

MINUTES OF MEETING OF THE PERSONNEL COMMITTEE OF THE PALMDALE WATER DISTRICT, MARCH 29, 2022:

A meeting of the Personnel Committee of the Palmdale Water District was held Tuesday, March 29, 2022, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. Chair Mac Laren-Gomez called the meeting to order at 4:00 p.m.

1) Roll Call.

Attendance:

Committee:

Kathy Mac Laren-Gomez, Chair
Vincent Dino,
Committee Member

Others Present:

Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
Angelica Barragan-Garcia, Human Resources Director
Judy Shay, Public Affairs Director
Dennis Hoffmeyer, Finance Manager
Dawn Deans, Executive Assistant
0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Dino, seconded by Chair Mac Laren-Gomez, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held February 8, 2022.

It was moved by Committee Member Dino, seconded by Chair Mac Laren-Gomez, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Personnel Committee meeting held February 8, 2022, as written.

4.2) Consideration and Possible Action on an Agreement for Professional Services Between the District and Tiana Sanchez International, LLC for Coaching Program and Training for District Staff. (\$25,000.00 – Budgeted – Budget Item No. 1-02-5070-007 – Assistant General Manager Ly)

Assistant General Manager Ly provided an overview of the proposed Professional Services Agreement with Tiana Sanchez International, LLC, and after a brief discussion of the Agreement, it was moved by Committee Member Dino, seconded by Chair Mac Laren-Gomez, and unanimously carried by all members of the Committee present at the meeting to approve an Agreement for Professional Services Between the District and Tiana Sanchez International, LLC for Coaching Program and Training for District staff in the amount of \$25,000.00.

4.3) Consideration and Possible Action on a Recommendation to Replace the Waiver Stipend With a Medical Insurance Coverage Policy for Directors. (Budget Amount to be Determined – General Manager LaMoreaux)

General Manager LaMoreaux provided an overview and the benefits of replacing the waiver stipend with a Medical Insurance Coverage Policy for Directors, and after a brief discussion of the details of the Medical Insurance Coverage Policy for Directors, ensuring Directors have medical insurance while serving on the Board, and the timeline for implementing this Policy, it was moved by Committee Member Dino, seconded by Chair Mac Laren-Gomez, and unanimously carried by all members of the Committee present at the meeting that the Committee concurs with staff's recommendation to replace the waiver stipend with a Medical Insurance Coverage Policy for Directors and that this item be presented to the full Board for consideration.

5) Reports:

5.1) Human Resources Director Barragan-Garcia:

a) Personnel Policy Effects of COVID-19 Event.

Human Resources Director Barragan-Garcia stated that District staff are no longer required to wear masks, but they are provided for those who choose to do so; that the District remains under Emergency Temporary Standards for CalOSHA; and that these Standards will be revisited at the end of April.

6) **Board Members' Requests for Future Agenda Items.**

There were no requests for future agenda items.

7) **Date of Next Committee Meeting.**

It was stated that the next Personnel Committee meeting will be held May 25, 2022 at 4:00 p.m.

8) **Adjournment.**

There being no further business to come before the Personnel Committee, the meeting was adjourned at 4:40 p.m.


Chair