

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, SEPTEMBER 25, 2023:**

*A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, September 25, 2023, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District Office. President, Don Wilson, called the meeting to order at 6:00 p.m.*

**1) Pledge of Allegiance/Moment of Silence.**

At the request of President Wilson, Director Dino led the pledge of allegiance followed by a moment of silence.

**2) Roll Call.**

**Attendance:**

Don Wilson, President  
Scott Kellerman, Vice President  
Kathy Mac Laren-Gomez, Treasurer  
Vincent Dino, Secretary  
Gloria Dizmang, Assistant Secretary

**Others Present:**

Dennis LaMoreaux, General Manager  
Adam Ly, Assistant General Manager  
Pam Lee, General Counsel  
Dennis Hoffmeyer, Finance Manager  
Scott Rogers, Engineering Manager  
Claudia Bolanos, Resource and Analytics Spvsr.  
Danielle Henry, Executive Assistant  
1 member of the public

**3) Adoption of Agenda.**

It was moved by Director Dino, seconded by Director Mac Laren-Gomez, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written:

President Wilson – aye  
Director Kellerman – aye  
Director Dizmang – aye  
Director Mac Laren-Gomez – aye  
Director Dino – aye

**4) Public Comments for Non-Agenda Items.**

There were no public comments.

**5) Presentations:**

**5.1) None at This Time.**

There were no presentations.

**6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)**

**6.1) Approval of Minutes of Regular Board Meeting held September 11, 2023.**

**6.2) Payment of Bills for September 25, 2023.**

**6.3) Approval to Reject Claim Received from Luan Tran and Refer to Joint Powers Insurance Authority. (Finance Manager Hoffmeyer)**

**6.4) Approval to Reject Claim Received from Chonseya Morris and Refer to Joint Powers Insurance Authority. (Finance Manager Hoffmeyer)**

**6.5) Approval to Declare District Information Technology Equipment as Surplus Property. (Information Technology Manager Stanton)**

**6.6) Approval of Absence of Director Dizmang from September 11, 2023 Regular Board Meeting Due to Health. (General Counsel Lee)**

President Wilson announced the items included in the Consent Calendar after which it was moved by Director Kellerman, seconded by Director Mac Laren-Gomez, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Wilson – aye  
Director Kellerman – aye  
Director Dizmang – aye  
Director Mac Laren-Gomez – aye  
Director Dino – aye

**7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)**

**7.1) Consideration and Possible Action on Adoption of Notice of Exemption for the Agreement between Palmdale Water District and United Water Conservation District for Transfer of State Water Project Water Supplies. (Resource and Analytics Supervisor Bolanos)**

Resource and Analytics Supervisor Bolanos provided a brief overview of the California Environmental Quality Act (CEQA) Guidelines of filing a Notice of Exemption for the transfer of State Water Project water supplies after which it was moved by Director Kellerman, seconded by Director Mac Laren-Gomez, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the adoption of the Notice of Exemption for the Agreement between Palmdale Water District and United Water Conservation District for Transfer of State Water Project Water Supplies:

President Wilson – aye  
Director Kellerman – aye  
Director Dizmang – aye  
Director Mac Laren-Gomez – aye  
Director Dino – aye

**7.2) Consideration and Possible Action on Approval of Agreement between Palmdale Water District and United Water Conservation District for the Transfer of State Water Project Water Supplies. (Resource and Analytics Supervisor Bolanos)**

Resource and Analytics Supervisor Bolanos provided an overview of the proposed Agreement for the transfer of State Water Project water supplies after which it was moved by Director Mac Laren-Gomez, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the Agreement between Palmdale Water District and United Water Conservation District for the Transfer of State Water Project Water Supplies:

President Wilson – aye  
Director Kellerman – aye  
Director Dizmang – aye  
Director Mac Laren-Gomez – aye  
Director Dino – aye

**7.3) Consideration and Possible Action on Resolution No. 23-12 being a Resolution of the Board of Directors of the Palmdale Water District Authorizing the District's Application for Funding from the Bureau of Reclamation WaterSMART: Drought Response Program: Drought Resiliency Projects for Federal Fiscal Year 2024 for the Design and Construction of Well 36 and Well 37. (Up to \$10,000,000 – Potential Revenue – Engineering Manager Rogers)**

