



PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

July 19, 2023

BOARD OF DIRECTORS

W. SCOTT KELLERMAN

Division 1

DON WILSON

Division 2

GLORIA DIZMANG

Division 3

KATHY MAC LAREN-GOMEZ

Division 4

VINCENT DINO

Division 5

AGENDA FOR REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE

MONDAY, JULY 24, 2023

6:00 p.m.

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Danielle Henry at 661-947-4111 x1059 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Danielle Henry al 661-947-4111 x1059 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale or on the District's website at <https://www.palmdalewater.org/governance/board-activity/2023-meeting-agendas-minutes/> (Government Code Section 54957.5). Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to conduct its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.
- 4) Public comments for non-agenda items.

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys



- 5) Presentations:
 - 5.1) None at This Time.
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
 - 6.1) Approval of Minutes of Regular Board Meeting held July 10, 2023.
 - 6.2) Payment of Bills for July 24, 2023.
 - 6.3) Ratification of Payment for District 2023 Membership in the Water Research Foundation. (\$11,360.24 – Budgeted – Budget Item No. 1-02-4165-000 – Operations Manager Masaya)
 - 6.4) Receive and File Semi-Annual Employee Reimbursement Report for the Period Covering January 1, 2023 to June 30, 2023. (No Budget Impact – Finance Manager Hoffmeyer)
- 7) Action Items – Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance within Budget Amounts Previously Approved in the 2023 Budget:
 - a) None at This Time.
- 8) Information Items:
 - 8.1) Finance Reports:
 - a) Status Report on Cash Flow Statement and Current Cash Balances as of June 2023. (Financial Advisor Egan/Finance Committee)
 - b) Status Report on Financial Statements, Revenue, and Expense and Departmental Budget Reports for June 2023. (Finance Manager Hoffmeyer/Finance Committee)
 - c) Status Report on Committed Contracts Issued. (Finance Manager Hoffmeyer/Finance Committee)
 - d) Other Financial Reports. (Finance Manager Hoffmeyer/Finance Committee)
 - 1) Accounts Receivable Overview.
 - 2) Revenue Projections.
 - 3) Payment Transactions by Type.
 - 4) Billing and Collection Statistics.

- 8.2) Reports of Directors:
 - a) Standing Committees; Organization Appointments; Agency Liaisons:
 - 1) Antelope Valley East Kern Water Agency (AVEK) – July 11. (Director Dino, Board Liaison/Director Mac Laren-Gomez, Alt.)
 - 2) Special District Association North Los Angeles County (SDANLAC) Board Meeting – July 12. (Director Dino, CSDA Chapter Chair/Director Dizmang)
 - 3) Palmdale Fin & Feather – July 15. (Director Dizmang/President Wilson, Alt.)
 - 4) Palmdale Recycled Water Authority (PRWA) – July 17. (Director Dino/President Wilson/Director Mac Laren-Gomez, Alt.)
 - 5) Finance Committee Meeting – July 18. (President Wilson, Chair/Director Mac Laren-Gomez)
 - b) General Meetings Reports of Directors.
- 8.3) Report of General Manager.
 - a) July 2023 Written Report of Activities through June 2023.
 - b) Department Activity Updates:
 - 1) Finance Department. (Finance Manager Hoffmeyer)
- 8.4) Report of General Counsel.
- 9) Board Members' Requests for Future Agenda Items.
- 10) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/dh

**PALMDALE
WATER DISTRICT
BOARD MEMORANDUM**

DATE: July 17, 2023

July 24, 2023

TO: BOARD OF DIRECTORS

Board Meeting

FROM: Mr. Mynor V. Masaya, Operations Manager

VIA: Mr. Adam Ly, Assistant General Manager

Mr. Dennis LaMoreaux, General Manager

RE: ***AGENDA ITEM NO. 6.3 – RATIFICATION OF PAYMENT FOR DISTRICT 2023 MEMBERSHIP IN THE WATER RESEARCH FOUNDATION. (\$11,360.24 – BUDGETED – BUDGET ITEM NO. 1-02-4165-000 – OPERATIONS MANAGER MASAYA)***

Recommendation:

Staff recommends the Board ratify the payment made for the District’s membership in the Water Research Foundation for May 2023 to April 2024.

Alternative Options:

The District can request to cancel the membership.

Impact of Taking No Action:

Staff will need to cancel the District’s 2023 membership and the District will have no access to Water Research Foundation scientific studies.

Background:

The District has been an American Water Works Association Research Foundation/Water Research Foundation (AwwaRF/WRF) subscriber for many years. In 2004, the District was able to receive \$100,000.00 in funds to conduct an AwwaRF Tailored Collaboration Study entitled “DBP Control in High Bromide Water While Using Free Chlorine During Distribution” (Project No. 3075). The Project was completed by Carollo Engineering in March of 2005, was reviewed by PWD and AwwaRF staff, and the final report became available in August of 2006. The total cost of the project was \$375,392.00.

Information gathered from this study was instrumental to District staff in the decision-making process regarding which technologies would provide the greatest benefit and should be included in upgrades to the District’s water treatment plant.

In 2013, the District was a co-funding and participating member in a study to determine the most effective technologies for removing or reducing Chromium VI. The results of this study are helping the water community assess the best available options for treatment in light of the new Chromium VI regulation passed by the California Department of Public Health.

Additionally, between March 2013 and March 2014, District staff utilized a report from WRF to provide guidance resilient business models for water utilities. The research value of this report was \$564,088.00.

In 2023-2024, staff plans to request and utilize reports and studies from the following areas: The Water Research Foundation is developing a framework and testing protocol for assessing poly-and perfluoroalkyl PFAS substance treatment techniques in Groundwater, evaluation and restoration of water supply wells for water augmentation projects, membrane filtration, methods, uses, and principles of advanced oxidation and groundwater recharge projects, cyanotoxins in drinking water caused by algal blooms in surface waters, the impact of pre-chlorination and GAC treatment on DBP formation and overall toxicity in drinking water, quagga mussel treatment and control practices, maximizing recovery of recycled water for ground recharge and Chromium VI.

It is through the combined support of membership agencies like Palmdale Water District that research on the most important and emerging water issues can be conducted. In addition to contributing to the research effort, membership provides the District with the opportunity to influence the direction of research projects and full access to all reports from past and current studies.

Strategic Plan Element:

This item is under Strategic Initiative No. 3 –Systems Efficiency.
This item directly relates to the District’s Mission Statement.

Budget:

The Annual Commitment based on total million gallons delivered and population served in 2022 is \$11,360.24. This item is budgeted under Administration, Memberships and Subscriptions, 1-02-4165-000.

Supporting Documents:

- Water Research Foundation 2023 Invoice



6666 W Quincy Avenue Denver, CO 80235-3098
 P 303.347.6128 F 303.734.0196
 pschrader@waterrf.org

	Date 3/1/2023
Subscriber Number 0003981	Foundation Tax ID 13-6211384
Subscriber Since 1988	Invoice Number 0003981-2023-1

Palmdale Water District
 Dennis LaMoreaux
 General Manager
 2029 East Ave Q
 Palmdale, CA 93550-4038

Order No.	Description	Total Commitment
7000184899	WRFMBR - Utility Membership 01-May-2023 to 30-Apr-2024	\$11,360.24
	Amount Due:	\$11,360.24



6666 W Quincy Avenue Denver, CO
 80235-3098
 P 303.347.6128 F 303.734.0196
 pschrader@waterrf.org

Palmdale Water District
 Dennis LaMoreaux
 General Manager
 2029 East Ave Q
 Palmdale, CA 93550-4038

Detach and return with payment

Please make check payable to: **The Water Research Foundation**

	Date 3/1/2023
Subscriber Number 0003981	Invoice Number 0003981-2023-1

Order No. 7000184899	Description MBRUTILITY- ONEWATER	Amount Due \$11,360.24 (USD)
Revised Invoice Requested? Yes No		Amount Enclosed



**PALMDALE WATER DISTRICT
BOARD MEMORANDUM**

DATE: July 17, 2023 **July 24, 2023**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Mr. Dennis Hoffmeyer, Finance Manager
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 6.4 – RECEIVE AND FILE SEMI-ANNUAL
EMPLOYEE REIMBURSEMENT REPORT FOR THE PERIOD
COVERING JANUARY 1, 2023 THROUGH JUNE 30, 2023. (NO
BUDGET IMPACT – FINANCE MANAGER HOFFMEYER)***

Recommendation:

Staff recommends the Board receive and file the Semi-Annual Employee Reimbursement Report for the period covering January 1, 2023 through June 30, 2023.

Background:

Staff reimbursements are based on the approved budget. It is required that the District report to the governing body Employee Reimbursements in excess of \$100.00 on a semi-annual basis.

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 4 – Financial Health and Stability.
This item directly relates to the District’s Mission Statement.

Budget:

Receiving and filing the Employee Reimbursement Report will not affect the budget.

Supporting Documents:

- Semi-Annual Employee Reimbursement Report for the period covering January 1, 2023 through June 30, 2023.

PALMDALE WATER DISTRICT
Semi-Annual Employee Reimbursement Report
Period Covering Jan 1, 2023 to Jun 30, 2022

Employee ID	Employee Name	Pay Date	Item Description	Amount
4065	PATRICIA GUERRERO	01/04/23	Education Regular	161.00
2955	PETER THOMPSON JR	01/04/23	TRAVEL	452.50
2955	PETER THOMPSON JR	01/04/23	TRAVEL	1,035.80
2955	PETER THOMPSON JR	01/04/23	TRAVEL	891.94
4087	ERIC MELENDEZ	01/18/23	Education Regular	299.99
4040	JESUS MOTA	01/18/23	Education Regular	220.00
4007	DAN MENKO	02/01/23	Education Regular	524.98
4057	DARREN DYKES	02/01/23	BOOT EXPENSE	175.00
3710	SALVADOR ZUNIGA	02/01/23	BOOT EXPENSE	175.00
4088	CALEB HENDERSON	02/15/23	BOOT EXPENSE	152.97
4047	CLAUDIA BOLANOS	02/15/23	TRAVEL	166.37
4046	JUDY ALLEVATO	02/15/23	TRAVEL	104.80
2955	PETER THOMPSON JR	02/15/23	TRAVEL	1,176.10
4087	ERIC MELENDEZ	03/01/23	Education Regular	105.00
4054	MIKE CHILDS	03/01/23	BOOT EXPENSE	175.00
1730	PETER HENRIE	03/01/23	Education Regular	105.00
1730	PETER HENRIE	03/01/23	Education Regular	167.53
4047	CLAUDIA BOLANOS	03/15/23	TRAVEL	133.95
4057	DARREN DYKES	03/15/23	Education Regular	474.99
4065	PATRICIA GUERRERO	03/15/23	Education Regular	199.00
1720	RICHARD HEINONEN	03/15/23	TRAVEL	198.78
4047	CLAUDIA BOLANOS	03/29/23	TRAVEL	506.97
4078	DUSTIN ADAMS	03/29/23	Education Regular	145.00
4066	TRISTAN DEYOUNG	03/29/23	Education Regular	228.25
4066	TRISTAN DEYOUNG	03/29/23	Education Regular	199.99
4067	BRIAN TONER	04/12/23	TRAVEL	136.84
4007	DAN MENKO	04/12/23	TRAVEL	900.24
4001	SCOTT HULSEBUS	04/12/23	TRAVEL	183.40
4093	WENDELL WALL	04/12/23	TRAVEL	269.86
4047	CLAUDIA BOLANOS	04/26/23	TRAVEL	229.25
4081	JONATHAN STEELE	04/26/23	Education Regular	1,928.70
4050	SHANEECE LOPEZ	04/26/23	Education Advanced	1,194.00
3205	CHRIS VIDAL	05/10/23	Education Regular	141.65
1778	GLORIA BARRAGAN	05/10/23	Education Regular	349.00
4046	JUDY ALLEVATO	05/24/23	TRAVEL	375.97
1487	RUTH FLOOD	05/24/23	Education Regular	349.00
4060	SCOTT ROGERS	05/24/23	TRAVEL	469.96
4047	CLAUDIA BOLANOS	06/07/23	TRAVEL	524.00
2100	DENNIS LAMOREAUX	06/07/23	TRAVEL	205.65
1720	RICHARD HEINONEN	06/07/23	TRAVEL	194.16
4087	ERIC MELENDEZ	06/21/23	Education Regular	299.90
4046	JUDY ALLEVATO	06/21/23	TRAVEL	104.80
4065	PATRICIA GUERRERO	06/21/23	Education Regular	165.00

16,197.29

**PALMDALE WATER DISTRICT
BOARD MEMORANDUM**

DATE: July 18, 2023 **July 24, 2023**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Mr. Bob Egan, Financial Advisor
RE: *AGENDA ITEM NO. 8.1.a – STATUS REPORT ON CASH FLOW STATEMENT
AND CURRENT CASH BALANCES AS OF JUNE 2023. (FINANCIAL ADVISOR
EGAN/FINANCE COMMITTEE)*

Attached are the Cash Notes, the Investment Funds Report, and the Cash Flow Report as of June 2023. The reports will be reviewed in detail at the Board meeting.

Enclosures

2023				
May to June 2023 Major account Activity				
acct 11469				
Balance	6/30/2023	4,039,578.76		
Balance	5/31/2023	4,708,251.64		
Decrease		(668,672.88)	Taxes	
One month activity			YTD expected	4,814,600
Taxes received		25,358.68	YTD received	5,039,077
RDA passthrough		580,957.83	Increase	224,477
LCID Payment		(400,000.00)		
Transfer to 11432		(531,494.63)		
Transfer from 11432.		502,126.86		
Transfer from 11475		76,822.49		
Butte payment		(940,833.66)		
Interest/Mkt value received		18,389.55		
Decrease		(668,672.88)		
Acct 11475				
Balance	6/30/2023	1,498,248.15		
Balance	5/31/2023	1,452,442.62	all accounts	
Increase		45,805.53	FACE	13,451,950
One month activity			Value	13,270,459
Cap Improvement fee received		115,549.37	Future earnings	181,491
Transfer to 11469		(76,822.49)		
Interest/Mkt value received		7,078.65		
Increase		45,805.53		
Acct 11432				
Balance	6/30/2023	8,093,070.24		
Balance	5/31/2023	8,031,534.45		
Increase		61,535.79		
One month activity				
Transfer to 11469		(502,126.86)		
Transfer from 11469		531,494.63		
Interest/Mkt value received		32,168.02		
Increase		61,535.79		
Acct 24016.				
Balance	6/30/2023	739,960.53		
Balance	5/31/2023	736,780.79		
Increase		3,179.74		
One month activity				
Interest/Mkt value received		3,179.74		
Increase		3,179.74		

2023			
Second Quarter 2023 Major account Activity			
acct 11469			
Balance	6/30/2023	4,039,578.76	
Balance	3/31/2023	4,757,924.58	
Decrease		(718,345.82)	
Three months activity			
Taxes received		3,646,574.08	
RDA Passthrough received		580,957.83	
Interest/Mkt value received		48,354.17	
Transfer to Butte		(940,833.66)	
Transfer to CCB		(1,413,700.83)	
LCID Payment		(400,000.00)	
Transfer to 11432		(2,875,694.63)	
Transfer from 11432		520,040.12	
Transfer from 11475		115,957.10	
Decrease		(718,345.82)	
Acct 11475			
Balance	6/30/2023	1,498,248.15	
Balance	3/31/2023	1,445,270.29	
Increase		52,977.86	
Three months activity			
Transfer to 11469		(115,957.10)	
Interest/Mkt value received		14,658.48	
Capital improvements received		154,276.48	
Increase		52,977.86	
Acct 11432			
Balance	6/30/2023	8,093,070.24	
Balance	3/31/2023	5,671,234.44	
Increase		2,421,835.80	
Three months activity			
transfer to 11469		(520,040.12)	
transfer from 11469		2,875,694.63	
Interest/Mkt value received		66,181.29	
Increase		2,421,835.80	
Acct 24016.			
Balance	6/30/2023	739,960.53	
Balance	3/31/2023	731,318.37	
Increase		8,642.16	
Three months activity			
Interest/Mkt value received		8,642.16	
Increase		8,642.16	

**PALMDALE WATER DISTRICT
INVESTMENT FUNDS REPORT
June 30, 2023**

June 2023

May 2023

March 2023

	<u>June 2023</u>		<u>May 2023</u>		<u>March 2023</u>	
Federal Agency Obligations	8,067,481.35	54.60%	8,555,754.29	54.57%	6,281,001.02	48.91%
Negotiable Certificates of Deposit	5,202,977.69	35.21%	5,449,617.71	34.76%	5,012,390.19	39.03%
Local Agency Investment Fund (LAIF)	12,931.03	0.09%	12,931.03	0.08%	12,844.46	0.10%
	<u>13,283,390.07</u>		<u>14,018,303.03</u>		<u>11,306,235.67</u>	
Cash and Cash Equivalents	1,418,704.38	9.60%	1,604,396.29	10.23%	1,497,507.38	11.66%
Accrued Interest	73,852.29	0.50%	56,396.24	0.36%	38,289.05	0.30%
	<u>14,775,946.74</u>		<u>15,679,095.56</u>		<u>12,842,032.10</u>	

**PALMDALE WATER DISTRICT
INVESTMENT FUNDS REPORT
June 30, 2023**

		<u>June 2023</u>	<u>May 2023</u>	<u>March 2023</u>			
CASH							
1-00-0103-100	Citizens - Checking	200,844.42	501,106.25	(34,657.85)			
1-00-0103-200	Citizens - Refund	(4,528.59)	1,155.93	200.00			
1-00-0103-300	Citizens - Merchant	190,142.20	229,192.85	252,197.80			
	Bank Total	386,458.03	731,455.03	217,739.95			
1-00-0110-000	PETTY CASH	300.00	300.00	300.00			
1-00-0115-000	CASH ON HAND	5,400.00	5,400.00	5,400.00			
	TOTAL CASH	392,158.03	737,155.03	223,439.95			
INVESTMENTS							
1-00-0135-000	Local Agency Investment Fund	12,931.03	12,931.03	12,844.46			
1-00-0120-000 UBS Money Market Account General (SS 11469)							
	UBS USA Core Savings	253,471.54	252,323.81	250,405.44			
	UBS RMA Government Portfolio	728,773.13	608,970.90	501,778.68			
	UBS Bank USA Deposit Account	-	1,869.86	518,278.64			
	Accrued interest	22,499.37	15,626.91	15,598.43			
		1,004,744.04	878,791.48	1,286,061.19			
US Government Securities							
CUSIP #	Issuer	Maturity Date	Rate	PAR	Market Value	Market Value	Market Value
917297FP7	US Treasury Bill	06/20/2023			-	548,520.50	544,478.00
91282CBX8	US Treasury Note	04/30/2023			-	-	498,305.00
91282WE6	US Treasury Note	11/15/2023	2.750	700,000	693,546.00	691,992.00	691,250.00
91282CBEO	US Treasury Note	01/15/2024	0.125	300,000	291,786.00	290,472.00	-
					1,000,000	985,332.00	1,530,984.50
						1,530,984.50	1,734,033.00
Certificates of Deposit							
	Issuer	Maturity Date	Rate	Face Value			
	Safra National	04/28/2023	1.500		-	-	249,335.00
	Membersource Cr Un	05/04/2023	4.600		-	-	239,930.40
	Homestreet Bank	06/02/2023	4.500		-	249,990.00	249,802.50
1	Charles Schwab Bank	07/25/2023	4.600	250,000	249,877.50	249,727.50	249,630.00
2	Beal Bank	08/16/2023	4.700	250,000	249,795.00	249,655.00	249,665.00
3	Goldman Sachs	10/05/2023	5.000	218,000	217,790.72	217,742.76	-
4	Morgan Stanley	11/30/2023	2.500	150,000	148,248.00	147,921.00	-
5	Lyons National Bank	12/07/2023	4.850	250,000	249,422.50	249,345.00	249,510.00
6	Pacific Western	02/12/2024	5.200	240,000	239,760.00	239,810.40	-
7	First Horizon	03/01/2024	5.250	250,000	249,820.00	249,900.00	-
8	Liberty Federal Credit	03/08/2024	5.100	250,000	249,595.00	249,600.00	249,957.50
9	Comenity Bank	05/17/2024	2.800	194,950	195,194.00	194,784.00	-
					2,052,950	2,049,502.72	2,298,475.66
					Acct. Total	4,039,578.76	4,708,251.64
						4,708,251.64	4,757,924.59
1-00-1110-000 UBS Money Market Account Capital (SS 11475)							
	UBS Bank USA Deposit Account				38,727.11	-	407.44
	Accrued interest				4,635.74	3,584.73	1,447.68
					43,362.85	3,584.73	1,855.12
US Government Securities							
CUSIP #	Issuer	Maturity Date	Rate	PAR	Market Value	Market Value	Market Value
9127996ZD4	US Treasury Bill	11/30/2023		588,000	575,269.80	572,465.04	570,589.32
91282CCU3	US Treasury Note	08/31/2023	0.125	635,000	629,793.00	626,687.85	623,068.35
					1,223,000	1,205,062.80	1,199,152.89
						1,205,062.80	1,193,657.67
Certificates of Deposit							
	Issuer	Maturity Date	Rate	Face Value			
1	Valleystar Credit Union	08/17/2023	4.800	250,000	249,822.50	249,705.00	249,757.50
					250,000	249,822.50	249,757.50
					Acct. Total	1,498,248.15	1,452,442.62
						1,452,442.62	1,445,270.29

