MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, JANUARY 10, 2018:

A regular meeting of the Board of Directors of the Palmdale Water District was held Wednesday, January 10, 2018, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Vincent Dino, called the meeting to order at 7:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Dino, Director Alvarado led the pledge of allegiance followed by a moment of silence.

2) Roll Call.

Attendance:	**Others Present:**
Vincent Dino, President	Dennis LaMoreaux, General Manager
Marco Henriquez, Treasurer	Eric Dunn, General Counsel
Joe Estes, Secretary	Mike Williams, Finance Manager
Robert Alvarado, Director -	Judy Shay, Public Affairs Director
	Jennifer Emery, Human Resources Director
Kathy Mac Laren --	Jim Riley, Engineering/Grant Manager
EXCUSED ABSENCE	Mynor Masaya, Operations Manager
	Tim Moore, Facilities Manager
	Dawn Deans, Executive Assistant
	5 members of the public

3) Adoption of Agenda.

It was moved by Director Henriquez, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

Mr. David Palmer, Palmdale resident, provided information on Pipeguard Robotics and its use for detecting leaks in pipes and also provided information on the large number of erupting volcanoes and how this can affect water conditions.

5) Presentations:

5.1) Palmdale Water District Hiring Process. (Director Alvarado/Human Resources Director Emery)

Human Resources Director Emery provided an overview of the District's hiring process including how needed positions are identified, where positions are posted, review of the applications received, the interviews, notification to the selected candidate and other job candidates, onboarding, and recruitments over the past four years and then informed the Board of the District's job interest cards available on the website.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Meeting Held December 13, 2017.

6.2) Ratification of Payment of Bills for December 21, 2017.

6.3) Payment of Bills for January 10, 2018.

6.4) Approve Absence of Director Estes for Medical Reasons From December 13, 2017 Meeting. (General Manager LaMoreaux)

6.5) Approval of 2018 Strategic Plan. (Public Affairs Director Shay)

President Dino announced the items included in the Consent Calendar after which it was moved by Director Henriquez and seconded by Director Estes to approve those items included in the Consent Calendar.

Ms. Joanne Granai, Palmdale resident, called for a point of order stating Director Estes cannot approve minutes of a meeting where he was absent and cannot approve his own absence.

General Counsel Dunn then clarified that Director Estes actions are appropriate, and the motion was unanimously carried by all members of the Board of Directors present at the meeting.

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Reorganization of the Board of Directors for the Positions of Vice President, Treasurer, and Secretary Effective at the Next Regular Board Meeting. (Director Mac Laren)

After a brief discussion, it was determined that this item be continued to the next Regular Board Meeting so all five Directors can be present.

There was no action taken on this item.

7.2) Consideration and Possible Action on Authorizing Staff to Develop a Memorandum of Understanding for a Groundwater Recharge Project in Big Rock Creek With the Other Members of the Antelope Valley State Water Contractors Association. (Deputy Water and Energy Resources Director Thompson II)

General Manager LaMoreaux provided an overview of this potential groundwater recharge project, including sharing the benefits and costs among the three member agencies of the Antelope Valley State Water Contractors Association, and after a brief discussion, it was moved by Director Henriquez, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting to develop a Memorandum of Understanding for a groundwater recharge project in Big Rock Creek with the other members of the Antelope Valley State Water Contractors Association.

7.3) Consideration and Possible Action on Agreement for Professional Services Between the Palmdale Water District and Dr. William Mathis d/b/a/ Mathis Group for Facilitation of the 2018 District Manager and District General Counsel Evaluations. ($7,500.00 – Budgeted – General Manager LaMoreaux)

General Manager LaMoreaux provided an overview of this Agreement, and after clarification of the contract employees included in the Agreement, it was moved by Director Estes, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting to approve the Agreement for Professional Services between the Palmdale Water District and Dr. William Mathis d/b/a/ Mathis Group for facilitation of the 2018 District Manager and District General Counsel Evaluations in the not-to-exceed amount of $7,500.00.

7.4) Consideration and Possible Action on Agreement for Professional Services Between the Palmdale Water District and Dr. William Mathis d/b/a/ Mathis

Group for Facilitation of the 2018 District Board Evaluation. ($9,500.00 – Budgeted – General Manager LaMoreaux)

General Manager LaMoreaux provided an overview of this Agreement and the cultural survey included in the Agreement after which it was moved by Director Estes, seconded by Director Henriquez, and unanimously carried by all members of the Board of Directors present at the meeting to approve the Agreement for Professional Services between the Palmdale Water District and Dr. William Mathis d/b/a/ Mathis Group for facilitation of the 2018 District Board Evaluation in the not-to-exceed amount of $9,500.00.

