MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, JUNE 25, 2018:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, June 25, 2018, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Vincent Dino, called the meeting to order at 6:03 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Dino, Director Henriquez led the pledge of allegiance followed by a moment of silence.

2) Roll Call.

Attendance:	**Others Present:**
Vincent Dino, President	Dennis LaMoreaux, General Manager
Kathy Mac Laren, Vice President	Eric Dunn, General Counsel
Marco Henriquez, Treasurer	Andrea Maehara, General Counsel Summer Clerk
Robert Alvarado, Director	Judy Shay, Public Affairs Director
	Jim Riley, Engineering/Grant Manager
Joe Estes, Secretary --	Jim Stanton, Information Technology Manager
EXCUSED ABSENCE	Dawn Deans, Executive Assistant
	4 members of the public

3) Adoption of Agenda.

General Counsel Dunn stated that an item arose since the posting of the agenda for tonight's meeting and requires action prior to the time of the next regular Board meeting and he recommends that "Consideration and possible action on the appointment of an Acting Secretary to sign documents for Water Revenue Bonds Series 2018A" be added to tonight's agenda as Agenda Item No. 7.4.

It was then moved by Director Mac Laren, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as amended, adding Agenda Item No. 7.4 "Consideration and possible action on the appointment of an Acting Secretary to sign documents for Water Revenue Bonds Series 2018A."

4) Public Comments for Non-Agenda Items.

Ms. Linda Wucherpfennig, Friends of Littlerock Dam Chairperson, expressed her thanks and sincere appreciation to District staff for working with their organization and the Forest Service to open the Littlerock Dam area for two weekends and stated that

approximately 4,000 people attended the opening; that she is looking forward to another community meeting in September; and that she recommends the acting Forest Service Supervisor, herself, and a few others attend a tour of the District's facilities followed by a celebratory lunch.

There were no further public comments.

5) Presentations:

5.1) None at This Time.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Meeting Held June 11, 2018.

6.2) Payment of Bills for June 25, 2018.

6.3) Approve Absence of Director Henriquez From June 11, 2018 Meeting Due to a Work Commitment.

President Dino announced the items included in the Consent Calendar after which it was moved by Director Mac Laren, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar.

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Outreach Activities for 2018. (Public Affairs Director Shay)

a) Update on 100th Year Anniversary Events.

Public Affairs Director Shay stated that the new podium sign is complete; that over 100 members of the public attended the District's facilities tours; that the anniversary celebration event is scheduled for July 22, 2018 from 1 – 4 p.m. and includes presentations from dignitaries and local agencies, former Directors and widows, the District's drone flying and photographing the event, over 30 employees working the event, a professional photographer, vendors, and invitations to the event have been provided for the Directors to distribute; that the history book is on schedule; that videos are being posted every Wednesday on social media; and that items are still needed from the Directors for the time capsule.

b) Outreach Plans for 2018.

She then stated that District staff is continuing to participate in the Café Con Leche radio program featuring Spanish-speaking District employees and that the District will donate water to the Palmdale School District for their backpack giveaway program.

c) Update on PWD Water Ambassadors Academy.

She then stated that eight members of the public have registered for the District's Water Ambassadors Academy.

d) Upcoming Events.

She then stated that an article about the District's July 22 event was featured in the City of Palmdale's magazine, and the District features an article from the City of Palmdale in The Pipeline; that Plant Operator III Lead Curtis Cobb was featured in the latest AWWA Resource Guide as a member spotlight; that the District's 100-year anniversary was featured in Sunday's Antelope Valley Press Scrapbook; and that the District now has 958 Facebook likes.

e) Outreach Recommendations From Directors.

Director Alvarado requested the District's neighboring businesses be invited to attend the July 22 celebration event.

7.2) Discussion and Review of Article 4.14 "Website and Social Media" of the District's Rules and Regulations. (General Counsel Dunn)

General Counsel Dunn provided a brief overview of Article 4.14 "Website and Social Media" of the District's Rules and Regulations after which General Counsel Summer Clerk Andrea Maehara, provided an overview of the Brown Act and Social Media Interactions including general Brown Act rules, what constitutes a meeting, how a serial meeting is created, agendas, public participation at meetings, navigating the Brown Act on line, interactions and conversations created through Facebook, the implications from these interactions, and best practices to follow regarding the use of Facebook.