1-00-0125-000 UBS Access Account General (SS 11432)							
UBS Bank USA Deposit Account					807.48	-	479.01
UBS RMA Government Portfolio					-	-	-
Accrued interest					33,671.99	25,714.75	13,021.54
					34,479.47	25,714.75	13,500.55
US Government Securities							
CUSIP #	Issuer	Maturity Date	Rate	PAR	Market Value	Market Value	Market Value
912797FN2	US Treasury Bill	06/13/2023		-	-	499,135.00	495,510.00
912796YH6	US Treasury Bill	09/07/2023		500,000	495,275.00	493,125.00	489,830.00
912797LL9	US Treasury Bill	03/21/2024		775,000	746,131.25	743,775.25	-
91282CAK7	US Treasury Note	09/15/2023	0.125	1,000,000	989,790.00	984,920.00	979,650.00
91282CAK7	US Treasury Note	09/15/2023	0.125	800,000	791,832.00	787,936.00	783,720.00
91282CBA8	US Treasury Note	12/15/2023	0.125	500,000	488,615.00	486,310.00	-
912828B66	US Treasury Note	02/15/2024	2.750	615,000	604,957.05	604,120.65	604,600.35
91282CBB1	US Treasury Note	03/15/2024	0.250	775,000	747,603.75	745,395.00	-
91282CBB1	US Treasury Note	03/15/2024	0.250	500,000	482,325.00	480,900.00	-
91282CBB1	US Treasury Note	03/15/2024	0.250	550,000	530,557.50	-	-
					6,015,000	5,877,086.55	3,353,310.35
Certificates of Deposit							
	Issuer	Maturity Date	Rate	Face Value			
	Barclays Bank	04/27/2023	1.150		-	-	199,482.00
	Toyota Financial Svg Bk	05/01/2023	1.550		-	-	174,492.50
1	CommunityWide Fed	08/30/2023	3.000	188,000	187,293.12	186,928.40	186,432.08
2	Leaders Credit	08/30/2023	3.100	188,000	187,313.80	186,975.40	186,509.16
3	Wasatch Peaks	09/07/2023	3.200	175,000	174,328.00	174,018.25	173,622.75
4	Wells Fargo bank	09/25/2023	4.700	225,000	224,608.50	224,489.25	224,574.75
5	Bank of China	09/29/2023	4.650	250,000	249,517.50	249,377.50	249,460.00
6	First Natl Bank NE US	11/09/2023	5.050	250,000	249,740.00	249,707.50	-
7	Nexbank SSB	12/20/2023	5.250	250,000	249,850.00	249,857.50	250,180.00
8	Truist Bank	01/02/2024	5.100	250,000	249,657.50	249,642.50	249,912.50
9	Bank of India	02/07/2024	5.050	250,000	249,455.00	249,462.50	249,785.00
10	UBS Bank USA Salt Lake	03/08/2024	5.100	160,000	159,740.80	159,744.00	159,972.80
					2,186,000	2,181,504.22	2,180,202.80
					Acct. Total	8,093,070.24	8,031,534.45
						13,643,828.18	14,205,159.74
							11,887,273.78
Total Managed Accounts							
1-00-1121-000 UBS Rate Stabilization Fund (SS 24016) - District Restricted							
UBS Bank USA Dep acct					4,767.09	4,076.69	2,718.22
UBS RMA Government Portfolio					-	-	-
Accrued interest					13,045.19	11,469.85	8,221.40
					17,812.28	15,546.54	10,939.62
Certificates of Deposit							
	Issuer	Maturity Date	Rate	Face Value			
1	TTCU Fed Credit Union	11/29/2022	3.250	250,000	248,932.50	248,505.00	247,977.50
2	Sandy Spring Bank	11/29/2022	3.500	250,000	248,897.50	248,510.00	248,087.50
3	PNC Bank	12/08/2023	4.750	225,000	224,318.25	224,219.25	224,313.75
					725,000	722,148.25	720,378.75
					Acct. Total	739,960.53	736,780.79
						14,775,946.74	15,679,095.56
							12,842,032.10
TOTAL CASH AND INVESTMENTS							
						(903,148.82)	
Increase (Decrease) in Funds							
1-00-1137-000 2021A Bonds - Project Funds (BNY Mellon)							
Construction Funds					2,043,701.49	2,191,531.69	3,033,801.33
Issuance Funds					-	-	-
					2,043,701.49	2,191,531.69	3,033,801.33
1-00-1138-000 2024 Capital Lease - Project Funds (Citizens Business Bank)							
Construction Funds					1,629,905.36	1,751,237.08	1,912,285.66
					1,629,905.36	1,751,237.08	1,912,285.66

PALMDALE WATER DISTRICT
2023 Cash Flow Report (Based on Nov. 14, 2022 Adopted Budget)

	January	February	March	April	May	June	July	August	September	October	November	December	YTD	Budget 2023 Carryover Information
Total Cash Beginning Balance	16,132,006	14,479,181	14,926,970	12,842,032	14,946,300	15,679,096	14,775,947	15,231,147	14,673,670	11,248,194	10,632,637	10,501,788		
Budgeted Water Receipts	2,285,897	2,208,505	2,380,395	2,710,476	2,570,424	3,037,260	3,004,055	3,210,443	3,108,734	2,946,971	2,683,193	2,452,647	32,599,000	
Water Receipts	2,483,435	2,434,481	2,351,442	2,174,112	2,386,739	2,630,695	3,004,055	3,210,443	3,108,734	2,946,971	2,683,193	2,452,647	31,866,948	
DWR Refund (Operational Related)					5,516	24,609							30,125	
RWA Agreement (AV Watermaster/AVSWCA)													-	
Other (Gain on Sale of Equipment)													-	
Total Operating Revenue (BUDGET)													-	
Total Operating Revenue (ACTUAL)	2,483,435	2,434,481	2,351,442	2,174,112	2,392,255	2,655,304	3,004,055	3,210,443	3,108,734	2,946,971	2,683,193	2,452,647	31,897,073	
Total Operating Expenses excl GAC (BUDGET)	(2,234,974)	(2,114,600)	(2,407,116)	(2,372,733)	(2,573,876)	(2,619,713)	(2,587,040)	(3,132,345)	(2,718,365)	(2,806,891)	(2,589,204)	(2,289,735)	(30,446,593)	
GAC (BUDGET)			(160,000)			(110,000)			(160,000)	(160,000)		(160,000)	(750,000)	
Operating Expenses excl GAC (ACTUAL)	(2,368,727)	(2,213,904)	(2,312,281)	(1,999,163)	(2,012,748)	(2,261,699)	(2,587,040)	(3,132,345)	(2,718,365)	(2,806,891)	(2,589,204)	(2,289,735)	(29,292,103)	
LCID Water Purchase						(400,000)							(400,000)	
Littlerock Dam - Sediment Removal	(1,766,491)	(15,909)	(125,596)	(3,439)	(2,875)	(24,337)							(1,938,647)	
GAC	(159,720)						(160,000)	(110,000)	(160,000)	(160,000)		(160,000)	(909,720)	
Prepaid Insurance (paid)/refunded													-	
Total Operating Expense (ACTUAL)	(4,294,938)	(2,229,813)	(2,437,877)	(2,002,602)	(2,015,623)	(2,686,036)	(2,747,040)	(3,242,345)	(2,878,365)	(2,966,891)	(2,589,204)	(2,449,735)	(32,540,470)	
Non-Operating Revenue:					86,545									
Assessments, net (BUDGET)	842,650	391,400	41,800	2,537,450	973,750	27,550	145,350	233,700	-	-	159,600	4,146,750	9,500,000	
Actual/Projected Assessments, net	893,577	458,794	40,131	2,560,921	1,060,295	25,359	145,350	233,700	-	-	159,600	4,146,750	9,724,475	
Asset Sale/Unencumbered Money (Taxes)													-	
RDA Pass-through (Successor Agency)	417,798					580,958							998,755	
Interest	20,840	16,288	2,673	24,359	26,959	26,970	10,833	10,833	10,833	10,833	10,833	10,833	183,089	
Market Adjustment	18,397	21,398	35,731	18,955	6,909	33,871							135,259	
Grant Re-imbursement					32,506		1,100,000						1,132,506	
Arrearage Funds													-	
Capital Improvement Fees - Infrastructure	27,888	85,400		2,151	24,207	99,918							239,565	
Capital Improvement Fees - Water Supply	15,296	487,560			15,296	15,631							533,783	
DWR Refund (Capital Related)				93,169	147,145					50,000			290,314	
Other	7,002	30,835		(10)	19,209								57,035	
Total Non-Operating Revenues (BUDGET)													-	
Total Non-Operating Revenues (ACTUAL)	1,400,797	1,100,274	78,535	2,699,545	1,332,526	782,707	1,256,183	244,533	10,833	60,833	170,433	4,157,583	13,294,782	
Non-Operating Expenses:														
Budgeted Capital Expenditures	(193,480)	(193,480)	(193,480)	(193,480)	(193,480)	(193,480)	(193,480)	(193,480)	(143,480)	(143,480)	(143,480)	(143,480)	(2,121,757)	
Budgeted Capital Expenditures (Committed During Year)													-	
Actual/Projected Capital Expenditures	(327,834)	(568,034)	(93,999)	(214,031)	(687,307)	(425,315)	(143,480)	(143,480)	(103,480)	(103,480)	(93,480)	(93,480)	(2,997,399)	
Land Purchase (Groundwater Augmentation Pilot)													-	
Const. of Monitoring Wells/Test Basin (Water Supply)													-	
Meter Exchange Project (Meters Purchased)								(325,000)	(300,000)				(625,000)	
SWP Capitalized	(897,612)	(272,381)	(293,840)	(272,381)	(272,381)	(272,381)	(897,608)	(272,380)	(299,850)	(272,380)	(272,380)	(272,380)	(4,567,954)	
Investment in PRWA (Suspended Contribution for 2022)			(161)					(12,339)			(12,500)		(25,000)	
Butte County Water Transfer						(940,834)						(1,015,431)	(1,956,265)	
Bond Payments - Interest			(1,006,582)						(996,945)				(2,003,527)	
Principal			(666,152)						(1,949,493)				(2,615,645)	
Capital leases - Citizens Business Bank (2024 Lease)				(263,701)						(263,701)			(527,402)	
Capital leases - Enterprise FM Trust (Vehicles)	(11,984)	(11,993)	(11,558)	(11,984)	(11,984)	(11,904)	(12,210)	(12,210)	(12,210)	(12,210)	(12,210)	(12,210)	(144,667)	
Capital leases - Wells Fargo (Printers)	(4,690)	(4,745)	(4,745)	(4,690)	(4,690)	(4,690)	(4,700)	(4,700)	(4,700)	(4,700)	(4,700)	(4,700)	(56,450)	
Total Non-Operating Expenses (ACTUAL)	(1,242,119)	(857,153)	(2,077,037)	(766,787)	(976,361)	(1,655,124)	(1,057,998)	(770,109)	(3,666,678)	(656,471)	(395,270)	(1,398,201)	(15,519,308)	
Total Cash Ending Balance (BUDGET)	14,344,551	14,719,197	12,217,485	14,222,640	16,014,333	15,188,991	14,876,516	14,726,263	11,297,303	10,909,830	10,755,415	12,885,750		
Total Cash Ending Balance (ACTUAL)	14,479,181	14,926,970	12,842,032	14,946,300	15,679,096	14,775,947	15,231,147	14,673,670	11,248,194	10,632,637	10,501,788	13,264,083		
													Budget	12,885,750
													Difference	378,332.82
													Adj. Difference	378,333
2022 Cash Ending Balance (ACTUAL)	14,772,733	13,192,702	11,633,309	14,601,061	15,810,308	16,752,444	15,332,018	15,701,246	12,857,373	12,621,650	12,666,339	16,132,006		

Indicates actual expenditures/revenues:
 Indicates anticipated expenditures/revenues:

**PALMDALE
WATER DISTRICT
BOARD MEMORANDUM**

DATE: July 18, 2023 **July 24, 2023**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Dennis J. Hoffmeyer, Finance Manager/CFO
VIA: Mr. Dennis LaMoreaux, General Manager
RE: ***AGENDA ITEM 8.1.b – STATUS REPORT ON FINANCIAL STATEMENTS, REVENUE, AND EXPENSE AND DEPARTMENTAL BUDGET REPORTS FOR JUNE 2023. (FINANCE MANAGER HOFFMEYER/FINANCE COMMITTEE)***

Discussion:

Presented here are the Balance Sheet and Profit/Loss Statement for the period ending June 30, 2023. Also included are individual departmental budget reports.

This is the 6th month of the District's Budget Year 2023. Historical trends for the District have our revenues at 45.5% and expenses are 47.4%. This would typically be 50.0% for traditional budgetary percentages. Both operating revenues and expenses are below for the actuals. Please refer to Diagram A for a graphical representation of this information.

Balance Sheet:

- Pages 1 and 2 are the balance sheet for the 6-month period and a graphic presentation of Assets, Liabilities, and Net Position on June 30, 2023.
- The net change for the month-to-month was \$194,281. Looking at the highlighted portion in orange under Assets, the Materials and Supplies inventory account saw an increase due to receiving the first shipment of the new meters for the upcoming exchange project.
- The second area of review is under the Liabilities and Net Position and is highlighted in yellow. The first part is the Unearned Property Taxes and Assessments and for June shows a balance of zero. The offset of this is part of our Profit/(Loss) from Operations as the assessments are realized as revenue. This will change again next month when we reset the next fiscal year for tax assessments within the Unearned Property Taxes and Assessments and Accounts Receivable - Property Taxes and Assessments (Asset side).
- Referencing pages 1A and 1B, this is the annual quarterly comparison. The highlighted portion in yellow shows the addition of GASB 87 (leases) accounting from the District's 2022 Audit. The portion highlighted in orange shows the major change related to accepting the audit adjustments related to GASB 68/75 (Pension and OPEB). This accounted for a major portion of the change between June 2022 and June 2023. The remainder was made up of increases in Capital Assets (Asset side) and Unrestricted Net Position (Liabilities and Net Position).

Profit/Loss Statement:

- Page 3 is our Consolidated Profit and Loss Statement trending for the six months.
- Operating revenues are slightly below the historical averages at 43.8%.
- The District's operating expenses are below historical averages at 44.2%.
- All departmental budgets except for the three highlighted yellow, are at or below the historical average.
- Source of Supply-Purchased Water (highlighted orange) saw significant charges come in for the posting month of May. This was due in part to the purchase agreement with LCID and Article 21 water purchases from the State Water Project.
- The District saw additional capital improvement fees come in the month of June. This has our combined percentage for infrastructure and water supply at 140.6% of the budget.
- Page 3A is the quarterly comparison between CY2022 and CY2023. Overall, revenues are down 6.6% year-to-year and expenses are up 20.7%. Contributing factors are the heavy rains and mild temperatures (May & June) that contributed to decreased water usage (highlighted orange), departmental account increases (highlighted yellow), and significant differences in the Source of Supply-Purchased Water (highlighted green) for the second quarter.
- Pages 4 and 5 show the P&L in various graphic forms using major report category totals.

Department indicators

- The Administration District-wide continues to have significant increases related to consultant charges (97.1%) and insurance (81.5%). Finance staff believes this will continue for the remainder of the year. This is partly due to pass-through increases in insurance costs from ACWA/JPIA on our general auto and liability policies. Along with additional consulting contracts that have been approved in the last six months for various District initiatives being undertaken.
- The Operations Department has seen increased costs for chemicals due to treating more surface water. Since the Finance staff projected continued drought for the 2023 Budget, our recommendation would be to do an inter-department budget adjustment from the Facilities account Electricity – Wells and Boosters due to the decreases in necessary well production. Operations also have substantial increases in Permits (117.5%) and Maintenance & Repair Operations – Facilities (83.8%) accounts compared to prior months.
- The Information Technology Department's operating expenses continue to escalate. This Department has the following individual accounts contributing to higher budgetary percentages; Contracted/Cloud Services (54.9%), Telecommunications (56.6%), Computer Equipment – Laptops (55.3%), Computer Equipment – Other (84.1%), Computer Equipment – Warranty & Support (89.9%), and Computer Software – Software and Upgrades (157.8%).

Departments:

- Pages 6 through 16 are the detailed individual departmental budgets for your review.

Non-Cash Definitions:

Depreciation: This is the spreading of the total expense of a capital asset over the expected life of that asset.

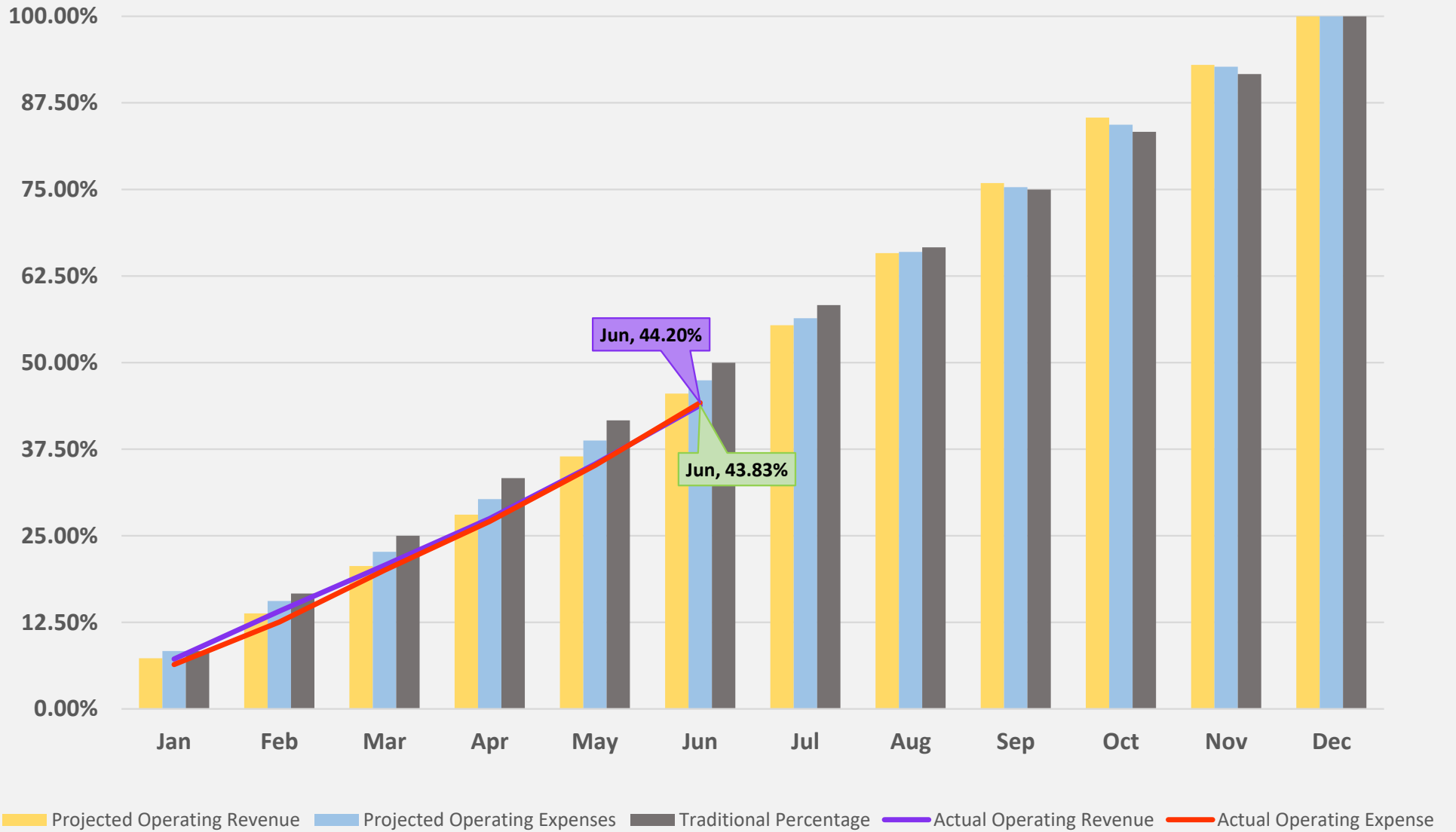
OPEB Accrual Expense: Other Post-Employment Benefits (OPEB) is the recognized annual required contribution to the benefit. The amount is actuarially determined in accordance with the parameters of GASB 45. The amount represents a level of funding that, if paid on an ongoing basis, is projected to cover normal costs each year.

Bad Debt: The uncollectible accounts receivable that has been written off.

Service Cost Construction: The value of material, parts & supplies from inventory used to construct, repair, and maintain our asset infrastructure.

Capitalized Construction: The value of our labor force used to construct our asset infrastructure.

