System

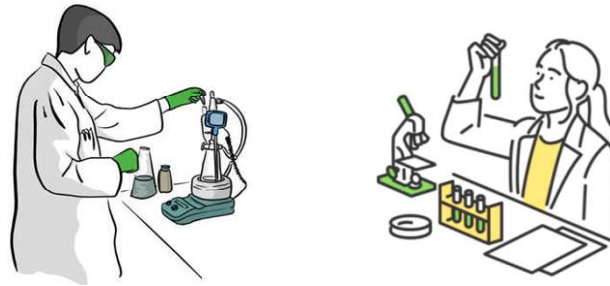
- Regulatory Sites = 30
- Reservoirs = 8
- Interties = 2



PALMDALE WATER DISTRICT
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Sample Testing

- Testing performed by qualified analysts using approved methods
 - Certified water treatment operators perform color, odor, turbidity, pH, temperature, and disinfectant residual tests
 - PWD's Lab- State accredited for microbiological and chemical testing



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Sample Testing

- Testing PWD cannot perform contracted to state accredited laboratories
- Samples must be properly prepared for shipment to maintain integrity
- Samples must meet strict criteria to ensure validity of results



PALMDALE WATER DISTRICT
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PWD Certified Laboratory

- State Water Resource Control Board Environmental Laboratory Accreditation Program (ELAP)
- Certification renewed every 2 years
- On-site assessment every 2 years
- Field of Accreditations (FOAs) methods Lab is accredited to perform



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

PWD Certified Laboratory

Field of Accreditation: 101 – Microbiology of Drinking Water

Field of Accreditation: 101 - Microbiology of Drinking Water			
101.010	002	Heterotrophic Bacteria	SimPlate
101.050	001	Total Coliform P/A	SM 9223 B Colilert
101.050	002	E. coli P/A	SM 9223 B Colilert
101.050	003	Total Coliform (Enumeration)	SM 9223 B Colilert
101.050	004	E. coli (Enumeration)	SM 9223 B Colilert



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

PWD Certified Laboratory

Field of Accreditation: 102 – Inorganic Chemistry of Drinking Water

Field of Accreditation:102 - Inorganic Chemistry of Drinking Water			
102.030	001	Bromide	EPA 300.0
102.030	003	Chloride	EPA 300.0
102.030	005	Fluoride	EPA 300.0
102.030	006	Nitrate (as N)	EPA 300.0
102.030	007	Nitrite (as N)	EPA 300.0
102.030	009	Sulfate (as SO4)	EPA 300.0
102.100	001	Alkalinity	SM 2320 B-1997
102.121	001	Hardness	SM 2340 C-1997
102.130	001	Specific Conductance	SM 2510 B-1997
102.148	001	Calcium	SM 3500-Ca B-1997
102.260	001	Organic Carbon-Total (TOC)	SM 5310 B-2000
102.261	001	Dissolved Organic Carbon (DOC)	SM 5310 B-2000



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

QUESTIONS?



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE



BOARD MEMORANDUM

DATE: July 8, 2024
TO: BOARD OF DIRECTORS
FROM: Mr. Dennis D. LaMoreaux, General Manager
RE: ***APPROVAL OF AMENDED AND RESTATED MEMORANDUM OF UNDERSTANDING WITH THE ANTELOPE VALLEY REGIONAL WATER MANAGEMENT GROUP (IRWMP) COST SHARING. (\$20,308.00 – NON-BUDGETED – GENERAL MANAGER LaMOREAUX)***

Recommendation:

Staff recommends the Board:

1. Approve the Memorandum of Understanding (MOU) with the Antelope Valley Regional Water Management Group for the Integrated Water Management Program Cost Sharing.
2. Authorize the General Manager to sign the MOU with the Antelope Valley Regional Water Management Group.

Alternative Options:

The Board can choose not to approve the Memorandum of Understanding and not participate in the IRWM Group and the funding of project approved within the Integrated Regional Water Management Plan.

Impact of Taking No Action:

There will be no potential to receive this grant funding.

Background:

The Integrated Regional Water Management Planning Act of 2002 (the “Act”), California Water Code Section 10530 and 10531, et seq., establishes the State of California’s policy to encourage local agencies to work cooperatively to manage their available local and imported water supplies to improve the quality, quantity, and reliability of those supplies.

