**MINUTES OF MEETING OF THE RESOURCE AND FACILITIES COMMITTEE OF THE PALMDALE WATER DISTRICT, OCTOBER 21, 2021:**

*A meeting of the Resource and Facilities Committee of the Palmdale Water District was held Thursday, October 21, 2021, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. Chair Dino called the meeting to order at 8:00 a.m.*

**1) Roll Call.**

**Attendance:**
Committee:
Vincent Dino, Chair
Amberrose Merino, Committee Member

**Others Present:**
Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
Mike Williams, Finance Manager
Judy Shay, Public Affairs Director
Chris Bligh, Facilities Manager
Scott Rogers, Engineering Manager
Angelica Barragan-Garcia, Human Resources Dir.
Dennis Hoffmeyer, Finance Manager
Dawn Deans, Executive Assistant
0 members of the public

**2) Adoption of Agenda.**

It was moved by Committee Member Merino, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

**3) Public Comments for Non-Agenda Items.**

There were no public comments for non-agenda items.

**4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)**

**4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held August 25, 2021.**

It was moved by Committee Member Merino, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting on the

following roll call vote to approve the minutes of the Resource and Facilities Committee meeting held August 25, 2021, as written:

Chair Dino – aye
Committee Member Merino – aye

**4.2) Consideration and Possible Action on a Recommendation to Declare Truck No. V-43, Being a 1990 Stake Bed Truck, and Vehicle No. V-117, Being a 2008 Dodge Ram 3500 4X4 Utility w/Crane, as Surplus Property. (Potential Revenue – Facilities Manager Bligh)**

Facilities Manager Bligh provided an overview of declaring Truck No. V-67 and Vehicle No. V-117 as surplus property after which it was moved by Committee Member Merino, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting on the following roll vote that the Committee concurs with staff's recommendation to declare Truck No. V-43, being a 1990 Stake Bed Truck, and Vehicle No. V-117, being a 2008 Dodge Ram 3500 4X4 Utility w/Crane, as surplus property:

Chair Dino – aye
Committee Member Merino - aye

**4.3) Discussion and Overview of the Draft 2022 Budget. (Finance Manager Williams/Accounting Supervisor Hoffmeyer)**

Finance Manager Hoffmeyer provided an overview of the draft 2022 Budget, including current and proposed cash and reserves for 2022, the need to secure water outside the approved Water Rate Study due to drought conditions and the cost for this water, the potential amount of capital projects, bond proceeds available for water main and long term projects, $1.1 million in outstanding receivables due to COVID-19, and the potential for partial reimbursement of this amount from the state.

**5) Reports:**

**5.1) Resource and Analytics Director Thompson II:**

**a) 2021 State Water Project Allocation Use.**

General Manager LaMoreaux stated that the District's 2021 State Water Project allocation was only 5%, or approximately 1,000 acre feet; that this water has been used along with carryover water from 2020 and water from several other State Water Project transfers and exchanges; that staff anticipates 1,000 to 1,500 acre feet of carryover water for 2022; that current northern storms are encouraging for next year's water supply; but that next year's State Water Project allocation is anticipated to be no more than 20% due to the need to replenish low levels in reservoirs.

**b) Implementation of Stage 2 of the Water Shortage Contingency Plan.**

He then stated that the Governor expanded the current drought emergency to cover all counties; that a voluntary 15% water use reduction has been requested from the District's customers with a 10% reduction achieved so far; and that Resource and Analytics Director Thompson II will update the Board on the District's current water status, potential course for 2022, and possible mandatory water conservation measures.

**c) Water Conservation and Education Garden.**

He then stated that the Notice to Proceed for the grading and concrete work under Phase I of the construction of the Water Conservation and Education Garden has been signed but will not be issued until a building permit for the work is obtained.

**5.2) Engineering Manager Rogers:**

**a) Littlerock Reservoir Sediment Removal Project.**

Engineering Manager Rogers stated that work continues to obtain the necessary permits for the sediment removal; that USGS plans to install a time-lapsed camera near the Reservoir and will conduct water quality sampling after significant rain; and that plans will be developed and the Project advertised for bids once permits have been obtained.

**b) Surface and Groundwater Augmentation Project.**

He then stated that a Request for Proposals is being developed for a Program Manager Consultant to handle the first phase of this Project for groundwater modeling, the tracer study, and the initial documents for the design-build.

**6) Board Members' Requests for Future Agenda Items.**

There were no requests for future agenda items.

**7) Date of Next Committee Meeting.**

There was no date set for the next Resource and Facilities Committee meeting.

**8) Adjournment.**

There being no further business to come before the Resource and Facilities Committee, the meeting was adjourned at 8:17 p.m.

Chair