Palmdale Water District Monthly Budgetary Percentages



**Palmdale Water District
Balance Sheet Report**

	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023
ASSETS												
Current Assets:												
Cash and cash equivalents	\$ 735,600	\$ 113,978	\$ 223,440	\$ 487,224	\$ 737,155	\$ 384,391						
Investments	13,743,580	14,812,992	12,618,592	14,459,076	14,941,941	14,383,789						
Accrued interest receivable	-	-	-	-	-	-						
Accounts receivable - water sales and services, net	2,281,126	2,138,644	1,994,606	2,044,185	2,254,446	2,442,108						
Accounts receivable - property taxes and assessments	4,566,124	4,107,330	4,067,199	1,506,279	445,984	420,625						
Lease receivable	-	-	-	-	102,586	102,586						
Accounts receivable - other	161,850	130,398	107,620	136,922	107,470	107,420						
Materials and supplies inventory	1,459,695	1,379,344	1,397,031	1,427,559	1,443,240	1,579,337						
Prepaid items and other deposits	626,612	588,177	549,757	486,681	472,888	465,680						
Total Current Assets	\$ 23,574,587	\$ 23,270,864	\$ 20,958,246	\$ 20,547,926	\$ 20,505,710	\$ 19,885,937	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-Current Assets:												
Restricted - cash and cash equivalents	\$ 6,184,120	\$ 5,871,128	\$ 4,946,087	\$ 4,944,087	\$ 3,942,769	\$ 3,673,607						
Lease receivable	-	-	-	-	380,463	380,463						
Investment in Palmdale Recycled Water Authority	2,202,482	2,202,482	2,202,482	2,202,482	2,206,782	2,206,782						
Right-to-use asset - being amortized, net	-	-	-	-	366,740	366,740						
Capital assets - not being depreciated	21,335,143	21,600,308	21,027,416	21,388,509	25,310,952	25,622,421						
Capital assets - being depreciated, net	158,746,457	158,250,097	159,534,907	159,314,380	156,188,873	156,578,317						
Total Non-Current Assets	\$ 188,468,202	\$ 187,924,015	\$ 187,710,892	\$ 187,849,458	\$ 188,396,579	\$ 188,828,331	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ASSETS	\$ 212,042,789	\$ 211,194,879	\$ 208,669,138	\$ 208,397,385	\$ 208,902,288	\$ 208,714,268	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEFERRED OUTFLOWS OF RESOURCES:												
Deferred loss on debt defeasance, net	\$ 2,809,571	\$ 2,803,311	\$ 2,247,863	\$ 2,241,603	\$ 3,003,306	\$ 2,997,046						
Deferred outflows of resources related to pensions	5,023,432	5,023,432	5,023,432	5,023,432	8,122,656	8,122,656						
Total Deferred Outflows of Resources	\$ 7,833,003	\$ 7,826,743	\$ 7,271,295	\$ 7,265,035	\$ 11,125,962	\$ 11,119,702	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	\$ 219,875,792	\$ 219,021,621	\$ 215,940,433	\$ 215,662,419	\$ 220,028,250	\$ 219,833,969	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LIABILITIES AND NET POSITION												
Current Liabilities:												
Accounts payable and accrued expenses	\$ 1,627,575	\$ 473,303	\$ 412,969	\$ 638,929	\$ 1,070,757	\$ 850,016						
Customer deposits for water service	2,881,254	2,877,733	2,877,216	2,887,335	2,886,283	2,888,290						
Construction and developer deposits	1,645,876	1,645,876	1,645,876	1,645,876	1,660,156	1,668,656						
Accrued interest payable	699,514	874,392	42,000	172,511	345,022	517,533						
Long-term liabilities - due in one year:												
Compensated absences	550,450	550,450	536,860	536,860	567,630	567,630						
Rate Stabilization Fund	560,000	560,000	560,000	560,000	706,000	706,000						
Right-to-use lease payable	-	-	-	-	126,686	126,686						
Right-to-use asset financing	447,281	447,281	447,281	225,581	225,581	225,581						
Loan payable	1,342,628	1,342,628	676,476	676,476	676,476	676,476						
Revenue bonds payable	853,657	853,657	853,657	853,657	1,273,017	1,273,017						
Total Current Liabilities	\$ 10,608,235	\$ 9,625,320	\$ 8,052,336	\$ 8,197,226	\$ 9,537,608	\$ 9,499,885	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-Current Liabilities:												
Long-term liabilities - due in more than one year:												
Compensated absences	\$ 183,483	\$ 183,483	\$ 178,953	\$ 178,953	\$ 189,210	\$ 189,210						
Right-to-use lease payable	-	-	-	-	229,028	229,028						
Right-to-use asset financing	1,952,719	1,952,719	1,952,719	1,952,719	1,952,719	1,952,719						
Loan payable	3,894,939	3,880,904	3,866,869	3,852,835	3,838,800	3,824,765						
Revenue bonds payable	62,830,534	62,830,534	62,830,534	62,830,534	62,411,174	62,411,174						
Net other post employment benefits payable	14,039,490	14,141,047	14,340,077	14,340,077	13,773,562	13,868,166						
Aggregate net pension liability	6,056,636	6,056,636	6,056,636	6,056,636	13,730,102	13,730,102						
Total Non-Current Liabilities	\$ 88,957,801	\$ 89,045,323	\$ 89,225,788	\$ 89,211,753	\$ 96,124,594	\$ 96,205,164	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Liabilities	\$ 99,566,035	\$ 98,670,643	\$ 97,278,124	\$ 97,408,979	\$ 105,662,202	\$ 105,705,048	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEFERRED INFLOWS OF RESOURCES:												
Unearned property taxes and assessments	\$ 3,583,333	\$ 2,866,667	\$ 2,150,000	\$ 1,433,333	\$ 716,667	\$ -						
Deferred amounts related to leases	-	-	-	-	460,575	460,575						
Deferred amounts related to net pensions	10,699,946	10,699,946	10,699,946	10,699,946	5,274,161	5,274,161						
Total Deferred Inflows of Resources	\$ 14,283,279	\$ 13,566,613	\$ 12,849,946	\$ 12,133,279	\$ 6,451,403	\$ 5,734,736	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NET POSITION:												
Profit/(Loss) from Operations	\$ 467,458	\$ 1,225,347	\$ 310,015	\$ 613,052	\$ 251,667	\$ 731,207						
Restricted for investment in Palmdale Recycled Water Authority	2,202,482	2,202,482	2,202,482	2,202,482	2,206,782	2,206,782						
Unrestricted	103,356,538	103,356,537	103,299,866	103,304,627	105,456,196	105,456,196						
Total Net Position	\$ 106,026,478	\$ 106,784,366	\$ 105,812,363	\$ 106,120,161	\$ 107,914,645	\$ 108,394,185	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION	\$ 219,875,792	\$ 219,021,621	\$ 215,940,433	\$ 215,662,419	\$ 220,028,250	\$ 219,833,969	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

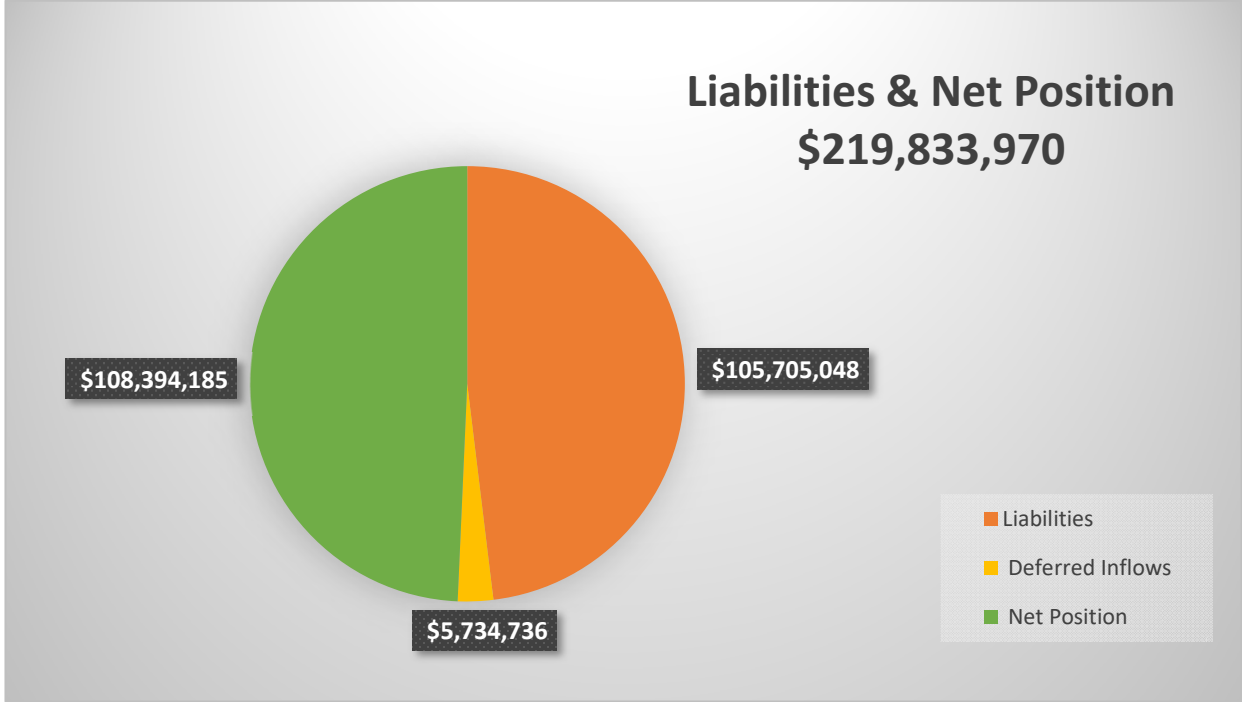
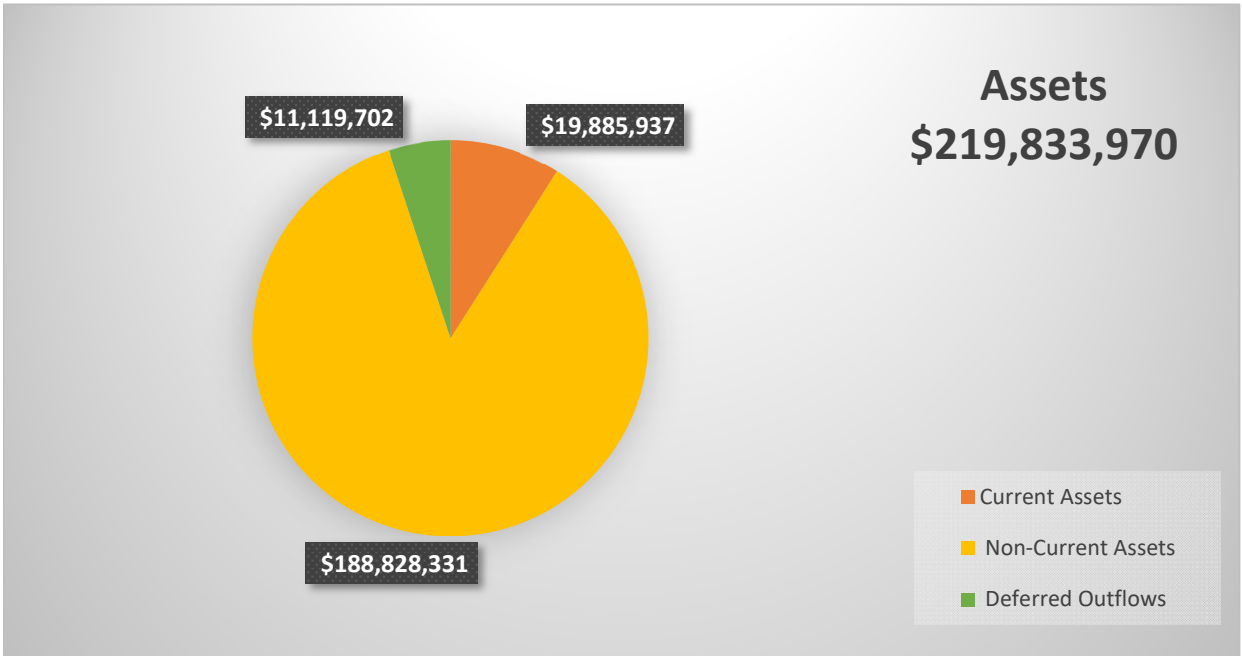
**Palmdale Water District
Balance Sheet Report
Annual Quarterly Comparison**

	June 2023	June 2022	Net Annual Change
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 384,391	\$ 1,994,470	\$ (1,610,079)
Investments	14,383,789	14,757,974	(374,185)
Accrued interest receivable	-	-	-
Accounts receivable - water sales and services, net	2,442,108	2,535,271	(93,163)
Accounts receivable - property taxes and assessments	420,625	-	420,625
Lease receivable	102,586	-	102,586
Accounts receivable - other	107,420	81,867	25,553
Materials and supplies inventory	1,579,337	1,902,339	(323,002)
Prepaid items and other deposits	465,680	415,907	49,773
Total Current Assets	\$ 19,885,937	\$ 21,687,829	\$ (1,801,892)
Non-Current Assets:			
Restricted - cash and cash equivalents	\$ 3,673,607	\$ 7,794,309	\$ (4,120,702)
Lease receivable	380,463	-	380,463
Investment in Palmdale Recycled Water Authority	2,206,782	2,202,482	4,300
Right-to-use asset - being amortized, net	366,740	-	-
Capital assets - not being depreciated	25,622,421	15,136,705	10,485,716
Capital assets - being depreciated, net	156,578,317	155,687,018	891,299
Total Non-Current Assets	\$ 188,828,331	\$ 180,820,514	\$ 8,007,816
TOTAL ASSETS	\$ 208,714,268	\$ 202,508,344	\$ 6,205,924
DEFERRED OUTFLOWS OF RESOURCES:			
Deferred loss on debt defeasance, net	\$ 2,997,046	\$ 3,422,284	\$ (425,239)
Deferred outflows of resources related to pensions	8,122,656	5,023,432	3,099,224
Total Deferred Outflows of Resources	\$ 11,119,702	\$ 8,445,716	\$ 2,673,985
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	\$ 219,833,969	\$ 210,954,060	\$ 8,879,910

**Palmdale Water District
Balance Sheet Report
Annual Quarterly Comparison**

	<u>June 2023</u>	<u>June 2022</u>	<u>Net Annual Change</u>
LIABILITIES AND NET POSITION			
Current Liabilities:			
Accounts payable and accrued expenses	\$ 850,016	\$ 837,345	\$ 12,671
Customer deposits for water service	2,888,290	2,888,758	(469)
Construction and developer deposits	1,668,656	1,637,376	31,280
Accrued interest payable	517,533	520,435	(2,902)
Long-term liabilities - due in one year:			
Compensated absences	567,630	531,977	35,653
Rate Stabilization Fund	706,000	560,000	146,000
Right-to-use lease payable	126,686	-	126,686
Right-to-use asset financing	225,581	-	225,581
Loan payable	676,476	655,198	21,278
Revenue bonds payable	1,273,017	1,215,743	57,274
Total Current Liabilities	\$ 9,499,885	\$ 8,846,833	\$ 653,052
Non-Current Liabilities:			
Long-term liabilities - due in more than one year:			
Compensated absences	\$ 189,210	\$ 177,326	\$ 11,884
Right-to-use lease payable	229,028	-	229,028
Right-to-use asset financing	1,952,719	-	1,952,719
Loan payable	3,824,765	5,335,811	(1,511,046)
Revenue bonds payable	62,411,174	63,684,191	(1,273,017)
Net other post employment benefits payable	13,868,166	13,343,879	524,287
Aggregate net pension liability	13,730,102	6,056,636	7,673,466
Total Non-Current Liabilities	\$ 96,205,164	\$ 88,597,843	\$ 7,607,321
Total Liabilities	\$ 105,705,048	\$ 97,444,675	\$ 8,260,373
DEFERRED INFLOWS OF RESOURCES:			
Unearned property taxes and assessments	\$ -	\$ -	\$ -
Deferred amounts related to leases	460,575	-	460,575
Deferred amounts related to net pensions	5,274,161	10,699,946	(5,425,785)
Total Deferred Inflows of Resources	\$ 5,734,736	\$ 10,699,946	\$ (4,965,210)
NET POSITION:			
Profit/(Loss) from Operations	\$ 731,207	\$ 2,892,430	\$ (2,161,223)
Restricted for investment in Palmdale Recycled Water Authority	2,206,782	2,206,290	492
Unrestricted	105,456,196	97,710,719	7,745,477
Total Net Position	\$ 108,394,185	\$ 102,809,438	\$ 5,584,747
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION	\$ 219,833,969	\$ 210,954,060	\$ 8,879,910

BALANCE SHEET AS OF JUNE 30, 2023



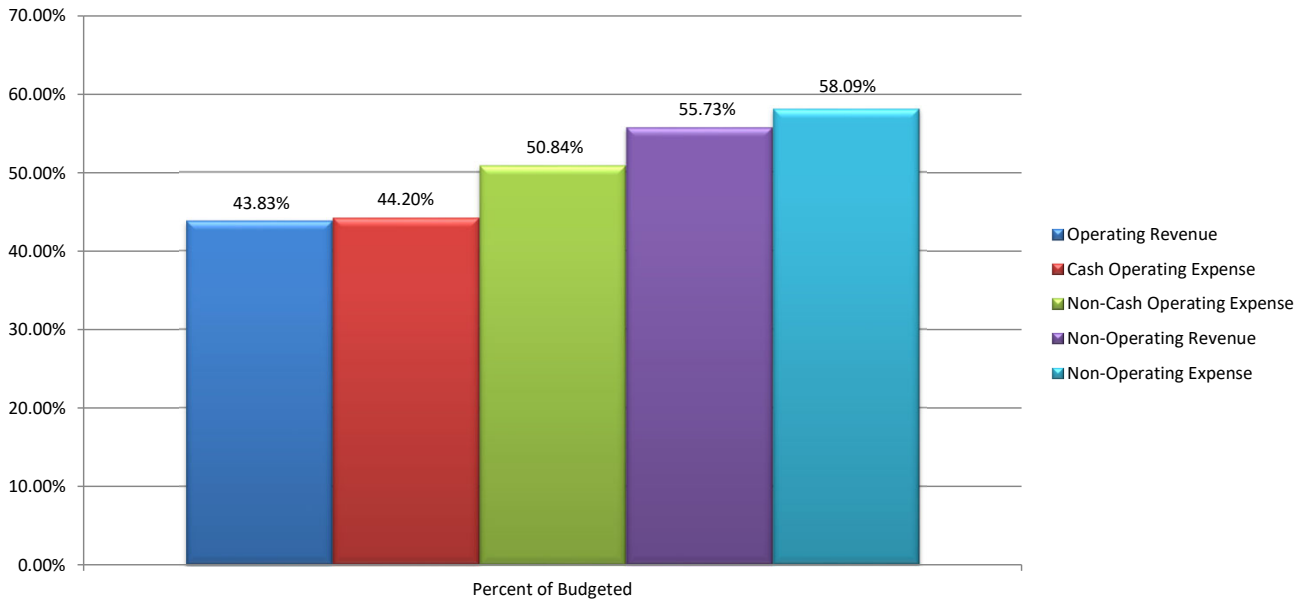
Palmdale Water District
Consolidated Profit and Loss Statement
For the Six Months Ending 6/30/2023

	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date	Adjustments	Adjusted Budget	% of Budget
Operating Revenue:																
Wholesale Water	\$ 32	\$ 17,993	\$ -	\$ 17,315	\$ 19,939	\$ 537							\$ 55,816	\$ 425,000	13.13%	
Water Sales	617,940	511,253	509,964	526,740	818,911	1,029,432							4,014,240	11,884,000	33.78%	
Meter Fees	1,539,495	1,535,709	1,537,946	1,536,989	1,539,952	1,520,387							9,210,477	18,140,000	50.77%	
Water Quality Fees	29,489	25,637	26,996	29,214	41,945	50,320							203,601	600,000	33.93%	
Elevation Fees	16,163	13,531	14,470	16,149	26,100	31,436							117,849	350,000	33.67%	
Other	123,352	124,197	77,126	84,537	82,414	134,151							625,777	1,200,000	52.15%	
Drought Surcharge	25,302	18,771	15,644	(14)	-	-							59,704	-	-	
Total Operating Revenue	\$ 2,351,774	\$ 2,247,092	\$ 2,182,146	\$ 2,210,930	\$ 2,529,261	\$ 2,766,262	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,287,464	\$ -	\$ 32,599,000	43.83%
Cash Operating Expenses:																
Directors	\$ 3,367	\$ 14,798	\$ 10,271	\$ 12,366	\$ 10,898	\$ 18,553							\$ 70,253	\$ 194,500	36.12%	
Administration-Services	174,612	167,803	275,775	160,857	156,016	161,308							1,096,371	2,535,130	43.25%	
Administration-District	259,789	174,510	156,055	383,256	245,859	182,613							1,402,081	2,493,635	56.23%	
Engineering	115,124	129,255	188,992	139,672	143,530	143,433							860,007	1,964,775	43.77%	
Facilities	521,385	675,948	513,079	548,510	615,088	378,974							3,252,985	8,461,136	38.45%	
Operations	281,796	298,385	269,244	345,771	432,539	337,769							1,965,505	3,787,623	51.89%	
Finance	154,798	133,686	151,161	153,093	121,264	107,156							821,157	1,966,077	41.77%	
Water Use Efficiency	14,782	22,141	28,534	22,597	20,314	21,687							130,055	354,172	36.72%	
Human Resources	24,265	40,920	66,755	48,603	42,267	45,808							268,617	734,412	36.58%	
Information Technology	215,994	160,524	203,345	172,128	110,678	127,686							990,356	1,997,477	49.58%	
Customer Care	124,891	116,207	151,573	129,548	120,918	113,534							756,671	1,615,876	46.83%	
Source of Supply-Purchased Water	32,177	2,618	20,818	353,773	877,207	(21,991)							1,264,602	2,455,000	51.51%	
Plant Expenditures	160,534	96,628	(155,146)	38,091	5,388	15,441							160,935	400,000	40.23%	
Sediment Removal Project	2,957	14,371	129,365	24,148	-	2,734							173,576	200,000	86.79%	
GAC Filter Media Replacement	-	-	-	-	-	-							-	750,000	0.00%	
Total Cash Operating Expenses	\$ 2,086,471	\$ 2,047,795	\$ 2,009,822	\$ 2,532,415	\$ 2,901,965	\$ 1,634,703	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,213,171	\$ -	\$ 29,909,812	44.18%
Net Cash Operating Profit/(Loss)	\$ 265,303	\$ 199,297	\$ 172,324	\$ (321,484)	\$ (372,704)	\$ 1,131,558	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,074,294	\$ -	\$ 2,689,188	39.95%
Non-Cash Operating Expenses:																
Depreciation	\$ 447,850	\$ 447,850	\$ 452,094	\$ 449,382	\$ 449,382	\$ 449,382							\$ 2,695,941	\$ 5,250,000	51.35%	
OPEB Accrual Expense	127,710	127,710	127,710	127,710	127,710	127,710							766,260	1,600,000	47.89%	
Bad Debts	-	-	(47)	-	(4)	1,589							1,537	25,000	6.15%	
Service Costs Construction	33,038	15,655	43,466	42,398	46,259	86,581							267,398	450,000	59.42%	
Capitalized Construction	(78,026)	(79,726)	(80,947)	(65,653)	(129,033)	(133,036)							(566,422)	(1,100,000)	51.49%	
Capital Contributions	-	-	-	-	-	-							-	-	-	
Total Non-Cash Operating Expenses	\$ 530,572	\$ 511,489	\$ 542,276	\$ 553,837	\$ 494,314	\$ 532,226	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,164,715	\$ -	\$ 6,225,000	50.84%
Net Operating Profit/(Loss)	\$ (265,269)	\$ (312,192)	\$ (369,952)	\$ (875,321)	\$ (867,018)	\$ 599,333	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,090,421)	\$ -	\$ (3,535,812)	59.12%
Non-Operating Revenues:																
Assessments (Debt Service)	\$ 487,812	\$ 487,812	\$ 480,740	\$ 480,740	\$ 480,740	\$ 480,740							\$ 2,898,584	\$ 7,000,000	41.41%	
Assessments (1%)	646,652	228,855	235,927	235,927	235,927	816,885							2,400,172	3,000,000	80.01%	
DWR Fixed Charge Recovery	-	-	-	93,169	147,145	-							240,314	175,000	137.32%	
Interest	39,236	37,686	38,404	43,314	33,868	60,841							253,348	130,000	194.88%	
CIF - Infrastructure	27,888	85,400	-	2,151	24,207	99,918							239,565	200,000	119.78%	
CIF - Water Supply	15,296	487,560	-	-	15,296	15,631							533,783	350,000	152.51%	
Grants - State and Federal	-	-	-	-	32,506	-							32,506	1,100,000	2.96%	
Other	7,002	30,835	359	(10)	19,209	20,551							77,946	25,000	311.78%	
Total Non-Operating Revenues	\$ 1,223,887	\$ 1,358,147	\$ 755,429	\$ 855,291	\$ 988,897	\$ 1,494,566	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,676,217	\$ -	\$ 11,980,000	55.73%
Non-Operating Expenses:																
Interest on Long-Term Debt	\$ 168,442	\$ 168,442	\$ 716,942	\$ 166,075	\$ 166,075	\$ 166,075							\$ 1,552,052	\$ 2,046,000	75.86%	
Deferred Charges-Cost of Issuance	-	-	-	-	-	-							-	-	-	
Amortization of SWP	374,386	374,387	374,388	374,386	374,387	374,388							2,246,323	4,464,351	50.32%	
Change in Investments in PRWA	-	-	161	-	-	294							455	25,000	1.82%	
Water Conservation Programs	9,398	6,643	19,398	8,742	10,715	863							55,759	100,000	55.76%	
Total Non-Operating Expenses	\$ 552,227	\$ 549,473	\$ 1,110,890	\$ 549,203	\$ 551,177	\$ 541,620	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,854,589	\$ -	\$ 6,635,351	58.09%
Net Earnings	\$ 406,391	\$ 496,482	\$ (725,413)	\$ (569,234)	\$ (429,297)	\$ 1,552,279	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 731,207	\$ -	\$ 1,808,837	40.42%

