

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, OCTOBER 9, 2023:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, October 9, 2023, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District Office. President, Don Wilson, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Wilson, Director Mac Laren-Gomez led the Pledge of Allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Don Wilson, President
Scott Kellerman, Vice President
Kathy Mac Laren-Gomez, Treasurer
Vincent Dino, Secretary
Gloria Dizmang, Assistant Secretary

Others Present:

Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
Pam Lee, General Counsel
Dennis Hoffmeyer, Finance Manager
Judy Shay, Public Affairs Director
Angelica Garcia, Human Resources Director
Danielle Henry, Executive Assistant
1 member of the public

3) Adoption of Agenda.

It was moved by Director Dino, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written:

President Wilson – aye
Director Kellerman – aye
Director Dizmang – aye
Director Mac Laren-Gomez – aye
Director Dino – aye

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Presentations:

5.1) None at This Time.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Board Meeting held September 25, 2023.

6.2) Payment of Bills for October 9, 2023.

President Wilson announced the items included in the Consent Calendar after which it was moved by Director Kellerman, seconded by Director Mac Laren-Gomez, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Wilson – aye
Director Kellerman – aye
Director Dizmang – aye
Director Mac Laren-Gomez – aye
Director Dino – aye

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Election of Special District Local Agency Formation Commission (LAFCO) Alternate Member. (No Budget Impact – General Manager LaMoreaux)

General Manager LaMoreaux provided a brief overview of the Special District Local Agency Formation Commission (LAFCO) and the options for casting a vote in this election after which it was moved by Director Dizmang, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the

meeting on the following roll call vote to delegate President Wilson to cast the District's ballot for the election of LAFCO Alternate Member:

President Wilson – aye
Director Kellerman – aye
Director Dizmang – aye
Director Mac Laren-Gomez – aye
Director Dino – aye

7.2) Consideration and Possible Action to Reschedule or Cancel the November 27, 2023 Regular Board Meeting due to Lack of a Quorum. (General Manager LaMoreaux)

General Manager LaMoreaux stated that there will not be an in-person Board quorum to hold the November 27, 2023 Regular Board Meeting after which it was moved by Director Mac Laren-Gomez, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve cancellation of the November 27, 2023 Regular Board Meeting:

President Wilson – aye
Director Kellerman – aye
Director Dizmang – aye
Director Mac Laren-Gomez – aye
Director Dino – aye

7.3) Consideration and Possible Action on Authorizing Staff to Prepare and Distribute a Request for Proposals for Management Consulting Services to Assist with District Operations. (No 2023 Budget Impact - Director Mac Laren-Gomez)

Director Mac Laren-Gomez stated that this item was requested to begin the recruiting process for a new consultant to fulfill the role of the late Dr. Bill Mathis after which it was moved by Director Dizmang, seconded by Directors Dino, and after discussion of forming an Ad Hoc Committee to review the proposals, the motion was amended and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve authorization of staff to prepare and distribute a Request for Proposals for Management Consulting Services to Assist with District Operations and selection of Director Kellerman and Director Dizmang as the Ad Hoc Committee to review the proposals received:

President Wilson – aye
Director Kellerman – aye
Director Dizmang – aye
Director Mac Laren-Gomez – aye
Director Dino – aye

7.4) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2023 Budget:

- a) **2023 AV Edge Fall Forum to be held October 20, 2023 in Lancaster.**

It was moved by Director Mac Laren-Gomez, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2023 Budget: 2023 AV Edge Fall Forum to be held October 20, 2023 in Lancaster:

President Wilson – aye
Director Kellerman – aye
Director Dizmang – aye
Director Mac Laren-Gomez – aye
Director Dino – aye

8) Information Items:

8.1) Reports of Directors:

- a) **Standing Committees; Organization Appointments; Agency Liaisons:**

1) Antelope Valley East Kern Water Agency (AVEK) – September 26. (Director Dino, Board Liaison/Director Mac Laren-Gomez, Alt.)

Director Dino reported that on September 26, he attended an AVEK Board Meeting and that a written report will be distributed.

2) Palmdale Fin & Feather Club Meeting – October 7. (Director Dizmang/President Wilson, Alt.)

There was no report on this meeting.

b) General Meetings Reports of Directors.