Engineering Manager Rogers provided an overview of the Bureau of Reclamation grant application process, including past application submittals, after which it was moved by Director Mac Laren-Gomez, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve Resolution No. 23-12 being a Resolution of the Board of Directors of the Palmdale Water District Authorizing the District's Application for Funding from the Bureau of Reclamation WaterSMART: Drought Response Program: Drought Resiliency Projects for Federal Fiscal Year 2024 for the Design and Construction of Well 36 and Well 37:

President Wilson – aye  
Director Kellerman – aye  
Director Dizmang – aye  
Director Mac Laren-Gomez – aye  
Director Dino – aye

Resolution No. 23-12 is hereby made a portion of the minutes of this meeting.

**7.4) Consideration and Possible Action on Resolution No. 23-13 being a Resolution of the Board of Directors of the Palmdale Water District Authorizing the Inclusion of Information with Respect to Palmdale Water District in a WIFIA Loan Application, Approving an Installment Purchase Agreement, and Authorizing Certain Other Matters in Connection Therewith. (Finance Manager Hoffmeyer/Engineering Manager Rogers)**

Finance Manager Hoffmeyer provided a detailed overview of Resolution No. 23-13 and the Environmental Protection Agency (EPA) Water Infrastructure Finance and Innovation Act (WIFIA) loan application process and timeline, and after discussion of the payment provisions, of the Pure Water AV Project background, of grant funding, of water revenue bond funding, of loan types, of the 2024 Rate Study, and clarification that this Resolution is for the application submittal only, it was moved by Director Mac Laren-Gomez, seconded by Director Kellerman, and unanimously carried by all

members of the Board of Directors present at the meeting on the following roll call vote to approve Resolution No. 23-13 being a Resolution of the Board of Directors of the Palmdale Water District Authorizing the Inclusion of Information with Respect to Palmdale Water District in a WIFIA Loan Application, Approving an Installment Purchase Agreement, and Authorizing Certain Other Matters in Connection Therewith:

President Wilson – aye  
Director Kellerman – aye  
Director Dizmang – aye  
Director Mac Laren-Gomez – aye  
Director Dino – aye

Resolution No. 23-13 is hereby made a portion of the minutes of this meeting.

**7.5) Adjourn to Palmdale Water District Public Financing Authority Board Meeting. (President Wilson)**

At 6:28 p.m., President Wilson adjourned the Regular Meeting to the Palmdale Water District Public Financing Authority Meeting. He reconvened the Regular Meeting at 6:32 p.m.

**7.6) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2023 Budget:**

**a) Cla-Val: CVU - 101/201 Combination Training to be held November 14-16, 2023 in Costa Mesa.**

It was moved by Director Mac Laren-Gomez, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2023 Budget: Cla-Val: CVU - 101/201 Combination Training to be held November 14-16, 2023 in Costa Mesa:

President Wilson – aye  
Director Kellerman – aye  
Director Dizmang – aye

Director Mac Laren-Gomez – aye  
Director Dino – aye

**b) United Water Conservation District’s 2023 Summit for Water Sustainability to be held October 26, 2023 in Oxnard.**

It was moved by Director Mac Laren-Gomez, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2023 Budget: United Water Conservation District’s 2023 Summit for Water Sustainability to be held October 26, 2023 in Oxnard:

President Wilson – aye  
Director Kellerman – aye  
Director Dizmang – aye  
Director Mac Laren-Gomez – aye  
Director Dino – aye

**8) Information Items:**

**8.1) Reports of Directors:**

**a) Standing Committees; Organization Appointments; Agency Liaisons:**

**1) Antelope Valley East Kern Water Agency (AVEK) – September 12. (Director Dino, Board Liaison/Director Mac Laren-Gomez, Alt.)**

Director Dino reported that on September 12, he attended an AVEK Board Meeting where they awarded a contract to Aqua-Aerobic Systems, Inc. to rebuild two Ozone Generators at the George Lane Water Treatment Plant and approved a \$5,000.00 annual sponsorship to the Kids Feeding Kids Through Agriculture” Program.