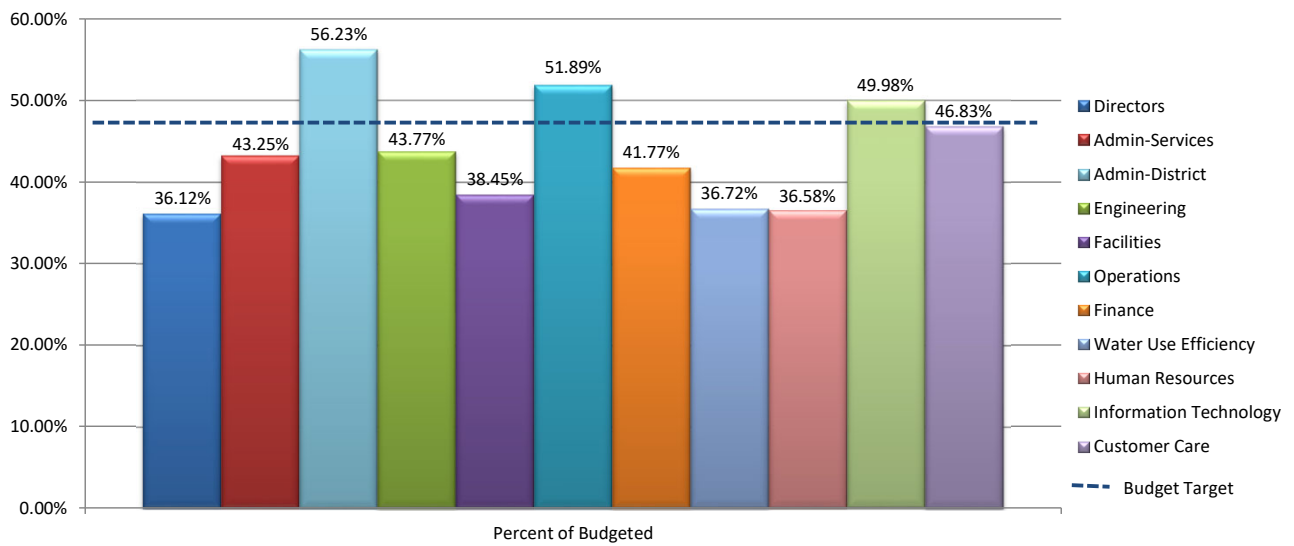
**Palmdale Water District
Profit and Loss Statement
Quarterly Comparison**

	<u>2nd Qtr 2022</u>	<u>2nd Qtr 2023</u>	<u>Change</u>	<u>% Change</u>
Operating Revenue:				
Wholesale Water	\$ 121,104	\$ 37,791	\$ (83,313)	-220.45%
Water Sales	2,828,673	2,375,083	(453,590)	-19.10%
Meter Fees	4,207,928	4,597,328	389,399	8.47%
Water Quality Fees	163,301	121,478	(41,822)	-34.43%
Elevation Fees	94,076	73,685	(20,391)	-27.67%
Other	549,098	301,102	(247,996)	-82.36%
Drought Surcharge	36,470	(14)	(36,484)	
Total Operating Revenue	\$ 8,000,649	\$ 7,506,453	\$ (494,196)	-6.58%
Cash Operating Expenses:				
Directors	\$ 34,948	\$ 41,817	\$ 6,869	16.43%
Administration-Services	526,405	478,180	(48,225)	-10.09%
Administration-District	597,140	811,727	214,587	26.44%
Engineering	371,647	426,635	54,988	12.89%
Facilities	1,772,955	1,542,573	(230,382)	-14.93%
Operations	835,611	1,116,079	280,469	25.13%
Finance	414,425	381,513	(32,913)	-8.63%
Water Conservation	63,771	64,598	827	1.28%
Human Resources	119,610	136,678	17,067	12.49%
Information Technology	309,360	410,492	101,132	24.64%
Customer Care	334,480	364,000	29,520	8.11%
Source of Supply-Purchased Water	159,604	1,208,989	1,049,386	86.80%
Plant Expenditures	-	58,919	58,919	100.00%
Sediment Removal Project	54,839	26,882	(27,956)	-103.99%
GAC Filter Media Replacement	-	-	-	0.00%
Total Cash Operating Expenses	\$ 5,594,794	\$ 7,069,083	\$ 1,474,289	20.86%
Non-Cash Operating Expenses:				
Depreciation	\$ 1,282,115	\$ 1,348,146	\$ 66,031	4.90%
OPEB Accrual Expense	383,130	383,130	-	0.00%
Bad Debts	(1,137)	1,584	2,721	171.79%
Service Costs Construction	147,732	175,239	27,507	15.70%
Capitalized Construction	(384,709)	(327,723)	56,986	-17.39%
Capital Contributions	-	-	-	
Total Non-Cash Operating Expenses	\$ 1,427,131	\$ 1,580,377	\$ 153,245	9.70%
Net Operating Profit/(Loss)	\$ 978,724	\$ (1,143,007)	\$ (2,121,730)	185.63%
Non-Operating Revenues:				
Assessments (Debt Service)	\$ 1,889,569	\$ 1,442,220	\$ (447,349)	-31.02%
Assessments (1%)	1,123,283	1,288,738	165,455	12.84%
DWR Fixed Charge Recovery	214,079	240,314	26,235	10.92%
Interest	(16,366)	138,023	154,388	111.86%
CIF - Infrastructure	15,687	126,277	110,590	87.58%
CIF - Water Supply	8,604	30,927	22,323	72.18%
Grants - State and Federal	960	32,506	31,546	97.05%
Other	53,021	39,750	(13,271)	-33.39%
Total Non-Operating Revenues	\$ 3,288,837	\$ 3,338,754	\$ 49,917	1.50%
Non-Operating Expenses:				
Interest on Long-Term Debt	\$ 521,520	\$ 498,225	\$ (23,295)	-4.68%
Deferred Charges-Cost of Issuance	-	-	-	
Amortization of SWP	1,002,070	1,123,161	121,091	10.78%
Change in Investments in PRWA	250	294	44	14.95%
Water Conservation Programs	22,237	20,320	(1,917)	-9.43%
Total Non-Operating Expenses	\$ 1,546,076	\$ 1,642,000	\$ 95,924	5.84%
Net Earnings	\$ 2,721,485	\$ 553,747	\$ (2,167,737)	-391.47%

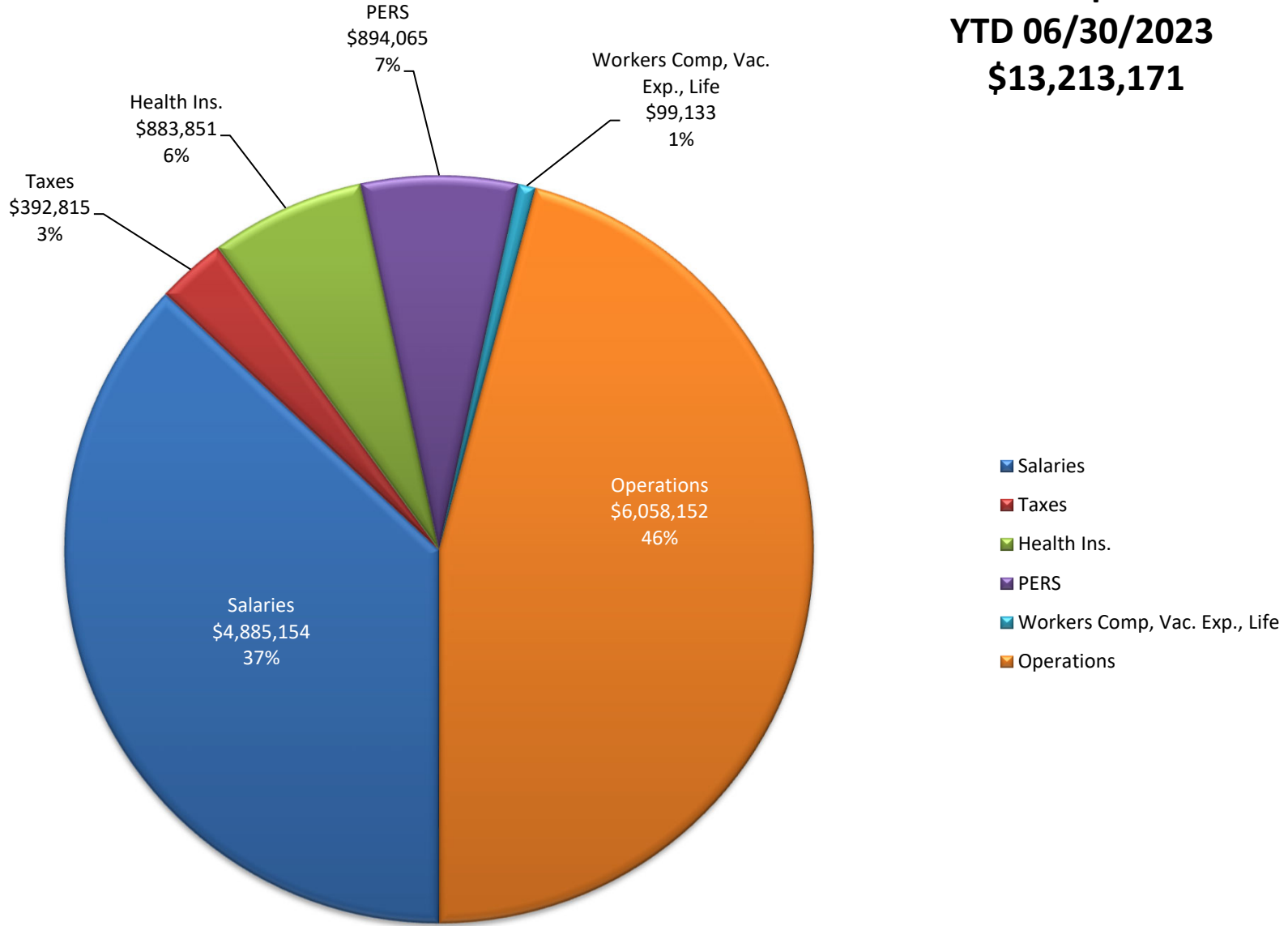
P & L BUDGET vs. ACTUAL



DEPARTMENTAL - BUDGET vs. ACTUAL



**Personnel to Operations Exp
YTD 06/30/2023
\$13,213,171**



Palmdale Water District
2023 Directors Budget
For the Six Months Ending Friday, June 30, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-01-4000-000 Directors Pay	\$ -	\$ -	\$ -	\$ -	
Employee Benefits					
1-01-4005-000 Payroll Taxes	3,903	9,500		5,597	41.08%
1-01-4010-000 Health Insurance - Directors	12,829	30,000		17,172	42.76%
Subtotal (Benefits)	16,732	39,500	-	22,768	42.36%
Total Personnel Expenses	<u>\$ 16,732</u>	<u>\$ 39,500</u>	<u>\$ -</u>	<u>\$ 22,768</u>	<u>42.36%</u>
OPERATING EXPENSES:					
1-01-xxxx-006 Director Share - Dizmang, Gloria	\$ 8,565				
1-01-xxxx-008 Director Share - Mac Laren, Kathy	9,904				
1-01-xxxx-010 Director Share - Dino, Vincent	13,396				
1-01-xxxx-012 Director Share - Wilson, Don	11,342				
1-01-xxxx-014 Director Share - Kellerman, Scott	10,315				
Subtotal Operating Expenses	53,522	155,000	-	101,478	34.53%
Total O & M Expenses	<u>\$ 70,253</u>	<u>\$ 194,500</u>	<u>\$ -</u>	<u>\$ 124,247</u>	<u>36.12%</u>

Palmdale Water District
2023 Administration Services Budget
For the Six Months Ending Friday, June 30, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-02-4000-000 Salaries	\$ 713,456	\$ 1,597,250		\$ 883,794	44.67%
1-02-4000-100 Overtime	1,415	5,000		3,585	28.30%
Subtotal (Salaries)	\$ 714,871	\$ 1,602,250	\$ -	\$ 887,379	44.62%
Employee Benefits					
1-02-4005-000 Payroll Taxes	\$ 58,945	\$ 126,250		67,305	46.69%
1-02-4010-000 Health Insurance	91,981	180,000		88,019	51.10%
1-02-4015-000 PERS	57,820	165,250		107,430	34.99%
Subtotal (Benefits)	\$ 208,746	\$ 471,500	\$ -	\$ 262,754	44.27%
Total Personnel Expenses	\$ 923,617	\$ 2,073,750	\$ -	\$ 1,150,133	44.54%
OPERATING EXPENSES:					
1-02-4050-000 Staff Travel	\$ 15,436	\$ 16,285	\$ -	\$ 849	94.79%
1-02-4050-100 General Manager Travel	1,496	5,463		3,968	27.38%
1-02-4060-000 Staff Conferences & Seminars	687	6,514		5,827	10.55%
1-02-4060-100 General Manager Conferences & Seminars	35	4,308		4,273	0.81%
1-02-4130-000 Bank Charges	97,264	210,125		112,861	46.29%
1-02-4150-000 Accounting Services	20,000	27,316		7,316	73.22%
1-02-4175-000 Permits	-	19,016		19,016	0.00%
1-02-4180-000 Postage	7,890	17,861		9,971	44.18%
1-02-4190-100 Public Relations - Publications	6,153	36,000		29,847	17.09%
1-02-4190-700 Public Affairs - Marketing/Outreach	8,813	42,000		33,187	20.98%
1-02-4190-705 Public Affairs - Drought Outreach	-	30,000		30,000	0.00%
1-02-4190-710 Public Affairs -Advertising	-	5,253		5,253	0.00%
1-02-4190-720 Public Affairs - Equipment	-	2,539		2,539	0.00%
1-02-4190-730 Public Affairs -Conference/Seminar/Travel	600	4,000		3,400	15.00%
1-02-4190-740 Public Affairs - Consultants	-	2,101		2,101	0.00%
1-02-4190-750 Public Affairs - Membership	362	1,500		1,138	24.13%
1-02-4200-000 Advertising	-	4,308		4,308	0.00%
1-02-4205-000 Office Supplies	14,018	26,791		12,773	52.32%
Subtotal Operating Expenses	\$ 172,754	\$ 461,380	\$ -	\$ 288,626	37.44%
Total Departmental Expenses	\$ 1,096,371	\$ 2,535,130	\$ -	\$ 1,438,759	43.25%

Palmdale Water District
2023 Administration District Wide Budget
For the Six Months Ending Friday, June 30, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-02-5070-001 On-Call	\$ 36,569	\$ 90,000		\$ 53,431	40.63%
Subtotal (Salaries)	\$ 36,569	\$ 90,000	\$ -	\$ 53,431	40.63%
Employee Benefits					
1-02-5070-002 PERS-Unfunded Liability	\$ 493,694	\$ 955,882		462,189	51.65%
1-02-5070-003 Workers Compensation	54,789	230,000		175,211	23.82%
1-02-5070-004 Vacation Benefit Expense	41,237	85,000		43,763	48.51%
1-02-5070-005 Life Insurance	3,107	7,000		3,893	44.39%
Subtotal (Benefits)	\$ 592,827	\$ 1,277,882	\$ -	\$ 685,055	46.39%
Total Personnel Expenses	\$ 629,395	\$ 1,367,882	\$ -	\$ 738,487	46.01%
OPERATING EXPENSES:					
1-02-5070-006 Other Operating	\$ 8,891	\$ 63,038		54,147	14.10%
1-02-5070-007 Consultants	280,585	288,922		8,337	97.11%
1-02-5070-008 Insurance	222,577	273,163		50,586	81.48%
1-02-5070-009 Groundwater Adjudication - Legal	11,734	43,076		31,342	27.24%
1-02-5070-010 Legal Services	68,022	137,632		69,610	49.42%
1-02-5070-011 Memberships/Subscriptions	100,588	173,353		72,765	58.02%
1-02-5070-012 Elections	41,084	50,000		8,916	82.17%
1-02-5070-013 Succession Planning	-	26,266		26,266	0.00%
1-02-5070-014 Groundwater Adjudication - Assessment	39,206	70,304		31,098	55.77%
Subtotal Operating Expenses	\$ 772,686	\$ 1,125,753	\$ -	\$ 353,067	68.64%
Total Departmental Expenses	\$ 1,402,081	\$ 2,493,635	\$ -	\$ 1,091,553	56.23%

Palmdale Water District
2023 Engineering Budget
For the Six Months Ending Friday, June 30, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-03-4000-000 Salaries	\$ 621,583	\$ 1,450,500	\$ -	\$ 828,917	42.85%
1-03-4000-100 Overtime	7,241	16,000		8,759	45.26%
Subtotal (Salaries)	\$ 628,824	\$ 1,466,500	\$ -	\$ 837,676	42.88%
Employee Benefits					
1-03-4005-000 Payroll Taxes	51,604	111,500		59,896	46.28%
1-03-4010-000 Health Insurance	112,553	212,500		99,947	52.97%
1-03-4015-000 PERS	52,521	136,750		84,229	38.41%
Subtotal (Benefits)	\$ 216,678	\$ 460,750	\$ -	\$ 244,072	47.03%
Total Personnel Expenses	\$ 845,502	\$ 1,927,250	\$ -	\$ 1,081,748	43.87%
OPERATING EXPENSES:					
1-03-4050-000 Staff Travel	\$ 909	\$ 5,253		4,344	17.31%
1-03-4060-000 Staff Conferences & Seminars	2,425	7,880		5,455	30.77%
1-03-4060-001 Staff Training - Auto CAD Civil 3D	-	10,506		10,506	0.00%
1-03-4155-000 Contracted Services	-	1,576		1,576	0.00%
1-03-4165-000 Memberships/Subscriptions	1,014	3,677		2,663	27.58%
1-03-4250-000 General Materials & Supplies	1,156	4,063		2,907	28.45%
1-03-4250-100 Supplies - Plotter Paper/Toner	-	4,570		4,570	0.00%
1-03-8100-100 Computer Software - Maint. & Support	9,000	-		(9,000)	0.00%
Subtotal Operating Expenses	\$ 14,504	\$ 37,525	\$ -	\$ 23,021	38.65%
Total Departmental Expenses	\$ 860,007	\$ 1,964,775	\$ -	\$ 1,104,768	43.77%

