



PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

February 7, 2024

BOARD OF DIRECTORS

W. SCOTT KELLERMAN

Division 1

DON WILSON

Division 2

GLORIA DIZMANG

Division 3

KATHY MAC LAREN-GOMEZ

Division 4

VINCENT DINO

Division 5

AGENDA FOR SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE

MONDAY, FEBRUARY 12, 2024

5:00 p.m.

DENNIS D. LaMOREAUX

General Manager

ALESHIRE & WYNDER LLP

Attorneys

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Danielle Henry at 661-947-4111 x1059 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Danielle Henry al 661-947-4111 x1059 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))



Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale or on the District's website at <https://www.palmdalewater.org/governance/board-activity/2023-meeting-agendas-minutes/> (Government Code Section 54957.5). Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to conduct its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.

- 4) Action Items – Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 4.1) Consideration and Possible Action on Appointment to Fill Vacancy for Division 3 of the Board of Directors. (General Counsel Lee)
 - 4.2) Administering of Oath of Office to Appointed Director. (General Counsel Lee)
- 5) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/dh



BOARD MEMORANDUM

DATE: February 12, 2024
TO: BOARD OF DIRECTORS
FROM: Dennis D. LaMoreaux, General Manager
RE: *CONSIDERATION AND POSSIBLE ACTION ON APPOINTMENT TO FILL THE VACANCY FOR DIVISION 3 OF THE BOARD OF DIRECTORS. (GENERAL COUNSEL LEE)*

At the regular meeting held on January 8, 2024, the Board of Directors approved appointing a replacement to fill the vacant Division 3 Board of Directors' seat. The appointment must be made no later than February 29, 2024, or the Los Angeles County Board of Supervisors may appoint a replacement or order the District to hold a special election to fill the vacancy.

The required notices of vacancy were posted by staff on January 10, 2024. Two candidates submitted their Division 3 Applicant Questionnaire (copies attached).

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 5 – Regional Leadership.

This item is directly related to the District's Mission Statement.

Budget:

There is no budget impact.

Supporting Documents:

- Notification letters to candidates
- Division 3 Director Applicant Questionnaire – Cynthia Sanchez
- Division 3 Director Applicant Questionnaire – Linda Godin



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Division 5

Ms. Cynthia Sanchez
[REDACTED]
[REDACTED]

VIA: HAND-DELIVERED

**RE: PALMDALE WATER DISTRICT –
OFFICE OF DIVISION 3 DIRECTOR**

Dear Ms. Sanchez:

The Palmdale Water District Board of Directors will consider the appointment of a Director for the vacant Division 3 Board of Directors' seat at a special meeting on Monday, February 12, 2024 at 5:00 p.m. As a candidate for this position, you are invited to attend the meeting in person. A copy of the agenda for this meeting is attached. Also attached is the agenda packet for the February 12, 2024 Regular Board Meeting.

A copy of your Division 3 Director Applicant Questionnaire has been provided to the Board of Directors. Division 3 candidates will be asked to provide a three to five-minute presentation and be available for questions.

Very truly yours,

DENNIS D. LaMOREAUX,
General Manager

DDL/dh

cc: Palmdale Water District Board of Directors

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys





PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

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Division 5

Ms. Linda Godin
[REDACTED]
[REDACTED]

VIA: HAND-DELIVERED

**RE: PALMDALE WATER DISTRICT –
OFFICE OF DIVISION 3 DIRECTOR**

Dear Ms. Godin:

The Palmdale Water District Board of Directors will consider the appointment of a Director for the vacant Division 3 Board of Directors' seat at a special meeting on Monday, February 12, 2024 at 5:00 p.m. As a candidate for this position, you are invited to attend the meeting in person. A copy of the agenda for this meeting is attached. Also attached is the agenda packet for the February 12, 2024 Regular Board Meeting.

A copy of your Division 3 Director Applicant Questionnaire has been provided to the Board of Directors. Division 3 candidates will be asked to provide a three to five-minute presentation and be available for questions.

Very truly yours,

DENNIS D. LaMOREAUX,
General Manager

DDL/dh

cc: Palmdale Water District Board of Directors

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys



RECEIVED

JAN 25 2024

Subject: DIVISION 3 DIRECTOR APPLICANT QUESTIONNAIRE

To: Kathy McLaren-Gomez
President
Palmdale Water District

Attached is my application for the Division 3 Board Member position.

From:

Cynthia Sanchez

Phone: [REDACTED]

Email: [REDACTED] /@y [REDACTED]

Address:

[REDACTED]

DIVISION 3 DIRECTOR APPLICANT QUESTIONNAIRE

NAME: Cynthia Vanessa Sanchez

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____

(Attach additional sheets if necessary)

- 1) Why are you interested in the Division 3 Director position and how does your background prepare you for this position?