Since Early 2007, Palmdale Water District entered into a MOU and participated with other regional partners in the preparation of the Integrated Regional Water Management Plan for the Antelope Valley. Following on the development of the plan, the AVIRMG agreed to the implementation of the plan in 2009. The plan was updated in 2016 and 2019, which were adopted by PWD.

July 8, 2024

The costs include the United States Geological Survey Groundwater Monitoring Program and program administration of the IRWM group and funding.

The region has received funding through the various propositions providing water funding for projects. Most recently, approximately \$1.3 million funding was provided for the Littlerock Dam Reservoir Sediment Removal Phase 2 project and \$587,578 for the Avenue Q Recycled Water Pipeline.

Strategic Plan Initiative:

This item is under Strategic Initiative No. 1 – Water Resource Reliability.

This item directly relates to the District's Mission Statement.

Budget:

The District's share is \$20,308.00 (18.4615%) of the total cost and is non-budgeted.

Supporting Documents:

- Memorandum of Understanding

**AMENDED AND RESTATED
MEMORANDUM OF UNDERSTANDING
(Antelope Valley Regional Water Management Group IRWMP Cost Sharing)**

This Amended and Restated Memorandum of Understanding (“**Amended and Restated MOU**”) is entered into as of _____, 2024 (the “**Effective Date**”) and is between the following parties:

Antelope Valley-East Kern Water Agency;
Palmdale Water District;
Quartz Hill Water District;
Littlerock Creek Irrigation District;
Antelope Valley State Water Contractors Association (the “**Association**”);
City of Palmdale;
City of Lancaster;
County Sanitation District No. 14 of Los Angeles County;
County Sanitation District No. 20 of Los Angeles County;
Rosamond Community Services District; and
Los Angeles County Waterworks District No. 40, Antelope Valley (“**Waterworks District 40**”).

Each of these parties is referred to individually as “**Party**” and together as the “**Parties**.”

A. The *Integrated Regional Water Management Planning Act of 2002* (the “**Act**”), California Water Code section 10530 and 10531, et seq., establishes the State of California’s policy to encourage local agencies to work cooperatively to manage their available local and imported water supplies to improve the quality, quantity, and reliability of those supplies.

B. On or about January 9, 2007, the Parties entered into a *Memorandum of Understanding* (“**2007 MOU**”) to provide for the preparation of an Integrated Regional Water Management Plan (“**IRWMP**” or “**Plan**”) pursuant to the Act.

C. On or about April 7, 2009, the Parties entered an *Agreement on the Implementation of the Integrated Regional Water Management Plan* (“**RWMG Agreement**”) and established a new Regional Water Management Group (“**RWMG**”) under the Act for the Antelope Valley Region (“**Region**”), to pursue grant funding and facilitate implementation of the IRWMP for the Region. The RWMG Agreement formally established the relationship between the Parties in order to qualify the Region to apply for state grant funds under the Department of Water Resources (“**DWR**”) California State Integrated Regional Water Management Grant Program (“**Grant Program**”).

D. The 2007 MOU by its own terms may be amended with the approval of all Parties to continue to update the IRWMP through January 8, 2027.

E. The DWR amended the Grant Program Guidelines in 2016 (“**2016 Guidelines**”); which included an update to the IRWM Plan Standards. In order to be eligible for the first round of 2018/2019 Proposition 1 funding, the RWMG had to update the Plan to comply with the 2016 Guidelines.

F. On or about December 2018 the Parties entered into an Amended and Restated Memorandum of Understanding (“**2018 Amended and Restated MOU**”) to prepare a full update to the

IRWMP (the “**Full Update**”). The Full Update identified Antelope Valley Region water management issues and updated the water supply and demand projections to comply with DWR guidelines for grant eligibility. The Association retained a consultant to prepare the Full Update on behalf of the RWMG.

G. The 2018 Amended and Restated MOU also collected funds from the RWMG to cover 25% of the United States Geological Survey Groundwater Monitoring Program (“**USGS Program**”) for the Antelope Valley Groundwater Basin. The funds collected from the RWMG funded 25% of the Program period from November 2017 through October 2020. The USGS Program provides the regular and systematic groundwater monitoring required to comply with Water Code 10920. Compliance with this code is a requirement of the Grant Program.