Palmdale Water District
2023 Facilities Budget
For the Six Months Ending Friday, June 30, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-04-4000-000 Salaries	\$ 1,136,358	\$ 2,532,750		\$ 1,396,392	44.87%
1-04-4000-100 Overtime	83,747	150,000		66,253	55.83%
Subtotal (Salaries)	<u>\$ 1,220,105</u>	<u>\$ 2,682,750</u>	\$ -	<u>\$ 1,462,645</u>	<u>45.48%</u>
Employee Benefits					
1-04-4005-000 Payroll Taxes	102,094	215,500		113,406	47.38%
1-04-4010-000 Health Insurance	261,252	513,500		252,248	50.88%
1-04-4015-000 PERS	95,661	236,500		140,839	40.45%
Subtotal (Benefits)	<u>\$ 459,007</u>	<u>\$ 965,500</u>	\$ -	<u>\$ 506,493</u>	<u>47.54%</u>
Total Personnel Expenses	<u><u>\$ 1,679,112</u></u>	<u><u>\$ 3,648,250</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,969,138</u></u>	<u><u>46.03%</u></u>
OPERATING EXPENSES:					
1-04-4050-000 Staff Travel	\$ 1,586	\$ 6,514		\$ 4,928	24.35%
1-04-4060-000 Staff Conferences & Seminars	1,925	16,285		14,360	11.82%
1-04-4155-000 Contracted Services	125,771	254,439		128,668	49.43%
1-04-4175-000 Permits-Dams	36,334	44,126		7,792	82.34%
1-04-4215-100 Natural Gas - Wells & Boosters	221,027	500,000		278,974	44.21%
1-04-4215-200 Natural Gas - Buildings	8,718	10,400		1,682	83.83%
1-04-4220-100 Electricity - Wells & Boosters	603,527	2,300,000		1,696,473	26.24%
1-04-4220-200 Electricity - Buildings	18,751	104,001		85,250	18.03%
1-04-4225-000 Maint. & Repair - Vehicles	14,758	37,628		22,870	39.22%
1-04-4230-100 Maint. & Rep. Office Building	2,773	29,328		26,554	9.46%
1-04-4230-200 Maint. & Rep. Two Way Radios	630	5,534		4,904	11.38%
1-04-4235-110 Maint. & Rep. Equipment	3,659	14,055		10,396	26.03%
1-04-4235-400 Maint. & Rep. Operations - Wells	41,283	93,865		52,583	43.98%
1-04-4235-405 Maint. & Rep. Operations - Boosters	23,788	58,652		34,864	40.56%
1-04-4235-410 Maint. & Rep. Operations - Shop Bldgs	1,966	28,774		26,809	6.83%
1-04-4235-415 Maint. & Rep. Operations - Facilities	17,847	57,549		39,702	31.01%
1-04-4235-420 Maint. & Rep. Operations - Water Lines	84,491	348,612		264,121	24.24%
1-04-4235-425 Maint. & Rep. Operations - Littlerock Dam	5,862	17,154		11,292	34.17%
1-04-4235-435 Maint. & Rep. Operations - Palmdale Canal	2,244	7,747		5,503	28.97%
1-04-4235-440 Maint. & Rep. Operations - Large Meters	952	17,154		16,202	5.55%
1-04-4235-450 Maint. & Rep. Operations - Hypo Generators	3,432	8,743		5,311	39.25%
1-04-4235-455 Maint. & Rep. Operations - Heavy Equipment	20,705	48,695		27,990	42.52%
1-04-4235-460 Maint. & Rep. Operations - Storage Reservoirs	3,428	5,755		2,327	59.57%
1-04-4235-461 Maint. & Rep. Operations - Air Vac	1,654	5,755		4,101	28.75%
1-04-4235-470 Maint. & Rep. Operations - Meters Exchanges	14,278	171,539		157,261	8.32%
1-04-4300-100 Testing - Regulatory Compliance	11,586	21,538		9,951	53.80%
1-04-4300-200 Testing - Large Meters	8,575	13,658		5,083	62.78%
1-04-4300-300 Testing - Edison Testing	-	12,608		12,608	0.00%
1-04-6000-000 Waste Disposal	12,523	22,990		10,467	54.47%
1-04-6100-100 Fuel and Lube - Vehicle	90,411	152,732		62,321	59.20%
1-04-6100-200 Fuel and Lube - Machinery	17,715	27,965		10,250	63.35%
1-04-6200-000 Uniforms	15,812	28,439		12,626	55.60%
1-04-6300-100 Supplies - General	20,052	66,018		45,966	30.37%
1-04-6300-300 Supplies - Electrical	1,192	3,047		1,855	39.11%
1-04-6300-800 Supplies - Construction Materials	21,689	35,548		13,859	61.01%
1-04-6400-000 Tools	30,224	45,806		15,583	65.98%
1-04-7000-100 Leases -Equipment	6,442	15,235		8,793	42.28%
1-04-7000-100 Leases -Vehicles	76,264	175,000		98,736	43.58%
Subtotal Operating Expenses	<u>\$ 1,573,873</u>	<u>\$ 4,812,886</u>	<u>\$ -</u>	<u>\$ 3,239,013</u>	<u>32.70%</u>
Total Departmental Expenses	<u><u>\$ 3,252,985</u></u>	<u><u>\$ 8,461,136</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 5,208,151</u></u>	<u><u>38.45%</u></u>

Palmdale Water District
2023 Operation Budget
For the Six Months Ending Friday, June 30, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-05-4000-000 Salaries	\$ 591,259	\$ 1,299,250		\$ 707,991	45.51%
1-05-4000-100 Overtime	54,736	100,000		45,264	54.74%
Subtotal (Salaries)	\$ 645,995	\$ 1,399,250	\$ -	\$ 753,255	46.17%
Employee Benefits					
1-05-4005-000 Payroll Taxes	54,155	107,250		53,095	50.49%
1-05-4010-000 Health Insurance	107,637	190,750		83,113	56.43%
1-05-4015-000 PERS	55,494	129,750		74,256	42.77%
Subtotal (Benefits)	\$ 217,286	\$ 427,750	\$ -	\$ 210,464	50.80%
Total Personnel Expenses	\$ 863,282	\$ 1,827,000	\$ -	\$ 963,718	47.25%
OPERATING EXPENSES:					
1-05-4050-000 Staff Travel	\$ -	\$ 3,257		\$ 3,257	0.00%
1-05-4060-000 Staff Conferences & Seminars	1,234	3,257		2,023	37.90%
1-05-4120-100 Training - Lab Equipment	-	5,463		5,463	0.00%
1-05-4155-000 Contracted Services	14,025	104,642		90,617	13.40%
1-05-4175-000 Permits	100,395	85,416		(14,980)	117.54%
1-05-4215-200 Natural Gas - WTP	1,676	3,503		1,827	47.84%
1-05-4220-200 Electricity - WTP	132,914	400,000		267,086	33.23%
1-05-4230-110 Maint. & Rep. - Office Equipment	-	5,866		5,866	0.00%
1-05-4235-110 Maint. & Rep. Operations - Equipment	15,242	23,241		7,999	65.58%
1-05-4235-410 Maint. & Rep. Operations - Shop Bldgs	883	6,972		6,089	12.67%
1-05-4235-415 Maint. & Rep. Operations - Facilities	68,605	81,896		13,291	83.77%
1-05-4235-500 Maint. & Rep. Operations - Wind Turbine	-	11,067		11,067	0.00%
1-05-4236-000 Palmdale Lake Management	35,231	142,616		107,385	24.70%
1-05-6000-000 Waste Disposal	1,341	22,990		21,649	5.83%
1-05-6200-000 Uniforms	8,168	16,251		8,082	50.26%
1-05-6300-100 Supplies - Misc.	9,003	15,438		6,435	58.32%
1-05-6300-600 Supplies - Lab	27,952	78,822		50,869	35.46%
1-05-6300-700 Outside Lab Work	25,209	65,685		40,476	38.38%
1-05-6400-000 Tools	610	6,196		5,586	9.84%
1-05-6500-000 Chemicals	659,000	875,000		216,000	75.31%
1-05-7000-100 Leases -Equipment	734	3,047		2,313	24.10%
Subtotal Operating Expenses	\$ 1,102,223	\$ 1,960,623	\$ -	\$ 858,400	56.22%
Total Departmental Expenses	\$ 1,965,505	\$ 3,787,623	\$ -	\$ 1,822,118	51.89%

Palmdale Water District
2023 Finance Budget
For the Six Months Ending Friday, June 30, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-06-4000-000 Salaries	\$ 478,323	\$ 1,054,500		\$ 576,177	45.36%
1-06-4000-100 Overtime	1,872	6,000		4,128	31.19%
Subtotal (Salaries)	\$ 480,195	\$ 1,060,500	\$ -	\$ 580,305	45.28%
Employee Benefits					
1-06-4005-000 Payroll Taxes	36,971	92,000		55,029	40.19%
1-06-4010-000 Health Insurance	91,191	181,070		89,879	50.36%
1-06-4015-000 PERS	41,055	130,000		88,945	31.58%
Subtotal (Benefits)	\$ 169,217	\$ 403,070	\$ -	\$ 233,853	41.98%
Total Personnel Expenses	\$ 649,412	\$ 1,463,570	\$ -	\$ 814,158	44.37%
OPERATING EXPENSES:					
1-06-4050-000 Staff Travel	\$ -	\$ 3,000		\$ 3,000	0.00%
1-06-4060-000 Staff Conferences & Seminars	-	2,500		2,500	0.00%
1-06-4155-000 Contracted Services	8,375	66,275		57,900	12.64%
1-06-4155-100 Contracted Services - Infosend	117,501	340,000		222,499	34.56%
1-06-4165-000 Memberships/Subscriptions	125	525		400	23.80%
1-06-4230-110 Maintenance & Repair - Office Equipment	-	553		553	0.00%
1-06-4250-000 General Material & Supplies	-	2,031		2,031	0.00%
1-06-4260-000 Business Forms	107	1,576		1,469	6.79%
1-06-4270-100 Telecommunication - Office	30,287	53,000		22,713	57.14%
1-06-4270-200 Telecommunication - Cellular Stipend	14,085	30,000		15,915	46.95%
1-06-7000-100 Leases - Equipment	1,266	3,047		1,781	41.54%
Subtotal Operating Expenses	\$ 171,746	\$ 502,507	\$ -	\$ 330,762	34.18%
Total Departmental Expenses	\$ 821,157	\$ 1,966,077	\$ -	\$ 1,144,920	41.77%

Palmdale Water District
2023 Water Use Efficiency Budget
For the Six Months Ending Friday, June 30, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-07-4000-000 Salaries	\$ 88,216	\$ 190,250		\$ 102,034	46.37%
1-07-4000-100 Overtime	2,640	10,500		7,860	25.14%
Subtotal (Salaries)	\$ 90,855	\$ 200,750		\$ 109,895	45.26%
Employee Benefits					
1-07-4005-000 Payroll Taxes	7,785	15,500		7,715	50.23%
1-07-4010-000 Health Insurance	19,855	34,000		14,145	58.40%
1-07-4015-000 PERS	9,355	23,750		14,395	39.39%
Subtotal (Benefits)	\$ 36,995	\$ 73,250	\$ -	\$ 36,255	50.51%
Total Personnel Expenses	\$ 127,851	\$ 274,000	\$ -	\$ 146,149	46.66%
OPERATING EXPENSES:					
1-07-4050-000 Staff Travel	\$ 299	\$ 2,732		\$ 2,433	10.95%
1-07-4060-000 Staff Conferences & Seminar	-	3,257		3,257	0.00%
1-07-4190-300 Public Relations - Landscape Workshop/Training	-	5,463		5,463	0.00%
1-07-4190-400 Public Relations - Contests	-	3,257		3,257	0.00%
1-07-4190-500 Public Relations - Education Programs	580	50,000		49,420	1.16%
1-07-4190-900 Public Relations - Other	120	5,463		5,343	2.20%
1-07-6300-100 Supplies - Misc.	1,205	10,000		8,795	12.05%
Subtotal Operating Expenses	\$ 2,204	\$ 80,172	\$ -	\$ 77,968	2.75%
Total Departmental Expenses	\$ 130,055	\$ 354,172	\$ -	\$ 224,117	36.72%

Palmdale Water District
2023 Human Resources Budget
For the Six Months Ending Friday, June 30, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-08-4000-000 Salaries	\$ 149,155	\$ 383,750		\$ 234,595	38.87%
1-08-4000-100 Salaries - Overtime	1,049	5,250		4,201	19.98%
1-08-4000-200 Salaries - Intern Program	-	54,000		54,000	0.00%
Subtotal (Salaries)	<u>\$ 150,203</u>	<u>\$ 443,000</u>	\$ -	<u>\$ 292,797</u>	<u>33.91%</u>
Employee Benefits					
1-08-4005-000 Payroll Taxes	12,445	34,500		22,055	36.07%
1-08-4010-000 Health Insurance	19,934	42,250		22,316	47.18%
1-08-4015-000 PERS	13,048	34,250		21,202	38.10%
Subtotal (Benefits)	<u>\$ 45,426</u>	<u>\$ 111,000</u>	\$ -	<u>\$ 65,574</u>	<u>40.92%</u>
Total Personnel Expenses	<u><u>\$ 195,629</u></u>	<u><u>\$ 554,000</u></u>	\$ -	<u><u>\$ 358,371</u></u>	<u><u>35.31%</u></u>
OPERATING EXPENSES:					
1-08-4050-000 Staff Travel	\$ 435	\$ 1,576		\$ 1,141	27.63%
1-08-4060-000 Staff Conferences & Seminars	2,333	1,576		(757)	148.05%
1-08-4070-000 Employee Expense	42,788	80,000		37,212	53.49%
1-08-4095-000 Employee Recruitment	6,213	8,000		1,787	77.66%
1-08-4100-000 Employee Retention	230	4,500		4,270	5.11%
1-08-4120-100 Training-Safety	3,866	35,000		31,134	11.05%
1-08-4120-200 Training-Speciality	1,218	15,000		13,782	8.12%
1-08-4121-000 Safety Program	-	1,051		1,051	0.00%
1-08-4165-000 Membership/Subscriptions	150	1,681		1,531	8.92%
1-08-4165-100 HR/Safety Publications	-	1,051		1,051	0.00%
1-08-6300-500 Supplies - Safety	15,753	30,978		15,225	50.85%
Subtotal Operating Expenses	<u>\$ 72,987</u>	<u>\$ 180,412</u>	\$ -	<u>\$ 107,425</u>	<u>40.46%</u>
Total Departmental Expenses	<u><u>\$ 268,617</u></u>	<u><u>\$ 734,412</u></u>	\$ -	<u><u>\$ 465,795</u></u>	<u><u>36.58%</u></u>

Palmdale Water District
2023 Information Technology Budget
For the Six Months Ending Friday, June 30, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-09-4000-000 Salaries	\$ 309,355	\$ 714,000	\$ -	\$ 404,645	43.33%
1-09-4000-100 Overtime	8,572	6,500		(2,072)	131.88%
Subtotal (Salaries)	<u>\$ 317,928</u>	<u>\$ 720,500</u>	<u>\$ -</u>	<u>\$ 402,572</u>	<u>44.13%</u>
Employee Benefits					
1-09-4005-000 Payroll Taxes	26,197	59,250		33,053	44.21%
1-09-4010-000 Health Insurance	57,557	94,500		36,943	60.91%
1-09-4015-000 PERS	31,438	89,500		58,062	35.13%
Subtotal (Benefits)	<u>\$ 115,192</u>	<u>\$ 243,250</u>	<u>\$ -</u>	<u>\$ 128,058</u>	<u>47.36%</u>
Total Personnel Expenses	<u><u>\$ 433,120</u></u>	<u><u>\$ 963,750</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 530,630</u></u>	<u><u>44.94%</u></u>
OPERATING EXPENSES:					
1-09-4050-000 Staff Travel	\$ 199	\$ 3,257		\$ 3,058	6.10%
1-09-4060-000 Staff Conferences & Seminars	-	10,927		10,927	0.00%
1-09-4155-000 Contracted/Cloud Services	177,998	324,148		146,151	54.91%
1-09-4165-000 Memberships/Subscriptions	200	2,732		2,532	7.32%
1-09-4235-445 Maibt & Repair - Telemetry	908	5,568		4,661	16.30%
1-09-4270-000 Telecommunications	70,827	125,129		54,303	56.60%
1-09-6300-400 Supplies - Telemetry	1,601	1,500		(101)	106.73%
1-09-6450-110 Equipment - GF Signet Flow Meters	-	7,719		7,719	0.00%
1-09-7000-100 Leases - Equipment	28,356	56,877		28,521	49.86%
1-09-8000-100 Computer Equipment - Computers	15,828	45,705		29,877	34.63%
1-09-8000-200 Computer Equipment - Laptops	25,261	45,705		20,444	55.27%
1-09-8000-300 Computer Equipment - Monitors	1,426	12,188		10,762	11.70%
1-09-8000-500 Computer Equipment - Printer Supplies	2,964	2,539		(425)	116.75%
1-09-8000-550 Computer Equipment - Telephony	-	3,047		3,047	0.00%
1-09-8000-600 Computer Equipment - Other	25,615	30,470		4,855	84.07%
1-09-8000-650 Computer Equipment - Warranty & Support	13,690	15,235		1,545	89.86%
1-09-8100-100 Computer Software - Maint. and Support	125,610	277,944		152,334	45.19%
1-09-8100-150 Computer Software - Dynamics GP Support	33,588	42,025		8,437	79.92%
1-09-8100-200 Computer Software - Software and Upgrades	33,165	21,013		(12,152)	157.83%
Subtotal Operating Expenses	<u>\$ 557,236</u>	<u>\$ 1,033,727</u>	<u>\$ -</u>	<u>\$ 476,491</u>	<u>53.91%</u>
Total Departmental Expenses	<u><u>\$ 990,356</u></u>	<u><u>\$ 1,997,477</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,007,121</u></u>	<u><u>49.58%</u></u>

Palmdale Water District
2023 Customer Care Budget
For the Six Months Ending Friday, June 30, 2023

	YTD ACTUAL 2023	ORIGINAL BUDGET 2023	ADJUSTMENTS 2023	ADJUSTED BUDGET REMAINING	PERCENT USED
Personnel Budget:					
1-10-4000-000 Salaries	\$ 542,809	\$ 1,134,250		\$ 591,441	47.86%
1-10-4000-100 Overtime	3,276	7,000		3,724	46.80%
Subtotal (Salaries)	\$ 546,086	\$ 1,141,250	\$ -	\$ 595,164	47.85%
Employee Benefits					
1-10-4005-000 Payroll Taxes	38,717	87,500		48,783	44.25%
1-10-4010-000 Health Insurance	121,891	227,500		105,609	53.58%
1-10-4015-000 PERS	43,979	121,250		77,271	36.27%
Subtotal (Benefits)	\$ 204,588	\$ 436,250	\$ -	\$ 231,662	46.90%
Total Personnel Expenses	\$ 750,673	\$ 1,577,500	\$ -	\$ 826,827	47.59%
OPERATING EXPENSES:					
1-10-4050-000 Staff Travel	\$ -	\$ 2,101		\$ 2,101	0.00%
1-10-4060-000 Staff Conferences & Seminars	-	3,257		3,257	0.00%
1-10-4155-000 Contracted Services	5,710	26,686		20,976	21.40%
1-10-4230-110 Maintenance & Repair-Office Equipment	-	203		203	0.00%
1-10-4250-000 General Material & Supplies	288	5,078		4,791	5.67%
1-10-4260-000 Business Forms	-	1,051		1,051	0.00%
Subtotal Operating Expenses	\$ 5,998	\$ 38,376	\$ -	\$ 32,378	15.63%
Total Departmental Expenses	\$ 756,671	\$ 1,615,876	\$ -	\$ 859,205	46.83%