Director Kellerman reported that on September 26, he attended the Water-Wise Workshop: Customize Your Garden Event; that on October 5, he attended a Board Briefing; and that on October 9, he is attending the Palmdale Water District Regular Board Meeting.

President Wilson reported that on September 13, he attended an Agenda Review Briefing; that on September 14, he attended the Coffee with Director Mac Laren-Gomez Event; that on September 19, he attended the Finance Committee Meeting; that on September 21, he attended a Board Briefing; that on September 25, he attended the Palmdale Water District Regular Board Meeting; that on October 5, he attended a Board Briefing; and that on October 9, he is attending the Palmdale Water District Regular Board Meeting

Director Dizmang reported that on October 5, she attended a Board Briefing and that on October 9, she is attending the Palmdale Water District Regular Board Meeting.

Director Mac Laren-Gomez reported that on September 26, she attended an AVEK Board Meeting by Zoom; that on September 27, she attended the Watermaster Board Meeting; that on September 28, she attended the All-Hands Employee Luncheon; and that on October 5, she attended a Board Briefing.

Director Dino reported that on September 27, he attended a CSDA Webinar regarding Rules of Order; that on September 28, he attended the All-Hands Employee Luncheon; that on September 29, he attended a CSDA Webinar regarding Managing Challenging Employee Situations; that on October 5, he attended a Board Briefing; and that on October 9, he is attending the Palmdale Water District Regular Board Meeting.

8.2) Report of General Manager.

General Manager LaMoreaux stated that staff worked with the family of Dr. Bill Mathis on the design and language of his memorial plaque and that the Board Room dedication will be held during the December 11, 2023 Regular Board Meeting.

a) Department Activity Updates:

1) Human Resources Department. (Human Resources Director Garcia)

Human Resources Director Garcia provided a detailed update of the Human Resources Department's current and projected activities, including staff trainings, new-hire tours, All-Hands Meetings, employee events and activities, open enrollment for benefits, Lincoln and American Fidelity meetings, grant funding received from Joint Powers Insurance Authority (JPIA) for the Employee Wellness Program, Anthem Health and Wellness presentations, Water Professionals Appreciation Week, the annual District clothing allowance and ordering period, the Employee Handbook review and update, the October Blood Drive, and staff retirements, promotions and recruitment followed by a presentation on the upcoming Employee Survey process and timeline.

2) Public Affairs Department. (Public Affairs Director Shay)

Public Affairs Director Shay provided a detailed update of the Public Affairs Department's current and completed activities, including press releases, publications, advertisement, Customer Appreciation Day, Coffee with Director events, the Let's Talk H2O! event at the Water Treatment Plant, the Strategic Water Resources Plan public meeting, the Water-Wise Landscape Workshop: Customize Your Garden; staff participation at the Antelope Valley Fair, the Café con Leche interview, District facility tours with elected officials, backpack donations to Palmdale School District and Solé of the CommUNITY, water donations to the AV Fair livestock participants, Pure Water AV's featured article on the QuenchCA website, the Pipeline and Buzz, social media postings and engagements, the October CSDA Chapter Luncheon at AVEK, and the upcoming Jr. Water Ambassadors Academy, the Let's Talk H2O! Pure Water AV event with Capture6, and Water-Wise Workshop for kids.

8.3) Report of General Counsel.

General Counsel Lee provided a legislative update on a case involving a Public Employee felony resulting in forfeiture of retirement and on AB1668 and SB606 regarding additional State Water Resources Control Board water efficiency standards and regulations for commercial, industrial, and institutional use.

9) **Closed session Under:**

9.1) **Government Code §54957(b)(1):**

a) **Public Employee Performance Evaluation: General Manager.**

At 6:41 p.m., President Wilson called for a closed session pursuant to Government Code §54957(b)(1) to conduct a Public Employee Performance Evaluation: General Manager.

He reconvened the regular meeting at 6:57 p.m.

10) **Public Report of Any Action Taken in Closed Session.**

General Counsel Lee stated that a closed session was held pursuant to Government Code §54957(b)(1) to conduct a Public Employee Performance Evaluation: General Manager and that no reportable action was taken in closed session.

11) **Board Members' Requests for Future Agenda Items.**

There were no requests for future agenda items.

12) **Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 6:57 p.m.



Secretary