



PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

BOARD OF DIRECTORS

ROBERT E. ALVARADO

Division 1

DON WILSON

Division 2

GLORIA DIZMANG

Division 3

KATHY MAC LAREN

Division 4

VINCENT DINO

Division 5

November 6, 2019

AGENDA FOR A MEETING OF THE PERSONNEL COMMITTEE OF THE PALMDALE WATER DISTRICT

**Committee Members: Gloria Dizmang-Chair, Kathy Mac Laren
to be held at the District's office at 2029 East Avenue Q, Palmdale**

THURSDAY, NOVEMBER 14, 2019

4:30 p.m.

NOTE: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Roll call.
- 2) Adoption of agenda.
- 3) Public comments for non-agenda items.
- 4) Action Items: (The public shall have an opportunity to comment on any action item as each item is considered by the Committee prior to action being taken.)

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys



- 4.1) Consideration and possible action on approval of minutes of meeting held September 19, 2019.
- 4.2) Consideration and possible action on revision to the Organizational Structure Chart to add one Operations Technician I/II position. (Budgeted – 2020 – Facilities Manager Bligh)
- 4.3) Consideration and possible action on revisions to the Organizational Structure Chart regarding the Engineering Department. (No Budget Impact – Engineering/Grant Manager Rogers)
- 4.4) Consideration and possible action on updates and revisions to the Employee Handbook. (No Budget Impact – Human Resources Director Emery)
- 4.5) Consideration and possible action on updating Community Workforce Agreement. (Organizational Excellence Committee Goal)
- 5) Information items.
 - 5.1) Other.
- 6) Board members' requests for future agenda items.
- 7) Date of next Committee meeting.
- 8) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/dd