

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, MARCH 27, 2023:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, March 13, 2023, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District Office. President, Don Wilson, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Wilson, Director Dino led the pledge of allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Don Wilson, President
Scott Kellerman, Vice President
Kathy Mac Laren-Gomez, Treasurer
Vincent Dino, Secretary
Gloria Dizmang, Assistant Secretary

Others Present:

Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
G. Ross Trindle, General Counsel
Dennis Hoffmeyer, Finance Manager
Scott Rogers, Engineering Manager
Judy Shay, Public Affairs Director
Mynor Masaya, Operations Manager
Claudia Bolanos, Resource and Analytics Supervisor
Kevin Yao, Senior Engineer
Danielle Henry, Executive Assistant
Patricia Guerrero, Management Analyst
4 members of the public

3) Adoption of Agenda.

It was moved by Director Dizmang, seconded by Director Mac Laren-Gomez, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written:

President Wilson – aye
Director Kellerman – aye
Director Mac Laren-Gomez – aye
Director Dino – aye
Director Dizmang – aye

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Presentations:

5.1) None at This Time.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Board Meeting held February 27, 2023.

6.2) Payment of Bills for March 13, 2023.

6.3) Approval to Declare District Equipment and Furniture as Surplus Property. (Potential Revenue – Assistant General Manager Ly/Resource and Facilities Committee)

President Wilson announced the items included in the Consent Calendar after which it was moved by Director Mac Laren-Gomez, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Wilson – aye
Director Kellerman – aye
Director Mac Laren-Gomez – aye
Director Dino – aye
Director Dizmang – aye

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Agreement with Reeb Government Relations for State Lobbying Activities. (Assistant General Manager Ly/Outreach Committee)

Assistant General Manager Ly provided an overview of the proposal from Reeb Government Relations for providing full-service advocacy and funding options for District projects, including the cost difference and cancellation of the existing Cost Sharing Agreement with Puente Basin Water Agency and Valley County Water District, after which it was moved by Director Mac Laren-Gomez, seconded by Director Dizmang, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve an Agreement with Reeb Government Relations for State Lobbying Activities:

President Wilson – aye
Director Kellerman – aye
Director Mac Laren-Gomez – aye
Director Dino – aye
Director Dizmang – aye

7.2) Consideration and Possible Action on Revised Contract Services Agreement for General Counsel Services between the District and Aleshire & Wynder, LLP. (General Counsel Trindle/Legal Services Ad Hoc Committee)

General Counsel Trindle stated that he met with the Legal Services Ad Hoc Committee and then provided an overview of the proposed revised Contract Services Agreement for legal services, including the updated rates and terms, after which it was moved by Director Mac Laren-Gomez, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the revised Contract Services Agreement for General Counsel Services between the District and Aleshire & Wynder, LLP:

President Wilson – aye
Director Kellerman – aye
Director Mac Laren-Gomez – aye
Director Dino – aye
Director Dizmang – aye

7.3) Consideration and Possible Action on Rejecting Bids Received for the Well 36 Equipping Project. (No Budget Impact – Engineering Manager Rogers)

Engineering Manager Rogers provided an overview of the two bids received for the Well 36 Equipping Project and then stated that the bids are well over budget for the Project and recommended rejection of both, and after a brief discussion of material inflation and increased lead time, it was moved by Director Kellerman, seconded by Director Dizmang, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the rejection of bids received for the Well 36 Equipping Project:

President Wilson – aye
Director Kellerman – aye
Director Mac Laren-Gomez – aye
Director Dino – aye
Director Dizmang – aye

7.4) Consideration and Possible Action on Approval of Resolution No. 23-4 Being a Resolution of the Board of Directors of the Palmdale Water District Approving Waiver of District Procurement and Purchasing Policy. (No Budget Impact – Engineering Manager Rogers)

Engineering Manager Rogers stated that staff recommends a waiver of the District's Procurement and Purchasing Policy to negotiate cost-saving measures directly with the two bidders of the Well 36 Equipping Project, including the potential use of an in-stock well motor, after which it was moved by Director Mac Laren-Gomez, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve Resolution No. 23-4 being a Resolution of the Board of Directors of the Palmdale Water District Approving Waiver of District Procurement and Purchasing Policy:

President Wilson – aye
Director Kellerman – aye
Director Mac Laren-Gomez – aye
Director Dino – aye
Director Dizmang – aye

Resolution No. 23-4 is hereby made a portion of the minutes of this meeting.

