

## MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, JULY 12, 2017:

*A regular meeting of the Board of Directors of the Palmdale Water District was held Wednesday, July 12, 2017, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Robert Alvarado, called the meeting to order at 7:01 p.m.*

### 1) Pledge of Allegiance/Moment of Silence.

At the request of President Alvarado, Mr. David Palmer, Palmdale resident, led the pledge of allegiance followed by a moment of silence in honor of our troops and law enforcement.

### 2) Roll Call.

#### Attendance:

Robert Alvarado, President  
Vincent Dino, Vice President  
Marco Henriquez, Treasurer  
Joe Estes, Secretary  
Kathy Mac Laren, Director

#### Others Present:

Dennis LaMoreaux, General Manager  
Eric Dunn, General Counsel  
Mike Williams, Finance Manager  
Jim Riley, Engineering/Grant Manager  
Jim Stanton, Information Technology Manager  
Jennifer Emery, Human Resources Director  
Tim Moore, Facilities Manager  
Mynor Masaya, Operations Manager  
Laura Gallegos, Public Affairs Specialist  
Danielle Henry, Administrative Assistant  
3 members of the public

### 3) Adoption of Agenda.

It was moved by Director Estes to adopt the agenda, as written. President Alvarado then stated that Agenda Item No.'s 9, 10, 11, and 12 can be removed from the agenda after which Director Estes amended his motion, Director Henriquez seconded the motion, and it was unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as amended, removing Agenda Item No.'s 9, 10, 11, and 12.

### 4) Public Comments for Non-Agenda Items.

Mr. David Palmer, Palmdale resident, stated that he is a new resident to Palmdale; that he attended the recent Antelope Valley Watermaster Advisory Committee meeting; and that he has contacted General Manager LaMoreaux several times regarding the area's water basin and the aqueduct.

President Alvarado then recognized Mr. Ventura, President of the Antelope Valley Hispanic Chamber of Commerce.

There were no further public comments.

**5) Presentations:**

**5.1) None at This Time.**

There were no presentations.

**6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)**

**6.1) Approval of Minutes of Regular Meeting Held June 28, 2017.**

**6.2) Payment of Bills for July 12, 2017.**

**6.3) Approve Absence of Director Mac Laren from June 28, 2017 Board Meeting Due to Vacation. (General Manager LaMoreaux)**

President Alvarado announced the items included in the Consent Calendar after which it was moved by Director Henriquez, seconded by Director Estes, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar.

**7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)**

**7.1) Consideration and Possible Action to Authorize the Preparation and Distribution of an RFP for a Project Manager for the Palmdale Regional Groundwater Recharge and Recovery Project. (President Alvarado/Engineering/Grant Manager Riley)**

Engineering/Grant Manager Riley reviewed the anticipated state loan for the Palmdale Regional Groundwater Recharge and Recovery Project (PRGRRP), consulting assistance to implement the PRGRRP, the District's participation in the construction

process, financing options, and staff's recommendation of a progressive design build option for construction, and after a brief discussion of the design build process, staff's recommendation to issue a Request for Proposals for a consultant for project delivery management, the cost of the PRGRRP, and financing for a consultant, it was moved by Director Henriquez, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting to authorize the preparation and distribution of an RFP for a Project Manager for the Palmdale Regional Groundwater Recharge and Recovery Project.

**7.2) Consideration and Possible Action on Activities for Palmdale Water District's 100-Year Anniversary Celebration. (\$100,000.00 - \$60,000.00 in 2017 and \$40,000.00 in 2018 – Non-Budgeted – General Manager LaMoreaux/Ad Hoc 100<sup>th</sup> Anniversary Committee)**

General Manager LaMoreaux reviewed the District's history, staff's recommendations for activities to celebrate and commemorate the District's 100-year anniversary, and the Ad Hoc Committee's support for these activities, and after viewing a video on the District's history, it was moved by Director Mac Laren and seconded by Director Dino to approve the activities as recommended by staff and the Ad Hoc 100<sup>th</sup> Anniversary Committee for Palmdale Water District's 100-year anniversary celebration in the not-to-exceed amount of \$100,000.00.

Director Estes stated that he and Director Dino, members of the Ad Hoc 100<sup>th</sup> Anniversary Committee, highly recommend approval of this item after which Mr. Jorge Ventura, Ventura Graphix, offered his services to assist the District with the celebration and requested the opportunity to bid on the work associated with the activities.

The motion was then unanimously carried by all members of the Board of Directors present at the meeting.

**7.3) Consideration and Possible Action on Professional Services Agreement Between the District and Kinsey Aesthetics + Communications for Design and Layout of a New Logo, Business Materials, Commemorative Flag, and 100<sup>th</sup> Anniversary Commemorative Book. (\$25,000.00 – Portion of 100-Year Anniversary Budget Considered Under Agenda Item No. 7.2 – General Manager LaMoreaux/Ad Hoc 100<sup>th</sup> Anniversary Committee)**

General Manager LaMoreaux reviewed the Professional Services Agreement between the District and Kinsey Aesthetics + Communications, and after a brief discussion



of the proposals and printing opportunities for local vendors, it was moved by Director Mac Laren, seconded by Director Dino, and after clarification of design, printing costs, and the 100<sup>th</sup> anniversary commemorative book, it was unanimously carried by all members of the Board of Directors present at the meeting to approve the Professional Services Agreement between the District and Kinsey Aesthetics + Communications for Design and Layout of a New Logo, Business Materials, Commemorative Flag, and 100<sup>th</sup> Anniversary Commemorative Book in the not-to-exceed amount of \$25,000.00.

