PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

BOARD OF DIRECTORS

W. SCOTT KELLERMAN
Division 1

DON WILSON
Division 2

GLORIA DIZMANG
Division 3

KATHY MAC LAREN-GOMEZ
Division 4

VINCENT DINO
Division 5

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys

February 8, 2023

AGENDA FOR REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE OR VIA TELECONFERENCE

FOR THE PUBLIC: VIA TELECONFERENCE ONLY

DIAL-IN NUMBER: 571-748-4021 ATTENDEE PIN: 699-156-889#
Submit Public Comments at: https://www.gomeet.com/ 699-156-889#

MONDAY, FEBRUARY 13, 2023

6:00 p.m.

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Danielle Henry at 661-947-4111 x1059 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Danielle Henry al 661-947-4111 x1059 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: **The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)**

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

1) Pledge of Allegiance/Moment of Silence.
2) Roll Call.
3) Adoption of Agenda.
4) Public comments for non-agenda items.

5) Presentations:

5.1) None at this time.

6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)

6.1) Approval of minutes of Regular Board Meeting held January 23, 2023.

6.2) Payment of bills for February 13, 2023.

6.3) Approval to reorganize the Finance Department by replacing one position and adding another position to the Organization Chart. (No Budget Impact –Human Resources Director Barragan-Garcia/Personnel Committee)

6.4) Approval to award contract for janitorial services to Executive Facilities Services for the Main Building, NOB, and Treatment Plant offices and laboratory. ($39,775.72 – Budgeted – Facilities Manager Wall)

6.5) Approval to reject claim received from Damon Conway and refer to Joint Powers Insurance Authority. (No Budget Impact – Finance Manager Hoffmeyer)

7) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)

7.1) Review and discussion of evaluation criteria for Strategic Water Resources Plan. (No Budget Impact - Assistant General Manager Ly/Woodard & Curran)

7.2) Consideration and possible action on 2022 Salary Survey. (Budgeted 2023 – Human Resources Director Barragan-Garcia/Personnel Committee)

7.3) Consideration and possible action on construction contract award to GSE Construction Company, Inc. for the demolition and installation of the on-site sodium hypochlorite generator system at the Leslie O. Carter Treatment Plant. ($589,100.00 – Budgeted – Project No. 22-608 – Operations Manager Masaya)

7.4) Consideration and possible action on construction contract award to Cedro Construction, Inc. for the installation of water main in 15th Street East from Avenue P to Well 36. ($294,615.00 – Not – to – Exceed – Budgeted – Work Order No. 20-622(c) – Engineering Manager Rogers)

7.5) Consideration and possible action to authorize formation of an Ad Hoc Committee for legal services. (General Manager LaMoreaux)

7.6) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2023 Budget:

a) Antelope Valley Hispanic Chamber of Commerce Installation Gala to be held March 3, 2023.

8) Information Items:

8.1) Finance Reports:

a) Status report on Cash Flow Statement and Current Cash Balances as of December 2022. (Financial Advisor Egan/Finance Committee)

b) Status report on Financial Statements, Revenue, and Expense and Departmental Budget Reports for December 2022. (Finance Manager Hoffmeyer/Finance Committee)

c) Status report on committed contracts issued. (Finance Manager Hoffmeyer/Finance Committee)

d) Other financial reports. (Finance Manager Hoffmeyer/Finance Committee)

1) Accounts receivable overview.

2) Revenue projections.

3) Rate Assistance Program status.

4) Payment transactions by type

5) Billing and collection statistics.

8.2) Reports of Directors:

a) Standing Committees; Organization Appointments; Agency Liaisons:

1) Antelope Valley East Kern Water Agency (AVEK) – January 24. (Director Dino, Board Liaison/Director Mac Laren-Gomez, Alt.)

2) Special District Association North Los Angeles County (SDANLAC) Board Meeting – January 25. (Director Dino, CSDA Chapter Chair/President Dizmang)

3) Palmdale Fin & Feather Club – February 4. (Director Dizmang, Board Liaison/President Wilson, Alternate)

4) Personnel Committee Meeting – February 6. (Director Mac Laren-Gomez, Chair/Director Kellerman)

5) Antelope Valley State Water Contractors Association (AVSWCA) – February 9. (President Wilson/Director Mac Laren/Director Dizmang, Alternate)

b) General Meetings Reports of Directors.

8.3) Report of General Manager.

a) Department Activity Updates:

1) Resource & Analytics Department. (Resource & Analytics Supervisor Bolanos)

2) Information Technology Department. (Information Technology Manager Stanton)

8.4) Report of General Counsel.

9) Board members' requests for future agenda items.

10) Adjournment.

Dennis D. LaMoreaux

DENNIS D. LaMOREAUX,
General Manager
DDL/dh