H. On or about April 2020 the Parties adopted by resolution the 2019 Update to the Integrated Regional Water Management Plan.

I. On or about June 10, 2021 the Parties entered into an Amended and Restated MOU (“**2021 Amended and Restated MOU**”) to set forth the amount of new funding to be provided by each Party for on-going Region stakeholder meetings, IRWMP project updates, and grant support. Each Party’s contribution is based on its share of expenses under the 2007 MOU. Each Party’s contribution is set forth in Exhibit 1, which is attached hereto and incorporated herein as though set forth in its entirety.

J. The 2021 Amended and Restated MOU also collected funds from the Parties to continue funding 25% of the USGS Program being administered by the Antelope Valley Watermaster for the period of time between November 2020 through September 2023.

K. This Amended and Restated MOU is intended to set forth the Parties continued funding contributions of 25% of the USGS Program being administered by the Antelope Valley Watermaster for the extended period of November 2023 through September 2026.

The Parties therefore agree as follows:

1. **Administration of Services.** The Association shall have primary responsibility for managing the RWMG funds collected under this MOU, including:

1. Administering a consultant contract for the on-going Region stakeholder meetings, IRWMP project updates, and grant support. This will include overseeing the consultant’s services. The Association shall retain the consultant by amendment to the current Professional Services Agreement.

2. Preparing a final accounting (the “**Accounting**”) of all final actual USGS Program and consultant costs upon completion.

3. Refunding excess funds to the Parties within 60 days after completion of the services if the funds deposited with the Association exceed the consultant's costs, based upon the Accounting. The excess funds will be refunded to the Parties in proportion to their contribution towards the consultant costs in Exhibit 1, which is attached hereto and incorporated herein as though set forth in its entirety.

2. **Joint Duties of the Parties.** Each of the Parties shall perform the duties set forth in this Section 2

A. Information Sharing: Each Party will make reasonable efforts to provide and share all necessary and relevant information, data, studies, and/or documentation for the Grant Program in that Party's possession as may be requested by the consultant within 30 calendar days after the consultant's request. The Parties acknowledge that if the information, data, studies, and/or documentation is not provided within 30 days after the consultant's request, then it may negatively impact their receipt of grant funds due to time constraints.

B. Cost Contribution: Each Party shall pay to the Association the amount set forth in Exhibit 1 for the consultant costs, subject to the provisions of Section 4.A. below.

C. Payment: Each Party shall deposit with the Association its contribution in the amount set forth in Exhibit 1 within 30 calendar days after execution of this Amended and Restated MOU.

D. Grant Applications: The Parties will recommend, evaluate, prepare, and review future grant applications.

3. **Waterworks District 40's Additional Duties**. Waterworks District 40 shall facilitate stakeholder meetings.

4. **Additional Costs.**

A. Additional Costs: If the consultant costs exceed the funds deposited with the Association, then the Parties will supplement this Amended and Restated MOU to fund the additional portion of the consultant costs in excess of the funds deposited with the Association in proportion to the Parties' original contributions towards the consultant costs.

5. **General Provisions**

A. Supersession. This Amended and Restated MOU supersedes and replaces the 2021 Amended and Restated MOU in its entirety. This Amended and Restated MOU is intended to be read in conjunction with the RWMG Agreement. If there are any conflicts between the terms and provisions of the RWMG Agreement and the terms and provisions of this this Amended and Restated MOU, the provisions of this Amended and Restated MOU will govern.

B. MOU Amendments: This Amended and Restated MOU may be amended or modified only by mutual written consent of all Parties.

C. Expiration: This MOU shall remain in full force and effect until January 1, 2027, unless otherwise amended or modified as set forth in Section 5.B.

D. Severability: If any provision of this Amended and Restated MOU is held, determined or adjudicated to be illegal, void, or unenforceable by a court of competent jurisdiction, the remainder of this Amended and Restated MOU shall be given effect to the fullest extent possible.

E. Notice:

1. Any correspondence, communication, or contact concerning this Amended and Restated MOU shall be directed to the contacts attached in Exhibit 2, which is attached hereto and incorporated herein as though set forth in its entirety.

2. Any Party may change its contact information by providing notice, in the manner set forth in Section 5.E.3, to all other Parties.