Please See Attachment

- 2) What is your vision for the Palmdale Water District over the next five years?

Please See Attachment

- 3) Maintaining infrastructure is a major national and local issue. What are your ideas to ensure safe, reliable service for our customers?

Please See Attachment

- 4) How will you engage customers in the Palmdale Water District's activities?

Please See Attachment

- 5) Please disclose any potential conflicts.

Please See Attachment

- 6) Please disclose any relationships with Palmdale Water District staff.

Please See Attachment

- 7) Please disclose any involvement with current and/or pending litigation.

Please See Attachment

Applicant Questionnaire can be found at <https://www.palmdalewater.org/governance/board-of-directors/>

DIVISION 3 DIRECTOR APPLICANT QUESTIONNAIRE

NAME: Cynthia Vanessa Sanchez

ADDRESS: [REDACTED]

TELEPHONE: [REDACTED]

EMAIL: [REDACTED]

(Attach additional sheets if necessary)

- 1) Why are you interested in the Division 3 Director position and how does your background prepare you for this position?

Please See Attachment

- 2) What is your vision for the Palmdale Water District over the next five years?

Please See Attachment

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Applicant Questionnaire can be found at <https://www.palmdalewater.org/governance/board-of-directors/>

Cynthia Sanchez

Phone: [REDACTED]

Email: [REDACTED]

Responses to the questionnaire:

1) Why are you interested in the Division 3 Director position and how does your background prepare you for this position?

I am genuinely interested in the Division 3 Director position for the Palmdale Water Board because I have a deep connection to the community, having lived in Palmdale for 18 years. My extensive experience as a nurse has allowed me to witness firsthand the impact that access to clean and reliable water has on the health and well-being of individuals. This has fueled my passion for ensuring that our community continues to have access to high-quality water resources.

Being actively involved with the community for nearly two decades, I have developed a profound understanding of its unique needs and challenges. As a nurse, I have honed my ability to listen to concerns, collaborate with diverse groups of people, and find practical solutions to complex issues. These skills are essential for effective leadership in a position like the Division 3 Director, where community engagement and problem-solving play a crucial role.

Furthermore, my involvement with children in our community has given me insights into the importance of environmental sustainability for future generations. I am committed to ensuring that our water resources are managed responsibly to safeguard the well-being of our community members, both present and future.

In summary, my deep roots in Palmdale, coupled with my professional background as a nurse and community involvement, uniquely position me to contribute meaningfully to the Palmdale Water Board as the Division 3 Director. I am dedicated to fostering sustainable water practices, addressing community concerns, and ensuring that our residents have access to safe and reliable water sources.

2) What is your vision for the Palmdale Water District over the next five years?

Over the next five years, my vision for the Palmdale Water District is centered on fostering a sustainable and resilient water future for our community. I aim to implement innovative water management practices that ensure a secure and reliable water supply. This includes investing in modern infrastructure to reduce water wastage and improve efficiency.

Community engagement will be a key focus, with initiatives to educate residents about water conservation and sustainable usage. I envision collaborative efforts to address environmental concerns, ensuring that our water resources are protected for future generations. Additionally, I will work towards enhancing transparency in decision-making processes, keeping the community well-informed about water-related issues and initiatives.

As technology continues to advance, I see opportunities to leverage data and smart systems for more effective water monitoring and management. This will enable us to proactively address challenges and respond swiftly to changing conditions.

In summary, my vision for the Palmdale Water District involves a holistic approach that integrates sustainability, community engagement, and technological advancements to secure a resilient water future for Palmdale over the next five years.

3) Maintaining infrastructure is a major national and local issue. What are your ideas to ensure safe, reliable service for our customers?

Ensuring the safety and reliability of water infrastructure is paramount for our community. My approach involves a comprehensive strategy that encompasses regular maintenance, strategic upgrades, and embracing innovative technologies.

1. **Proactive Maintenance:** Implementing a robust maintenance schedule is crucial. Regular inspections, timely repairs, and proactive upkeep of pipelines and treatment facilities will prevent potential issues and extend the lifespan of our infrastructure.
2. **Investing in Modernization:** Prioritizing strategic infrastructure upgrades is essential. By investing in state-of-the-art technologies and equipment, we can enhance the efficiency of our water systems, reduce leaks, and ensure a more reliable service for our customers.
3. **Water Conservation Initiatives:** Promoting water conservation practices within the community is not only environmentally responsible but also contributes to the longevity of our infrastructure. By reducing excessive demand, we can alleviate stress on the system and extend the life of critical components.
4. **Collaboration with Experts:** Engaging with water management experts and leveraging partnerships with relevant organizations can provide valuable insights. This collaborative approach ensures that we stay informed about the latest advancements in infrastructure management and adopt best practices.
5. **Emergency Preparedness:** Establishing a comprehensive emergency response plan is imperative. By anticipating potential challenges such as natural disasters or unexpected system failures, we can respond swiftly, minimizing disruptions and ensuring the continued safety of our water supply.
6. **Community Education:** Keeping our customers informed about the importance of infrastructure maintenance and the role they play in preserving water quality is key. Public awareness campaigns can foster a sense of shared responsibility, encouraging everyone to contribute to the long-term reliability of our water services.

