



PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

January 6, 2021

BOARD OF DIRECTORS

AMBERROSE MERINO

Division 1

DON WILSON

Division 2

GLORIA DIZMANG

Division 3

KATHY MAC LAREN-GOMEZ

Division 4

VINCENT DINO

Division 5

DENNIS D. LaMOREAUX

General Manager

ALESHIRE & WYNDER LLP

Attorneys

AGENDA FOR REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT

TO BE HELD VIA TELECONFERENCE ONLY

DIAL-IN NUMBER: 571-748-4021 ATTENDEE PIN: 252-636-697#

Submit Public Comments at: <https://www.gomeet.com/252-636-697>

MONDAY, JANUARY 11, 2021

6:00 p.m.

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Dawn Deans at 661-947-4111 x1003 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Dawn Deans al 661-947-4111 x1003 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence in Memory of AVEK Director Justin Lane.
- 2) Roll Call.
- 3) Adoption of Agenda.



- 4) Public comments for non-agenda items.
- 5) Presentations:
 - 5.1) Presentation of Appreciation Plaque to outgoing Palmdale Recycled Water Authority Director Helen Velador. (President Dino)
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
 - 6.1) Approval of minutes of Regular Board Meeting held December 14, 2020.
 - 6.2) Ratification of payment of bills for December 28, 2020.
 - 6.3) Payment of bills for January 11, 2021.
 - 6.4) Approval of revision to Organizational Chart moving the Purchasing Technician positions from the Facilities Department to the Finance Department and approval of updated Purchasing Technician job descriptions. (No Budget Impact – Human Resources Director Emery/Personnel Committee)
- 7) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Consideration and possible action to authorize staff to enter into a contract for a Sediment and Storage Capacity Study with the United States Geological Survey (USGS) California Water Science Center. (\$173,300.00 – Budgeted – Project Item No. 20-816 – Engineering/Grant Manager Rogers)
 - 7.2) Consideration and possible action on reorganization of the Board of Directors. (General Counsel Dunn)
 - 7.3) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2021 Budget:
 - a) See attached list of conferences, seminars, and training sessions.
- 8) Information Items:
 - 8.1) Reports of Directors:
 - a) Meetings; Standing Committee/Assignment Reports; General Report.
 - 8.2) Report of General Manager.
 - 8.3) Report of General Counsel.
- 9) Board members' requests for future agenda items.
- 10) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

ATTACHMENT 7.3.a

PALMDALE WATER DISTRICT JANUARY 11, 2021 AGENDA

AGENDA ITEM NO. 7.3) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2021 Budget:

- 1) California Special Districts Association (CSDA) Webinar: Top 10 Prevailing Wage Tips for Agencies to be held January 12, 2021.
- 2) Association of California Water Agencies (ACWA): Water Conveyance Workshop- Northern California to be held January 12, 2021 online.
- 3) CSDA Virtual Workshop: Records Management to be held January 13 & 14, 2021.
- 4) CSDA Webinar: Brown Act Principles to be held January 14, 2021.
- 5) ACWA Webinar: PSPS Partnerships to be held January 14, 2021.
- 6) CSDA Webinar: COVID-19 Funding Relief – How to Prepare to be held January 19, 2021.
- 7) ACWA: SYP Webinar – Deep Dive into the State Water Project to be held January 19, 2021.
- 8) CSDA Webinar: Public Service Ethics AB1234 to be held January 20, 2021.
- 9) American Water Works Association (AWWA) Webinar: Approaches for Developing a Water Conservation Plan and Climate Action Plan to be held January 20, 2021.
- 10) CSDA Webinar: The Reasonable Accommodation Process to be held January 21, 2021.
- 11) CSDA Webinar: Sexual Harassment Prevention Training – 2 hour to be held January 26, 2021.
- 12) ACWA: Water Conveyance Workshop – Central California to be held January 26, 2021 online.
- 13) AWWA Webinar from GE: Predicting Asset Failure and Process Changes with Self-serve Analytics to be held January 26, 2021.
- 14) AWWA Webinar: Staying Ahead of PFAS Using AWWA’s Source Water Evaluation Guide to be held January 27, 2021.
- 15) CSDA Webinar: Take Action – Engaging With Your Legislators to be held January 28, 2021.
- 16) CSDA Webinar: Diversity and Inclusion – Why It Matters to be held February 2, 2021.
- 17) AWWA Research Webinar: What’s New With Cyanobacteria and Cyanotoxins? to be held February 3, 2021.
- 18) CSDA Virtual Workshop: Budget Preparations for Special Districts to be held February 3 & 4, 2021.
- 19) ACWA: Adaptive Management Forum to be held February 3 – 5, 2021 online.
- 20) California Foundation on the Environment and the Economy (CFEE): Plumbing the Future – Fulfilling our Vision of a Resilient Water System to be held February 4 – 5, 2021 in Napa.
- 21) AWWA Webinar: Using Inclusive Language in the Workplace to be held February 5, 2021.
- 22) CSDA Webinar: 2021 Annual Employment Law Update to be held February 9, 2021.
- 23) ACWA: CalDesal Virtual Annual Conference to be held February 10 – 11, 2021.