3. Notice will be deemed given upon personal delivery, five days after deposit in U.S. Mail (first class postage prepaid), or on the day of overnight delivery by a nationally-recognized carrier.

F. Authorized Agents: Each person signing this Amended and Restated MOU represents to have received from their representative governing body the necessary power and authority to bind the entity on behalf of which said person is signing, and each of the other Parties can rely on that representation.

G. Execution: This Amended and Restated MOU may be executed in counterparts, each counterpart being an integral part of this Amended and Restated MOU.

The Parties are each signing this Amended and Restated MOU as of the date set forth opposite the signature below.

DATE: _____

AGENCY: _____

By: _____

Print Name:

Title:

ATTEST:

Clerk/Secretary

APPROVED AS TO FORM:

By: _____
Agency Counsel

EXHIBIT 1

Integrated Regional Water Management Group Cost Allocation

Party	Percent Share by Party from the 2007 MOU	Contribution for IRWMP Updates
		Total
Antelope Valley-East Kern Water Agency	15.3846%	\$16,923
Palmdale Water District	18.4615%	\$20,308
Quartz Hill Water District	1.5385%	\$1,692
Littlerock Creek Irrigation District	1.5385%	\$1,692
Antelope Valley State Water Contractors Association*		\$0
City of Palmdale	15.3846%	\$16,923
City of Lancaster	13.8461%	\$15,231
County Sanitation District No. 14 of LA County	6.9231%	\$7,615
County Sanitation District No. 20 of LA County	6.9231%	\$7,615
Rosamond Community Services District	1.5385%	\$1,692
LA County Waterworks District No. 40	18.4615%	\$20,308
TOTAL	100%	\$110,000 **

* The Antelope Valley State Water Contractor's Association is a joint powers authority comprised of Antelope Valley-East Kern Water Agency, Littlerock Creek Irrigation District, and Palmdale Water District. Because the Association's members are also members of the RWMG, the Association will contribute \$0, and will have no share of any overage costs.

**This is a not to exceed total. Should the total contribution prove insufficient for the consultant work and or the USGS program funding, then a revised cost allocation will be developed and submitted to the parties for review and approval.

EXHIBIT 2
Integrated Regional Water Management Group Contacts

1) ANTELOPE VALLEY-EAST KERN WATER AGENCY:

Mr. Matthew Knudson
General Manager
6500 West Avenue N
Palmdale, CA 93551
mkundson@avek.org

2) PALMDALE WATER DISTRICT:

Mr. Dennis LaMoreaux
General Manager
2029 East Avenue Q
Palmdale, CA 93550
dlamoreaux@palmdalewater.org

3) QUARTZ HILL WATER DISTRICT:

Mr. Brent Byrne
General Manager
5034 W. Ave L
Quartz Hill, CA 93536
brentb@qhwd.org

4) LITTLEROCK CREEK IRRIGATION DISTRICT:

Mr. James Chaisson
General Manager
35141 North 87th Street East
Littlerock, CA 93543
jchaisson@lrcid.com

5) ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION:

Mr. Robert Parris, Chairperson
c/o Antelope Valley-East Kern Water Agency
6500 West Avenue N
Palmdale, CA 93551
rparris@avek.org

6) CITY OF PALMDALE:

Ms. Lynn Glidden
Public Works Director
38250 Sierra Highway
Palmdale, CA 93550
lglidden@cityofpalmdale.org

7) CITY OF LANCASTER:

Ms. Marissa Diaz
Director of Public Works
44933 Fern Avenue
Lancaster, CA 93534
mdiaz@cityoflanasterca.gov

8) COUNTY SANITATION DISTRICT NO. 14 OF LOS ANGELES COUNTY:

Mr. Robert C. Ferrante
Chief Engineer and General Manager
County Sanitation Districts of Los Angeles County
1955 Workman Mill Road
Whittier, CA 90601
rferrante@lacsdc.org

9) COUNTY SANITATION DISTRICT NO. 20 OF LOS ANGELES COUNTY:

Mr. Robert C. Ferrante
Chief Engineer and General Manager
County Sanitation Districts of Los Angeles County
1955 Workman Mill Road
Whittier, CA 90601
rferrante@lacsdc.org

10) ROSAMOND COMMUNITY SERVICES DISTRICT:

