

**MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, MARCH 14, 2019.**

*A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, March 14, 2019, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Vice Chair Dino called the meeting to order at 6:00 p.m.*

**1) Pledge of Allegiance.**

At the request of Vice Chair Dino, Commissioner Dyas led the pledge of allegiance.

**2) Roll Call.**

**Attendance:**

Vincent Dino, Vice Chair  
Leo Thibault, Treasurer-Auditor  
Kathy Mac Laren, Secretary  
Keith Dyas, Commissioner  
John Tenerelli, Alt. Commissioner

**Others Present:**

Matt Knudson, General Manager  
Peter Thompson II, Asst. General Manager  
Tom Barnes, Resources Manager  
James Chaisson, LCID General Manager  
Danielle Henry, Management Analyst  
1 member of the public

**EXCUSED ABSENCES--**

Robert Parris, Chair  
Barbara Hogan, Commissioner

**3) Adoption of Agenda.**

It was moved by Commissioner Mac Laren, seconded by Commissioner Thibault, and unanimously carried by all members of the Board of Commissioners present at the meeting to adopt the agenda, as written.

**4) Public Comments for Non-Agenda Items.**

There were no public comments.

**5) Consideration and Possible Action on Minutes of Regular Meeting Held February 19, 2019.**

It was moved by Commissioner Dyas, seconded by Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the minutes of the regular meeting held February 19, 2019, as written.

**6) Payment of Bills.**

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from PWD in the amount of \$1,323.77 for staff services, from AVEK in the amount of \$841.56 for staff services, from the Antelope Valley Fair Association in the amount of \$10,000.00 for sponsorship of the 2019 Home Show and SMART Water Expo, and from Raftelis in the amount of \$1,641.25 for professional services associated with the Financial Analysis for Replacement Water Assessment for the period of February 1, 2019 through February 28, 2019. The motion was seconded by Commissioner Mac Laren and unanimously carried by all members of the Board of Commissioners present at the meeting.

**7) Discussion and Possible Action on Financial Analysis Study for Providing Replacement Water to the Antelope Valley. (General Manager Knudson/Assistant General Manager Thompson II)**

General Manager Knudson reviewed the draft Financial Analysis Study for Providing Replacement Water to the Antelope Valley prepared by Raftelis, including the fixed and variable components of replacement water costs, and after discussions of the data used for the fixed and variable calculations, of the potential competition for replacement water through transfers, and of the Association's rights to the financial model developed by Raftelis for use of future replacement water cost adjustments, it was determined to present the draft Financial Analysis Study for Providing Replacement Water to the Antelope Valley to each member agency Board for review and approval.

**8) Report of General Manager and Assistant General Manager.**

**a) Update on Proposed East Side Recycled Water Line Project.**

General Manager Knudson stated that he has no report on this item.

**b) Update on Big Rock Creek Joint Groundwater Recharge Project.**

Assistant General Manager Thompson II stated that staff has reduced the water flow from the Department of Water Resources connection for the Big Rock Creek Joint Groundwater Recharge Pilot Project due to natural recharge from the recent rains and that staff will continue to monitor flows at the Project site.

**c) Update on Antelope Valley Watermaster Meetings.**

General Manager Knudson stated the next Watermaster meeting will be held on March 27, 2019 at 10 a.m. at AVEK and that discussions will include water transfers, well applications, and payment of bills.

**d) Update on Antelope Valley and Fremont Basin IRWMP Stakeholder meetings.**

General Manager Knudson stated that the Antelope Valley IRWMP Stakeholders met on March 6, 2019 and that the focus of the meeting was to determine the top five projects to include with the Antelope Valley IRWMP update for upcoming Proposition 1 grant funding.

He then stated that the Fremont Basin IRWMP has been completed and submitted to the Department of Water Resources for review and that the three member agencies of Fremont Valley are expected to approve the Plan next month.

**e) Update on Mutual Aid Agreement.**

Assistant General Manager Thompson II stated that staff is discussing practical ways to apply the Association's Mutual Aid Agreement and that information on this item will be provided at a future meeting.

**9) Report of Controller.**

**a) Update on Revenue, Expenses and Change in Net Position.**

General Manager Knudson provided a brief update on the Association's revenue, expenses, and change in net position for year ending February 28, 2019 and stated that the balance in the General Program Fund is running low and that the 2019 Home Show and SMART Water Expo sponsorship shares have been invoiced to each of the member agencies followed by a brief discussion of available funds and volunteers for the SMART Water Expo.

**10) Reports of Commissioners.**

Commissioner Mac Laren stated that PWD General Manager LaMoreaux has been nominated for a Board position with the California Special Districts Association Southern Network and that AVEK and LCID may receive a letter requesting support for his nomination.

There were no further reports.

**11) Report of Attorney.**

There was no report.

**12) Commission Members' Requests for Future Agenda Items.**

It was determined that "Consideration and Possible Action on the Financial Analysis Study for the Cost of Providing Replacement Water to the Antelope Valley," "Update on the Big Rock Creek Joint Groundwater Recharge Project," "Update on Proposed East Side Recycled Water Line Project," "Update on Antelope Valley Watermaster Meetings" and "Update on Antelope Valley and Fremont Basin IRWMP Stakeholder meetings" will remain on the next meeting agenda and that "Consideration and Possible Action on Position of ACWA/JPIA Representative" be added to the next meeting agenda.

There were no further requests for future agenda items.

**13) Consideration and Possible Action on Scheduling the Next Association Meeting.**

It was determined that the next regular meeting of the Association will be held on April 11, 2019 at 6:00 p.m. at Palmdale Water District.

**14) Adjournment.**

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 6:40 p.m.

  
Secretary