- 24) AWWA Virtual Summit: Sustainable Water/PFAS/Waterborne Pathogens to be held February 10 – 11, 2021.
- 25) CSDA Virtual Workshop: Crisis Communication to be held February 10 & 11, 2021.
- 26) CSDA Webinar: Save the Drama: Managing Employee Situations to be held February 17, 2021.
- 27) CSDA Webinar: Records Retention & Management in the Electronic Age to be held February 18, 2021.
- 28) CSDA Virtual Emergency Preparedness Summit 2021 to be held February 19 & 26, 2021.
- 29) CSDA Webinar: Completing Your Form 700 to be held February 22, 2021.
- 30) CSDA Webinar: Sexual Harassment Avoidance Training – 1 hour to be held February 23, 2021.
- 31) AV EDGE Virtual Outlook Conference to be held February 24, 2021.
- 32) ACWA DC 2021 Washington D.C. Virtual Conference to be held February 24, 2021.
- 33) CSDA Virtual Workshop: Policy and Procedure Writing to be held February 24 & 25, 2021.
- 34) CFEE: The Long Way Home-Moving Forward During a Pandemic to be held February 25 – 26, 2021.
- 35) CSDA Virtual Workshop: Board Member Best Practices to be held March 2, 2021.
- 36) AWWA Webinar: WIFIA – Why Drinking Water Utilities Aren't Participating (and How to Fix That) to be held March 5, 2021.
- 37) CSDA Virtual Workshop: The Board Chair and Manager Connection to be held March 8 & 15, 2021.
- 38) AWWA Online Seminar: Customer Service Seminar to be held March 9 & 10, 2021.
- 39) CSDA Virtual Workshop: CEQA 101 & 201 to be held March 9 & 10, 2021.
- 40) ACWA 2021 Legislative Virtual Symposium to be held March 11, 2021.
- 41) AWWA Online Seminar: Effective Utility Management Seminar to be held March 11 & 12, 2021.
- 42) CSDA Webinar: Do's and Don'ts – Initiative Campaigns to be held March 12, 2021.
- 43) CSDA Virtual Workshop: A Deep Dive into the California Voting Rights Act to be held March 16 & 17, 2021.
- 44) 36th Annual WateReuse Symposium – live and on-demand roundtables to be held March 15 – 25, 2021.
- 45) CSDA Webinar: How-To-Do-It for Special Districts with Revenue Need to be held March 18, 2021.
- 46) CSDA: Special District Risk Management Authority (SDRMA) Spring Education Day to be held March 23, 2021 in Sacramento.
- 47) AWWA: 2021 Operator Symposium to be held March 23 – 24, 2021 online.
- 48) CSDA Virtual Workshop: Prevailing Wage – Basics and Beyond to be held March 24 – 25, 2021.
- 49) CSDA Virtual Workshop: Special District Leadership Foundation (SDLF) Module 1- Governance Foundations to be held March 24 – 25, 2021.
- 50) CSDA Webinar: Independent Contractors, Dynamex & AB5 to be held March 30, 2021.
- 51) AWWA Webinar: Staying Ahead of PFAS Using AWWA's Drinking Water Treatment for PFAS Selection Guide to be held March 31, 2021.

