



**PALMDALE WATER DISTRICT**  
A CENTURY OF SERVICE

March 27, 2024

**BOARD OF DIRECTORS**

**W. SCOTT KELLERMAN**  
Division 1

**DON WILSON**  
Division 2

**CYNTHIA SANCHEZ**  
Division 3

**KATHY MAC LAREN-GOMEZ**  
Division 4

**VINCENT DINO**  
Division 5

**AGENDA FOR A MEETING  
OF THE PERSONNEL COMMITTEE  
OF THE PALMDALE WATER DISTRICT  
TO BE HELD AT 2029 EAST AVENUE Q, PALMDAL**  
**Committee Members: Scott Kellerman-Chair, Kathy Mac Laren-Gomez**

**MONDAY, APRIL 1, 2024  
10:30 a.m.**

**DENNIS D. LaMOREAUX**  
General Manager

**ALESHIRE & WYNDER LLP**  
Attorneys

***NOTE:*** To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District’s office located at 2029 East Avenue Q, Palmdale or on the District’s website at <https://www.palmdalewater.org/governance/committee-activity/2023-committee-agendas-and-minutes/> (Government Code Section 54957.5). Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

***PUBLIC COMMENT GUIDELINES:*** The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to conduct its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Roll call.
- 2) Adoption of agenda.
- 3) Public comments for non-agenda items.
- 4) Action Items: (The public shall have an opportunity to comment on any action item as each item is considered by the Committee prior to action being taken.)



- 4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held November 15, 2023.
- 4.2) Consideration on a Recommendation to Revise the Operations Technician Job Description to Separate the Fleet and Mechanical Classifications. (No Budget Impact – Human Resources Director Garcia)
- 4.3) Consideration on a Recommendation to Revise Electrician Job Description Updating the License and Certification Requirements. (No Budget Impact - Human Resources Director Garcia)
- 4.4) Consideration on a Recommendation to Revise Job Descriptions for the Resources and Analytics Management Positions. (No Budget Impact - Human Resources Director Garcia)
- 4.5) Consideration on a Recommendation for Operator-in-Training Positions. (\$42,440.86 – Non-Budgeted – Human Resources Director Garcia)
- 4.6) Consideration on a Recommendation to Increase the Employee Safety Shoe Allowance from \$175.00 to \$250.00. (Additional \$4,200.00 – Budgeted – Human Resources Director Garcia)
- 5) Reports.
  - 5.1) Human Resources Director Garcia:
    - a) Update on Employee Events.
    - b) Employee Engagement Survey.
    - c) Other.
- 6) Board Members' Requests for Future Agenda Items.
- 7) Date of Next Committee Meeting.
- 8) Adjournment.



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DENNIS D. LaMOREAUX,  
General Manager

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