7.5) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2018 Budget:

a) See Attached List of Conferences, Seminars, and Training Sessions:

1) California Special Districts Association (CSDA) Streamlined Website Compliance Webinar to be Held January 11, 2018.

2) CSDA Keeping Up the Brown Act Webinar to be Held January 16, 2018.

3) CSDA How to Complete SCO's Financial Transactions Report Webinar to be Held January 18, 2018.

4) Women in Water: Exploring Career Pathways to be Held January 18, 2018 in Cajon.

5) CSDA Required Harassment Prevention Training Webinar to be Held January 23, 2018 and June 5, 2018.

6) CSDA Proposition 26, Proposition 218 and Rate Setting Workshop to be Held January 25, 2018 in Isla Vista and May 30, 2018 in Las Flores.

7) California Irrigation Institute Annual Conference to be Held January 29 – 30, 2018 in Sacramento.

8) CSDA Government Code 1090 – Conflict of Interest Law Webinar to be Held January 30, 2018.

9) CSDA Developing/Implementing Records Retention Schedule Webinar to be Held February 1, 2018.

10) Innovyze – Advanced Modeling with InfoWater Course to be Held February 1 – 2, 2018 in Monrovia.

11) CSDA 2018 Special District Leadership Academy "Achieving District Goals...Together" to be Held February 4 – 7, 2018 in La Quinta; April 15 – 18, 2018 in Monterey; or July 8 – 11, 2018 in Napa.

12) CSDA Successful Strategies for Utilizing Debt Webinar to be Held February 9, 2018.

13) Palmdale Chamber of Commerce 77th Annual Installation Gala to be Held February 9, 2018 at Rancho Vista Golf Club.

14) CSDA Ethics AB1234 Compliance Training to be Held February 13, 2018 in Fresno; February 15, 2018 in Vista; February 22, 2018 in Pebble Beach; March 7, 2018 in Novato; April 4, 2018 in Sutter Creek; April 9, 2018 in Susanville;

15) CSDA Making Connections in CSDA's Online Communities Webinar to be Held February 16, 2018.

16) CSDA Annual Employment Law Update Webinar to be Held February 21, 2018.

17) Water Education Foundation (WEF) Water 101 Workshop: The Basics and Beyond Including Optional Delta Tour the Next Day to be Held February 22, 2018 in Sacramento.

18) CSDA Understanding Board Member & District Liability Webinar to be Held February 27, 2018.

19) ACWA DC2018 – Annual Washington D.C. Conference to be Held February 27 -March 1, 2018 in Washington, D.C.

20) CSDA The Public Records Act and Records Retention Workshop to be Held February 28, 2018 in Fountain Valley.

21) CSDA The Critical Nature of Communications Webinar to be Held March 6, 2018.

22) Inland Empire and Orange County State Legislative Reception to be Held March 13, 2018 in Southern California.

23) CSDA Required Ethics AB 1234 Compliance Training Webinar to be Held March 13, 2018 and November 13, 2018.

24) 2018 Association of California Water Agencies (ACWA) Legislative Symposium to be Held March 14, 2018 in Sacramento.

25) WEF Central Valley Tour 2018 to be Held March 14 – 16, 2018.

26) CSDA Legislative Round-Up Webinar to be Held March 15, 2018.

27) Special District Risk Management Authority (SDRMA) Spring Education Day to be Held March 20, 2018 in Sacramento.

28) WateReuse California Annual Conference to be Held March 25 – 27, 2018 in Monterey.

29) CSDA Supervisory Skills for the Public Sector Workshop to be Held April 6, 2018 in Santa Ynez and June 7, 2018 in Sacramento.

30) CSDA Advance Training in the CA Public Records Act Webinar to be Held April 11, 2018.

31) WEF Lower Colorado River Tour 2018 to be Held April 11 – 13, 2018.

32) CSDA Exercising Legislative Authority Webinar to be Held April 18, 2018.

33) CSDA Gender Identity Issues in the Workplace Webinar to be Held April 24, 2018.

34) CSDA Keys to CSDA's Sample Policy Handbook Webinar to be Held April 27, 2018.

35) CSDA GASB 75 – Preparing for the Audit Webinar to be Held May 1, 2018.

36) ACWA Spring Conference & Exhibition to be Held May 8 – 11, 2018 in Sacramento Valley.

37) CSDA Beyond the Basics: Strategies for Implementing Funding Workshop to be Held May 9, 2018 in Claremont.

38) WEF Bay-Delta Tour 2018 to be Held May 16 – 18, 2018.

39) CSDA Career Building Opportunities with CSDA Webinar to be Held May 18, 2018.

40) CSDA 2018 Special Districts Legislative Days to be Held May 22 – 23, 2018 in Sacramento.