New and Replacement Capital Projects

Budget Year	Project	Project Title	Project Type	Contractor	Approved Contract Amount	Board / Manager Approval	Payments Approved to Date	Contract Balance	Through Dec. 2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2023 Total	2024 Carryover	
2017	12-400	PRGRRP - Construction of Monitoring Wells / Test Basin	Water Supply	Environmental Const.	427,490	04/26/2017	330,359	97,131	330,359														-	
2017	12-400	PRGRRP - Construction of Monitoring Wells / Test Basin - Auxiliary Items	Water Supply	Various Vendors			35,742	-	35,742														-	
2021	12-606	Spec 1206 - WM Repl in Division and Avenue Q	Replacement Cap.				80,763	-	80,763														-	
	12-606	Spec 1206 - WM Repl in Division and Avenue Q (Bond Fund)	Replacement Cap.	Toro Enterprises, Inc	2,243,362		2,289,079	(45,717)	2,174,625	114,454													114,454	
2018	18-410	PRV Replacement - 40th St E (Bypass)	General Project				9,852	-	9,852														-	
2018	18-606	45th ST Tank Site - Altitude Valve Replacement	Replacement Cap.				10,951	-	5,021	790	2,607	1,585	509	440									5,931	
2018	18-606	45th ST Tank Site - Altitude Valve Replacement	Replacement Cap.	Cedro Construction, Inc.			305,963	-	-		305,963												305,963	
2018	18-614	LRD - Interior Access Ladder	Replacement Cap.				27,028	-	27,028														-	
2019	19-601	Spec 1901 - ML Replace Ave P					4,066	-	4,066														-	
	19-601	Spec 1901 - ML Replace Ave P		Cedro Construction, Inc.	434,289		452,372	(18,083)	429,754			22,619											22,619	
2020	20-605	Sierra Hwy Tie-in @ Harold St and Abandonment Plan	Replacement Cap.				6,784	-	6,784														-	
	20-605	Sierra Hwy Tie-in @ Harold St and Abandonment Plan (Bond Fund)	Replacement Cap.	Christensen Bros	669,886		701,848	(31,962)	701,848														-	
2020	20-606	2800 Zone Velocity Deficiency	General Project				16,923	-	720		8,463	92	386	7,261									16,203	
2020	20-607	Move PRV Station @ 45th St E	Replacement Cap.				13,764	-	-					3,322	10,442								13,764	
2020	20-608	WM Repl in 17th St E from Ave P4 to Ave P8	Replacement Cap.				-	-	-														-	
2020	20-609	WM Repl in Ave Q6,12th to 16th	Replacement Cap.				10,014	-	5,550				3,053	1,411									4,464	
2020	20-609	WM Repl in Ave Q6,12th to 16th	Replacement Cap.	Cedro Construction, Inc.	201,043		200,039	1,004	-			190,037		10,002									200,039	
2020	20-610	2950 Zone Booster Station @ 3M Clearwell Site	Replacement Cap.				148,376	-	130,854	5,419	4,038	928	1,560	5,577									17,521	
2020	20-611	2020 Meter Exchange Program	General Project				49,418	-	49,418														-	
2020	20-615	2020 Soft Start Repl Program	General Project				20,040	-	20,040														-	
2020	20-619	25th ST Booster #3 Rehab	General Project				13,259	-	13,259														-	
2020	20-622	Well 36 Design & Const.	General Project				85,761	-	84,762	505	461												999	
	20-622	Well 36 Design & Const. (Bond Fund - Design)	General Project	Hazen and Sawyer	646,836		484,451	162,385	376,182	56,846		13,660		13,315	24,449								108,270	
	20-622	Well 36 Design & Const. (Bond Fund - Construction)	General Project	Zim Industries, Inc	2,098,913		1,548,555	550,358	1,548,555														-	
2020	20-623	AMI Meter System	General Project				15,000	-	15,000														-	
2020	20-625	WM Repl - 5th ST & Q1 thru Q5					13,526	-	8,431	660		2,167	948	1,320									5,095	
2020	20-625	WM Repl - 5th ST & Q1 thru Q5		J.Vega Engineering, Inc.	389,086		393,898	(4,812)	-	286,330	8,128	80,262		19,178									393,898	
2020	20-703	Water Conservation Garden Construct @ MOB	General Project				43,850	-	1,640			42,210											42,210	
2021	21-600	2021 Soft Start Replacement Program	Replacement Cap.				13,231	-	13,231														-	
2021	21-601	2021 Booster Building Rehab					15,900	-	15,900														-	
2021	21-602	Repl Brine Storage Tanks - Wells	Replacement Cap.				78,188	-	52,438					25,750									25,750	
2021	21-607	Design 16" WM Ave P Well #8A					10,139	-	9,910	229													229	
2021	21-609	Design WM from 16"to24" Ave S					2,000	-	2,000														-	
2021	21-610	WM Repl E Ave Q10 & 12th St.	Replacement Cap.				16,798	-	16,798														-	
	21-610	WM Repl E Ave Q10 & 12th St.	Replacement Cap.	J.Vega Engineering, Inc.	142,274		-	-	133,546		7,029												7,029	
2021	21-613	Palmdale Ditch Conversion	General Project				90,296	-	90,296														-	
2021	21-615	IPS Pump-Check Valve WTP	Replacement Cap.				28,467	-	28,467														-	
2021	21-616	Booster #1 45th St. - Rotating Assembly	Replacement Cap.				21,836	-	21,786				50										50	
2021	21-617	WTP - NaOCL Repl System	Replacement Cap.				1,132,667	-	4,047	98,272	444,098	6,551	456	371,488	207,756								1,128,621	
2021	21-618	Repair Well #14	General Project				157,026	-	157,026														-	
2021	21-619	Roof Repl Well #3					1,913	-	1,913														-	
2021	21-703	Main Office - Stucco Repair	General Project				393,108	-	26,248	190,424	1,100	6,265		169,071									366,860	
2022	22-601	Des&Const WM @Pearblossom 53rd	General Project				2,820	-	2,820														-	
2022	22-602	Design WM Repl @10th to R4	General Project				2,280	-	2,280														-	
2022	22-604	Des&Const WM Repl Sierra Hwy	General Project				2,220	-	2,220														-	
2022	22-605	Design Recycled Water Pipeline - Avenue Q	General Project				5,400	-	5,400														-	
2022	22-607	Well 2A Generator Upgrade	General Project				12,510	-	6,166					6,344									6,344	
2022	22-609	TOC Analyzer	Replacement Cap.	Shimadzu Scientific			51,203	-	51,203														-	
2022	22-610	Repair Well #8 Pump	General Project				50,467	-	50,467														-	
2022	22-611	Repair Well #32 Pump	General Project				178,149	-	178,149														-	
2022	22-612	Service Line Replacement @ 20th and Avenue R (Qty. 4)	General Project	Internal - Crew			29,446	-	29,446														-	
2022	22-613	Repair Well #3 Motor	General Project				12,728	-	12,728														-	
2022	22-615	Repair Well #26 Pump	General Project				134,313	-	134,313														-	
2022	22-616	Plm Ditch Improvements (Yr 3)	General Project				29,272	-	15,001			14,038			234								14,272	
2022	22-617	WM Repl - Avenue R & 12th ST					498	-	-				498										498	
	22-617	WM Repl - Avenue R & 12th ST		J.Vega Engineering, Inc.	125,694		125,694	(0)	-			119,409		6,285									125,694	
2022	22-618	Repair Well #23	General Project				10,922	-	10,922														-	
2022	22-619	Vista View Flushing System					23,138	-	-			5,987	14,131	1,381	1,640								23,138	
2022	22-621	Repair Well #33					86,960	-	86,960														-	
2022	22-622	Well 15 Design & Construct Discharge Basin					50,950	-	-	1,490	48,947				513								50,950	
2022	22-624	50-PPD Sodium Hypo Units (2)		DeNora	126,399		137,620	(11,221)	-				8,329	128,079	1,212								137,620	
2022	22-626	Repair Well #15	General Project				305,179	-	61,070	25,700			80,092		138,317								244,109	
2022	22-629	WTP - Design & Const. Chemical Feed Lines	General Project				35,556	-	9,570	4,646	20,420			420	500								25,986	
2022	22-631	Replace Main Office HVAC Unit	General Project				7,389	-	7,353					35									35	
2022	22-701	Slide Gates @ Palmdale																						

Water Revenue Bond - Series 2021A

Updated: July 12, 2023

Project	Project #	Description	Bond Allocation	Contractual Commitment	Payout to Date	Over/(Under)	Uncommitted Bond \$
		2021A WRB Issue	\$ 9,655,193		\$ -	\$ -	\$ 9,655,193
SIERRA	20-605	WM Repl - Sierra Hwy @ Harold St (Christensen Brothers)	-	732,459	701,848	30,611	(701,848)
		Original Contract Amt: \$447,036.60, C.O.1: \$95,571.07, C.O.2: \$127,278.49, C.O.3: \$62,572.57 (Release back of remaining contract commitment after completion of retention payout)		(30,611)			
W36-Design	20-622	Well 36 - Design & Construction (Hazen and Sawyer)	-	691,976	486,784	205,192	(486,784)
		Original Contract Amt: \$646,836, C.O.1: \$34,180, C.O.2: \$45,140					
W36-Const	20-622	Well 36 - Design & Construction (Zim Industries)	-	2,098,913	1,548,555	550,358	(1,548,555)
W36-Main	20-622	Well 36 - Watermain 15th ST E (Cedro)	-	303,839	-	303,839	-
PRWAP-MGMT	20-65x	Palmdale Regional Water Augmentation Program (Stantec)	-	3,000,000	2,359,646	640,354	(2,359,646)
PRWAP-RVW	22-650	Palmdale Regional Water Augmentation Program (NWRI)	-	112,950	40,843	72,107	(40,843)
WM-AVE_P	19-601	Spec 1901 - Water Main Replacement Avenue P (Cedro)	-	459,749	452,372	7,377.00	(452,372)
		Original Contract Amt: \$434,289, C.O.1: \$25,460.28 (Release back of remaining contract commitment after completion of retention payout)		(7,377)			-
WM-STAN	12-606	Spec 1206 - WM Repl Division/Q (Toro)	-	172,117	172,117	-	(172,117)
WM-Q10	21-610	WM Repl - Avenue Q10 (J.Vega)	-	142,274	140,574	1,700	(140,574)
		Original Contract Amt: \$137,500, C.O.1: \$4,774.28 (Release back of remaining contract commitment after completion of retention payout)		(1,700)			-
WM-5th	20-625	WM Repl - 5th ST & Q1 thru Q5 (J.Vega)	-	389,086	385,770	3,316	(385,770)
		Original Contract Amt: \$364,050, C.O.1: \$5,854.20, C.O.2: \$7,585.00, C.O.3: \$11,596.95 (Release back of remaining contract commitment after completion of retention payout)		(3,316)			-
ALT-VALVE	18-606	45th St Tank Site - Altitude Valve Repl (Cedro)	-	380,358	305,963	74,394	(305,963)
		Original Contract Amt: \$368,125, C.O.1: \$2,186.78, C.O.2: \$6,527.53, C.O.3: \$3,518.39					
WM-R&12th	22-617	WM Repl - Avenue R & 12th Street (J.Vega)	-	125,694	125,694	-	(125,694)
WM-Q6	20-609	WM Repl - Avenue Q6 at 12th Street (Cedro)	-	201,043	200,039	1,004.00	(200,039)
		(Release back of remaining contract commitment after completion of retention payout)		(1,004)			
LAND	1-00-1300-000	Land Purchase - Water Augmentation Plant (Production Site)	-	685,000	691,285	(6,285)	(691,285)
			-		-	-	
PWD		Design, Engineering and Other Preconstruction Costs	344,807	344,807	344,807	-	-
WRB		Bond Issuance Costs	267,309	267,309	267,309	-	
ISS		Issuance Funds	(7,733)	(7,733)	(7,733)		
Totals:			\$ 10,259,576	\$ 10,055,834	\$ 8,215,875	\$ 1,853,356	\$ 2,043,701
2021A Water Revenue Bonds - Unallocated Funds:				\$ 203,742			
2021A Water Revenue Bonds - Remaining Funds to payout:					\$ 2,043,701		

Requisition No.	Payee	Date Approved	Invoice No.	Project	Payment Amount
43	Stantec Consulting Services, Inc.	Jun 8, 2023	2087036	PRWAP-MGMT	123,381.20
43	Hazen and Sawyer - Design Engineers	Jun 8, 2023	20182-000-24	W36-Design	24,449.00
42	Commonwealth Land Title Company	May 16, 2023	Final Escrow	LAND	689,285.00
41	Hazen and Sawyer - Design Engineers	May 9, 2023	20182-000-23	W36-Design	6,657.50
41	National Water Research Institute - Project Review	May 9, 2023	2023-1012	PRWAP-RVW	12,605.25
41	Cedro Construction, Inc	May 9, 2023	Retention	WM-Q6	10,001.95
41	Hazen and Sawyer - Design Engineers (PWD Reimbursement)	May 9, 2023	20182-000-22	W36-Design	8,990.00
40	Stantec Consulting Services, Inc.	May 3, 2023	2075117	PRWAP-MGMT	87,266.93
40	J. Vega Engineering, Inc.	May 3, 2023	Retention	WM-5th	19,178.31
40	J. Vega Engineering, Inc.	May 3, 2023	Retention	WM-R&12th	6,284.70
39	Commonwealth Land Title Company	Apr 3, 2023	Escrow Deposit	LAND	2,000.00
38	Stantec Consulting Services, Inc.	Mar 29, 2023	2059691	PRWAP-MGMT	149,061.02
37	Cedro Construction, Inc	Mar 20, 2023	Retention	WM-AVE_P	22,618.61
36	Hazen and Sawyer - Design Engineers	Mar 13, 2023	20182-000-21	W36-Design	13,660.00
36	Stantec Consulting Services, Inc.	Mar 13, 2023	2046506	PRWAP-MGMT	349,992.84
35	Cedro Construction, Inc	Mar 6, 2023	PP #1 20-609	WM-Q6	190,037.05
34	J. Vega Engineering, Inc.	Mar 2, 2023	PP #1 22-617	WM-R&12th	119,409.38
34	J. Vega Engineering, Inc.	Mar 2, 2023	PP #2 20-625	WM-5th	80,261.85

**PALMDALE WATER DISTRICT
BOARD MEMORANDUM**

DATE: July 18, 2023 **July 24, 2023**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Dennis J. Hoffmeyer, Finance Manager/CFO
VIA: Mr. Dennis LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 8.1.d – OTHER FINANCIAL REPORTS. (FINANCE MANAGER HOYMERE/FINANCE COMMITTEE)***

Discussion:

Presented here are financial-related items for your review.

1. Accounts receivable overview.

- a. Shown below is the makeup of the various account types that have past due balances over 60 days with amounts greater than \$50.00. This includes their current outstanding balances as part of the total.

	Accounts	Outstanding	Over 90 Days
Remaining Accounts	5	11,498	-
Commercial/Industrial	4	\$1,573	\$114
Multi-Family Residential	3	\$980	\$147
Single Family Residential	707	\$193,677	\$13,471
SFR (May 2023)	674	\$183,650	\$16,999

- b. Staff continues working with customers and offering payment arrangements to encourage payment on outstanding balances. As of June 30, we have 11 payment arrangements. The total amount is \$15,360.89 with \$5,785.53 already collected and \$9,575.36 outstanding.

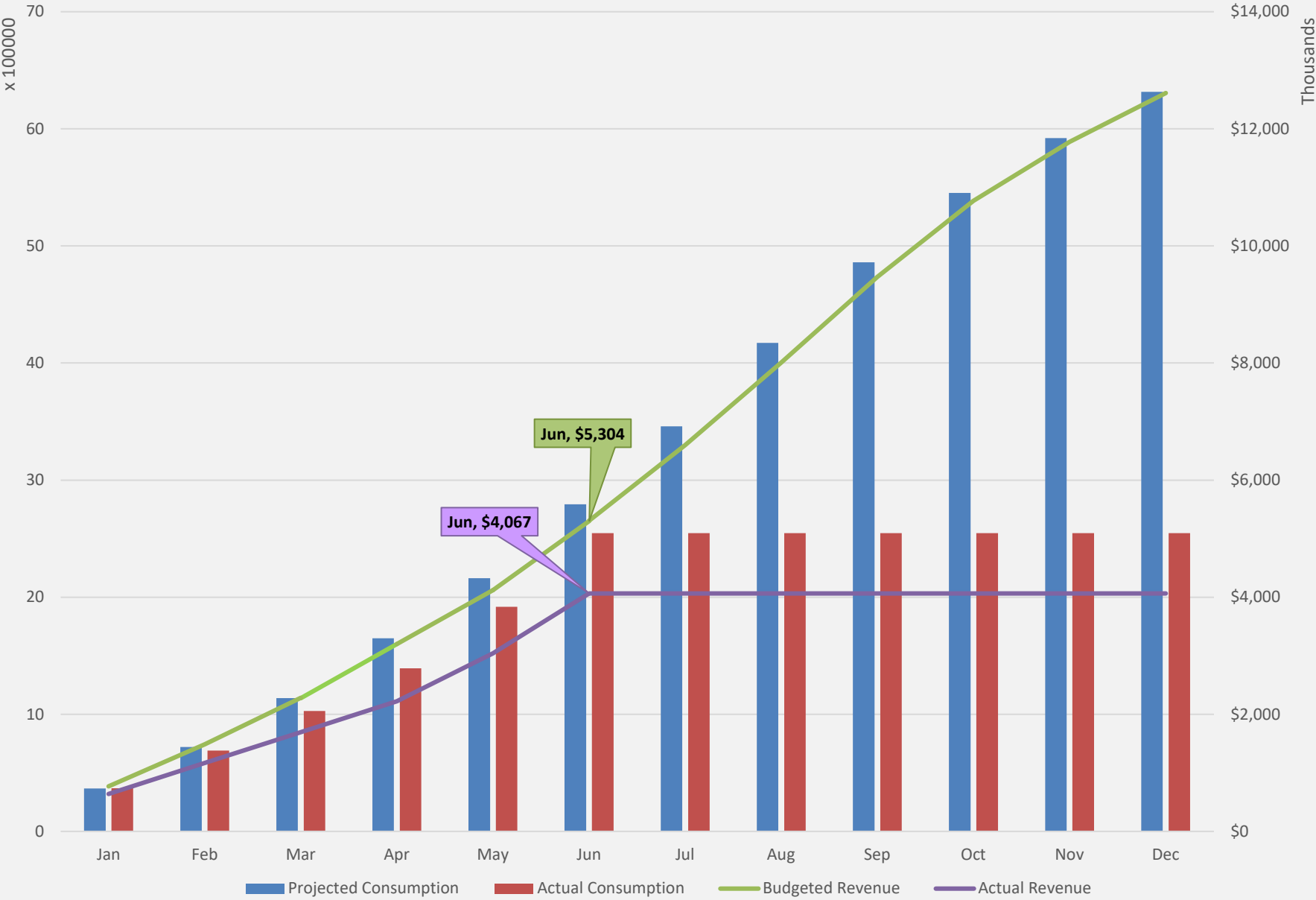
2. Revenue Projections (attachment):

- a. Revenue projections for 2023 based on selling 14,500 AF shown as of June 30, revenue is behind projections by approximately \$1,236,986. This amount has the drought surcharge only included through the month of March.

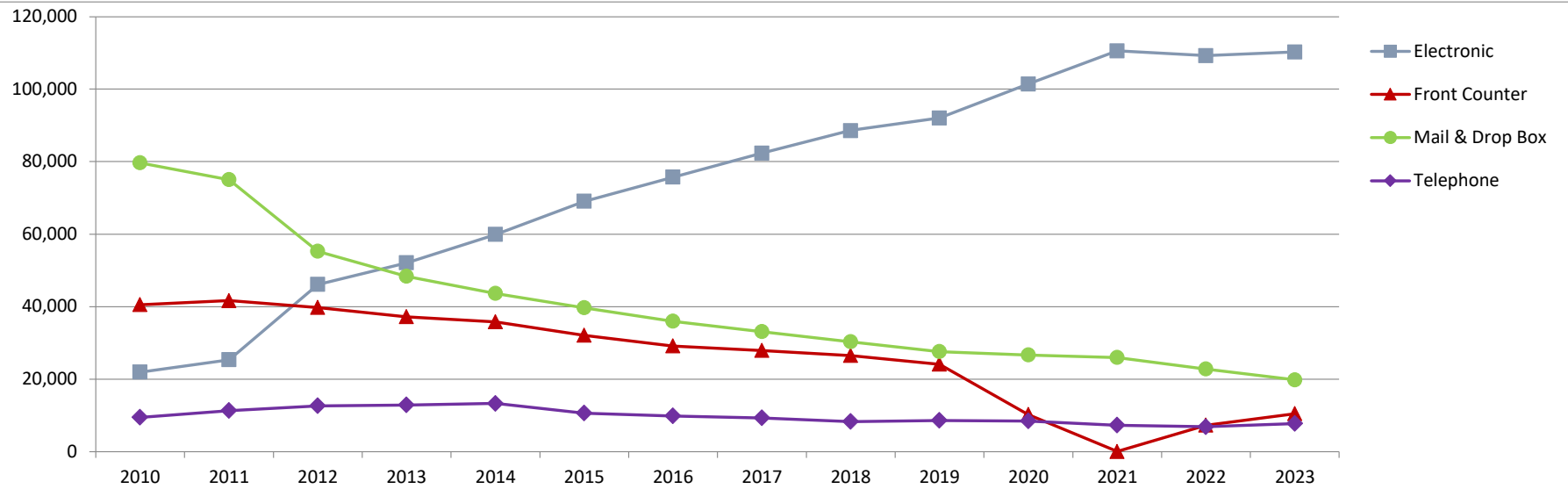
3. Payment transactions by type (attachment)

4. Billing and collection statistics (attachment)

2023 Revenue Projections Based on 14,500 AF



Payment Transaction By Types January - June



Payment Type	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Electronic	21,945	25,387	46,116	52,106	59,928	69,074	75,724	82,325	88,583	92,037	101,437	110,585	109,257	110,219
Front Counter	40,535	41,675	39,764	37,217	35,841	32,128	29,161	27,916	26,560	24,136	10,274	62	7,311	10,464
Mail & Drop Box	79,698	75,028	55,317	48,366	43,690	39,680	36,024	33,116	30,331	27,609	26,668	25,961	22,798	19,835
Telephone	9,519	11,311	12,633	12,881	13,324	10,642	9,842	9,361	8,324	8,634	8,495	7,327	6,860	7,753
Total	151,695	153,401	153,830	150,570	152,783	151,524	150,751	152,718	153,798	152,416	146,874	143,935	146,226	148,271

Electronic Payments Breakout	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
META - ACH Pymt	3,644	4,304	3,754	3,811	1,633	1,617	801	849	842	865	851	864	819	799
WES - ACH Pymt	0	466	439	495	493	488	497	521	508	462	462	386	380	366
INF - Website Pymts	18,301	20,617	31,206	34,534	36,779	38,452	41,039	44,351	47,806	51,135	57,073	62,825	64,761	68,253
IVR - Automated Pay ##	0	0	0	0	4,091	10,984	13,816	15,996	17,444	18,411	19,932	20,680	19,528	19,142
KIOSK - Automated Pay \$\$	0	0	0	0	0	0	547	457	1,284	696	359	0	77	108
PNM - Automated Pay %%	0	0	0	0	0	0	21	1,260	1,989	2,309	3,514	5,420	4,513	3,623
VAN - ACH Pymt &&	0	0	10,717	13,266	16,932	17,533	19,003	18,891	18,710	18,159	19,246	20,410	19,179	17,928
Total	21,945	25,387	46,116	52,106	59,928	69,074	75,724	82,325	88,583	92,037	101,437	110,585	109,257	110,219

##- IVR service started March 13, 2015

\$\$ - Kiosk service started July 1, 2016

%% - PNM - Pay Near Me Payment service started June 9, 2017

&& - Vanco ACH service started Sept 2012

**Palmdale Water District
Monthly Billing Statistics**

Month	Bills	LF Notice	Shut Notice	Off & Lock (M)	Based on Bills Issued			Based on Late Notices		Based on Shut Notice
	(A)	(B)	(C)	(D)	B / A	C / A	D / A	C / B	D / B	D / C
12/22/2018	26632	6485	2401	423	24.4%	9.0%	1.6%	37.0%	6.5%	17.62%
12/29/2019	26699	6565	2456	326	24.6%	9.2%	1.2%	37.4%	5.0%	13.27%
12/17/2020	26808	6038			22.5%					
12/2/2021	26893	6579			24.5%					
Restart Collections 2/16/22			322	227	O&L completed 3/1/22 to 3/22/2022.					
1/31/2022	26907	6648	2436	812	24.7%	9.1%	3.0%	36.6%	12.2%	33.33%
2/28/2022	26924	6216	2277	249	23.1%	8.5%	0.9%	36.6%	4.0%	10.94%
3/31/2022	26898	6099	1948	291	22.7%	7.2%	1.1%	31.9%	4.8%	14.94%
4/30/2022	26912	6189	2322	271	23.0%	8.6%	1.0%	37.5%	4.4%	11.67%
5/31/2022	26945	6328	2258	261	23.5%	8.4%	1.0%	35.7%	4.1%	11.56%
6/30/2022	26926	6690	2430	301	24.8%	9.0%	1.1%	36.3%	4.5%	12.39%
7/31/2022	26925	6481	2499	341	24.1%	9.3%	1.3%	38.6%	5.3%	13.65%
8/31/2022	26992	6928	2626	364	25.7%	9.7%	1.3%	37.9%	5.3%	13.86%
9/30/2022	26998	6787	2692	55	25.1%	10.0%	0.2%	39.7%	0.8%	2.04%
10/31/2022	26980	6964	2651	158	25.8%	9.8%	0.6%	38.1%	2.3%	5.96%
11/30/2022	26973	6814	2757	416	25.3%	10.2%	1.5%	40.5%	6.1%	15.09%
12/31/2022	26975	6504	2417	11	24.1%	9.0%	0.0%	37.2%	0.2%	0.46%
1/31/2023	26979	7251	2279	275	26.9%	8.4%	1.0%	31.4%	3.8%	12.07%
2/28/2023	26979	6417	2349	411	23.8%	8.7%	1.5%	36.6%	6.4%	17.50%
3/31/2023	26980	6388	2064	376	23.7%	7.7%	1.4%	32.3%	5.9%	18.22%
4/30/2023	26989	6157	1769	381	22.8%	6.6%	1.4%	28.7%	6.2%	21.54%
5/31/2023	27288	6597	809	620	24.2%	3.0%	2.3%	12.3%	9.4%	76.64%
6/30/2023	26982	2618	0	458	9.7%		1.7%		17.5%	

= Indicates "in process"

**PALMDALE WATER DISTRICT
BOARD MEMORANDUM**

DATE: July 19, 2023 **July 24, 2023**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Mr. Dennis D. LaMoreaux, General Manager
RE: *AGENDA ITEM NO. 8.3.a – JULY 2023 GENERAL MANAGER REPORT*

The following is the July 2023 report to the Board of activities through June 2023. It is organized to follow the District’s 2022 Strategic Plan approved in October 2022 and composed of six strategic initiatives. The initiatives follow for reference. It is intended to provide a general framework to update the month’s activities.

