

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, JUNE 25, 2014:

A regular meeting of the Board of Directors of the Palmdale Water District was held Wednesday, June 25, 2014, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Kathy Mac Laren, called the meeting to order.

1) Pledge of Allegiance.

At the request of President Mac Laren, Director Dizmang led the pledge of allegiance.

2) Roll Call.

Attendance:

Kathy Mac Laren, President
Robert Alvarado, Vice President
Gloria Dizmang, Treasurer
Joe Estes, Secretary
Vincent Dino, Director

Others Present:

Dennis LaMoreaux, General Manager
Patty Quilizapa, Attorney
Mike Williams, Finance Manager
Mynor Masada, Treatment Plant Supervisor
Kelly Jeters, Systems Supervisor
Dawn Deans, Executive Assistant
5 members of the public

3) Adoption of Agenda.

It was moved by Director Dizmang, seconded by Director Estes, and unanimously carried to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

Mr. Richard Cooper, operator of the Littlerock Lake Resort, informed the Board of the need to remove sediment from Littlerock Reservoir, of the need to promote his facility, and of boating issues and low Reservoir levels and then requested the District's assistance to promote recreation facilities at Littlerock Dam followed by a brief discussion of Mr. Cooper's agreement with the Forest Service and forming an Ad Hoc Committee to further review Mr. Cooper's request.

There were no further public comments.

5) **Presentations:**

5.1) **No Presentations Scheduled at This Time.**

There were no presentations scheduled.

6) **Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)**

6.1) **Approval of Minutes of Regular Meeting Held June 11, 2014.**

6.2) **Approval of Minutes of Workshop Meeting Held June 16, 2014.**

6.3) **Payment of Bills for June 25, 2014.**

6.4) **Approval of Statement of Work (SOW) Between the District and Ernst & Young for 2014-2015 Procedures to be Performed Related to Department of Water Resources 2015 Statement of Charges. (\$5,785.00 to \$7,231.00 – Budgeted – General Manager LaMoreaux)**

President Mac Laren announced the items included in the Consent Calendar after which it was moved by Director Estes, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar.

7) **Action Items – Action Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)**

7.1) **Consideration and Possible Action on Proposal Received From The Mathis Group for the Recruitment of Engineering/Grant Manager. (\$16,950.00 – Budgeted – President Mac Laren/General Manager LaMoreaux)**

After a brief discussion of the recruitment of an Engineering/Grant Manager, it was moved by Director Dizmang, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting to approve the proposal received from The Mathis Group for the recruitment of an Engineering/Grant

Manager in the not-to-exceed amount of \$16,950.00 and the Professional Services Agreement for this work.

7.2) Consideration and Possible Action on California Special Districts Association 2014 Board Elections. (General Manager LaMoreaux)

After a brief discussion, it was moved by Director Estes, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting to cast the District's ballot for Judy Corl-Lorono, of the Bighorn-Desert View Water Agency, in the California Special Districts Association 2014 Board elections.

7.3) Consideration and Possible Action on Board and Staff Attendance at Conferences, Seminars, and Training Sessions as Follows:

a) **Managing Multiple Priorities Projects and Deadlines to be held July 23, 2014 in Lancaster.**

b) **FW Murphy Courses to be Held in Tulsa, Oklahoma: "Engine Basics" July 15 – 18, 2014; "AFR Operations" July 28 – August 1, 2014; and "IntelliSpark Ignition" September 9 – 12, 2014.**

It was moved by Director Alvarado, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting to approve Board and staff attendance at conferences, seminars, and training sessions as follows: Managing Multiple Priorities Projects and Deadlines to be held July 23, 2014 in Lancaster and FW Murphy Courses to be Held in Tulsa, Oklahoma: "Engine Basics" July 15 – 18, 2014; "AFR Operations" July 28 – August 1, 2014; and "IntelliSpark Ignition" September 9 – 12, 2014.

8) Information Items.

