

## **MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, APRIL 12, 2021:**

*A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, April 12, 2021, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. President, Gloria Dizmang, called the meeting to order at 6:00 p.m.*

### **1) Pledge of Allegiance/Moment of Silence.**

At the request of President Dizmang, Director Merino led the pledge of allegiance followed by a moment of silence.

### **2) Roll Call.**

#### **Attendance:**

Gloria Dizmang, President  
Vincent Dino, Vice President  
Don Wilson, Treasurer  
Kathy Mac Laren-Gomez, Secretary  
Amberrose Merino, Assistant Secretary

#### **Others Present:**

Dennis LaMoreaux, General Manager  
Adam Ly, Assistant General Manager  
Eric Dunn, General Counsel  
Mike Williams, Finance Manager  
Judy Shay, Public Affairs Director  
Scott Rogers, Engineering/Grant Manager  
Peter Thompson II, Resource & Analytics Director  
Jennifer Emery, Human Resources Director  
Chris Bligh, Operations Manager  
Dawn Deans, Executive Assistant  
0 members of the public

### **3) Adoption of Agenda.**

It was moved by Director Wilson, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Merino – aye

### **4) Public Comments for Non-Agenda Items.**

There were no public comments for non-agenda items.

**5) Presentations:**

**5.1) None at This Time.**

There were no presentations.

**6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)**

**6.1) Approval of Minutes of Regular Board Meeting Held March 22, 2021.**

**6.2) Payment of Bills for April 12, 2021.**

**6.3) Approval of District 2021-2022 Membership in the Water Research Foundation. (\$11,029.36 – Budgeted – Budget Item No. 1-02-5070-011, Memberships – Operations Manager Masaya)**

President Dizmang announced the items included in the Consent Calendar after which it was moved by Director Dino, seconded by Director Merino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Merino – aye

**7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)**

**7.1) Consideration and Possible Action on a Palmdale Water District Long-Term Water Transfer Agreement with Littlerock Creek Irrigation District. (No Budget Impact for 2021 – Resource and Analytics Director Thompson II/Resource and Facilities Committee)**

Resource and Analytics Director Thompson II provided an overview of the terms of the proposed Agreement with Littlerock Creek Irrigation District after which it was moved by Director Mac Laren-Gomez, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve a Palmdale Water District Long-Term Water Transfer Agreement with Littlerock Creek Irrigation District with no budget impact for 2021:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Merino – aye

**7.2) Consideration and Possible Action on Authorizing the General Manager to Execute Change Order No. 1 to the Contract with L.O. Lynch Quality Well & Pumps for Additional Costs Related to Changes in the Scope of the Project for the Well No. 7A Rehabilitation Project. (\$119,877.25 – Budgeted – Specification No. 20-601 – Engineering/Grant Manager Rogers)**

Engineering/Grant Manager Rogers provided an overview of Change Order No. 1 for the Well No. 7A Rehabilitation Project after which it was moved by Director Dino, seconded by Director Merino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to authorize the General Manager to execute Change Order No. 1 to the contract with L.O. Lynch Quality Well & Pumps for additional costs related to changes in the scope of the project for the Well No. 7A Rehabilitation Project in the not-to-exceed amount of \$119,877.25:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Merino – aye

**7.3) Consideration and Possible Action on Authorizing the General Manager to Execute a Contract with Hazen and Sawyer for Professional Services for the Design, Permitting, and Construction Inspection for the Drilling and Equipping of Well No. 36 (New Well). (\$612,656.00 – Budgeted – Work Order No. 20-622 – Engineering/Grant Manager Rogers)**

Engineering/Grant Manager Rogers provided an overview of the proposed contract with Hazen and Sawyer after which it was moved by Director Dino, seconded by Director Merino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to authorize the General Manager to execute a contract with Hazen and Sawyer for Professional Services for the Design, Permitting, and Construction Inspection for the Drilling and Equipping of Well No. 36 (New Well) in the not-to-exceed amount of \$612,656.00:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Merino – aye

**7.4) Discussion of Offering Customers an Incentive for Paperless Billings with Text Notifications. (Director Merino/Finance Manager Williams)**

Finance Manager Williams provided a detailed overview of staff's recommendation to not offer customers an incentive for paperless billings with text notifications due to the 2019 Water Rate Study and then recommended that the District consider this option with the 2024 Rate Study.