PWD 2022 STRATEGIC PLAN SUMMARY



Water Resource Reliability: *Resilience, Development, Partnership*

Support and participate with local agencies in the development of projects and policies that improve water reliability

Maximize state and federal funding opportunities for Pure Water AV

Support projects and initiatives that increase the resilience of the State Water Project

Develop water storage options for State Water Project supplies and improve groundwater capture capabilities

Strengthen stakeholder relationships and implement Littlerock Dam and Reservoir Sediment Removal Project



Organizational Excellence: *Train, Perform, Reward*

Offer competitive compensation and benefits package for employee recruitment and retention

Focus Succession Planning Program on ensuring an overlap of training for key positions

Continue providing transparency to our ratepayers through training for the ongoing achievement of the Districts of Distinction certification

Encourage cohesiveness, transparency, and integrity within the staff through Codes of Conduct and increased accountability

Ensure employees are trained on the Strategic Plan and the District’s Values of Diversity, Integrity, Teamwork, and Passion

Improve safety for Directors, employees, and customers

Develop career paths at the District for interns and pursue state and federal funding for intern programs

Cultivate a positive culture and increase employee engagement



Systems Efficiency: *Independence, Technology, Research*

Explore energy independence and evaluate the feasibility of energy options, including wind and solar

Incorporate more energy efficient technologies into the District’s infrastructure

Research state-of-the-art treatment techniques to enhance systems efficiency

Re-evaluate Lake Palmdale by-pass pipeline and pursue funding options

Improve Palmdale Ditch to reduce water loss



Financial Health and Stability: *Strength, Consistency, Balance*

Pursue grant funding for District projects and operations

Maintain the five-year financial plan adopted as part of the 2019 Water Rate Study, including the five-year Capital Improvement Plan

Conduct and adopt a 2024 five-year Water Rate Plan

Build adequate reserve levels and achieve high-level bond rating

Seek potential revenue sources from vacant District properties

Monitor finances, operations, and projects affected by emergencies

Digitize and document departmental workflows



Regional Leadership: *Engage, Lead, Progress*

Continue to provide opportunities and information for local businesses and agencies to contract with the District

Continue to collaborate with neighboring water agencies and move to include more agencies throughout and outside of the Antelope Valley through Greater Antelope Valley Mutual Response Agreements and emergency response exercises

Develop working relationships and mutually beneficial projects with other water agencies in the District's region

Develop strategies, alliances, and funding to make Littlerock Dam and Reservoir recreational again

Continue Memorandum of Understanding with United Water Conservation District to combine political forces to obtain grant funding and research other joint cooperative regional efforts

Continue representation on larger regional organizations such as the California Special Districts Association (CSDA) and the Association of California Water Agencies (ACWA) and assist with the growth and influence of the Special Districts Association of North Los Angeles County, a CSDA local chapter



Customer Care, Advocacy and Outreach: *Promote, Educate, Support*

Enhance customers' experience through communication and feedback

Expand and market additional payment options

Continue to increase public awareness of current programs and services through traditional and new media platforms

Engage elected officials and the public on the importance of local and state water reliability issues

Complete conversion to an Advanced Metering Infrastructure (AMI) to increase customers' knowledge of water use and promote customer self-help portal

Continue to increase public awareness of the on-going drought and the importance of conservation efforts

Publicize, engage, and educate the community about Pure Water AV

Overview

This report also includes charts that show the effects of the District's efforts in several areas. They are organized within each strategic initiative and include status of the State Water Resources Control Board's (SWRCB) former long-term conservation orders (20 x 2020), the District's total per capita water use trends, 2023 actual water production and customer use graph, mainline leaks, and the water loss trends for both 12- and 24-month running averages.



Water Resource Reliability *Resilience, Development, Partnership*

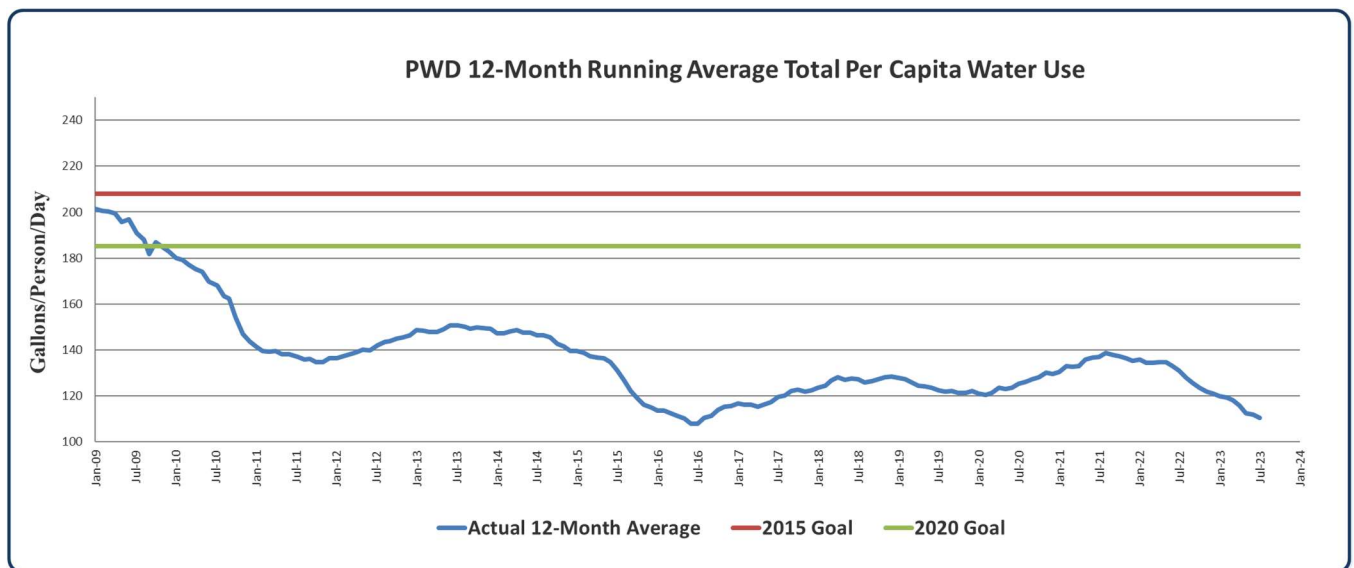
This initiative includes conservation efforts, water supply projects, and water planning.

Recent highlights are as follows:

Overall Water Use Goals and Compliance

The 2020 Urban Water Management Plan was adopted by the District in June 2021. It does not relate the District’s water use to the upcoming agency water budget requirement. Until these criteria are finalized, the customers’ performance is shown in this report using the 20 x 2020 requirements.

The District’s compliance with the former 20 x 2020 law is evident from the chart titled “PWD 12-Month Running Average Total Per Capita Water Use:”



The District’s customers have cut their water use by **52.4%** from the baseline number of 231 re-established in the 2020 Urban Water Management Plan and met the 2020 Goal in early 2010. The current Metered-GPCD is 110 showing our customers continued reduced usage.

Water Supply Information

- The AV Adjudication is now entering its eighth year, and the ramp down to the native safe yield is complete. The District’s 2023 groundwater production right is as follows:

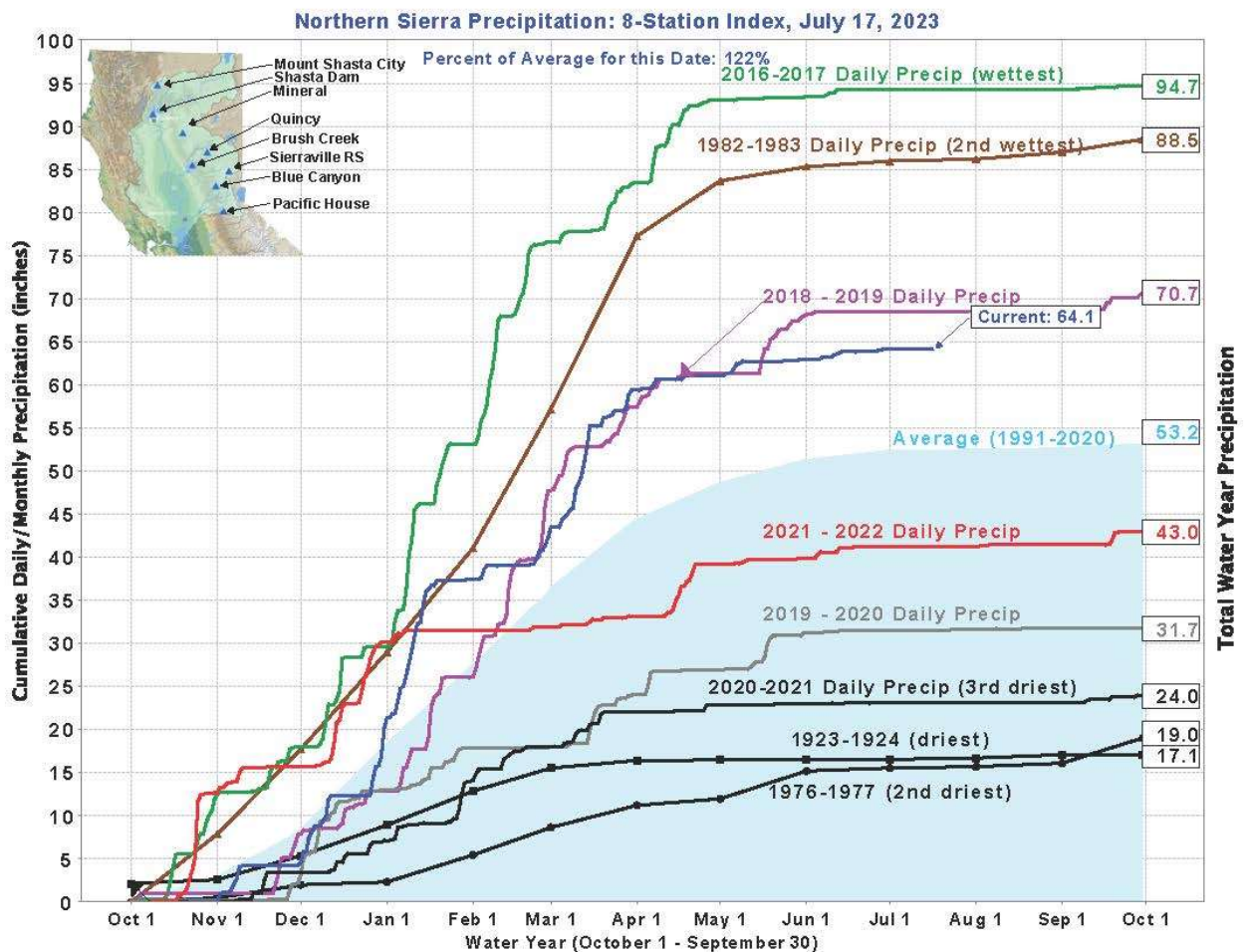
Native Yield:	2,769.63 AF
Unused Federal Rights:	1,440.51 AF

Imported Return Flows: 3,338.97 AF
 Transfer (LCID): (250.00 AF)
 2023 Adjudicated Total: 7,299.11 AF
 Unused Carryover: 8,497.64 AF

2023 Rights Available: 15,796.75 AF

- The 2023 Water Resources Plan is to produce a minimum of 4,300 AF of groundwater to use the native and unused Federal production rights. The remainder of available groundwater production rights will be carried over for use in future years. Treated surface water will be used to meet the remainder, approximately 12,000 AF, of our customers' demand. This plan is possible due to the 100% allocation from the SWP and diverted surface water from Littlerock Reservoir.

Precipitation in the area that contributes to the State Water Project is now at 120% of average for the entire 2022-2023 Water Year (October through September) and 122% for this date. The July 17, 2023 Northern Sierra precipitation is as follows:



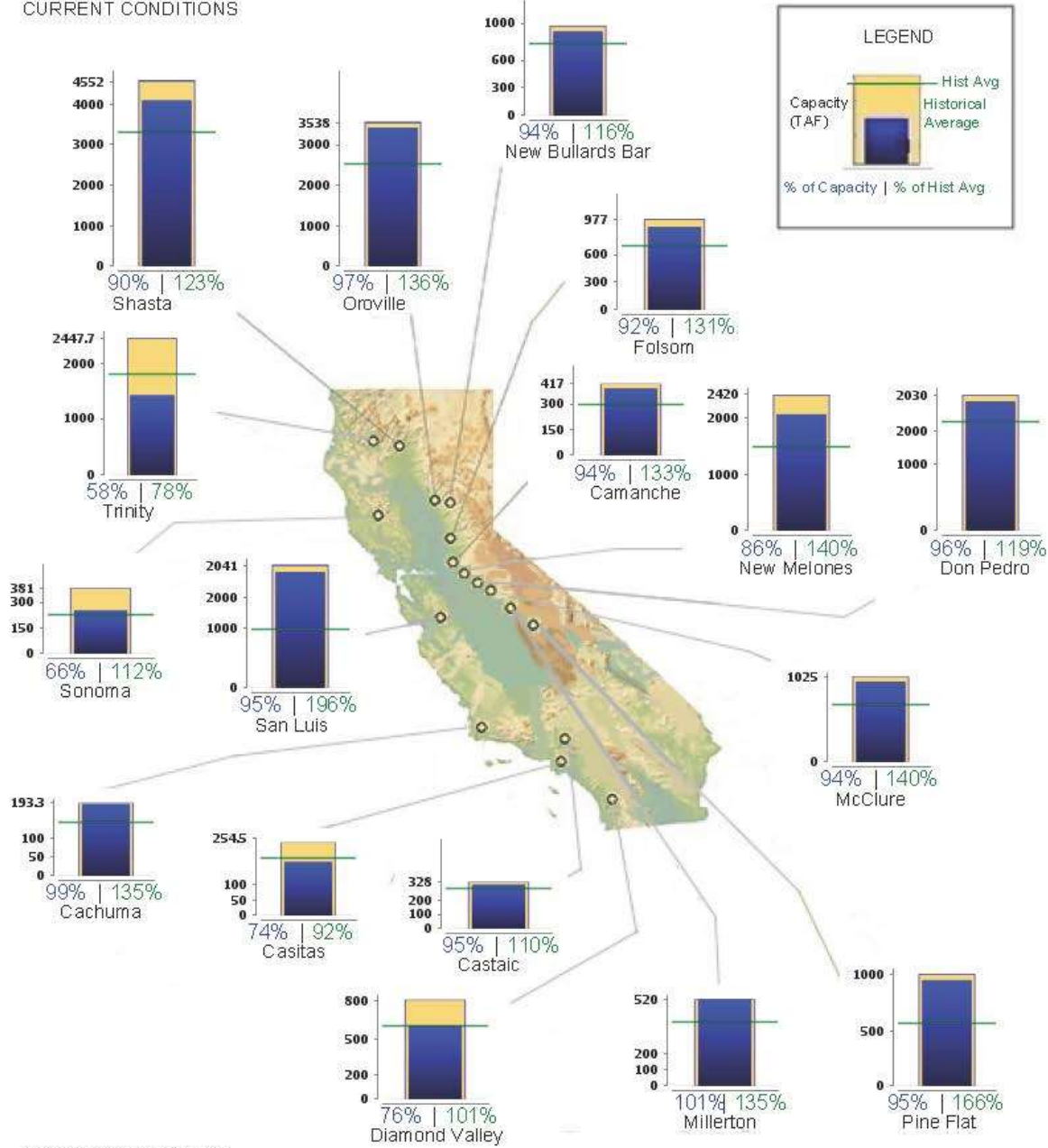
The July 17, 2023 major reservoir summary is as follows:



CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - July 16, 2023

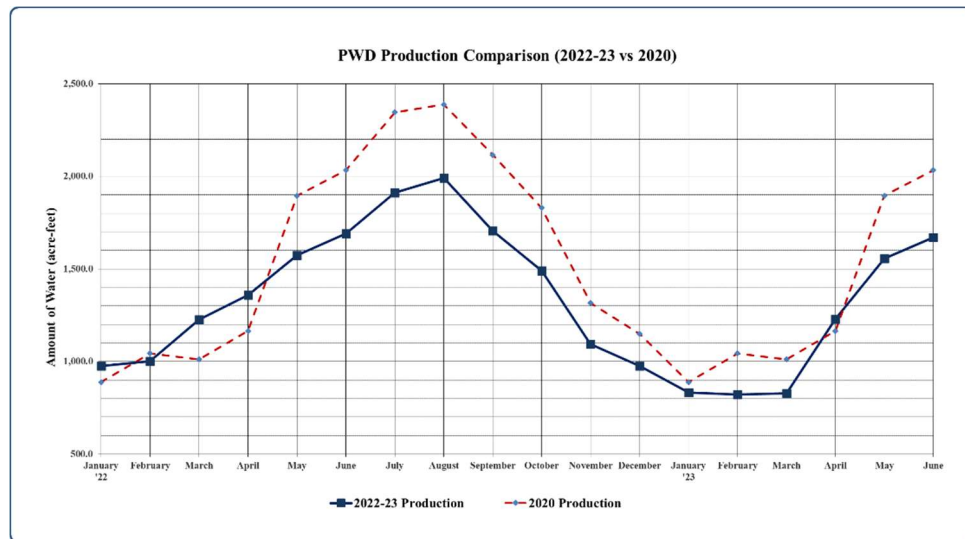
CURRENT CONDITIONS



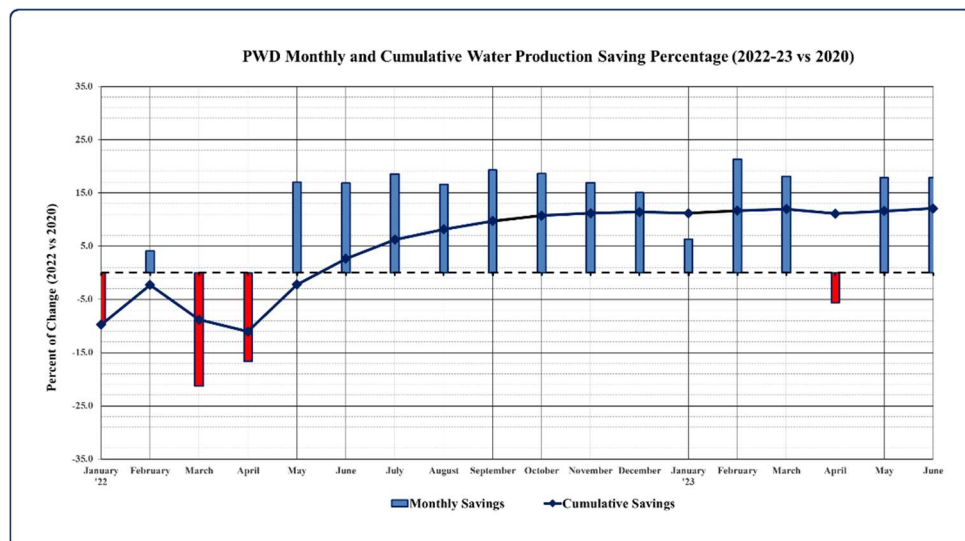
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2021-2023 Drought Wrap-up

- The following graphs help to show the drought response and current use by our customers. The first graph, “PWD Production Comparison (2022-23 vs 2020),” shows the monthly water production in both 2022-23 and 2020. Water production this year is returning to 2020 levels, though still somewhat lower due to the wet winter.



