

PALMDALE RECYCLED WATER AUTHORITY (PRWA)

**MINUTES OF AUGUST 21, 2017
REGULAR MEETING AGENDA NO. 34
PALMDALE RECYCLED WATER AUTHORITY (PRWA)
HELD AT CITY OF PALMDALE
CITY HALL COUNCIL CHAMBERS
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA**

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1. CALL TO ORDER.

Chair Mac Laren called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE.

The pledge of allegiance and a moment of silence was held in memory of City of Palmdale Employee Kelly Long.

**3. ROLL CALL: DIRECTORS KATHY MAC LAREN, VINCENT DINO,
JUAN CARRILLO, AUSTIN BISHOP, AND HELEN
VELADOR**

PRESENT: Directors Mac Laren, Dino, Carrillo, Bishop, and Velador.

**4. ADMINISTRATION OF OATH OF OFFICE OF JOE ESTES. – (Staff Reference:
Authority Secretary Smith).**

The administration of oath of office was not needed as Joe Estes was not present at the meeting.

5. CONSENT CALENDAR:

- 5.1 Approve the Minutes from the previous meeting held on May 15, 2017.
(Staff Reference: Secretary Smith)

Public Comments: None.

Motion: Move to approve the minutes from the May 15, 2017.

Moved by Director Carrillo, seconded by Director Velador

Vote: Motion Carried (5-0)

Yes: Chair Mac Laren, Directors Dino, Carrillo, Bishop, and Velador.

6. SPECIAL REPORT:

- 6.1 Discussion and update on status of the Water Recycling Grant and Construction Loan Application to State Water Resources Control Board for the Palmdale Recycled Water Authority Recycled Water Line Phase 2 Project. (Staff Reference: PWD Engineering/Grant Manager Riley)

Palmdale Water District Engineering/Grant Manager Riley presented the staff report and gave the status of the design. He stated the design is 75% completed and the planning grant that was applied for two years ago for \$75,000 has been received.

Palmdale Water District Engineering/Grant Manager Riley gave an update on the status of the loan application. He stated that the State Finance Department wanted the Palmdale Water District and the City of Palmdale to pass a Resolution to obligate revenue stream. Palmdale Water District Engineering/Grant Manager Riley recommended amending the Joint Powers Agreement (JPA) to increase contributions from the City of Palmdale. Assistant Authority Counsel Doran stated he will take a look at the Joint Powers Agreement (JPA) to see what provisions are needed to amend.

Director Bishop asked Assistant Authority Counsel Doran to talk to City Manager Purtee about moving this to the September City Council meeting. Assistant Authority Counsel Doran stated the Palmdale Water District needs to talk to the State to make sure the amendment is sufficient. Chair Mac Laren stated all State representatives Assemblyman Lackey, Congressman Knight, and Senator Wilk are working to get this item pushed up. Palmdale Water District Engineering/Grant Manager Riley stated he will call the State to confirm. Executive Director LaMoreaux stated the City of Palmdale and the Palmdale Water District should just pass a Joint Power Agreement amendment by resolution to move forward.

Director Carrillo spoke about the location of the field station on Yellen Park. Assistant Authority Counsel Doran responded stating there was a covenant on that land when it was donated by Yellen which has restrictions. Director Carrillo asked if we have looked at other locations and Palmdale Water District Engineering/Grant Manager Riley responded yes and that he will provide the Board with the possible other locations.

7. ACTION CALENDAR:

- 7.1 Formation of an Ad Hoc Committee of the Board and possible appointment of board members to work with staff on policies needed to proceed with the Phase II construction. (Staff Reference: Executive Director LaMoreaux)

There was no staff report for this item. Executive Director LaMoreaux spoke regarding the item. Chair Mac Laren stated she thought this should be discussed as a workshop instead. There was discussion among the Board regarding having a workshop instead of an Ad Hoc Committee so staff could work with the Board at the workshop. Executive Director LaMoreaux asked if the meeting could start at 6:00 p.m. instead of 7:00 p.m. for a workshop in September.

Assistant Authority Counsel Doran spoke about the difference between an Ad Hoc Committee and a workshop and wanted to make sure this was what the Board wanted. He stated the Board should table this item and felt that there was Board concurrence and staff direction to move forward with the workshop in September at 6:00 p.m.

Public Comments: None.

8. NON-AGENDA ITEMS - PUBLIC COMMENTS:

None.

9. DIRECTOR'S REQUESTS FOR NEW AGENDA ITEMS:

None.

10. INFORMATIONAL REPORT OF THE BOARD OF DIRECTORS, EXECUTIVE DIRECTOR, AND ASSISTANT EXECUTIVE DIRECTOR.

Interim Assistant Executive Director Swain introduced himself and spoke about his background and experience.

Debbie Dino asked the Board to close the meeting in memory of City of Palmdale employee Kelly Long.

11. ADJOURNMENT:

Chair Mac Laren adjourned the meeting at 8:05 p.m., in memory of City of Palmdale employee Kelly Long, to September 18, 2017 at 6:00 p.m. at the City of Palmdale City Hall Council Chambers located at 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this 18th day of September 2017.

Kathy Mac Laren
Chair

ATTEST:

Rebecca J. Smith
Secretary