

MINUTES OF STRATEGIC PLAN WORKSHOP OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, NOVEMBER 14, 2017:

A Strategic Plan Workshop meeting of the Board of Directors of the Palmdale Water District was held Tuesday, November 14, 2017, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Robert Alvarado, called the meeting to order at 4:13 p.m.

1) Pledge of Allegiance.

At the request of President Alvarado, Operations Manager Masaya led the pledge of allegiance.

2) Roll Call.

Attendance:

Robert Alvarado, President
Vincent Dino, Vice President
Marco Henriquez, Treasurer
Joe Estes, Secretary
Kathy Mac Laren, Director

Others Present:

Dennis LaMoreaux, General Manager
Maya Mouawad, Assistant General Counsel
Mike Williams, Finance Manager
Jennifer Emery, Human Resources Director
Judy Shay, Public Affairs Directors
Tim Moore, Facilities Manager
Mynor Masaya, Operations Manager
Tara Peuse, Customer Care Supervisor
Peter Thompson II, Deputy Water & Energy Res. Dir.
Laura Gallegos, Public Affairs Specialist
Dr. Bill Mathis, The Mathis Consulting Group
Dawn Deans, Executive Assistant
1 member of the public

3) Adoption of Agenda.

It was moved by Director Estes, seconded by Director Henriquez, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

4) Action Items – Action Calendar (The Public Shall Have an Opportunity to Comment on an Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

4.1) Consideration and Possible Action on 2018 Director Budget.

Dr. Bill Mathis, The Mathis Consulting Group, stated that staff is recommending the Assistant General Manager position be filled in 2018, and the Board concurred with this recommendation.

Dr. Mathis then provided an overview of the proposed increase in the 2018 Director's budget from \$22,000.00 to \$27,000.00 per Director, past Director budgets, the scope of the Director's duties and activities, and the rationale for this increase, and after a brief discussion of this increase and of each Director establishing their 2018 budget amount, it was moved by Director Henriquez, seconded by Director Estes, and carried on a 3 – 2 vote, with Director Mac Laren and Director Dino opposed, to approve a 2018 Budget of \$27,000.00 per Director with each Director setting their 2018 budget amount if they choose.

4.2) Workshop, Consideration, and Possible Action on Palmdale Water District's 2018 Strategic Plan. (General Manager LaMoreaux/Dr. Bill Mathis, The Mathis Group)

The 2016 & 2017 Strategic Initiatives and specific initiatives for the 2018 Strategic Plan were discussed and reviewed in detail.


At 6:00 p.m., President Alvarado called for a 25-minute recess. He reconvened the workshop meeting at 6:25 p.m.

A detailed review of 2018 Strategic Plan initiatives continued, including discussion of the addition of two new initiatives, after which General Manager LaMoreaux recommended staff develop a draft 2018 Strategic Plan for discussion at the first regular Board meeting in January.

The Board then commended staff on their work on the 2018 Strategic Plan update.

5) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 7:10 p.m.



Vice President