4) How will you engage customers in the Palmdale Water District's activities?

Engaging customers in the Palmdale Water District's activities is essential for building a sense of community and ensuring transparency. My approach involves a multi-faceted strategy that prioritizes communication, education, and collaboration.

1. **Regular Town Hall Meetings:** Hosting regular town hall meetings provides a platform for direct communication with customers. This allows us to share updates on ongoing projects, address concerns, and gather valuable feedback from the community.
2. **Interactive Workshops and Seminars:** Conducting workshops and seminars on water conservation, infrastructure maintenance, and sustainable practices creates an interactive learning environment. This not only educates customers but also encourages their active participation in water-related initiatives.
3. **User-Friendly Communication Channels:** Implementing user-friendly communication channels, such as a mobile app, website, and social media platforms, facilitates easy access to information. Timely updates, water usage tips, and project details can be shared through these channels to keep customers informed and engaged.
4. **Community Advisory Boards:** Establishing community advisory boards fosters collaboration between customers and the water district. These boards provide a structured forum for discussing concerns, sharing ideas, and co-creating solutions, ensuring that the community's voice is heard in decision-making processes.
5. **Educational Campaigns:** Launching educational campaigns through newsletters, pamphlets, and online content helps raise awareness about the importance of water conservation and sustainable practices. Informed customers are more likely to actively participate in initiatives aimed at preserving our water resources.
6. **Partnerships with Schools and Local Organizations:** Collaborating with schools and local organizations allows us to extend our outreach efforts. Educational programs in schools and community events organized in partnership with local groups create opportunities to engage with a diverse audience and instill a sense of responsibility for water stewardship.

5) Please disclose any potential conflicts.

I am committed to transparency and will disclose any potential conflicts of interest that may arise in the course of my service with the Palmdale Water District. As of now, I do not have any affiliations, financial interests, or relationships that could compromise the impartiality of my decision-making on matters related to the district.

In the event that a potential conflict arises in the future, I am dedicated to promptly disclosing such circumstances and taking appropriate measures to address them, whether through recusal from relevant discussions or seeking guidance from the appropriate authorities to ensure the integrity of the decision-making process.

My primary focus is on serving the best interests of the community and maintaining the trust of the residents in the Palmdale Water District. I am committed to upholding ethical standards and fostering transparency throughout my tenure.

6) Please disclose any relationships with Palmdale Water District staff.

Not applicable.

7) Please disclose any involvement with current and/or pending litigation.

Not Applicable

RECEIVED

JAN 29 2024

LINDA J. GODIN



January 29, 2024

Kathy Mac Laren-Gomez
President of the Board of Directors
Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

RE: RESPONSE FOR DIVISION 3 DIRECTOR VACANCY

Dear Mrs. Mac Laren-Gomez:

Attached please find my completed Applicant Questionnaire for the Division 3 Director position. I look forward to the Board's consideration of my application.

Sincerely,

A handwritten signature in blue ink, appearing to read 'L. Godin', written over a horizontal line.

Linda J. Godin

DIVISION 3 DIRECTOR APPLICANT QUESTIONNAIRE

NAME: Linda J Godin

ADDRESS:

TELEPHONE:

EMAIL:

(Attach additional sheets if necessary)

1) Why are you interested in the Division 3 Director position and how does your background prepare you for this position?

See attached response #1

2) What is your vision for the Palmdale Water District over the next five years?

See attached response #2

3) Maintaining infrastructure is a major national and local issue. What are your ideas to ensure safe, reliable service for our customers?

See attached response #3

4) How will you engage customers in the Palmdale Water District's activities?

See attached response #4

5) Please disclose any potential conflicts.

N/A

6) Please disclose any relationships with Palmdale Water District staff.

N/A

7) Please disclose any involvement with current and/or pending litigation.

