

**COMMISSIONERS**

ROBERT PARRIS, *Chair*
BARBARA HOGAN, *Vice Chair*
LEO THIBAUT, *Treasurer-Auditor*
KATHY MAC LAREN, *Secretary*
KEITH DYAS, *Commissioner*
MARCO HENRIQUEZ, *Commissioner*

OFFICERS

MATTHEW R. KNUDSON, *General Manager*
PETER THOMPSON II, *Asst. General Manager*
TOM BARNES, *Resources Manager*
DENNIS HOFFMEYER, *Controller*
DANIELLE HENRY, *Administrative Assistant*

December 7, 2017

***Agenda for the Regular Meeting of the
Commissioners of the Antelope Valley State Water Contractors
Association to be held at the Palmdale Water District office
at 2029 East Avenue Q, Palmdale
Thursday, December 14, 2017
7:00 p.m.***

NOTE: To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Palmdale Water District's office located at 2029 E. Ave. Q, Palmdale. Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the Association to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll call.
- 3) Adoption of agenda.
- 4) Public comments for items not on the agenda.
- 5) Consideration and possible action on minutes of regular meeting held October 26, 2017.
- 6) Payment of bills.

- 7) Discussion and possible action on 2018 SMART Landscaping Expo. (Chair Parris)
- 8) Status update on AVSWCA Strategic Water Plan Ad Hoc Committee meetings.
(Chair Parris)
- 9) Discussion and possible action on the feasibility of developing a joint groundwater recharge project with the AVSWCA member agencies. (General Manager Knudson)
- 10) Report of General Manager.
 - a) Update on Antelope Valley Watermaster meetings.
 - b) Update on AV-IRWMP Stakeholder meeting.
 - c) Update on continuation of Joint Funding Agreement with USGS.
- 11) Report of Controller.
 - a) Update on Revenue, Expenses and Change in Net Position.
- 12) Reports of Commissioners.
- 13) Report of Attorney.
- 14) Commission members' requests for future agenda items.
- 15) Consideration and possible action on scheduling the next Association meeting.
- 16) Adjournment.

ANTELOPE VALLEY STATE WATER CONTRACTORS
Statement of Revenues, Expenses and Change in Net Position
For the Six Months Ending 12/31/2017

	<u>December</u>	<u>YTD</u>
Revenues:		
Contributions - Member Agency		\$30,000.00
Contributions - Member Programs (USGS & CASGEM)		61,100.00
Contributions - Others (AVRWGMG)		
Grant Re-imburement - IRWMP 2013 Update		
 Water Sales - Pilot In-Lieu Banking		
Miscellaneous Refund		
Interest Earnings		9.40
Total Revenue		<u>\$91,109.40</u>
 Expenditures:		
General Government		
Bank Fees		
Insurance		545.71
Memberships		2,635.00
Outreach	199.95	1,493.70
Purchased Water		
Miscellaneous		
		<u>4,674.41</u>
 Public Resource		
Contract Services - Administration	2,444.14	5,526.88
Contract Services - USGS & CASGEM		15,275.00
Contract Services - AVRWMG		
Contract Services - IRWMP 2013 Update		
Contract Services - Other		
		<u>20,801.88</u>
 Total Expenditures		<u>\$25,476.29</u>
 Change in Net Position		<u>\$65,633.11</u>
 Net Position - Beginning of Year		(28,863.22)
 Net Position - End of Year		<u><u>\$36,769.89</u></u>

ANTELOPE VALLEY STATE WATER CONTRACTORS
Balance Sheet
For the Six Months Ending 12/31/2017

	<u>YTD</u>
ASSETS	
Cash - General Fund	\$47,164.13
Restricted - AVRWMG	5,066.80
Accounts Receivable	0.00
Prepaid Insurance (Premium Period 10/1 - 9/30)	2,183.00
Total Assets	<u><u>\$54,413.93</u></u>

LIABILITIES AND FUND BALANCE

LIABILITIES	
Accounts Payable	\$17,644.04
Total Liabilities	<u>17,644.04</u>
FUND BALANCE	
Unassigned	36,769.89
Total Fund Balance	<u>36,769.89</u>
Total Liabilities and Fund Balance	<u><u>\$54,413.93</u></u>

ANTELOPE VALLEY STATE WATER CONTRACTORS
Budget vs Actual FY2017-18
For the Six Months Ending 12/31/2017

	<u>December</u> <u>Actual</u>	<u>YTD</u> <u>Actual</u>	<u>Budget</u>	<u>Variance</u>
General Revenues:				
Contributions - Member Agency		\$30,000	\$30,000	
Miscellaneous Refund				
Interest Earnings		9	25	(16)
Total General Revenue		\$30,009	\$30,025	\$16
General Expenditures:				
General Government				
Bank Fees				
Insurance		546	2,350	1,804
Memberships		2,635	2,650	15
Outreach	200	1,494	5,000	3,506
Purchased Water				
Miscellaneous			500	500
Contract Services - Administration	2,444	5,527	15,000	9,473
Contract Services - Other			2,000	2,000
Total General Expenditures	\$2,644	\$10,201	\$27,500	\$17,299
Program Revenues:				
Contributions - Member Programs (USGS & CASGEM)		\$61,100	\$61,100	
Contributions - Others (AVRWMP)				
Grant Re-imbusement - IRWMP 2013 Update				
Water Sales - Pilot In-Lieu Banking				
Total Program Revenue		\$61,100	\$61,100	
Program Expenditures:				
Contract Services - USGS & CASGEM		\$15,275	\$75,900	\$60,625
Contract Services - AVIRWMP				
Contract Services - IRWMP 2013 Update				
Total Program Expenditures		\$15,275	\$75,900	\$60,625