

**AVSWCA**

Antelope Valley State Water Contractors Association

[www.avswca.org](http://www.avswca.org)**COMMISSIONERS**

ROBERT PARRIS, *Chair*  
BARBARA HOGAN, *Vice Chair*  
LEO THIBAULT, *Treasurer-Auditor*  
KATHY MAC LAREN, *Secretary*  
KEITH DYAS, *Commissioner*  
MARCO HENRIQUEZ, *Commissioner*

**OFFICERS**

MATTHEW R. KNUDSON, *General Manager*  
PETER THOMPSON II, *Asst. General Manager*  
TOM BARNES, *Resources Manager*  
DENNIS HOFFMEYER, *Controller*  
DANIELLE HENRY, *Administrative Assistant*

September 6, 2018

***Agenda for the Regular Meeting of the  
Commissioners of the Antelope Valley State Water Contractors  
Association to be held at the Palmdale Water District office  
at 2029 East Avenue Q, Palmdale  
Thursday, September 13, 2018  
6:00 p.m.***

**NOTE:** To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Palmdale Water District's office located at 2029 E. Ave. Q, Palmdale. Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

**PUBLIC COMMENT GUIDELINES:** The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the Association to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll call.
- 3) Adoption of agenda.
- 4) Public comments for items not on the agenda.
- 5) Consideration and possible action on minutes of regular meeting held August 9, 2018.
- 6) Payment of bills.

- 7) Consideration and possible action on participation of Smart Water Expo with the 2019 Home Show & Craft Fair. (Chair Parris)
- 8) Discussion and possible action on amendment to the Association's Agreement for Office and Administrative Services provided by the member agencies. (General Manager Knudson/Assistant General Manager Thompson II)
- 9) Discussion and possible action on the development of a mutual aide agreement. (Assistant General Manager Thompson II)
- 10) Status update on the Big Rock Creek Groundwater Recharge Project. (General Manager Knudson/Assistant General Manager Thompson II)
- 11) Status update on the Financial Analysis Study for Providing Replacement Water to the Antelope Valley. (General Manager Knudson/Assistant General Manager Thompson II)
- 12) Discussion and possible action on plan to maximize the use of available recycled water in the Antelope Valley. (Chair Parris/General Manager Knudson)
- 13) Report of General Manager.
  - a) Update on Antelope Valley Watermaster meetings.
  - b) Update on Antelope Valley IRWMP Stakeholder meetings.
  - c) Update on Fremont Basin IRWMP Stakeholder meetings.
- 14) Report of Controller.
  - a) Update on Revenue, Expenses and Change in Net Position.
- 15) Reports of Commissioners.
  - a) Status update on conservation garden at the Antelope Valley Fairgrounds. (Chair Parris/Commissioner Mac Laren)
- 16) Report of Attorney.
- 17) Commission members' requests for future agenda items.
- 18) Consideration and possible action on scheduling the next Association meeting October 11, 2018.
- 19) Adjournment.

**ANTELOPE VALLEY STATE WATER CONTRACTORS**  
**Statement of Revenues, Expenses and Change in Net Position**  
**For the Two Months Ending 8/31/2018**

	<u>August</u>	<u>YTD</u>
<b>Revenues:</b>		
Contributions - Member Agency		\$30,000.00
Contributions - Member Programs (USGS & CASGEM)		31,800.00
Contributions - Member Programs (Financial Analysis PSA)		27,377.00
Contributions - Member Programs (Big Rock Creek)		236,951.00
Contributions - Member Programs (AV Fair - Conservation Garden)	25,000.00	25,000.00
Contributions - Non-Member Programs (USGS)		
Contributions - Others (AVRWMG)		
Grant Re-imbursement - IRWMP 2013 Update		
Water Sales - Pilot In-Lieu Banking		
Miscellaneous Refund		
Interest Earnings	3.62	4.36
<b>Total Revenue</b>		<b><u>\$351,132.36</u></b>
<b>Expenditures:</b>		
<b>General Government</b>		
Bank Fees		\$20.50
Insurance	181.91	363.82
Memberships		
Outreach	199.95	693.90
Purchased Water		
Miscellaneous		
		<u>1,078.22</u>
<b>Public Resource</b>		
Contract Services - Administration	2,431.56	3,577.56
Contract Services - USGS & CASGEM		5,300.00
Contract Services - AVRWMG		
Contract Services - IRWMP 2013 Update		
Contract Services - General Projects		
Contract Services - Other		
		<u>8,877.56</u>
<b>Total Expenditures</b>		<b><u>\$9,955.78</u></b>
<b>Change in Net Position</b>		<b><u>\$341,176.58</u></b>
<b>Net Position - Beginning of Year</b>		<b>(20,204.84)</b>
<b>Net Position - End of Year</b>		<b><u>\$320,971.74</u></b>

**ANTELOPE VALLEY STATE WATER CONTRACTORS**  
**Balance Sheet**  
**For the Two Months Ending 8/31/2018**

	<u>YTD</u>
<b>ASSETS</b>	
Cash - General Fund	\$164,159.83
Restricted - AVRWMG	5,071.46
Accounts Receivable	201,690.10
Prepaid Insurance (Premium Period 10/1 - 9/30)	181.91
<b>Total Assets</b>	<u><u><b>\$371,103.30</b></u></u>
 <b>LIABILITIES AND FUND BALANCE</b>	
<b>LIABILITIES</b>	
Accounts Payable	\$50,131.56
<b>Total Liabilities</b>	<u><b>50,131.56</b></u>
<b>FUND BALANCE</b>	
Unassigned	320,971.74
<b>Total Fund Balance</b>	<u><b>320,971.74</b></u>
<b>Total Liabilities and Fund Balance</b>	<u><u><b>\$371,103.30</b></u></u>