**7.5) Discussion of 2021 Water Supply and Anticipated Demand. (No Budget Impact – Resource and Analytics Director Thompson II)**

Resource and Analytics Director Thompson II provided an overview of the District's 2021 water supply and anticipated demand, including the District's 5% State Water Project allocation and other sources of supply, estimated water demands based on historical production numbers and evaporation from Lake Palmdale, variables that can affect these estimates, conservation messaging regarding the drought, and conservation steps included in the District's Water Shortage Contingency Plan.

**7.6) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2021 Budget:**

**a) None at This Time.**

There were no conferences, seminars, or training sessions to consider.

**8) Information Items:**

**8.1) Reports of Directors:**

**a) Standing Committees; Organization Appointments; Agency Liaisons:**

**1) Antelope Valley East Kern Water Agency-AVEK. (Director Dino/Director Mac Laren-Gomez, Alternate)**

Director Dino, AVEK Liaison, reported that on March 23, he attended an AVEK Board meeting where they reviewed their finances and discussed the 5% State Water Project allocation.

**b) General Meetings Reports of Directors.**

Director Merino reported that on March 23, she listened to the AVEK Board Meeting; that on March 24 and 25, she attended the Special District Leadership Academy's Governance Foundation Module 1 webinar; that on March 29, she attended her Virtual Coffee-with-a-Director event; that on April 1, she attended a Balancing Act of Water and Agricultural webinar; and that on April 8, she attended a Board briefing.

Director Wilson reported that he attended a Plant 42 Environmental Restoration Advisory Board Meeting regarding environmental clean-up at Plant 42; that on April 4, he attended a Board briefing; and that on April 12, he is attending the Palmdale Water District Regular Board Meeting.

Director Mac Laren-Gomez reported that on March 24, she attended the Antelope Valley Watermaster meeting; that on March 25, she attended a CFEE meeting where she was able to present Senator Dodd with information about the District and opposition to SB 222 and SB 223; that on March 29, she watched Director Merino's Coffee-with-a-Director; that on April 8, she attended a Board briefing; and that on April 12, she had a discussion with Mike McNutt, of Las Virgenes Municipal Water District, who indicated they will be requesting \$1.8 billion be included in the Climate Resiliency Plan for recycled water.

Director Dino reported that on March 23, he attended an AVEK Board meeting; that on March 24, he attended the Plant 42 Environmental Restoration Advisory Board meeting; that on April 8, he attended a Board briefing; and that on April 12, he is attending the Palmdale Water District Regular Board Meeting.

President Dizmang reported that on March 10, she attended a Board briefing; that on March 18, she attended a Board briefing; that on March 31, she attended an Agenda briefing; that on April 8, she attended a Board briefing; and that on April 12, she is attending the Palmdale Water District Regular Board Meeting.

**8.2) Report of General Manager.**

General Manager LaMoreaux reported that Senator Dodd's bills were scheduled to be heard at a Committee Hearing this afternoon; that some revisions were made to the bills; but that they were not significant enough to change ACWA's position to oppose the bills.

He then reported that the State Water Contractors recently sent a letter to the state senate listing shovel ready projects helpful to local water supplies during a drought and that the District submitted Well No.'s 36 and 37, two years of sediment removal from Littlerock Reservoir, and the Palmdale Regional Groundwater Recharge and Recovery Project for inclusion on the list.

**8.3) Report of General Counsel.**

General Counsel Dunn stated that he has no report.

**9) Board Members' Requests for Future Agenda Items.**

Director Merino requested a future agenda item for "Discussion and review of the Directors' budget."

There were no further requests for future agenda items.

**10) Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 6:45 p.m.

  
Secretary