DEPOSIT REFUND REQUEST FORM

Single-Family Residence

Account Holder's Name: _____

Social Security # (last 4): _____

Phone Number: _____

Service Address: _____

Account Number: _____

Email Address: _____

The refund of a deposit is subject to the customer making a request in writing and meeting all the requirements of Palmdale Water District's Rules and Regulations Section 10.03. B. "Refund of Deposit Single-Family Residence Only".

One (1) year after a deposit is made with the District (i.e., initial account setup, non-payment, return check), a customer can submit a written request to receive a refund of the deposit.

1.) As per section 10.03.B.2.b, "Customer has not incurred any additional disconnect charges on the account."

2.) As per section 10.03.B.2.c, "Customer has not had any additional checks returned from the bank (e.g. insufficient funds), any rejected electronic funds transfer or any credit card charge backs".

I, _____ (print name), have read the rules and regulations above and understand that I must comply with them in order to receive my deposit refund. I hereby request the District review my account to see if it qualifies for a deposit refund. If my refund request is denied, the District will contact me. If approved, I request the refund of my deposit to be returned as follows:

☐ Apply my deposit refund as credit to my water service account.

☐ Issue me a check for my deposit refund. (Please note: A refund check will only be issued if there is no past due balance on the account)

(Check refunds can take 3-4 weeks to process)
Mailing Address for Refund Check:

_____

_____ _____

Account Holder Signature Date

Return by U.S. Mail, Fax 661-947-8604, scan and email to "front_office@palmdalewater.org" or submit electronically at palmdalewater.org

For District Use Only

Account Reviewed: Approved _____ (Initials) Denied** _____ (Initials) ** Customer Contacted