MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, NOVEMBER 17, 2016.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, November 17, 2016, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Alvarado called the meeting to order at 7:00 p.m.

1) Pledge of Allegiance.

At the request of Chair Alvarado, Veteran and AVEK Attorney Lee McElhaney led the pledge of allegiance followed by a moment of silence in honor of our troops and law enforcement.

2) Roll Call.

Attendance:	**Others Present:**
Robert Alvarado, Chair	Matt Knudson, AVSWCA General Mngr.
Keith Dyas, Vice Chair	Lee McElhaney, AVEK Attorney
Leo Thibault, Treasurer-Auditor	Tom Barnes, Controller
Barbara Hogan, Commissioner	Travis Berglund, LCID General Mngr.
George Lane, Alt. Cmsnr.	Dwayne Chisam, AVEK General Mngr.
Marco Henriquez, Alt. Cmsnr.	Peter Thompson Jr., PWD Deputy Water & Energy Resources Director
	Danielle Henry, Administrative Assistant
	1 member of the public

EXCUSED ABSENCE –
Kathy Mac Laren, Commissioner

3) Public Comments for Non-Agenda Items.

There were no public comments.

4) Consideration and Possible Action on Minutes of Regular Meeting Held October 20, 2016.

It was moved by Commissioner Dyas, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the

meeting to approve the minutes of the regular meeting held October 20, 2016, as written.

5) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to approve payment of the bills received from PWD in the amount of $778.95 for staff services, from AVEK in the amount of $1,117.33 for staff services, from AV Web Designs in the amount of $199.95 for recurring monthly AVSavesWater.com website charge, from the Association of California Water Agencies (ACWA) in the amount of $2,510.00 for the 2017 Annual Agency Dues, from ACWA/JPIA in the amount of $2,183.00 for the 2016/2017 Insurance Liability Program, and reimbursement to AVEK in the amount of $2,412.50 for the payment made to Streamline Audio Visual, Inc. for the sound system costs at the 2016 SMART Landscaping Expo. The motion was seconded by Alt. Commissioner Lane and unanimously carried by all members of the Board of Commissioners present at the meeting.

6) Consideration and Possible Action of Certificate of Appreciation to Mr. George Lane, AVEK Director. (General Manager Knudson)

Chair Alvarado presented AVEK Director and AVSWCA Alt. Commissioner, Mr. George Lane, a Certificate of Appreciation on behalf of the Association for his years of service and congratulated him on his retirement after which Alt. Commissioner Lane stated that he has been part of this Association since its formation and appreciates the time he has been able to serve as a Commissioner.

Commissioner Dyas then stated that Alt. Commissioner Lane was a primary force in the formation of the Association and keeping it together throughout the years and that he always stressed the need for unity for the benefit of the Valley after which Chair Alvarado stated that the Association is better because of Alt. Commissioner Lane's contributions.

There was no action taken on this item.

7) Consideration and Possible Action of Certificate of Appreciation to Mr. Neal Weisenberger, AVEK Director. (General Manager Knudson)

Chair Alvarado stated that Commissioner Weisenberger is not present this evening and requested Commissioner Dyas present the Certificate of Appreciate on behalf of the Association to Mr. Weisenberger in honor of his years of service as a Commissioner for the Association and Director for AVEK.

Commissioner Thibault then stated that on behalf of Littlerock Creek Irrigation District, he would like to thank Alt. Commissioner Lane and Commissioner Weisenberger for their time and years of service for the Association and for AVEK.

There was no action taken on this item.

8) Discussion and Recap on the 2016 SMART Landscaping Expo. (Commissioner Weisenberger/Controller Barnes)

Controller Barnes provided a detailed recap of the 2016 SMART Landscaping Expo held on November 5 and stated that attendance was up by 170 more attendees than the previous year; that the overall expense of the Expo came in under the approved budget; and that the Expo was a huge success.

9) Consideration and Possible Action on Approval of 2016/2017 U.S.G.S. Program. (General Manager Knudson)

After a brief discussion of the costs and benefits of continuing the agreement with United States Geological Survey (U.S.G.S.) to monitor groundwater levels and quality through the Antelope Valley, it was moved by Alt. Commissioner Lane, seconded by Commissioner Thibault, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the 2016/2017 U.S.G.S. Program Agreement subject to the approval of each member agency's Board.

10) Report of General Manager.

a) Update on Revenue, Expenditures and Change in Net Position.

General Manager Knudson provided a brief update of the Association's Revenue, Expenditures and Change in Net Position through the end of October, 2016.

b) Update on Antelope Valley Watermaster Meetings.

General Manager Knudson reported that the Antelope Valley Watermaster Board has been meeting regularly; that the Board recently took action to hire Alliance Resource Consulting to begin the recruitment for a Watermaster Engineer; that the next meeting will be held on December 5 at 10 a.m. at AVEK to discuss the 2016 and 2017 draft budgets as well as the process to begin collecting administrative assessments based on pumping rights; and that a meeting is also scheduled for December 19 at 11 a.m. at PWD.

11) Report of Controller.

a) Update on Status of Agreement Related to Regional Exchange of Water from the State Water Project.

Controller Barnes stated that staff is continuing to work with the Department of Water Resources on an agreement to move water more freely through the State Water Project but that he has nothing new to report at this time.

12) Reports of Commissioners.

Commissioner Thibault stated that it's good to be back after his great trip to Thailand and Indonesia and he hopes that his absence didn't cause any problems.

There were no further reports.

13) Report of Attorney.

Attorney McElhaney provided the Commissioners with informational handouts on the Ralph M. Brown Act and Conflict of Interests and stated that he has nothing further to report.

14) Commission Members' Requests for Future Agenda Items.

Commissioner Dyas stated that it may be beneficial to have U.S.G.S. provide another presentation in the near future.

General Manager Knudson suggested adding an item for AVEK's new Commissioner and Alternate Commissioner to the next agenda.

There were no further requests for future agenda items.

15) Consideration and Possible Action on Scheduling the Next Association Meeting. (January 12, 2017)

It was determined that the next regular meeting of the Association will be held January 12, 2017 at 7:00 p.m. at PWD.

16) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 7:34 p.m.

Robert C Almond

~~Secretary~~
Chair