N/A

Applicant Questionnaire can be found at <https://www.palmdalewater.org/governance/board-of-directors/>

DIVISION 3 DIRECTOR APPLICANT QUESTIONNAIRE

LINDA J. GODIN

Response 1:

My passion for water originated back in 2004/2005 when my boys began having trouble golfing at Desert Aire Golf Course. My oldest son, getting to driving age, was also anxious to go to work at the golf course, however, the course was having continuous ground issues, namely, No Water! That began my journey into the world of water. I began scheduling meetings, making phone calls, and talking to anyone who'd listen and/or educate me, ultimately being called "the water lady" when I attended any community functions. The issues were large and complicated, from adjudication to groundwater recharge and many things in between. The golf course did eventually get water and open (with a new ball boy . . . my son!). This journey for me began as a mom simply making inquiries. It was these issues that ultimately led me to Palmdale Water District in 2006 for consideration to fill the seat of a then-vacating Director for Division 3. I was thrilled when given the opportunity to fill that vacancy through 2007. Late 2007 brought a new election and I was honored to again serve Division 3 for the following four-year term. I spent much of my time serving Division 3 engaging staff for education, ratepayers for consideration and input, and others serving our community for exchanges of information. I served on or chaired multiple standing committees, including the Antelope Valley State Water Contractors Association (AVSWCA). As Chair of the AVSWCA, I was able to build outstanding relationships throughout these agencies as well as at a state level for our region. Being elected to the Association of California Water Agencies (ACWA) Region 8 Board brought representation from our community for the first time! These kinds of relationships, staying engaged, being open to changes and creating that change when needed are important roles for Directors.

My previous service with PWD included visits and presentations to various community groups on multiple informational issues including rate revision, the Proposition 218 process, as well as long-term planning and goals for PWD. I participated in the ongoing adjudication process and worked diligently through the process of hosting a water conference in Palmdale. Through my work with the Region 8 Board, I was very pleased to be invited by ACWA to make a presentation on water budget rates for Palmdale Water District at the Fall 2011 ACWA Conference. I have completed the California Special Districts Association (CSDA) Special District Leadership Academy series of courses and received the Recognition in Special District Governance Award. In addition, I completed Special District Institute training. I believe these trainings and accreditations strongly assist my ability to better understand the role, responsibility, and accountability of a Palmdale Water District Director. It is my previous service and actions as well as my passion for water and continuing desire to serve my community that qualify me and led me to ask for your serious consideration to fill this vacancy.

DIVISION 3 DIRECTOR APPLICANT QUESTIONNAIRE

LINDA J. GODIN

Response 2:

My vision for Palmdale Water District over the next five years is to continue the top quality, uninterrupted, water service to our community. This can be accomplished through the expansion of relationships with external stakeholders, such as AVEK and ACWA, as well as the perseverance of positive relationships with our ratepayers through continued transparency in communication and the encouragement of community involvement.

Response 3:

My ideas to ensure safe, reliable service for PWD customers include the encouragement of seeking local, state, and federal grants that can provide additional funding to PWD Infrastructure projects, as well as the establishment of strategic external partnerships that can benefit PWD Infrastructure Projects.

Response 4:

Engaging customers has become increasingly difficult in the post-pandemic world, however, my background in marketing and events provides me with a unique perspective to overcome this challenge. My plan for community engagement begins with creating a fun, family-oriented platform on which we communicate our message and includes sharing that message through multiple media avenues.

LINDA J. GODIN



Marketing and Communications professional with over twenty years of experience and involvement in the community. Experienced as an elected official overseeing finances of local government organizations.

PROFESSIONAL EXPERIENCE

LAMAR ADVERTISING COMPANY, Lancaster, CA

Senior Account Manager, March 2008 – September 2013

- Developed and maintained outdoor advertising campaigns for businesses and organizations in the Antelope Valley and Santa Clarita areas.
- Managed client relationships through effective communication and problem solving

PALMDALE WATER DISTRICT, Palmdale, CA

Director Division 3 (Elected), November 2006 – December 2011

- Made and approved District policy; Set direction of the District; Established strategic goals and objectives; Reviewed and approved annual budgets.
- Secretary/Treasurer of the Board of Directors
- Chairperson of the Finance Committee of the Board of Directors
- Chairperson of the Outreach Committee of the Board of Directors
- Chairperson of the Antelope Valley State Water Contractors Association
- Board Member of Region 8 (Association of California Water Agencies)

CLEAR CHANNEL COMMUNICATIONS, Lancaster, CA

Senior Account Manager, March 1998 – March 2008

- Responsible for development and maintenance of multi-media accounts
- Coordinated promotions and activities in the community (Showdown Rodeo, Antelope Valley Fair, Business Expos).
- Radio station representative to the Antelope Valley community for business, civic, and non-profit organizations.

EDUCATION

WESTERN TECHNICAL COLLEGE, Van Nuys, CA

Dental Assistant License

ROYAL HIGH SCHOOL, Simi Valley, CA

CERTIFICATIONS

RECOGNITION IN SPECIAL DISTRICT GOVERNANCE

California Special District Leadership Foundation

Training included:

Board's Role in Finance and Fiscal Accountability

Governance Foundations

Setting Direction/Community Leadership

Board's Role in Human Resources