



PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

BOARD OF DIRECTORS

W. SCOTT KELLERMAN
Division 1

DON WILSON
Division 2

GLORIA DIZMANG
Division 3

KATHY MAC LAREN-GOMEZ
Division 4

VINCENT DINO
Division 5

September 7, 2022

AGENDA FOR REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE OR VIA TELECONFERENCE

FOR THE PUBLIC: VIA TELECONFERENCE ONLY

DIAL-IN NUMBER: 571-748-4021 ATTENDEE PIN: 992-487-513#

Submit Public Comments at: <https://www.gomeet.com/992-487-513>

MONDAY, SEPTEMBER 12, 2022

6:00 p.m.

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Dawn Deans at 661-947-4111 x1003 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Dawn Deans al 661-947-4111 x1003 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.



- 4) Public comments for non-agenda items.
- 5) Presentations:
 - 5.1) None at this time.
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
 - 6.1) Approval of minutes of Regular Board Meeting held August 22, 2022.
 - 6.2) Approval of minutes of Strategic Plan Special Meeting Workshop held August 29, 2022.
 - 6.3) Payment of bills for September 12, 2022.
 - 6.4) Approval of updates to Executive Assistant job description. (No Budget Impact – Human Resources Director Barragan-Garcia/Personnel Committee)
 - 6.5) Approval of updates to Engineering Analyst job description. (No Budget Impact – Human Resources Director Barragan-Garcia/Personnel Committee)
 - 6.6) Approval of updates to Customer Care Representative job description. (No Budget Impact – Human Resources Director Barragan-Garcia/Personnel Committee)
- 7) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Consideration and possible action to be a California Association Local Agency Formation Commissions (CALAFCO) 2022 Annual Conference sponsor. (Amount to be determined – General Manager LaMoreaux)
 - 7.2) Consideration and possible action on authorizing staff to enter into a contract with Citizens Business Bank for a Five-Year Capital Lease for equipment and smaller non-bondable capital projects. (\$2.4 million – Finance Manager Hoffmeyer)
 - 7.3) Consideration and possible action on award of contract for AMI/AMR Future Technology Enhancements to Aqua-Metric. (\$335,500.00 – Budgeted – Finance Manager Hoffmeyer)
 - 7.4) Consideration and possible action on authorizing staff to enter into a contract with National Water Research Institute for Independent Advisory Services for the Pure Water AV (Palmdale Regional Water Augmentation Program). (\$112,950.00 – Budgeted – Work Order No. 20-417 – Engineering Manager Rogers)
 - 7.5) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2022 Budget:
 - a) CALAFCO Annual Conference to be held October 19 – 21, 2022 in Newport Beach.

- b) California Foundation on the Environment and the Economy (CFEE) 2022 Water Conference to be held December 8 – 9, 2022 in San Diego.
- 7.6) Adjourn to September 12, 2022 Annual Meeting of the Public Facilities Corporation. (General Manager LaMoreaux)
- 8) Information Items:
 - 8.1) Reports of Directors:
 - a) Standing Committees; Organization Appointments; Agency Liaisons:
 - 1) Antelope Valley East Kern Water Agency (AVEK) – August 9 and August 23. (Director Dino/Director Mac Laren-Gomez, Alt.)
 - 2) California Special Districts Association (CSDA) Chapter Meeting– August 17. (Director Dino, CSDA Chapter Chair/President Dizmang)
 - 3) Finance Committee Meeting – August 17. (Director Wilson, Chair/President Dizmang)
 - 4) Palmdale Fin & Feather Club – August 27. (President Dizmang/Director Wilson, Alt.)
 - 5) Personnel Committee Meeting – August 31. (Director MacLaren-Gomez, Chair/Director Kellerman)
 - b) General Meetings Reports of Directors.
 - 8.2) Report of General Manager.
 - a) PWD Water Class. (Resource and Analytics Director Thompson II)
 - b) Status of future workshops.
 - 8.3) Report of General Counsel.
- 9) Board members' requests for future agenda items.
- 10) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/dd