8.1) Reports of Directors:

a) **Meetings/General Report.**

b) **Standing Committee/Assignment Reports (Chair):**

- 1) **Facilities Committee**
- 2) **Finance Committee**
- 3) **Personnel Committee**

- 4) **Outreach Committee**
- 5) **Water Supply & Reliability Committee**
- 6) **Antelope Valley State Water Contractors Association**
- 7) **Palmdale Recycled Water Authority**

The Board briefly discussed reporting of Committee activities.

Director Dino reported that on June 12, he toured the Sanitation Districts including the recycled water holding ponds, the tour was great, and this water can eventually be put to use; that on June 14, he and Director Dizmang worked the Plant Sale, there was a great turnout, and they received 30 email addresses; that on June 16, he attended the Organization Chart Workshop, and we can now move forward on this chart; that also on June 16, he met with two potential Public Information/Conservation Directors, and both were very interesting; that on June 17, he attended the Facilities Committee meeting with Director Estes, and they discussed the status on projects for the Engineering, Facilities, and Operations Departments, the Leslie O. Carter Water Treatment Plant maintenance and upgrade projects, and the SCADA radio upgrade project; that on June 18, he attended the Palmdale Recycled Water Authority meeting as an Alternate Board Member; that on June 19, he attended the Greater Antelope Valley Economic Alliance luncheon where they had great speakers discussing promotion of the Antelope Valley; and that on June 23, he attended a Board briefing with Finance Manager Williams.

Director Dizmang reported that on June 14, she attended the Plant Sale, she was pleased with the steady turn-out, and she missed other Board members; that on June 16, she attended the Organization Chart Workshop, which was lively; that on June 19, she attended the Greater Antelope Valley Economic Alliance luncheon, which was interesting, and then volunteered her door prize; that also on June 19, she attended the IBEW Open House for their new facility; and that the Water Supply & Reliability Committee is scheduled to meet June 30.

President Mac Laren reported that on June 16, she attended the Organization Chart Workshop, and the Board was successful in moving forward with an approved Organization Chart; that also on June 16, she and other Directors in individual groups met with two candidates for the Public Information/Conservation Director position, and the successful candidate will be announced soon; that on June 18, she attended the Palmdale Recycled Water Authority meeting where Carollo Engineers provided a presentation on the status of the Recycled Water Master Plan and the potential cost of recycled water, and the Authority Board will begin working towards this direction; that also on June 18, she met with Director Estes, Mayor Ledford, Richard Cooper, and Patricia Haddock to discuss

issues regarding Littlerock Dam and Reservoir; that on June 19, she attended the Greater Antelope Valley Economic Alliance luncheon, which was interesting, and attendees were provided with an overall economic picture of the Antelope Valley and an informational review of Tehachapi; and that also on June 19, she attended the Personnel Committee meeting with Director Estes where they discussed moving forward to address different areas of customer service and a calendar of personnel goals and issues.

Director Alvarado reported that on June 12, he attended a tour of the Sanitation Districts; that on June 16, he attended the Organization Chart Workshop; that on June 18, he attended the Palmdale Recycled Water Authority meeting; that on June 19, he attended the Greater Antelope Valley Economic Alliance luncheon; that on June 24, he attended a Board briefing with Director Estes; that on June 26, he will be attending an Ad Hoc Committee meeting for the Antelope Valley State Water Contractors Association; and then apologized for not being able to attend the Plant Sale.

