MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, JULY 13, 2020:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, July 13, 2020, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Vincent Dino, called the meeting to order at 6:01 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Dino, Director Dizmang led the pledge of allegiance followed by a moment of silence.

2) Roll Call.

Attendance:	**Others Present:**
Vincent Dino, President (via teleconference)	Dennis LaMoreaux, General Manager
Kathy Mac Laren, Vice Pres. (via teleconference)	Eric Dunn, General Counsel
Gloria Dizmang, Treasurer (via teleconference)	Adam Ly, Assistant General Manager (via teleconf.)
Don Wilson, Secretary (via teleconference)	Mike Williams, Finance Manager (via teleconf.)
Robert Alvarado, Assistant Secretary (via teleconference)	Judy Shay, Public Affairs Director (via teleconf.)
	Chris Bligh, Facilities Manager
	Peter Thompson II, Res./Analyt. Dir. (via teleconf.)
	Claudia Bolanos, Res./Analyt. Spvsr. (via teleconf.)
	Danielle Henry, Mngmnt. Analyst (via teleconf.)
	0 members of the public

3) Adoption of Agenda.

It was moved by Director Alvarado, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written:

President Dino – aye
Director Mac Laren – aye
Director Dizmang – aye
Director Wilson – aye
Director Alvarado - aye

4) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

5) Presentations:

5.1) None at This Time.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Meeting Held June 22, 2020.

6.2) Approval of Minutes of Special Meeting Held June 30, 2020.

6.3) Payment of Bills for July 13, 2020.

6.4) Approval of Absence of President Dino From June 30, 2020 Special Board Meeting Due to Illness.

6.5) Approval of Amendment No. 4 to General Manager Employment Agreement Dated July 30, 2015. (Budgeted – Budget Item No. 1-02-4000-000, Salaries – President Dino)

President Dino announced the items included in the Consent Calendar after which it was moved by Director Mac Laren, seconded by Director Dizmang, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Dino – aye
Director Mac Laren – aye
Director Dizmang – aye
Director Wilson – aye
Director Alvarado - aye

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action to Authorize Staff to Enter Into an Agreement With Kennedy-Jenks Consultants for the Preparation of the 2020 Urban Water Management Plan. ($145,605.00 – Budgeted – Budget Item No. 1-02-5070-007 – Resource and Analytics Director Thompson II/Resource and Facilities Committee)

Resource and Analytics Director Thompson II provided an overview of the proposal for the preparation of the District's 2020 Urban Water Management Plan, and after a brief discussion of the content in the Plan, it was moved by Director Dizmang, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to authorize staff to enter into an Agreement with Kennedy-Jenks Consultants for the preparation of the 2020 Urban Water Management Plan in the not-to-exceed amount of $145,605.00:

President Dino – aye
Director Mac Laren – aye
Director Dizmang – aye
Director Wilson – aye
Director Alvarado – aye

7.2) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2020 Budget:

a) None at This Time.

There were no conferences, seminars, and training sessions to consider.

8) Information Items:

8.1) Reports of Directors:

a) Meetings; Standing Committee/Assignment Reports; General Report.

Director Wilson reported that on July 2, he attended a general briefing; that on July 9, he attended a briefing regarding tonight's Board meeting; and that also on July 9, he attended the Antelope Valley State Water Contractors Association meeting as an Alternate Commissioner.

He then thanked Dr. Mathis for his work on the recent General Manager and General Counsel evaluation process, thanked General Manager LaMoreaux for another year of service to the District, and then stated that monthly General Manager reports are in line with the Strategic Plan highlighting each of the Strategic Plan Initiatives and the direction of the District and that he recommends the evaluation process with Dr. Mathis be more in line with the Strategic Plan and the Board review progress on the Strategic Plan Initiatives throughout the year to make the evaluations as productive as possible.

Director Dizmang reported that she attended the June Finance Committee meeting; that on June 30, she attended the Palmdale Water District Special Board Meeting regarding the evaluations of General Manager LaMoreaux and General Counsel Dunn; that on July 8, she reported a water leak on 20th Street East and Avenue R; and that on July 9, she attended a Board briefing.

Director Mac Laren reported that on June 24, she attended a Watermaster meeting; that on June 25, she attended the WateReuse Virtual Conference; that on June 30, she attended the Palmdale Water District Special Board Meeting regarding the evaluations of General Manager LaMoreaux and General Counsel Dunn; that on July 8, she attended the Resource and Facilities Committee meeting; and that on July 9, she attended the Antelope Valley State Water Contractors Association meeting.

Director Alvarado reported that he submitted a written report for July meeting attendance as well as a future agenda item, a copy of which is made a portion of the minutes of this meeting, and stated that on June 25, he attended a Board briefing; that also on June 25, he attended the Antelope Valley Partners COVID-19 Meeting with the City; and that on June 30, he attended the Palmdale Water District Special Board Meeting regarding the evaluations of General Manager LaMoreaux and General Counsel Dunn.

President Dino reported that on July 8, he attended a Board briefing; that on July 9, he attended the Antelope Valley State Water Contractors Association meeting; and that on July 13, he is attending the Palmdale Water District Regular Board Meeting.

8.2) Report of General Manager.

General Manager LaMoreaux reported that the contract with Stevens Construction for the office and crew-room remodel is nearly complete and that he forwarded new state-mandated closures, which are effective immediately, to the Board at the request of Director Dizmang.

8.3) Report of General Counsel.

General Counsel Dunn reviewed statewide mandated closures and informed the Board that Luis Herro, who grew up in Palmdale, will be joining their firm after he passes the bar exam and that Alexis Hall, also from Palmdale, is working for their firm as an intern and may attend the next Regular Board Meeting.

9) Board Members' Requests for Future Agenda Items.

Director Wilson requested a future agenda item for "Discussion on improving the evaluation process."

Director Alvarado then requested a future agenda item for "Consideration and possible action on conducting a Feasibility Study to determine the inclusion of backyards in the District's Waterwise Landscape Conversion Program."

There were no further requests for future agenda items.

10) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 6:24 p.m.

Secretary

Dawn Deans

From: Robert E. Alvarado
Sent: Monday, July 13, 2020 10:02 AM
To: Vincent Dino
Cc: Dawn Deans; Dennis LaMoreaux
Subject: 7/13/20 Report & Future Agenda Item

DIRECTOR's REPORT for 7/13/2020:
7-7-20: Fin & Feather Club
7–8-20: Resource & Facilities
7–9-20: Board Briefing
7-13-20: Board Meeting

FUTURE AGENDA ITEM on 7/13/2020:

I would like to request a feasibility study on including backyards to our PWD Water Wise Landscape Conversion Program.

Director Alvarado

Sent from my iPhone
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