41) CSDA Customer Service in the Public Sector Webinar to be Held June 12, 2018.

42) CSDA 2018 General Manager Leadership Summit to be Held June 24 – 26, 2018 in Olympic Valley.

43) WEF Headwaters Tour 2018 to be Held June 28 and 29, 2018.

44) ESRI User Conference to be Held July 9 – 13, 2018 in San Diego.

45) CSDA Sexual Harassment Prevention Training to be Held July 18, 2018 in Riverside; July 25, 2018 in Avila Beach; August 6, 2018 in McKinleyville; August 8, 2018 in Bakersfield; August 14, 2018 in Tahoe City; November 8, 2018 in Novato;

46) CSDA 2018 Annual Conference & Exhibitor Showcase to be Held September 24 – 27, 2018 in Indian Wells.

47) SDRMA Fall Education Day to be Held September 26, 2018 in Indian Wells.

48) WEF Northern California Tour 2018 to be Held October 10 – 12, 2018.

49) CSDA 2018 Board Secretary/Clerk Conference to be Held October 22 – 24, 2018 in South Lake Tahoe.

50) WEF San Joaquin River Restoration Tour 2018 to be Held October 31 and November 1, 2018.

51) ACWA Fall Conference & Exhibition to be Held November 27 – 30, 2018 in Southern California.

52) CSDA Extraordinary Leader Workshop to be Held December 4, 2018 in Sacramento.

After a brief discussion of these conferences, seminars, and training sessions, it was moved by Director Henriquez and seconded by Director Alvarado to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2018 Budget: California Special Districts Association (CSDA) Streamlined Website Compliance Webinar to be held January 11, 2018; CSDA Keeping Up the Brown Act Webinar to be held January 16, 2018; CSDA How to Complete SCO's Financial Transactions Report Webinar to be held January 18, 2018; Women in Water: Exploring Career Pathways to be held January 18, 2018 in Cajon; CSDA Required Harassment Prevention Training Webinar to be held January 23, 2018 and June 5, 2018; CSDA Proposition 26, Proposition 218 and Rate Setting Workshop to be held January 25, 2018 in Isla Vista and May 30, 2018 in Las Flores; California Irrigation Institute Annual Conference to be held January 29 – 30, 2018 in Sacramento; CSDA Government Code 1090 – Conflict of Interest Law Webinar to be held January 30, 2018; CSDA Developing/Implementing Records Retention Schedule Webinar to be held February 1, 2018; Innovyze – Advanced Modeling with InfoWater Course to be held February 1 – 2, 2018 in Monrovia; CSDA 2018 Special District Leadership Academy "Achieving District Goals…Together" to be held February 4 – 7, 2018 in La Quinta; April 15 – 18, 2018 in Monterey; or July 8 – 11, 2018 in Napa; CSDA Successful Strategies for Utilizing Debt Webinar to be held February 9, 2018; Palmdale Chamber of Commerce 77th Annual Installation Gala to be held February 9, 2018 at Rancho Vista Golf Club; CSDA Ethics AB1234 Compliance Training to be held February 13, 2018 in Fresno; February 15, 2018 in Vista; February 22, 2018 in Pebble Beach; March 7, 2018 in Novato; April 4, 2018 in Sutter Creek; April 9, 2018 in Susanville; CSDA Making Connections in CSDA's Online Communities Webinar to be held February 16, 2018; CSDA Annual Employment Law Update Webinar to be held February 21, 2018; Water Education Foundation (WEF) Water 101 Workshop: The Basics and Beyond including optional Delta Tour the next day to be held February 22, 2018 in Sacramento; CSDA Understanding Board Member & District Liability Webinar to be held February 27, 2018; ACWA DC2018 – Annual Washington D.C. Conference to be held February 27 -March 1, 2018 in Washington, D.C.; CSDA The Public Records Act and Records Retention Workshop to be held February 28, 2018 in Fountain Valley; CSDA The Critical Nature of Communications Webinar to be held March 6, 2018; Inland Empire and