7.5) Consideration and Possible Action on Letter of Intent with Barrel Springs Farms for the Protection of Palmdale Ditch. (General Manager LaMoreaux)

General Manager LaMoreaux provided an overview of the proposed Letter of Intent to provide the framework for a potential future agreement with Barrel Springs Farms for the protection and enclosure of Palmdale Ditch and stated that the potential agreement would provide clarifications and additional time to complete the work outlined in a prior Settlement Agreement with the current property owner after which it was moved by Director Dizmang, seconded by Director Kellerman, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the Letter of Intent with Barrel Springs Farms for the protection of Palmdale Ditch:

President Wilson – aye
Director Kellerman – aye
Director Mac Laren-Gomez – aye
Director Dino – aye
Director Dizmang – aye

7.6) Consideration and Possible Action on Formation of an Ad Hoc Committee for Development of the General Manager Recruitment Process. (Director Dizmang)

Director Dizmang stated that with the future retirement of General Manager LaMoreaux, she recommends the formation of an Ad Hoc Committee to develop a timeline for preparation of the General Manager recruitment process after which it was moved by Director Dizmang, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the formation of an Ad Hoc Committee for the General Manager Recruitment Process:

President Wilson – aye
Director Kellerman – aye
Director Mac Laren-Gomez – aye
Director Dino – aye
Director Dizmang – aye

President Wilson then appointed Directors Kellerman and Dizmang as the Committee Members of the Ad Hoc Committee.

7.7) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2023 Budget:

- a) **None at This Time.**

There were no conferences, seminars, or training sessions to consider.

8) Information Items:

8.1) Reports of Directors:

- a) **Standing Committees; Organization Appointments; Agency Liaisons:**

1) Antelope Valley East Kern Water Agency (AVEK) – March 14. (Director Dino, Board Liaison/Director Mac Laren-Gomez, Alt.)

Director Dino reported that on March 14, he attended an AVEK Board Meeting where they approved a Resolution approving the repayment of outstanding certificates of participation and an amendment to their Inspection Services Contract with MC Engineering for the Los Angeles County Waterworks Turnout Upsizing Project at 60th Street West and Avenue L-12.

2) Outreach Committee Meeting – March 15. (Director Mac Laren-Gomez, Chair/Director Dizmang)

Director Mac Laren-Gomez reported that on March 15, she attended the Outreach Committee Meeting where they discussed the Reeb Government Relations proposal that was presented and approved this evening, social media postings, and legislative updates.

3) Palmdale Fin & Feather Club – March 18. (Director Dizmang, Board Liaison/President Wilson, Alternate)

Director Dizmang reported that on March 18, she attended a Palmdale Fin & Feather Club Meeting where they discussed catfish and additional regulations and security measures due to recent equipment destruction by hunting members.

**4) Palmdale Recycled Water Authority (PRWA) – March 20.
(Director Dino/President Wilson/Director Mac Laren-Gomez, Alt.)**

Director Dino reported that on March 20, he attended a Palmdale Recycled Water Authority Meeting and that a copy of the Pure Water AV Presentation provided by Engineering Manager Rogers has been placed in the Directors' mailboxes.

**5) Finance Committee Meeting – March 21. (President Wilson,
Chair/Director Mac Laren-Gomez)**

President Wilson reported that on March 21, he attended the Finance Committee Meeting and that a written report will be distributed.

**6) Resource and Facilities Committee Meeting – March 22. (Director
Dino, Chair/Director Kellerman)**

Director Dino reported that on March 22, he attended the Resource and Facilities Committee Meeting and that a written report will be distributed.