Mr. Kim Domingo
General Manager
3179 35th Street
Rosamond, CA 93560
kdomingo@rosamondcsd.com

11) WATERWORKS DISTRICT 40:

Mr. Adam Ariki
Deputy Director
County of Los Angeles - Department of Public Works
Waterworks Division
P.O. Box 1460
Alhambra, CA 91802-1460
aaiki@dpw.lacounty.gov



BOARD MEMORANDUM

DATE: July 8, 2024
TO: BOARD OF DIRECTORS
FROM: Mr. Dennis J. Hoffmeyer, Finance Manager/CFO
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***APPROVAL OF RESOLUTION NO. 24-7 BEING A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT APPROVING THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION GENERAL PROGRAM FUNDS BUDGET FOR FISCAL YEAR 2024/2025. (\$10,000.00 – BUDGETED – BUDGET ITEM NO. 1-02-5070-011 – FINANCE MANAGER/AVSWCA CONTROLLER HOFFMEYER)***

Recommendation:

Staff recommends the Board approve Resolution No. 24-7 being a Resolution of the Board of Directors of the Palmdale Water District Approving the Antelope Valley State Water Contractors Association (AVSWCA) General Fund Budget for Fiscal Year 2024/2025.

Alternative Options:

There is no alternative option.

Impact of Taking No Action:

The District would delay the approval of the 2024/2025 AVSWCA Budget. It would also delay the ability to invoice the member agencies for their individual contributions until approval occurs.

Background:

The Board of Commissioners for the AVSWCA approved the 2024/2025 General Fund Budget at their June 13, 2024 meeting. Per the Joint Powers Agreement that created the AVSWCA, the governing body of each member agency must also approve the Budget. The Budget is then deemed effective upon receipt by the AVSWCA of certified copies of the approved resolution from each member agency.

Per the bylaws of the Association, the first \$30,000.00 of member agency contributions is split evenly to cover General Operating Costs. It is recommended that each of the three member agencies contribute \$10,000.00 in Fiscal Year 2024/2025 to the Association's General Operating Fund to cover the proposed 2024/2025 General Operating Costs. Any remainder of collected revenue will go into reserves.

The Restricted Funds Budget for the USGS Groundwater Monitoring Program, the Antelope Valley Integrated Regional Water Management Plan, and the Littlerock Creek Joint Groundwater

July 8, 2024

Recharge Program will be presented and considered at a later date. This will give staff time to have actual associated costs be included instead of estimates only.

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 5 – Regional Leadership.

This item directly relates to the District's Mission Statement.

Budget:

The District's contribution to the AVSWCA is budgeted under Account 1-02-5070-011 (Memberships).

Supporting Documents:

- Resolution No. 24-7 – A Resolution of the Board of Directors of the Palmdale Water District Approving the Antelope Valley State Water Contractors Association (AVSWCA) General Fund Budget for Fiscal Year 2024/2025

