



# PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

## BOARD OF DIRECTORS

W. SCOTT KELLERMAN  
Division 1

DON WILSON  
Division 2

GLORIA DIZMANG  
Division 3

KATHY MAC LAREN-GOMEZ  
Division 4

VINCENT DINO  
Division 5

May 24, 2023

**AGENDA FOR A MEETING  
OF THE PERSONNEL COMMITTEE  
OF THE PALMDALE WATER DISTRICT  
TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE**  
**Committee Members: Kathy Mac Laren-Gomez-Chair, Scott Kellerman**

**TUESDAY, MAY 30, 2023**

**10:30 a.m.**

DENNIS D. LaMOREAUX  
General Manager

ALESHIRE & WYNDER LLP  
Attorneys

**NOTE:** To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

**PUBLIC COMMENT GUIDELINES:** The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to conduct its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Roll call.
- 2) Adoption of agenda.
- 3) Public comments for non-agenda items.
- 4) Action Items: (The public shall have an opportunity to comment on any action item as each item is considered by the Committee prior to action being taken.)



- 4.1) Consideration and possible action on approval of minutes of meeting held February 6, 2023.
- 4.2) Discussion and review of job title reclassification for Service Worker III-Foreman, Senior Customer Care Representative, and Senior Field Customer Care Representative. (No Budget Impact – Human Resources Director Barragan-Garcia)
- 4.3) Consideration and possible action on correction and clarification of the job requirements for Operations Supervisor-Engineering. (No Budget Impact – Human Resources Director Barragan-Garcia)
- 4.4) Consideration and possible action on changes to job certification requirements for Construction Inspector III. (No Budget Impact – Human Resources Director Barragan-Garcia)
- 4.5) Consideration and possible action on a recommendation to approve Risk and Emergency Management Administrator job description and revision of Safety and Training Technician I/II job description. (No Budget Impact – Human Resources Director Barragan-Garcia)
- 4.6) Consideration and possible action on a recommendation to approve the updated COVID-19 Prevention Plan Policy. (No Budget Impact - Human Resources Director Barragan-Garcia)
- 5) Reports.
  - 5.1) Human Resources Director Barragan-Garcia:
    - a) Update on employee events.
    - b) Other.
- 6) Board members' requests for future agenda items.
- 7) Date of next Committee meeting.
- 8) Adjournment.



---

DENNIS D. LaMOREAUX,  
General Manager

DDL/dh