The District's comprehensive policy regarding social media was then further discussed.

7.3) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2018 Budget:

a) 2018 TruePoint User Conference to be Held October 23 – 24, 2018 in Reno, Nevada.

b) Veeam Certification Course to be Held December 2 – 8, 2018 in San Jose.

After a brief discussion of these conferences, seminars, and training sessions, it was moved by Director Mac Laren, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2018 Budget: 2018 TruePoint User Conference to be Held October 23 – 24, 2018 in Reno, Nevada and Veeam Certification Course to be held December 2 – 8, 2018 in San Jose.

7.4) Consideration and Possible Action on the Appointment of an Acting Secretary to Sign Documents for Water Revenue Bonds Series 2018A.

After a brief discussion of Secretary Director Estes' absence and the need to sign documents to complete the Water Revenue Bonds Series 2018A, it was moved by President Dino, seconded by Director Henriquez, and unanimously carried by all members of the Board of Directors present at the meeting to appoint Director Alvarado as Acting Secretary to sign documents for Water Revenue Bonds Series 2018A.

8) Information Items:

8.1) Reports of Directors:

a) Meetings/General Report.

Director Alvarado reported that on June 21, he attended a Board briefing with Finance Manager Williams regarding tonight's meeting.

Director Mac Laren reported that on June 12, she attended the Plant 42 Restoration Advisory Board meeting and that on June 14, she attended the Antelope Valley Watermaster Public Water Supplier meeting.

Director Henriquez reported that on June 9, he attended a telephone Board briefing with General Manager LaMoreaux regarding the June 11 Board meeting.

President Dino reported that on April 10, he attended an AVEK Board meeting; that on April 24, he attended an AVEK Board meeting; that on June 13, he attended an agenda review and approval meeting with General Manager LaMoreaux; that on June 20, he attended a Board briefing with General Manager LaMoreaux regarding tonight's meeting; and that on June 25, he is attending the Palmdale Water District Board meeting.

b) Standing Committee/Assignment Reports (Chair):

1) None.

There were no further reports on Standing Committee/Assignments.

8.2) Report of General Manager.

a) June 2018 Written Report of Activities Through May 2018.

General Manager LaMoreaux stated that a written report was distributed this evening if there are any questions and that he also distributed his email in opposition to SB 998 regarding delinquent customers.

He then stated that staff and the design engineer are evaluating the bids received for construction of the grade control structure at Littlerock Dam; that a special meeting may be necessary to consider an award of contract; that there have been 33 leaks through

May; and then thanked the Board for the well wishes for his wife in her recovery from knee surgery.

8.3) Report of General Counsel.

General Counsel Dunn stated that he has no report.

9) Public Comments on Closed Session Agenda Matters.

There were no public comments on closed session agenda matters.

10) Break Prior to Closed Session.

At 7:00 p.m., President Dino called for an eight-minute recess. He reconvened the regular meeting at 7:08 p.m.

11) Closed Session Under:

11.1) Conference with Legal Counsel – Existing Litigation: A Closed Session Will be Held, Pursuant to Government Code §54956.9 (d)(1), to Confer With Special Litigation Counsel Regarding Existing Litigation to Which the District is a Party. The Title of Such Litigation is as Follows: *Antelope Valley Ground Water Cases.*

At 7:08 p.m., President Dino called for a closed session pursuant to Government Code §54956.9 (d)(1), to confer with Special Litigation Counsel regarding existing litigation to which the District is a party, the title of such litigation being: *the Antelope Valley Ground Water Cases.* He reconvened the regular Board meeting at 7:17 p.m.

12) Public report of any action taken in closed session.

President Dino stated that a closed session was held pursuant to Government Code §54956.9 (d)(1), to confer with Special Litigation Counsel via teleconference regarding existing litigation to which the District is a party, the title of such litigation being: *the Antelope Valley Ground Water Cases*; that the Board was updated on this matter; but that no reportable action was taken in closed session.

13) Board Members' Requests for Future Agenda Items.

There were no further requests for future agenda items.

14) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 7:18 p.m.

Secretary