

PALMDALE RECYCLED WATER AUTHORITY (PRWA)  
HELD AT CITY OF PALMDALE  
CITY HALL COUNCIL CHAMBERS  
38300 SIERRA HIGHWAY, SUITE B  
PALMDALE, CALIFORNIA  
REGULAR MEETING AGENDA NO. 31  
FEBRUARY 15, 2017  
7:00 P.M.  
[www.cityofpalmdale.org](http://www.cityofpalmdale.org)  
[www.palmdalewater.org](http://www.palmdalewater.org)

WELCOME

**NOTE:** Materials related to an item on this Agenda submitted to the Palmdale Recycled Water Authority Board of Directors, or after distribution of the agenda packet, are available for public inspection at the City of Palmdale City Hall, located at 38300 Sierra Highway, Suite A, Palmdale, California, and at the Palmdale Water District, 2029 East Avenue Q, Palmdale, California during normal business hours and will also be available at the meeting. Those items provided by others at the meeting will be available at City Hall during normal business hours.

A **three-minute time limit** will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Palmdale Water District at least 48 hours prior to the meeting.

**Your courtesy is requested to help our meeting run smoothly. If you'll be kind enough to follow these simple rules, we can make the best possible use of your time and ours:**

- Please refrain from public displays or outbursts such as unsolicited applause, comments, cheering, foul language, or obscenities.
- Any disruptive activities that substantially interfere with the ability of the Board of Directors to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Please turn off or mute your cell phones and mobile devices.

**1. CALL TO ORDER.**

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL: DIRECTORS KATHY MAC LAREN, ROBERT ALVARADO, JUAN CARRILLO, VACANT, AND HELEN VELADOR

4. ADMINISTRATION OF OATH OF OFFICE. – (Staff Reference: Authority Secretary Smith).

5. WAIVER OF FULL READING OF RESOLUTION(S).

**Motion:** Move to waive full reading of the Resolution(s) to be considered and voted on at this meeting. (Voice Vote - Requires a majority to waive.)

6. **CONSENT CALENDAR – PUBLIC COMMENTS ONLY:** If you wish to comment on any item(s) listed on the Consent Calendar on this agenda, please come forward to the podium and state the item number(s) and your comments. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members.

7. **CONSENT CALENDAR:**

**NOTICE:** All matters listed under the Consent Calendar will be enacted by one motion unless an item(s) is pulled by the Board, in which case the item(s) will be removed from the Calendar and will be considered separately following this portion of the Agenda.

7.1 Approve the Minutes from the previous meeting held on January 18, 2017. (Staff Reference: Secretary Smith)

7.2 ADOPT RESOLUTION NO. PRWA 2017-001, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE RECYCLED WATER AUTHORITY REPEALING RESOLUTION NO. PRWA 2016-010 AND ESTABLISHING A NEW POLICY FOR THE BOARD TO ADD AGENDA ITEMS TO FUTURE AGENDAS VIA A SIMPLE MAJORITY VOICE VOTE. (Staff Reference: Authority Counsel Ditzhazy)

**Staff Recommendation:** Move to approve the recommendations and findings on all items listed under this Consent Calendar. (Voice Vote - Requires a majority to approve.)

**8. SPECIAL REPORT:**

- 8.1 Presentation to the directors of the Palmdale Recycled Water Authority on the background and progress of the Palmdale Recycled Water Authority. (Staff Reference: Executive Director LaMoreaux)

**There will be an Oral Report for this item.**

- 9. NON-AGENDA ITEMS - PUBLIC COMMENTS:** This portion of the Agenda allows an individual the opportunity to address the Board of Directors on any subject regarding Palmdale Recycled Water Authority business. Under state legislation, no action can be taken on items not specifically referenced on the Agenda. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members.

**10. DIRECTOR REQUESTS FOR NEW AGENDA ITEMS:**

**11. INFORMATIONAL REPORT OF THE BOARD OF DIRECTORS, EXECUTIVE DIRECTOR, AND ASSISTANT EXECUTIVE DIRECTOR.**

- 12. ADJOURNMENT** to March 15, 2017 at 7:00 p.m. at the City of Palmdale City Hall Council Chambers located at 38300 Sierra Highway, Suite B, Palmdale, California.

