

PALMDALE RECYCLED WATER AUTHORITY (PRWA)

MINUTES OF JANUARY 18, 2017
REGULAR MEETING AGENDA NO. 30
PALMDALE RECYCLED WATER AUTHORITY (PRWA)
HELD AT CITY OF PALMDALE
CITY HALL COUNCIL CHAMBERS
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA

www.cityofpalmdale.org
www.palmdalewater.org.

1. **CALL TO ORDER.**

Vice Chair Mac Laren called the meeting to order at 7:00 p.m.

2. **PLEDGE OF ALLEGIANCE.**

Treasurer-Auditor Williams led the pledge of allegiance.

3. **ROLL CALL: DIRECTORS VACANT, KATHY MAC LAREN, ROBERT ALVARADO, VACANT, AND HELEN VELADOR**

Alternate Director Steve Hofbauer was present.

PRESENT: Directors Mac Laren, Alvarado, Hofbauer, and Velador.

4. **APPOINTMENT:**

- 4.1 Approve the appointment of Helen Velador as Public Member Director for a one-year renewable term to expire in January of 2018. (Staff Reference: Executive Director LaMoreaux)

There were no public comments:

Motion: Move to appoint Helen Velador as the Public Member Director.
Moved by Director Hofbauer, seconded by Director Alvarado

Vote: Motion Carried (3-0)

Yes: Vice Chair Mac Laren, Directors Alvarado, and Hofbauer.

Abstain: Director Velador.

5. ADMINISTRATION OF OATH OF OFFICE. – (Staff Reference: Authority Secretary Smith).

Secretary Smith administered the Oath of Office to Juan Carrillo and Helen Velador

6. CONSENT CALENDAR – PUBLIC COMMENTS ONLY

There were no public comments.

7. CONSENT CALENDAR:

7.1 Approve the Minutes from the previous meeting held on December 21, 2016. (Staff Reference: Secretary Smith)

7.2 Approve receipt and filing of the Treasurer’s Report for the three months ending December 31, 2016. (Staff Reference: Treasurer-Auditor Williams)

Motion: Move to approve the recommendations and findings on all items listed under this Consent Calendar.

Moved by Director Hofbauer, seconded by Director Alvarado

Vote: Motion Carried (4-0)

Yes: Vice Chair Mac Laren, Directors Alvarado, Director Velador, and Hofbauer.

Abstain: Director Carrillo.

8. ACTION CALENDAR:

8.1 Election of Chair and Vice Chair pursuant to Article 4.10 of the Joint Exercise of Powers Agreement for a one-year term to expire in January of 2018. (Staff Reference: Executive Director LaMoreaux)

Executive Director LaMoreaux gave an oral report.

There were no public comments.

Motion: Move to appoint Director Mac Laren as Chair.

Moved by Director Alvarado, seconded by Director Carrillo

Vote: Motion Carried (5-0)

Yes: Vice Chair Mac Laren, Directors Alvarado, Director Velador, Director Hofbauer, and Director Carrillo.

Motion: Move to appoint Director Carrillo as Vice Chair.
Moved by Director Hofbauer, seconded by Director Mac Laren

Vote: Motion Carried (5-0)

Yes: Chair Mac Laren, Directors Alvarado, Director Velador, Director Hofbauer, and Director Carrillo.

- 8.2 Consideration to allow the Public Member Director to attend the 2017 WateReuse California Annual Conference on March 19 - 21, 2017 in San Diego. (Staff Reference: Executive Director LaMoreaux)

Executive Director LaMoreaux gave an oral report.

Director Velador stated she would like to go to the 2017 WateReuse California Annual Conference.

There were no public comments.

Motion: Move to approve the Public Member Director to attend the 2017 WateReuse California Annual Conference in San Diego. Moved by Director Hofbauer, seconded by Director Alvarado

Vote: Motion Carried (5-0)

Yes: Chair Mac Laren, Directors Alvarado, Director Velador, Director Hofbauer, and Director Carrillo.

9. NON-AGENDA ITEMS - PUBLIC COMMENTS:

Debbie Dino stated on March 18th an Emergency Preparedness Fair will be hosted by the Church of Latter Day Saints/Palmdale Water District and City of Palmdale at the Church of Latter Day Saints on Avenue R.

Director Hofbauer spoke in favor of the Fair.

10. DIRECTOR REQUESTS FOR NEW AGENDA ITEMS:

Director Mac Laren asked the Board if it was okay for Directors to request new agenda items without someone from the other agency approving and Authority Counsel Ditzhazy stated the resolution would have to be repealed.

There were no public comments.

Motion: Repeal the resolution regarding the addition of new agenda items.
Moved by Director Alvarado, seconded by Director Hofbauer

Vote: Motion Carried (4-0)

Yes: Chair Mac Laren, Directors Alvarado, Director Velador, Director Hofbauer, and Director Carrillo.

Director Velador asked for a future agenda item which would be to provide a status on the public dispenser for the recycled water project and where it stands.

Director Carrillo asked for a presentation to bring him up to speed regarding the background and progress of the Palmdale Recycled Water Authority and asked for status of installation of irrigation lines at Yellen Park and Executive Director LaMoreaux responded that the irrigation system is being built at Yellen Park to receive recycled water and that he planned to bring back a report to the next meeting.

11. INFORMATIONAL REPORT OF THE BOARD OF DIRECTORS, EXECUTIVE DIRECTOR, AND ASSISTANT EXECUTIVE DIRECTOR.

Executive Director LaMoreaux stated he will put together a presentation for the next meeting to bring the new members up to speed. He asked the Board if recognition should be given to past directors and Director Hofbauer stated that would be a nice gesture. The Board concurred. Executive Director LaMoreaux stated the state water project allocation went from 45% to 60%. State Water Resources Control Board has decided to keep control until May when they will re-assess. Locally, Littlerock is rising as much as a foot a day, and it looks like we might have some local water.

Director Carrillo thanked everyone and stated he is glad to be working with the Board and other agencies.

Director Hofbauer asked Assistant Executive Director Mischel the date of the Sanitation District facility tour and Executive Director LaMoreaux stated he will advise the Board of the date since he did not have the date available.

Authority Counsel Ditzhazy asked questions regarding the future agenda items that were requested at the previous meeting. The first item was regarding setting up a joint City of Palmdale and Water District workshop and he inquired if this would be arranged by board members with their respective boards or would the Executive Director set this up. Executive Director LaMoreaux stated he has a meeting with the City of Palmdale City Manager next week and will discuss this with him.

The second item was to improve public engagement through podcast or broadcast of the meeting. Authority Counsel Ditzhazy stated he believed the initial set up is expensive but did not have the numbers; however, Secretary Smith stated the monthly cost for the City Council meeting is approximately \$1,650 per month with Granicus, which includes the Planning Commission, equipment maintenance, and web hosting the site for posting of agendas and videos.

The last agenda item was a tour of the plant and Authority Counsel Ditzhazy stated that Executive Director LaMoreaux already spoke about the tour. The board accepted these reports and gave no further direction.

12. ADJOURNMENT:

The meeting was adjourned at 7:25 p.m. to February 15, 2017 at 7:00 p.m. at the City of Palmdale City Hall Council Chambers located at 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this 15th day of February 2017.

Kathy MacLaren,
Chair

ATTEST:

Rebecca J. Smith,
Secretary