- 52) CSDA Webinar: Is Your District Recession Ready? To be held April 1, 2021.
- 53) CSDA Webinar: Litigation Lessons Learned from 2021 to be held April 6, 2021.
- 54) AWWA Virtual Summit: Lead & Water Quality to be held April 7 – 8, 2021.
- 55) CSDA Virtual Workshop: Financial Management for Special Districts to be held April 7 – 8, 2021.
- 56) CSDA: 2021 Special District Leadership Academy to be held April 11 – 14, 2021 in San Diego.
- 57) CSDA Virtual Workshop: SDLA Module 2-Setting Direction to be held April 12 – 13, 2021.
- 58) AWWA Research Webinar: Leading Research in the Field of Potable Reuse Research to be held April 14, 2021.
- 59) CSDA Virtual Workshop: Rate Setting Under Propositions 218 & 26 to be held April 14 – 15, 2021.
- 60) CSDA Webinar: Legislative, Legal & Local Responses to PFAS 2021 to be held April 20, 2021.
- 61) AWWA Webinar: Mobile Membrane Systems Used for Humanitarian Aid and Military Operations to be held April 21, 2021.
- 62) CSDA Virtual Workshop: HR Boot Camp for Special Districts to be held April 21 – 22, 2021.
- 63) 2021 Public Relations Society of America (PRSA) Western District Conference to be held April 21 – 23, 2021 in Las Vegas, Nevada.
- 64) CSDA Virtual Workshop: Demystifying the Grant Experience to be held April 27 – 28, 2021.
- 65) CSDA Virtual Workshop: Supervisor Skills for the Public Sector to be held May 4 – 5, 2021.
- 66) AWWA Research Webinar: Exploring Manganese Management – Plant and Distribution Systems to be held May 5, 2021.
- 67) ACWA 2021 Spring Conference & Exhibition to be held May 11 – 14, 2021 in Monterey.
- 68) AWWA Webinar: Low-Cost Pipe Condition Assessment with Hydrant Testing to be held May 12, 2021.
- 69) CSDA Virtual Workshop: SDLA Module 3-Board’s Role in Finance to be held May 12 – 13, 2021.
- 70) CSDA: 2021 Special Districts Legislative Days to be held May 18 – 19, 2021.
- 71) AWWA Webinar: Talking About the Unknown-How to Communicate on Emerging Issues and Contaminants Without Regulations to be held May 19, 2021.
- 72) California Association of Public Information Officials (CAPIO) 2021 Annual Conference Hybrid Event to be held May 24 – 27, 2021 in Olympic Valley.
- 73) AWWA Webinar: Making Actionable Decisions on Infrastructure Design Based on Climate Change Projections to be held May 26, 2021.
- 74) CSDA Virtual Workshop: Module 4-Board’s Role in HR to be held May 26 – 27, 2021.
- 75) AWWA Webinar: Water Audit Software v6: Advancing State-of-the-Art KPIs to Propel Water Loss Performance to be held June 2, 2021.
- 76) CSDA Webinar: Ask the Experts – Financing Options for Your District to be held June 4, 2021.

- 77) AWWA Webinar: Incorporating Diversity, Equity, and Inclusion Into Your Workforce Development Strategy to be held June 9, 2021.
- 78) AWWA's Annual Conference & Exposition (ACE) Inform, Influence, Impact to be held June 13 – 16, 2021 in San Diego or online.
- 79) CSDA: 2021 General Manager Leadership Summit to be held June 27 – 29, 2021 in Olympic Valley.
- 80) AWWA Research Webinar: Examining the Importance of Corrosion Control to be held July 14, 2021.
- 81) AWWA 2021 Membrane Technology Conference & Exposition to be held July 19 – 22, 2021 in West Palm Beach, Florida.
- 82) AWWA Webinar: Managing Data on a Budget to be held July 28, 2021.
- 83) AWWA/Water Environment Federation (WEF) Utility Management Conference to be held August 3 – 6, 2021 in Atlanta, Georgia.
- 84) Tri-State Seminar to be held August 9 – 12, 2021 in Las Vegas, Nevada.
- 85) AWWA Research Webinar: Highlights from State of the Water Industry to be held August 11, 2021.
- 86) CSDA 2021 Annual Conference & Exhibitor Showcase to be held August 30 – September 2, 2021 in Monterey.
- 87) AWWA Water Infrastructure Conference to be held September 12 – 15, 2021 in Phoenix, Arizona.
- 88) CSDA Special District Leadership Academy Lake Tahoe to be held September 26 – 29, 2021 in Lake Tahoe.
- 89) AWWA Webinar: Improving Replacement Decisions Using Effective Useful Life for Plant and Pumping Equipment to be held October 6, 2021.
- 90) CSDA 2021 Board Secretary/Clerk Conference to be held October 25 – 27, 2021 in Garden Grove.
- 91) AWWA Water Quality Technology Conference to be held November 7 – 11, 2021 in Tacoma, Washington.
- 92) ACWA 2021 Fall Conference & Exhibition to be held November 30 – December 3, 2021 in Pasadena.
- 93) CSDA On-Demand Webinar: "Opening Up:" How Public Employers Should Prepare.
- 94) CSDA On-Demand Webinar: 2021 Ethics Compliance Training AB1234.
- 95) CSDA On-Demand Webinar: Achieving Transparency Isn't as Hard as It Seems.
- 96) CSDA On-Demand Webinar: Budgeting for the COVID-19 Recession.
- 97) CSDA On-Demand Webinar: California's Climate Adaptation Framework.
- 98) CSDA On-Demand Webinar: Collaborating Remotely.
- 99) CSDA On-Demand Webinar: Discontinuing Water Service During COVID-19.
- 100) CSDA On-Demand Webinar: Exercising Legislative Authority.
- 101) CSDA On-Demand Webinar: Fraud Environment-Tips for Detection and Controls Survey.
- 102) CSDA On-Demand Webinar: Getting Oriented – Resources for New Board Members.
- 103) CSDA On-Demand Webinar: How and Why Special Districts Need to be Involved in LAFCO.
- 104) CSDA On-Demand Webinar: Implementing an Electronic Content Management System.
- 105) CSDA On-Demand Webinar: Managing Risk in Public Contracts.