**7.4) Consideration and Possible Action on District Participation in Antelope Valley Fair Parade as Part of Announcement of Palmdale Water District's 100-Year Anniversary Celebration. (\$5,000.00 – Non-Budgeted – President Alvarado/General Manager LaMoreaux)**

President Alvarado reviewed the benefit of showcasing the District's 100-year anniversary celebration through participation in the Antelope Valley Fair Parade, and after a brief discussion of these benefits, it was moved by Director Estes, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting to approve District participation in the Antelope Valley Fair Parade as part of the announcement of the Palmdale Water District's 100-year anniversary celebration in the not-to-exceed amount of \$5,000.00.

**7.5) Consideration and Possible Action on California Special Districts Association 2017 Board Elections. (General Manager LaMoreaux)**

General Manager LaMoreaux provided an overview of the California Special Districts Association, and after a brief discussion of the candidates for the California Special Districts Association 2017 Board elections, it was moved by Director Henriquez, seconded by Director Estes, and unanimously carried by all members of the Board of Directors present at the meeting to cast the District's vote for Mr. Richard Hall, of Mojave Water Agency, in the California Special Districts Association 2017 Board elections.

**7.6) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2017 Budget:**

**a) Salute to Service Tri-State Seminar to be Held September 26 – 28, 2017 in Las Vegas, Nevada.**

After a brief discussion of the conferences, seminars, and training sessions, it was moved by Director Henriquez, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2017 Budget: Salute to Service Tri-State Seminar to be held September 26 – 28, 2017 in Las Vegas, Nevada followed by discussion of tours of Hoover Dam.

**8) Information Items:**

**8.1) Reports of Directors:**

**a) Meetings/General Report.**

Director Dino reported that on July 3, he attended the Ad Hoc 100<sup>th</sup> Year Anniversary Committee meeting; that on July 10, he attended the Special Board meeting for the evaluations of General Manager LaMoreaux and General Counsel Dunn; that on July 11, he attended an AVEK Board Meeting; and that on July 12, he is attending the Palmdale Water District Board meeting.

Director Mac Laren reported that on June 15, she attended the Antelope Valley State Water Contractors Association meeting; that on July 10, she attended the Special Board meeting for the evaluations of General Manager LaMoreaux and General Counsel Dunn; and that on July 12, she had a briefing with General Manager LaMoreaux.

Director Henriquez reported that on June 29, he attended the employee All-Hands meeting; that on June 30, he attended the Legislative Tour of the Leslie O. Carter Water Treatment Plant and Littlerock Dam with Assemblyman Lackey and Senator Wilk; that on July 10, he attended the Special Board meeting for the evaluations of General Manager LaMoreaux and General Counsel Dunn; and that on July 11, he attended a Board briefing with General Manager LaMoreaux.

Director Estes reported that on June 29, he attended the employee All-Hands meeting; that on July 3, he attended the Ad Hoc 100<sup>th</sup> Year Anniversary Committee meeting where they discussed branding and provided an overview of the importance of re-branding; that on July 10, he attended the Special Board meeting for the evaluations of General Manager LaMoreaux and General Counsel Dunn; and that on July 11, he attended a Board briefing with General Manager LaMoreaux.



President Alvarado reported that on June 29, he attended the Ad Hoc Antelope Valley State Water Contractors Association meeting regarding strategic planning where they discussed collaboration among the three member agencies; that on June 30, he attended the Legislative Tour of the Leslie O. Carter Water Treatment Plant and Littlerock Dam with Assemblyman Lackey and Senator Wilk; that on July 3, he attended an agenda review and approval meeting with General Manager LaMoreaux; that on July 10, he attended the Special Board meeting for the evaluations of General Manager LaMoreaux and General Counsel Dunn and reviewed the continuations of their contracts; that on July 11, he attended a Board briefing with General Manager LaMoreaux; and that on July 29, the District is hosting a blood drive and invited everyone to attend.

**b) Standing Committee/Assignment Reports (Chair):**

**1) Update of Committee Assignments. (President Alvarado)**

The Plant 42 Environmental Restoration Advisory Board was discussed after which President Alvarado appointed Director Mac Laren to this Board to represent the District and Director Estes as the Alternate.

He then stated that he is stepping down from the Palmdale Recycled Water Authority; that Director Mac Laren will remain as a Director for the Authority; and that Director Dino is appointed as Director for the Authority with Director Estes as Alternate Director.

He then stated that he is stepping down from the Antelope Valley State Water Contractors Association; that Director Mac Laren will remain as a Commissioner for the Association; and that Director Henriquez is appointed as Commissioner for the Association with Director Dino as Alternate Commissioner.

**8.2) Report of General Manager.**

**a) Status on Repair Process for Oroville Dam. (Director Mac Laren/Water & Energy Resources Director Pernula)**

General Manager LaMoreaux stated that no report is available on Oroville Dam, and an update will be provided later in the year.

He then reported that at the August 9 Board meeting, a representative from CSDA will present renewal of the District's Certificate of Transparency and that the District of Distinction certification will also be renewed.

He then reported that a second draft of the Antelope Valley Watermaster 2016 annual report was distributed today for comment; that the Antelope Valley Watermaster Board will consider adoption of the report on July 26; that if approved, it will be filed by August 1 to comply with the judge's timeline; and that the Board approved a budget at their last meeting with a \$5.00 administrative assessment on pumping.

**8.3) Report of General Counsel.**

General Counsel Dunn stated that he has no report but that at the second Board meeting in August, he will request a closed session to discuss an update of the Monterey-Plus CIR litigation involving the DWR and the Center for Food Safety.

He then stated that they are working on a Drone Policy for the District.

**13) Board Members' Requests for Future Agenda Items.**

Director Estes requested a cd of the District's history presented earlier in the meeting.

There were no requests for future agenda items.

**14) Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 9:11 p.m.

  
Secretary