MINUTES OF SPECIAL MEETING OF THE PERSONNEL COMMITTEE OF THE PALMDALE WATER DISTRICT, AUGUST 2, 2016:

A special meeting of the Personnel Committee of the Palmdale Water District was held Tuesday, August 2, 2016 at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Mac Laren called the meeting to order at 10:35 a.m.

1) Roll Call.

Attendance:	**Others Present:**
Personnel Committee:	Dennis LaMoreaux, General Manager
Kathy Mac Laren, Chair	Jennifer Emery, Human Resources Director
Vincent Dino, Committee Member	Dawn Deans, Executive Assistant
	1 member of the public

2) Adoption of Agenda.

It was moved by Committee Member Dino, seconded by Chair Mac Laren, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held July 20, 2016.

It was moved by Committee Member Dino, seconded by Chair Mac Laren, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Personnel Committee meeting held July 20, 2016, as written.

4.2) Consideration and Possible Action on Contract Services Agreement for Personnel Investigation Services. (Human Resources Director Emery)

Human Resources Director Emery provided an overview of the purpose and intent of the proposed Contract Services Agreement for Personnel Investigation Services, and after a brief discussion of the contract, the budgeted cost, and staff's

recommendation to approve this contract, it was moved by Committee Member Dino, seconded by Chair Mac Laren, and unanimously carried by all members of the Committee present at the meeting to approve the Contract Services Agreement for Personnel Investigation Services with Jeffrey B. Love and Associates, LLC in the not-to-exceed amount of $20,000.00.

5) Information Items:

5.1) Other.

There were no other information items for discussion.

6) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

7) Adjournment.

There being no further business to come before the Personnel Committee, the meeting was adjourned at 10:50 a.m.

Chair