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION

Proposed Budget - FY 2024/25

General Program Funds

	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED BUDGET	FY 2023/24 PROJECTED YTD	FY 2024/25 PROPOSED BUDGET
Revenues:							
Member Contributions - General	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Member Contributions - Smart Water Expo/H&G Show	18,000.00	13,000.00			-	-	-
Member Contributions - AV Fair Conservation Garden	25,000.00	25,000.00			-	-	-
Interest Earnings	305.44	289.79	347.87	170.44	125.00	63.26	125.00
Revenue - Refund/Misc	-	-	-	-		133.61	
Total Revenue	<u>\$ 73,305.44</u>	<u>\$ 68,289.79</u>	<u>\$ 30,347.87</u>	<u>\$ 30,170.44</u>	<u>\$ 30,125.00</u>	<u>\$ 30,196.87</u>	<u>\$ 30,125.00</u>
Expenditures:							
Insurance (ACWA/JPIA)	\$ 2,183.00	\$ 2,183.00	\$ 2,183.00	\$ 2,295.50	\$ 2,350.00	\$ 2,282.19	\$ 2,350.00
Memberships (ACWA)	3,680.00	3,715.00	4,265.00	2,147.80	4,400.00	3,060.00	4,400.00
Outreach (Web Site, Community Activities)	444.00	569.17	300.00	300.00	3,000.00	527.17	3,000.00
Miscellaneous (Bank Fees, Refreshments, Etc.)	-	-	-	-	500.00	95.00	500.00
Contract Services - Administration	11,209.30	16,279.97	16,417.91	10,207.66	15,000.00	6,000.00	10,000.00
Contract Services - General Projects	-	-					
(A.V. Fair - Conservation Garden)	25,000.00	-			25,000.00	25,000.00	5,000.00
(Home & Garden Show/WaterSmart Expo)	10,000.00	-			-	-	-
(Rural Museum Sponsorship)		-	10,000.00		-	-	-
Contract Services - Financial Audit	2,500.00	2,500.00	-	2,500.00	3,500.00	2,500.00	3,500.00
Total Expenditures	<u>\$ 55,016.30</u>	<u>\$ 25,247.14</u>	<u>\$ 33,165.91</u>	<u>\$ 17,450.96</u>	<u>\$ 53,750.00</u>	<u>\$ 39,464.36</u>	<u>\$ 28,750.00</u>
Net Income (Loss)	<u>\$ 18,289.14</u>	<u>\$ 43,042.65</u>	<u>\$ (2,818.04)</u>	<u>\$ 12,719.48</u>	<u>\$ (23,625.00)</u>	<u>\$ (9,267.49)</u>	<u>\$ 1,375.00</u>
					Member Contribution (General):		10,000.00
Additional Expenditures					AVEK Contribution =		\$ -
					PWD Contribution =		-
					LCID Contribution =		-
					Secondary Member Contribution (Table A basis):		\$ -



BOARD MEMORANDUM

DATE: July 8, 2024
TO: BOARD OF DIRECTORS
FROM: Dennis D. LaMoreaux, General Manager
RE: *CONSIDERATION AND POSSIBLE ACTION TO RESCHEDULE OR CANCEL THE SEPTEMBER 9, 2024 REGULAR BOARD MEETING. (NO BUDGET IMPACT – GENERAL MANAGER LaMOREAUX)*

Recommendation:

Staff recommends that the September 9, 2024 Board Meeting be cancelled due to a lack of a Board quorum if three Directors plan to attend the 2024 CSDA Annual Conference.

Alternative Options:

The September 9, 2024 Board Meeting could be rescheduled to another time in September.

Impact of Taking No Action:

A quorum may not be available to hold a Board Meeting.

Background:

Board Directors have shown interest in attending the 2024 CSDA Annual Conference in Indian Wells. The first day of this Conference falls on the same day as the first Regular Board Meeting in September. Under Brown Act provisions, a quorum of the legislative body must participate in person from a physical location open to the public within the boundaries of jurisdiction.

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 5 – Regional Leadership.

Budget:

Cancelling or rescheduling the first Regular Board Meeting in September will not affect the budget.

Supporting Documents:

- There are no supporting documents.



BOARD MEMORANDUM

DATE: July 8, 2024
TO: BOARD OF DIRECTORS
FROM: Mr. Dennis D. LaMoreaux, General Manager
RE: *CONSIDERATION AND POSSIBLE ACTION ON AD HOC COMMITTEE MEMBERS FOR THE GENERAL MANAGER RECRUITMENT PROCESS. (NO BUDGET IMPACT – PRESIDENT MAC LAREN-GOMEZ)*

Recommendation:

Staff recommends that the Board select the Ad-Hoc Committee Members for the General Manager recruitment process.

Alternative Options:

The alternative is for the Board to perform this work as a whole.

Impact of Taking No Action:

There would not be an Ad Hoc Committee to assist with the General Manager recruitment process.

Background:

The current General Manager contract ends on July 29, 2025. To assist with the process to recruit and replace the next General Manager, an Ad-Hoc Committee was selected at the Regular Meeting held on March 27, 2023. Director Kellerman and former Director Dizmang were appointed to this Committee and developed the methodology and timeline for the recruitment process that was approved at the May 22, 2023 Regular Board Meeting.

A new Ad-Hoc Committee would re-evaluate the timeline, methodology, and consultant hiring (if applicable) for having the next General Manager start approximately June 1, 2025.

Strategic Plan Initiative:

This item is under Strategic Initiative No. 2 – Organizational Excellence.

This item directly relates to the District's Mission Statement.

Budget:

This item will not impact the Budget.