- 106) CSDA On-Demand Webinar: Maximize Your Membership Resources for Board Members/Trustees.
- 107) CSDA On-Demand Webinar: Public Records Act Requests 2020.
- 108) CSDA On-Demand Webinar: Resources & Connections for General Managers.
- 109) CSDA On-Demand Webinar: Rules of Order Made Easy!
- 110) CSDA On-Demand Webinar: SB1383 Reducing Short-Lived Climate Pollutants in CA.
- 111) CSDA On-Demand Webinar: School Partnership Lessons Learned and Next Steps.
- 112) CSDA On-Demand Webinar: Staying Open-Navigating Workplace Safety Concerns.
- 113) CSDA On-Demand Webinar: The ABC's of SDLF.
- 114) CSDA On-Demand Webinar: The Critical Nature of Communications in the Public Agency.
- 115) CSDA On-Demand Webinar: Understanding Board & District Liability Issues 2020.
- 116) CSDA On-Demand Webinar: We Should See You – Brown Act Compliance.
- 117) CSDA On-Demand Webinar: Who Does What? Best Practices in Board/Staff Relations.
- 118) CSDA On-Demand Webinar: Why Diversity and Inclusion Matters.
- 119) CSDA On-Demand Webinar: Workplace Violence Prevention.
- 120) CSDA On-Demand Webinar: Career Building Opportunities with CSDA.
- 121) CSDA On-Demand Webinar: New Strategies to Reduce Electricity Costs During PG&E TOU Transition.
- 122) CSDA On-Demand Webinar: Prudently and Proactively Managing Pension Liabilities.
- 123) CSDA On-Demand Webinar: Saving Money, Time and Effort with Value-Added Benefits.
- 124) CSDA On-Demand Webinar: Successful Strategies for Utilizing Debt.
- 125) CSDA On-Demand Webinar: 2020 Prevailing Wage Update.
- 126) CSDA On-Demand Webinar: A Practical Guide for Creating New Board Member Orientation.
- 127) CSDA On-Demand Webinar: Board Secretaries/Clerks Inspiration and Knowledge.
- 128) CSDA On-Demand Webinar: Customer Service in the Public Sector.
- 129) CSDA On-Demand Webinar: Cybersecurity Foundations Build the Future.
- 130) CSDA On-Demand Webinar: Developing a Groundwater Sustainability Plan.
- 131) CSDA On-Demand Webinar: Do You Have the Evidence? Employment Documentation.
- 132) CSDA On-Demand Webinar: Dude, My Boss is a Millennial.
- 133) CSDA On-Demand Webinar: Employee Privacy-Is There Really Such a Thing?
- 134) CSDA On-Demand Webinar: Fiscal Year End Planning.
- 135) CSDA On-Demand Webinar: General Manager Evaluations.
- 136) CSDA On-Demand Webinar: Good Governance.
- 137) CSDA On-Demand Webinar: Governments Engaging Youth.
- 138) CSDA On-Demand Webinar: Holding Public Meetings During COVID-19.
- 139) CSDA On-Demand Webinar: How Debt Intercept Enhances Collectibles.
- 140) CSDA On-Demand Webinar: How Social Should Special Districts Be?
- 141) CSDA On-Demand Webinar: Managing Employees Through a Pandemic.
- 142) CSDA On-Demand Webinar: Maximizing Employee Potential Through the Coaching Process.
- 143) CSDA On-Demand Webinar: Messaging in a Crisis – How to Use Plain Language.

- 144) CSDA On-Demand Webinar: Online ADA Compliance & Transparency Requirements.
- 145) CSDA On-Demand Webinar: Performance Management – A Change in Agent.
- 146) CSDA On-Demand Webinar: Sexual Harassment Training 2020.
- 147) CSDA On-Demand Webinar: Strategic Planning for Special Districts.
- 148) CSDA On-Demand Webinar: The Critical Nature of Communications in the Public Agency.
- 149) CSDA On-Demand Webinar: The Great Board Chair.
- 150) CSDA On-Demand Webinar: The Role of Retirees in the COVID-19 Response.
- 151) CSDA On-Demand Webinar: Voting Rights and Redistricting Update.
- 152) CSDA On-Demand Webinar: Water and Service Rates in Today's Environment.
- 153) CSDA On-Demand Webinar: What Every Board Member Should Know.