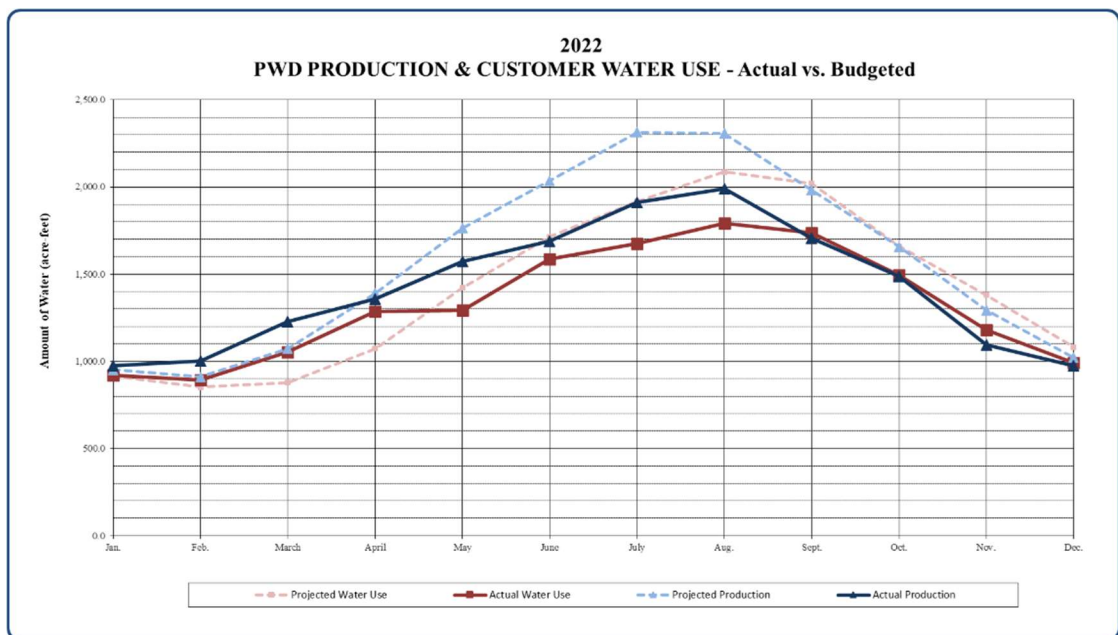
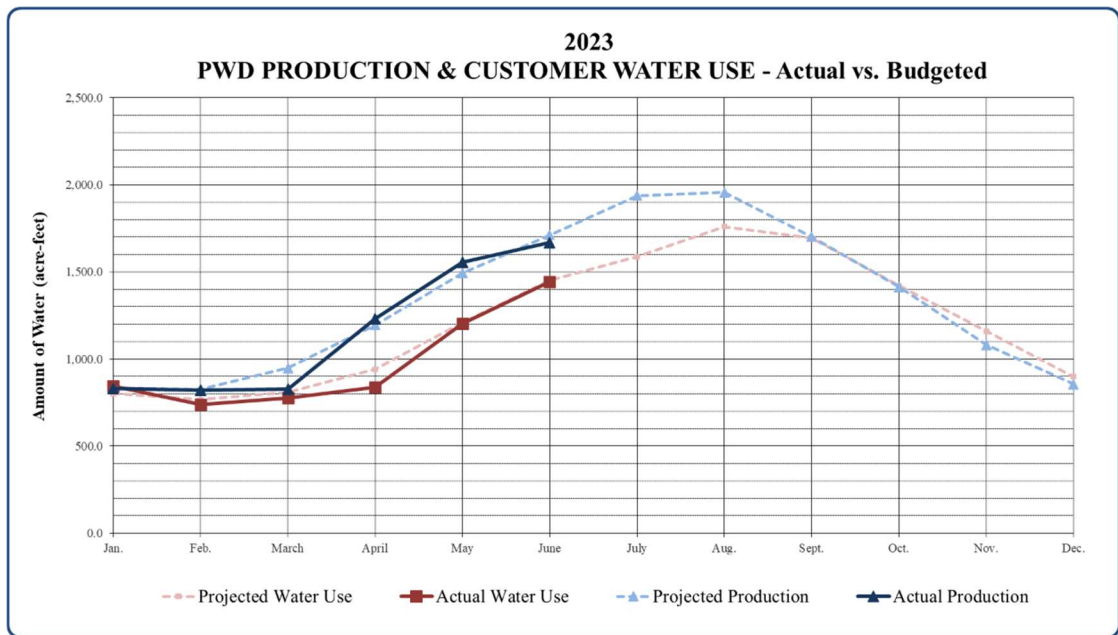
The second graph, “PWD Monthly and Cumulative Water Production Saving Percentage (2022-23 vs. 2020),” illustrates the difference between each month in 2022-23 and 2020. Less production, or savings, in 2022-23 is shown in blue and more production is shown in red. This shows that customers responded to the drought and wet weather from May 2022 to June 2023 with 15.3% lower use in 2023. It also shows the cumulative savings from January 2022 through June 2023 of 12.1%.



2023 and Historical Water Use Information

- The following graph is the projected monthly water consumption and production for 2023 based on the prior five years of actual monthly information. The projected total consumption is based on the 2023 Budget amount of 14,500 AF, an 8.8% reduction from 2022 actual water use.

Actual amounts are shown through June 2023. The 2022 graph shows the projected and actual water use for that year.



Other Items

- The Littlerock Reservoir Sediment Removal Project (Project) Environmental Impact Report/Environmental Impact Statement (EIR/EIS) was fully approved in 2017. The Project consists of three phases. The Grade Control Structure is Phase 1 and was completed in January 2020.

Phase II is the removal of 1.2 million cubic yards (CY) of sediment from the reservoir. Staff worked with Aspen Environmental to secure all the necessary permits for this year from Labor Day through December. The project was advertised, and bids were opened for the full first year of sediment removal. However, the bids were rejected due to the high costs. Staff negotiated with interested contractors on a smaller project for 2022. Work began the week of September 12, 2022 and ended in November due to rainfall. A total of 58,418 cubic yards, or 36 AF, of sediment were removed.

- The focus of using recycled water for a stable potable water supply has shifted to advanced water treatment and groundwater augmentation called Pure Water AV. The program management firm assisting the District with the Project is Stantec. Current activities include evaluating Project delivery methods, developing a funding strategy, and the demonstration facility design.

Staff is working with the Sanitation Districts of Los Angeles County, District 20 (LASD), and the City of Palmdale as collaborators or partners in the Project. Pure Water AV will put the already highly treated tertiary recycled water to a higher beneficial use and satisfies LACSD's goals for use of the water. The City is interested in the Project for the potential benefits to the area's parks and landscaping without the construction of a purple pipe distribution system.

Related activities include the design and funding of a recycled water pipeline in Avenue Q from 30th Street East to the future demonstration facility. This pipeline will also provide additional access to recycled water for construction and Palmdale SOAR High School as a potential irrigation customer. Staff, Stantec, and financial consultants are also gathering information for potential grants and loan programs for the Pure Water AV Project.

- The Upper Amargosa Creek Recharge Project construction is complete. The Project partners, City of Palmdale, LA County Waterworks, and AVEK are now finalizing the operation and maintenance agreement.

The City of Palmdale recently notified the Project partners about the mitigation requirements and costs. The two stages, 11.28 acres and 38.72 acres, of mitigation are

being finalized with the regulatory agencies. The estimated construction costs are \$1,715,662 and \$3,567,595, respectively, and will be built several years apart. The City received \$1,000,000 in grant funding toward the first phase costs. The District's anticipated share for the first phase is approximately \$75,000.

The Project is operating this year due to the available water from the SWP. Natural runoff in Amargosa Creek is limiting the amount of recharge so far this year. However, the District expects to be able to recharge approximately 1,600 AF during the year.

- Littlerock Creek Recharge Project: AVEK, LCID, and the District have an agreement with DWR and the AV Watermaster Engineer to use Littlerock Wash to recharge available Article 21, beyond the District's Table "A", SWP water. Due to the availability of Article 21 water until July, a combined total of over 5,000 AF is expected to be recharged through this program. Table "A" water will be used beginning in July.
- The 2022 Strategic Water Resources Plan is completing the last steps needed for the Board to consider in June or July. It looks at the water demands and supplies through 2050, identifies packages of projects to provide additional water supplies, and looks at how they will be financed. After the Board's action, a programmatic EIR will be done to cover the proposed projects.
- Delta Conveyance Design and Construction Authority (DCA): This joint power authority is responsible for the environmental, design, and engineering of the Project and works with the Department of Water Resources (DWR) on the Project. The Board includes two seats for the East Branch, Class 8, of the California Aqueduct. The Class 8 agencies are AVEK, PWD, Littlerock Creek Irrigation District (LCID), Mojave Water Agency (MWA), Crestline-Lake Arrowhead Water Agency, San Gabriel Valley Municipal Water District, San Bernardino Valley Municipal Water District (SBVMWD), San Gorgonio Pass Water Agency, Desert Water Agency, and Coachella Valley Water District (CVWD).

The Delta Conveyance Project (DCP) is in the process of compiling the Final EIR for the Project. The Draft EIR was available for public review from July 27, 2022 to December 2022. Thousands of comments were received and are being addressed. A Final EIR is expected late this year or early in 2024.



Organizational Excellence *Train, Perform, Reward*

This initiative includes efforts to restructure staff duties and activities to more efficiently provide service to our customers. Recent highlights are as follows:

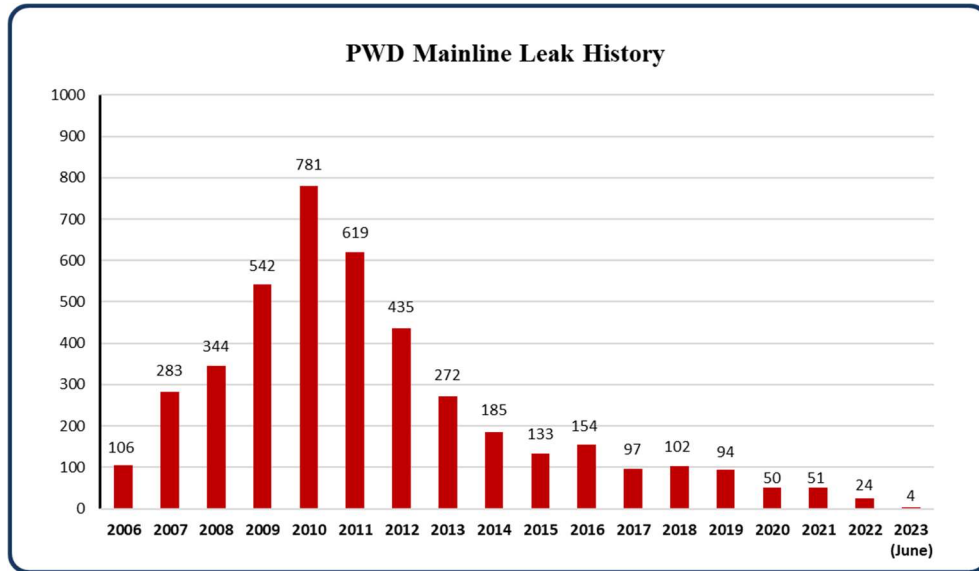
- Nearly 80 percent of the District’s staff is required to have certifications or licenses issued by the State of California. Many of these have continuing education requirements which must be met by technical training.
- The District has continued to find ways for internships and training opportunities for college and high school students who are interested in the water industry.
- Staff completed the applications to renew the District Transparency Certificate of Excellence and District of Distinction, Platinum Level. Both were presented to the District by CSDA/SDLF in June.
- Staff is beginning to use the telecommuting policy. It allows schedules with a maximum of 25% of time working out of the office.
- An Ad-Hoc Committee was approved and met to begin planning the General Manager recruitment process for 2024. The Board approved the recommendations of using an external recruitment firm and the goal of having a successful candidate start on June 1, 2024.



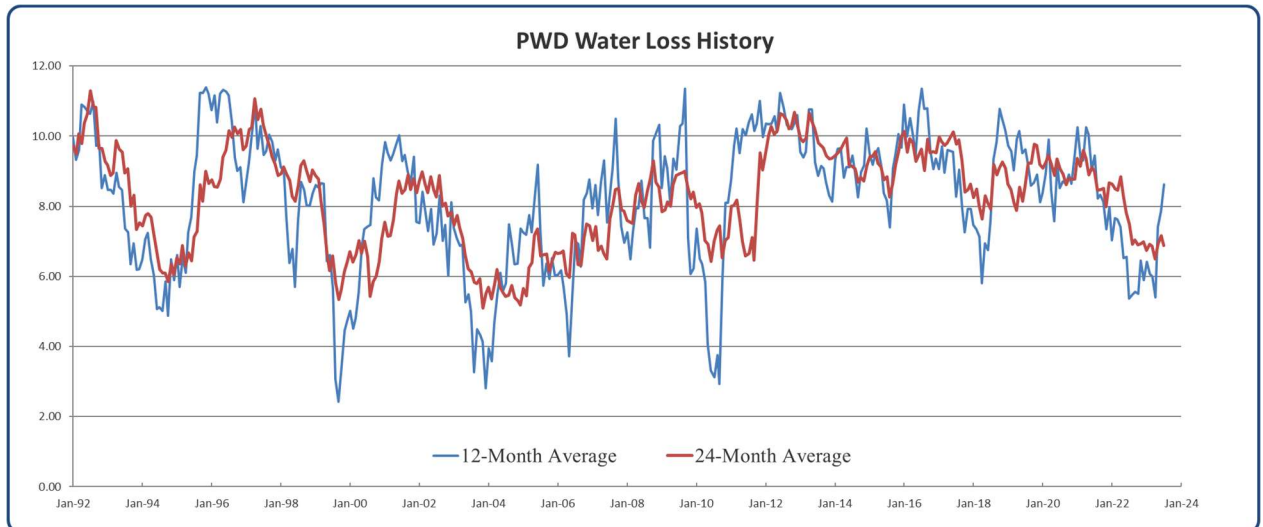
Systems Efficiency *Independence, Technology, Research*

This initiative largely focuses on the state of the District’s infrastructure. Recent highlights are as follows:

- The effects of the District’s past efforts in replacing failing water mains can be seen in the reduced number of mainline leaks. There are four (4) mainline leaks through June 2023, and 26 service line leaks. This is illustrated in the following chart titled “PWD Mainline Leak History.”



- Additional water main replacement projects are being designed for construction as planned in the 2019 Water Rate Plan. A number of projects were completed in 2022. The next project at Avenue R and 27th Street East will be completed by staff.
- The positive effect of both water main and water meter replacement programs is also shown on the chart titled “PWD Water Loss History.” The running average for water losses is nearly 6%.



- The use of batteries for backup power is complete and operational at four booster facilities. This program was funded and managed by the California Public Utilities Commission. The grant funds went directly to Tesla and its contractors. Tesla will maintain these facilities for ten years.

- The District approved two solar PV projects to provide energy for wells, the clearwell booster, and the Leslie O. Carter Water Treatment Plant in December. One will be located north of the maintenance yard and will provide power for a set of wells. The other will be located between Avenue S and Avenue R-8 on the west side of the railroad tracks. It will provide power for the clearwell booster and Leslie O. Carter Water Treatment Plant. Construction work is expected to begin later this summer.

Additionally, PV solar companies are expressing an interest in vacant District-owned parcels. Staff and the attorney's office are working through State requirements regarding the sale or long-term lease of vacant land. The necessary resolutions and proposed leases will be presented to the Board for consideration in the next few months.

- The Resources and Facilities Committee and Board have approved contracts to address improvements needed for the 6 Million Gallon (6M) tank used as the clearwell for treated water from the Leslie O. Carter Water Treatment Plant. Tank Industry Consultants (TIC) was hired by the District a few years ago to inspect the District's tanks, including the 6M. The executive summary of their 2022 report was distributed to the Board on April 12, 2023 and is the basis of the awarded work.

Staff has completed some of TIC's recommendations. Other recommendations will be addressed when possible until the 6M can be taken out of service. This will be possible after the new 2950' booster station at the 3M tank is completed and the 3M can be used as the clearwell. Meanwhile, staff is ensuring the 6M is operating safely.



Financial Health and Stability *Strength, Consistency, Balance*

- The Littlerock Sediment Removal Project was awarded \$1,100,000 through the AVIRWMP Grant Program in the current round of funding due to Phase II being suspended. This grant is part of the \$2.8M the District used for sediment removal last year.
- Staff is beginning to collect information to prepare for the new water rate study in 2024. The timeline is tentative at this time. The process will include issuing a request for proposals for a financial consultant, the development of forecasts of expenses and needed revenues, public input, and the adoption of a new water rate plan.
- Fitch Ratings reviewed the District's bond rating in December 2022. The review affirmed the District's rating with them of "A+" with a stable outlook. This is a good result considering the uncertainty of operating during the COVID-19 pandemic.

- A new, updated bond rating will be sought later this summer in preparation for the planned bond issue in September. This bond issue will fund the equipping of Well 36, construction of the new 3M 2950' Booster Station, and the Pure Water AV Demonstration Facility along with a few smaller projects.
- The District is seeking assistance from the State's SAFER Program to provide water service to the Alpine Springs Mobile Home Park on Sierra Highway. It has poor water quality from its well, several health violations, and now relies on hauled water. Maria Kennedy, Kennedy Communications, is experienced with these programs and is contracted with the District to accomplish this. An agreement is now in place to fund water hauling until the connection to the District is approved by the State, constructed, and operational.



Regional Leadership *Engage, Lead, Progress*

This initiative includes efforts to involve the community, be involved in regional activities, and be a resource for other agencies in the area. Recent highlights are as follows:

- Activities of the Palmdale Recycled Water Authority (PRWA), AV Integrated Regional Water Management Plan (IRWMP), and Antelope Valley State Water Contractors Association (AVSWCA) have continued. The District has leadership positions in these organizations. District staff is active in the local chambers, AV EDGE, regional human resources, and public information organizations.
- The PRWA Board consists of two Palmdale City Councilmembers, two PWD Board Members, and a public director, Zakeya Anson. Construction of new purple pipe with PRWA is on hold as the District works on the Pure Water AV Project.
- The District staff has completed its portion of the work to transition the Antelope Valley Watermaster Board (AVWB) administration to the Hallmark Group. Staff has also assisted Hallmark in clarifying finances.
- The "PWD Water Ambassador Academy" (WAA) was held in April 2023 and a one-day Junior WAA is being discussed for later this year.
- The District and other members of the Public Water Agencies Group (PWAG) share the services of an Emergency Preparedness Coordinator. This approach also helped the District successfully comply with the America's Water Infrastructure Act (AWIA) of 2018 and respond to the COVID-19 event.

- Staff has taken a lead role in developing and implementing a valley-wide mutual aid agreement for agencies and mutual water companies.

United Water Conservation District Memorandum of Understanding

The District and United Water Conservation District (United) approved a memorandum of understanding (MOU) to work cooperatively on projects where our interests overlap. These include internships and cooperation with community colleges, combined recreational funding for Piru and Littlerock Reservoir recreational improvements, and assistance and funding of advanced treatment of recycled or brackish water for potable use projects.

This MOU and our joint activities were the subject of a presentation given at the 2022 CSDA Annual Conference by United's General Manager and me. The presentation and associated article were well received and generated positive interest and a number of questions.

There have been several meetings between District staff and United Human Resources staff to discuss apprenticeship programs, intern programs, and work with three community college districts to support water-related curriculum. The first action item from these meetings was the funding of PWD interns for 2022. Participation in interview panels and the development of a mutual aid agreement are also being done.

Recreation staff from United met with District staff and visited the Littlerock Recreation Area in March. They provided good advice and input on a rough plan for helping the Area open in 2024. Staff worked with the Angeles National Forest (ANF) as the first step in clearing the prior recreational concessionaire's property in the recreational area. All the property now belongs to the ANF. A hazardous material survey is being funded to begin the process of clearing the site.

Several other meetings have been held regarding the use of available State Water Project (SWP) supplies. District and United staff are working with other East Branch SWP contractors on ways to recategorize water and avoid having water go unused. This is expected to make additional water available for United and the District. A draft term sheet will be drafted and presented to both Boards in early 2023 for SWP exchanges.

Additional coordination will also be focused on both agency's advanced water treatment projects. The United project will treat brackish groundwater for potable use by the military. The PWD project, Pure Water AV, will treat tertiary water for potable use by our customers. Once Pure Water AV is more established, joint meetings with state and federal representatives will be held to obtain funding assistance. Staff also visited United's desilting basin in November to observe United's sediment removal process.

Lastly, I have proposed regular meetings of both Boards' liaisons and general managers. These will help us stay coordinated and make sure our efforts are productive despite the passing of Dr. Mathis. A dinner meeting was held in April and another at the ACWA Spring Conference in May. The items discussed include whether to find another consultant to assist the districts, coordinating our lobbying activities, and updating our advanced water treatment project information.

Staff has collaborated with United on legislative issues and is also continuing work on a potential SWP exchange agreement. The amount and timing of the exchange are still being determined but are expected before the end of the year.



Customer Care, Advocacy, and Outreach *Promote, Educate, Support*

This initiative includes efforts to better serve our customers. Recent highlights are as follows:

- The ability to make payments at 7-Eleven and Family Dollar Store as well as all electronic forms of payment critical for customers during the COVID-19 event. Despite the open lobby, some customers have stayed with alternate payment methods.
- The Rate Assistance Program reached capacity by February. Staff continually monitors the Program for openings and will begin taking applications for 2024 in November 2023. The Board approved changes to the program to increase the funds, standardize the monthly assistance to \$20.00 per month, and provide assistance to 700 customer accounts in 2023. The program is fully enrolled as of the end of February.
- Staff successfully conducted virtual coffee meetings with Directors and their constituents, online "Let's Talk H2O" meetings, issued regular internal and public newsletters, coordinated drive-through giveaways for customers, an in-person customer appreciation day, monitored and maintained the District's social media, and assisted with information for the current drought. In-person workshops have also been held.
- Staff has finished updating the public website and beginning work to complete the intranet.
- Legislative staff from our elected state officials will begin providing the Board bimonthly updates on their activities in July.