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Complete packets can be viewed at City Hall, located at 38300 Sierra Highway, Suite A, Palmdale, California; Palmdale Water District, 2029 East Avenue Q, Palmdale, California, and the Main Library, located at 700 East Palmdale Boulevard, Palmdale, California. You can also view the Agenda for the Palmdale Recycled Water Authority on the City's website at [www.cityofpalmdale.org](http://www.cityofpalmdale.org) or the Palmdale Water District website at [www.palmdalewater.org](http://www.palmdalewater.org).

Thank you for attending your Palmdale Recycled Water Authority meeting. If you have any further questions, please contact the Secretary's Office at (661) 267-5151, Monday through Thursday, 7:30 a.m. to 6:00 p.m., closed every Friday.

# PALMDALE RECYCLED WATER AUTHORITY BOARD MEMORANDUM

**DATE:** February 8, 2017 February 15, 2017  
**TO:** BOARD OF DIRECTORS Board Meeting  
**FROM:** Wm. Matthew Ditzhazy, Authority Counsel  
**VIA:** Mr. Dennis LaMoreaux, Executive Director, PRWA

**RE:** *AGENDA ITEM NO. 7.2 – CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION NO. PRWA 2017-001 – A RESOLUTION OF THE PALMDALE RECYCLED WATER AUTHORITY REPEALING RESOLUTION NO. PRWA-2016-010 AND REVISING THE MANNER IN WHICH DIRECTORS ADD ITEMS FOR CONSIDERATION AT FUTURE MEETINGS.*

## **Recommendation:**

Palmdale Recycled Water Authority (PRWA) staff recommends adoption of Resolution No. PRWA 2017-001.

## **Background:**

At its January 18, 2017 meeting the PRWA Board directed Authority Counsel to bring back a proposed resolution repealing Resolution No. PRWA 2016-010 which set forth the manner in which Directors of the PRWA could add items for consideration at future Board meetings. The Board felt that the process was too cumbersome and desired that the process be simplified. In addition to repealing Resolution No. PRWA 2016-010, proposed Resolution No. PRWA 2017-001, establishes a method whereby any Board member may make a motion and any member may second that motion and the item will be added to a future agenda with a simple majority voice vote.

## **Financial Impact:**

There is no fiscal impact caused by adopting proposed Resolution No. PRWA 2017-001.

## **Supporting Documents:**

Proposed PRWA Resolution No. PRWA 2017-001

RESOLUTION NO. PRWA 2017-001

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE RECYCLED WATER AUTHORITY REPEALING RESOLUTION NO. PRWA 2016-010 AND ESTABLISHING A NEW POLICY FOR THE BOARD TO ADD AGENDA ITEMS TO FUTURE AGENDAS VIA A SIMPLE MAJORITY VOICE VOTE**

WHEREAS, the Board of the Palmdale Recycled Water Authority ("Board") is desirous of simplifying its direction to add items to future Board Agendas; and

WHEREAS, the current method of adding items to future agendas was found to be too cumbersome; and

WHEREAS, the Board adopted Resolution CC 2016-010 establishing a method to add items requiring either, a member from each constituent entity, i.e., the City of Palmdale and the Palmdale Water District, to make a first and second motion respectively and then vote, or, have the Public Member make a motion and have it seconded by either entity and then vote; and

WHEREAS, the Board desires to repeal Resolution CC 2016-010 and establish a method whereby any Board member may make a motion and any member may second that motion and the item will be added to a future agenda with a simple majority voice vote.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

**SECTION 1.** Resolution PRWA 2016-010 is hereby repealed in its entirety.

**SECTION 2.** To add an item to a future agenda, when the agenda calls for "Requests for New Agenda Items", any member may make a motion to add an item and any member may second that motion and the item will be added via a simple majority voice vote.

**SECTION 3.** The Secretary of the Board shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 15th day of February, 2017, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_ ABSENT: \_\_\_\_\_

**PROPOSED**

\_\_\_\_\_  
Kathy Mac Laren  
Chair

ATTEST:

\_\_\_\_\_  
Rebecca J. Smith  
Secretary

Approved as to form:

  
\_\_\_\_\_  
Wm. Matthew Ditzhazy  
Authority Counsel

**ORAL REPORT ONLY**