

MINUTES OF MEETING OF THE RESOURCE AND FACILITIES COMMITTEE OF THE PALMDALE WATER DISTRICT, DECEMBER 10, 2019:

A meeting of the Resource and Facilities Committee of the Palmdale Water District was held Tuesday, December 10, 2019, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Mac Laren called the meeting to order at 3:00 p.m.

1) Roll Call.

Attendance:

Committee:

Kathy Mac Laren, Chair

Robert Alvarado, Committee
Member

Others Present:

Dennis LaMoreaux, General Manager

Adam Ly, Assistant General Manager

Judy Shay, Public Affairs Director

Scott Rogers, Engineering/Grant Manager

Chris Bligh, Facilities Manager

Peter Thompson II, Resource & Analytics Director

Claudia Bolanos, Resource & Analytics Supervisor

Dawn Deans, Executive Assistant

0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Alvarado, seconded by Chair Mac Laren, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held October 8, 2019.

It was moved by Committee Member Alvarado, seconded by Chair Mac Laren, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Resource Reliability and Operational Efficiency Committee meeting held October 8, 2019, as written.

4.2) Consideration and Possible Action on a Recommendation Declaring District Vehicles as Surplus and Offering Same for Sale and/or Lease Returns. (Potential Revenue – Facilities Manager Bligh)

After a brief discussion of the proposed surplus vehicles, it was moved by Committee Member Alvarado, seconded by Chair Mac Laren, and unanimously carried by all members of the Committee present at the meeting that the Committee concurs with staff's recommendation to declare District vehicles as surplus and offer same for sale and/or lease returns and that this item be presented to the full Board for consideration at the December 16, 2019 Regular Board Meeting.

4.3) Consideration and Possible Action on a Recommendation Regarding Resolution No. 19-18 Being a Resolution of the Board of Directors of the Palmdale Water District Approving Waiver of the District's Bid Procurement and Change Order Policy for the Construction of the Water Conservation and Education Garden at 2005 East Avenue Q, Palmdale. (No Budget Impact – Resource & Analytics Supervisor Bolanos)

Resolution No. 19-18 Approving Waiver of the District's Bid Procurement and Change Order Policy, along with proposed plans and details for the Water Conservation and Education Garden, were briefly reviewed, and after a brief discussion of the benefits of the Project, of avoiding shrubbery that attracts bees, potential liability, the area being open to the public, and deterring overnight use, it was moved by Committee Member Alvarado, seconded by Chair Mac Laren, and unanimously carried by all members of the Committee present at the meeting that the Committee concurs with staff's recommendation to approve Resolution No. 19-18 being a Resolution of the Board of Directors of the Palmdale Water District Approving Waiver of the District's Bid Procurement and Change Order Policy for the construction of the Water Conservation and Education Garden at 2005 East Avenue Q, Palmdale and that this item be presented to the full Board for consideration at the December 16, 2019 Regular Board Meeting.

4.4) Consideration and Possible Action on a Recommendation Regarding Authorizing Staff to Enter into a Contract for the Construction of the Water Conservation and Education Garden at 2005 East Avenue Q, Palmdale. (\$118,895.00 – Budgeted – Resource and Analytics Supervisor Bolanos)

After a brief discussion of the proposed contract for construction of the Water Conservation and Education Garden, it was moved by Committee Member Alvarado,

seconded by Chair Mac Laren, and unanimously carried by all members of the Committee present at the meeting that the Committee concurs with staff's recommendation authorizing staff to enter into a contract for the construction of the Water Conservation and Education Garden at 2005 East Avenue Q, Palmdale and that this item be presented to the full Board for consideration at the December 16, 2019 Regular Board Meeting.

5) Information Items.

5.1) Status of 2019 State Water Project Allocation Use. (Resource and Analytics Director Thompson II)

Resource and Analytics Director Thompson II stated that the District's total surface water supply for 2019 through the State Water Project was 25,700 acre feet - 16,000 acre feet from the District's 75% State Water Project allocation, 7,500 acre feet from the continuing Agreement with Butte County, and 2,200 acre feet of carryover water; that this supply was used in the Semi-Tropic Water Bank, Palmdale Lake, the Big Rock Creek Recharge Project, the Amargosa Creek Recharge Project, the Kern County Exchange, and carryover for 2020; and that the District's initial State Water Project allocation for 2020 is 10%.

5.2) Status on Littlerock Reservoir Sediment Removal Project. (Engineering/Grant Manager Rogers)

The Committee viewed a video on the construction of the grade control structure for the Littlerock Reservoir Sediment Removal Project after which Engineering/Grant Manager Rogers stated that the structure is operating as expected and completion is anticipated by this weekend.

5.3) Status on the Upper Amargosa Recharge Project. (General Manager LaMoreaux)

General Manager LaMoreaux stated that the ribbon-cutting ceremony for this Project is scheduled for this Thursday; that a meeting is scheduled next week to review the operational agreement for the Project; and that 500 acre feet of the District's State Water Project allocation will be delivered by year-end with a more standing authorization to deliver water in the future followed by discussion of public relations opportunities.

5.4) Status on Palmdale Regional Groundwater Recharge and Recovery Project. (Engineering/Grant Manager Rogers)

Engineering/Grant Manager Rogers stated that staff anticipates bids for the pilot well for this Project will be requested early 2020; that phase II plans have been reviewed by District staff and sent back to the engineer; and that all applications for grant funding are still under review followed by discussion of grant funding and upcoming regulatory requirements.

5.5) Other.

General Manager LaMoreaux stated that staff is continuing discussions with representatives from the High-Speed Rail Project regarding refining the alignment of the Project near Palmdale Lake and Dam.

6) Board Members' Requests for Future Agenda Items.

Director Alvarado recommended that Directors not able to attend the Upper Amargosa Recharge Project ribbon cutting ceremony recreate a photo opportunity and that "Status of shrubbery that attracts bees for the Water Conservation and Education Garden" be placed on the next agenda.

There were no requests for future agenda items.

7) Date of Next Committee Meeting.

It was determined that the next Resource and Facilities Committee meeting will be held February 11, 2019 at 3:00 p.m.

8) Adjournment.

There being no further business to come before the Resource and Facilities Committee, the meeting was adjourned at 4:05 p.m.


Chair