**2) Palmdale Fin & Feather Club Meeting – September 16. (Director Dizmang/President Wilson, Alt.)**

Director Dizmang stated that she was unable to attend this meeting.



**3) Finance Committee Meeting – September 19. (President Wilson/Director Mac Laren-Gomez)**

President Wilson reported that on September 19, he attended the Finance Committee Meeting and that a written report will be distributed.

**4) Special Districts Association of North Los Angeles County (SDANLAC) Board Meeting – September 20. (Director Dino, CSDA Chapter Chair/Director Dizmang)**

Director Dino reported that on September 20, he attended the SDANLAC Board Meeting where they discussed the preparation of a strategic plan and stated that the October SDANLAC Quarterly Luncheon will be held at AVEK and that Lael Wageneck, President of the California Association of Public Information Officials, will be the guest speaker.

**b) General Meetings Reports of Directors.**

Director Kellerman reported that on September 14, he attended the Coffee with Director Mac Laren-Gomez Event and that it was well attended with great discussions; that on September 21, he attended a Board Briefing; and that on September 25, he is attending the Palmdale Water District Regular Board Meeting.

President Wilson reported that on September 13, he attended an Agenda Review Briefing; that on September 14, he attended the Coffee with Director Mac Laren-Gomez Event; that on September 19, he attended the Finance Committee Meeting; and that on September 21, he attended a Board Briefing.

Director Dizmang reported that on September 7, she attended a Board Briefing; that on September 18, she attended a post-Board Meeting Briefing of the September 11 Regular Board Meeting; and that on September 21, she attended a Board Briefing.

Director Mac Laren-Gomez reported that on September 14, she attended her Coffee with Director Event and was very pleased with the attendance; that on September 19, she attended the Finance Committee Meeting; that on September 21, she attended a Board Briefing; that on September 22, she met with a Board Member of the State Water Resources Control Board to discuss the dry well that serves Alpine Springs Mobile Home Park and funding opportunities to improve their water supply; that on September 25, she attended a Public Water Suppliers Meeting where they discussed the

Watermaster Administrator and voting requirements and stated that she will be testifying in court regarding the proposed Barrel Springs Properties project.

Director Dino reported that on September 12, he attended an AVEK Board Meeting; that on September 20, he attended a CSDA Chapter Meeting; that on September 21, he attended a Board Briefing; that on September 22, he attended a webinar regarding the Public Records Act; that on September 25, he is attending the Palmdale Water District Regular Board Meeting, and that on September 28, he will be attending the All-Hands Employee Luncheon.

**8.2) Report of General Manager.**

General Manager LaMoreaux stated he attended a tour of the Delta Conveyance Project and that a written report has been distributed this evening and then provided an overview of the Project design, the locations, and the timeline followed by discussion of the Project costs, the funding, and the Environmental Impact Report (EIR), the National Environmental Policy Act (NEPA), and the permitting processes.

**8.3) Report of General Counsel.**

General Counsel Lee provided a legislative update on AB557 regarding public meeting teleconferencing requirements.

**9) Closed session Under:**

**9.1) Government Code §54957(b)(1):**

**a) Public Employee Performance Evaluation: General Manager.**

At 6:55 p.m., President Wilson called for a closed session pursuant to Government Code §54957(b)(1) to conduct a Public Employee Performance Evaluation: General Manager.

He reconvened the regular meeting at 7:55 p.m.



**10) Public Report of Any Action Taken in Closed Session.**

General Counsel Lee stated that a closed session was held pursuant to Government Code §54957(b)(1) to conduct a Public Employee Performance Evaluation: General Manager and that no reportable action was taken in closed session.


**11) Board Members' Requests for Future Agenda Items.**

Director Mac Laren-Gomez stated that the District has experienced a great loss with the passing of Dr. Bill Mathis and requested that an item be added to the next Regular Board Meeting agenda for consideration of recruiting a new consultant.

There were no further requests for future agenda items.

**12) Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 7:56 p.m.



Secretary