Director Estes apologized for not being able to attend the Plant Sale and then reported that on June 11, he sat in on the District's Drought Management Task Force meeting to gain a better understanding of where we are in the current drought situation; that on June 12, he attended a tour of the Sanitation Districts, including the recycled water holding ponds, and this is an incredible way to manage recycled water for agriculture; that on June 16, he attended the Organization Chart Workshop; that also on June 16, he met with candidates for the Public Information/Conservation Director position, who were both highly qualified and motivated; that on June 17, he attended the Facilities Committee meeting with Director Dino, and their discussions included a status report on Engineering, Operations, and Facilities Department goals and projects, a detailed review of the Leslie O. Carter Water Treatment Plant shutdown activities, which is an awesome utilization of time to catch up on maintenance and improvements, an impressive report regarding SCADA upgrades, which is an incredible job and undertaking, and a status report on the high speed rail and its effect on Palmdale Dam; that on June 18, he and President Mac Laren met with Mayor Ledford regarding Littlerock Dam where they discussed degradation of some facilities, the decline in recreation, and what can be done for improvement after which he and President Mac Laren met with General Manager LaMoreaux and Assistant General Manager Knudson regarding possible solutions and forming an Ad Hoc Committee; that also on June 18, he and President Mac Laren attended an all-hands lunch meeting for the employees; that on June 19, he attended the Greater Antelope Valley Economic Alliance luncheon; that also on June 19, he attended the Personnel Committee meeting with President Mac Laren where they discussed an Unpaid Internship Program, customer service changes regarding angle stop valves and service turn-on procedures, updates to the Employee Handbook, and the customer

service staff meeting; that also on June 19, he and fellow Directors were invited to attend the grand opening of the IBEW hall; and that on June 24, he and Director Alvarado attended a Board Briefing with Finance Manager Williams. He then stated that the District has a vast pool of incredible talent and knowledge and it is an honor and a privilege to witness.

President Mac Laren inquired about the District's attendance at the City of Palmdale's Thursday Night-on-the-Square, Director Estes reported that the District did not reserve a booth for this event, and Aquadog will not be attending, and General Manager LaMoreaux stated that he will review the District's participation and attendance at the City of Palmdale's Thursday Night-on-the-Square.

There were no further reports from Directors.

8.2) Report of General Manager.

a) Retirement Actions. (Human Resources Manager Emery)

General Manager LaMoreaux stated that reports on the District's procedure for retirement of long-term employees and confidential information on one specific retiree were included in the agenda packets if there are any questions on same.

He then reported that interviews for the Paid Internship Program are scheduled to begin tomorrow for the I.T. position, the week of July 7 for the Service Worker position, and the week of July 14 for the Customer Service position.

He then stated that he was able to meet with Kimberly Maevers, of the Greater Antelope Valley Economic Alliance, regarding water issues and to counter information provided to her by another party.

He then stated that there is no report under Agenda Item No. 10 and that Agenda Item No.'s 9, 10, and 11 can be skipped this evening.

8.3) Report of Attorney.

Attorney Quilizapa reported that the deadline to submit senate and assembly bills regarding the water bond is June 26; that there are procedural ways to continue these bills if not passed; and that she will provide a more detailed report on the Water Bond at a later date.

9) **Public Comments on Closed Session Agenda Matters.**

10) **Closed Session Under:**

10.1) **Conference With Legal Counsel – Existing Litigation: A Closed Session Will be Held, Pursuant to Government Code §54956.9 (d)(1), to confer with legal counsel regarding pending litigation to which the District is a party. The title of such litigation is as follows: *Antelope Valley Ground Water Cases.***

11) **Public report of any action taken in closed session.**

President Mac Laren stated that no closed session was held.

12) **Board Members' Requests for Future Agenda Items.**

President Mac Laren stated that she and Director Estes are appointed to an Ad Hoc Committee to discuss and review Littlerock Dam issues and Mr. Cooper's request.

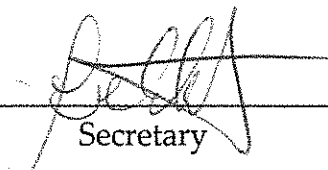
Director Estes requested the Board acknowledge Retired Annuitant Beck on her retirement and congratulate her for her years of service and future retirees also receive this recognition for their years of service and dedication to the District.

Director Dizmang inquired about water rights in the state after which General Manager LaMoreaux stated that he is researching this request.

He then stated that he will have an item placed on a future agenda for "Consideration and possible action on the District's retirement procedures."

13) **Adjournment.**

There being no further business to come before the Board, the meeting was adjourned.


Secretary