**7) Special District Association North Los Angeles County
(SDANLAC) Board Meeting – March 16. (Director Dino, CSDA Chapter
Chair/Director Dizmang)**

Director Dino reported that on March 16, he attended a SDANLAC Board Meeting and that a written report will be distributed.

b) General Meetings Reports of Directors.

Director Kellerman reported that on March 20, he completed the KnowBe4 Cyber Security Webinar Training; that on March 20, he also attended the PRWA Meeting; that on March 22, he attended the Resource and Facilities Committee Meeting; and that on March 23, he attended a Board Briefing.

President Wilson reported that on March 15, he attended an Agenda Review Briefing; that on March 21, he attended the Finance Committee Meeting; that on March 23, he attended a Board Briefing; that on March 27, he is attending the Palmdale Water District Regular Board Meeting; that on March 29, he will be attending the All-Hands Meeting; and that on March 29, he will also be attending an Agenda Review Briefing.

Director Dizmang reported that on March 15, she attended the Outreach Committee Meeting; that on March 16, she attended CSDA SDANLAC Chapter Meeting; that on March 21, she completed the KnowBe4 Cyber Security Webinar Training; that on March 23, she attended a Board Briefing; and that on March 28, she will be attending a CSDA Ethics AB 1234 Webinar Training and then stated that both reported webinars are required trainings.

Director Mac Laren-Gomez reported that on March 15, she attended the Outreach Committee Meeting; that on March 20, she attended a PRWA Meeting; that on March 21, she attended the Finance Committee Meeting; that on March 22, she attended a Watermaster Board Meeting; and that on March 23, she attended a Board Briefing.

Director Dino reported that on March 14, he attended an AVEK Board Meeting; that on March 16, he attended the CSDA SDANLAC Chapter Meeting; that on March 20, he attended the PRWA Meeting; that on March 22, he attended the Resource and Facilities Committee Meeting; that on March 23, he attended a Board Briefing; and that on March 27, he is attending the Palmdale Water District Regular Board Meeting.

8.2) Report of General Manager.

a) March 2023 Written Report of Activities through February 2023.

General Manager LaMoreaux stated that the written General Manager Report included in the agenda packet does not include the recent State Water Project allocation increase from 35% to 75%; that the allocation increase will result in approximately 25,000 acre feet of available water from the aqueduct through the District's long-term transfer agreements; that staff is discussing best use and storage options; that customers have continued conservation measures through the precipitation; and that the first leak of the year occurred in February followed by discussion of the Owens Valley aqueduct breach, of the Delta levies, and of water recharge requirements in relation to the Upper Amargosa Creek and the proposed Big Rock Creek Joint Groundwater Recharge Projects.

b) Department Activity Updates:

1) Engineering Department. (Engineering Manager Rogers)

Engineering Manager Rogers provided a detailed update of the Engineering Department's current and projected activities, including grant funding applications,

completed and open projects, contract reviews, pipeline replacements, and staffing after which Mr. Kevin Yao was introduced as the District's new Senior Engineer.

2) Operations Department. (Operations Manager Masaya)

Operations Manager Masaya provided a detailed update of the Operation Department's current and projected activities, including the increase of surface water, the sodium hypochlorite generator replacement project, the Water Treatment Plant maintenance, the upcoming Division of Safety of Dams inspection, the underground Granular Activated Carbon replacement, required annual reporting, lab testing schedules, staffing, and the repair of safety deficiencies on the 6M Clearwell.

8.3) Report of General Counsel.

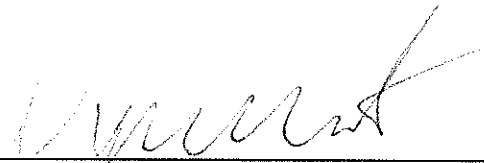
General Counsel Trindle provided an update on SB414 and AB1423 regarding synthetic or artificial turf containing PFAS and then stated that three different bills related to public meeting remote attendance are circulating and that an update will be provided on these at a future meeting.

9) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

10) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 6:56 p.m.



Secretary