Orange County State Legislative Reception to be held March 13, 2018 in Southern California; CSDA Required Ethics AB 1234 Compliance Training Webinar to be held March 13, 2018 and November 13, 2018; 2018 Association of California Water Agencies (ACWA) Legislative Symposium to be held March 14, 2018 in Sacramento; WEF Central Valley Tour 2018 to be held March 14 – 16, 2018; CSDA Legislative Round-Up Webinar to be held March 15, 2018; Special District Risk Management Authority (SDRMA) Spring Education Day to be held March 20, 2018 in Sacramento; WateReuse California Annual Conference to be held March 25 – 27, 2018 in Monterey; CSDA Supervisory Skills for the Public Sector Workshop to be held April 6, 2018 in Santa Ynez and June 7, 2018 in Sacramento; CSDA Advance Training in the CA Public Records Act Webinar to be held April 11, 2018; WEF Lower Colorado River Tour 2018 to be held April 11 – 13, 2018; CSDA Exercising Legislative Authority Webinar to be held April 18, 2018; CSDA Gender Identity Issues in the Workplace Webinar to be held April 24, 2018; CSDA Keys to CSDA's Sample Policy Handbook Webinar to be held April 27, 2018; CSDA GASB 75 – Preparing for the Audit Webinar to be held May 1, 2018; ACWA Spring Conference & Exhibition to be held May 8 – 11, 2018 in Sacramento Valley; CSDA Beyond the Basics: Strategies for Implementing Funding Workshop to be held May 9, 2018 in Claremont; WEF Bay-Delta Tour 2018 to be held May 16 – 18, 2018; CSDA Career Building Opportunities with CSDA Webinar to be held May 18, 2018; CSDA 2018 Special Districts Legislative Days to be held May 22 – 23, 2018 in Sacramento; CSDA Customer Service in the Public Sector Webinar to be held June 12, 2018; CSDA 2018 General Manager Leadership Summit to be held June 24 – 26, 2018 in Olympic Valley; WEF Headwaters Tour 2018 to be held June 28 and 29, 2018; ESRI User Conference to be held July 9 – 13, 2018 in San Diego; CSDA Sexual Harassment Prevention Training to be held July 18, 2018 in Riverside; July 25, 2018 in Avila Beach; August 6, 2018 in McKinleyville; August 8, 2018 in Bakersfield; August 14, 2018 in Tahoe City; November 8, 2018 in Novato; CSDA 2018 Annual Conference & Exhibitor Showcase to be held September 24 – 27, 2018 in Indian Wells; SDRMA Fall Education Day to be held September 26, 2018 in Indian Wells; WEF Northern California Tour 2018 to be held October 10 – 12, 2018; CSDA 2018 Board Secretary/Clerk Conference to be held October 22 – 24, 2018 in South Lake Tahoe; WEF San Joaquin River Restoration Tour 2018 to be held October 31 and November 1, 2018; ACWA Fall Conference & Exhibition to be held November 27 – 30, 2018 in Southern California; and CSDA Extraordinary Leader Workshop to be held December 4, 2018 in Sacramento.

Ms. Joanne Granai, Palmdale resident, then requested the Board consider using a portion of their individual budgets to pay the cost for a member of the public to attend a District conference, seminar, or training session to groom them for future public office.

After a brief discussion of Ms. Granai's request and of clarification of the use of public funds, the motion was unanimously carried by all members of the Board of Directors present at the meeting.

8) Information Items:

8.1) Reports of Directors:

a) Meetings/General Report.

Director Alvarado reported that on December 20, he attended the District's All-Hands lunch and meeting; that on January 9, he attended a Board briefing with General Manager LaMoreaux regarding tonight's meeting; and that on January 10, he is attending the Palmdale Water District Board meeting.

Director Henriquez reported that on December 14, he attended the Antelope Valley State Water Contractors Association meeting; that on December 20, he attended the District's All-Hands lunch and meeting; and that on January 8, he attended a Board briefing with General Manager LaMoreaux regarding tonight's meeting.

Director Estes reported that on January 8, he attended a Board briefing with General Manager LaMoreaux regarding tonight's meeting and then thanked the Board for their support and acceptance of his absences due to medical issues and his veteran's housing project.

President Dino reported that on January 2, he attended an agenda review and approval meeting with General Manager LaMoreaux; that on January 8, he attended a Board briefing with General Manager LaMoreaux regarding tonight's meeting; and that on January 10, he is attending the Palmdale Water District Board meeting.

Director Estes then commented on increasing medical costs.

b) Standing Committee/Assignment Reports (Chair):

1) Antelope Valley State Water Contractors Association.

2) Palmdale Recycled Water Authority.

There were no further reports on Standing Committee/Assignments.

8.2) Report of General Manager.

Director Henriquez inquired about rainfall and snowpack levels after which General Manager LaMoreaux reported that the precipitation index was 16.1" in the northern sierras; that the index was 40" this same time last year; and that the snowpack measured 3% of average last week.

8.3) Report of General Counsel.

General Counsel Dunn provided a brief report on the Kern Water Bank CEQA case, which has been appealed.

9) Board Members' Requests for Future Agenda Items.

Mr. David Palmer, Palmdale resident, requested the public be allowed to request future agenda items after which General Manager LaMoreaux reviewed the process for the public to add an item to the agenda.

There were no requests for future agenda items.

14) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 7:55 p.m.

Secretary