MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, JUNE 9, 2016.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, June 9, 2016, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Alvarado called the meeting to order at 7:00 p.m.

1) Pledge of Allegiance.

At the request of Chair Alvarado, Commissioner Dyas led the pledge of allegiance followed by a moment of silence in honor of our troops.

2) Roll Call.

Attendance:	**Others Present:**
Robert Alvarado, Chair	Matt Knudson, AVSWCA General Mngr.
Keith Dyas, Vice Chair	Tom Barnes, Controller
Neal Weisenberger, Secretary	Marco Henriquez, PWD Alt. Commissioner
Leo Thibault, Treasurer-Auditor	Travis Berglund, LCID General Mngr.
Barbara Hogan, Commissioner	Dwayne Chisam, AVEK General Mngr.
Kathy Mac Laren, Commissioner	Dennis Hoffmeyer, Accounting Supervisor
	Dawn Deans, Executive Assistant
	0 members of the public

3) Public Comments for Non-Agenda Items.

There were no public comments.

4) Consideration and Possible Action on Minutes of Regular Meeting Held March 10, 2016.

It was moved by Commissioner Weisenberger, seconded by Commissioner Thibault, and carried on a 5 – 0 – 1 vote, with Commissioner Mac Laren abstaining, to approve the minutes of the regular meeting held March 10, 2016, as written.

5) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from AV Web Designs in the amount of $999.90, from The Pun

Group in the amount of $2,000.00, and from AVEK in the amount of $1,168.46. The motion was seconded by Commissioner Dyas, and after clarification of the invoice from AV Web Designs, the motion was unanimously carried by all members of the Board of Commissioners present at the meeting.

6) Consideration and Possible Action on Acceptance and Filing of Audit for Year Ended June 30, 2015. (General Manager Knudson/Senior Accountant Hoffmeyer)

Accounting Supervisor Hoffmeyer provided a brief overview of the Association's audit for year ended June 30, 2015 after which it was moved by Commissioner Thibault, seconded by Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to accept and file the Association's audit for year ended June 30, 2015.

7) Discussion and Possible Action on Creating an Ad-Hoc Committee to Discuss Regional Banking and State Water Project Exchange Opportunities. (General Manager Knudson)

General Manager Knudson reviewed the recent meeting held among staff and Directors from the three member agencies to discuss regional banking and State Water Project exchange opportunities and stated that in an effort to consolidate the effort under the Association, staff recommends an Ad Hoc Committee to discuss regional banking and State Water Project exchange opportunities be formed to meet with the General Managers of the three member agencies.

Commissioner Dyas then nominated Commissioner Weisenberger, Commissioner Thibault nominated Commissioner Hogan, and Chair Alvarado nominated Commissioner Mac Laren to the proposed Ad Hoc Committee after which it was moved by Commissioner Dyas, seconded by Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to create the Ad Hoc Committee of Commissioners Weisenberger, Hogan, and Mac Laren to discuss regional banking and State Water Project exchange opportunities with General Manager Knudson and the General Managers from each member agency.

8) Discussion and Possible Action on the Recommendation of the Member Agencies General Managers Regarding Regional Leadership of Water Conservation Efforts. (Commissioner Weisenberger)

Commissioner Weisenberger stated that the Governor's Executive Order has indicated previous water conservation mandates will be permanent, and this goal must be met by year 2020; that a regional effort will be needed to meet these goals; and that more permanent solutions are needed.

There was no action taken on this item.

9) Discussion and Possible Action on Annual SMART Landscaping Expo. (Chair Alvarado)

Controller Barnes stated that this year's annual SMART Landscaping Expo is scheduled for November 5, 2016; that to date, the first of several save-the-date Constant Contact emails has been sent by PWD and includes information on the date, location, and free parking and admission; that postcards are being handed out; that the event is being promoted through the AVSavesWater.com website; that the next step is to assign tasks for this event; that a marketing plan at an estimated cost of $35,000.00 will be presented to the Commissioners for consideration at a later date; and that the estimated budget for the event is $40,000.00.

Commissioner Weisenberger then requested topics for speakers.

There was no action taken on this item.

10) Report of General Manager.

a) Update on Revenue, Expenditures and Change in Net Position.

General Manager Knudson provided a brief update of the Association's Revenue, Expenditures and Change in Net Position through the end of May, 2016 followed by discussion of bank fees, consolidating accounts, grant funds, the USGS program and transferring this program to the Antelope Valley Watermaster in the future, and the Association's budget.

b) Update on Antelope Valley Watermaster Meetings.

General Manager Knudson stated that the nomination and ballot process to fill the two remaining landowner seats on the Antelope Valley Watermaster Board is anticipated to be complete by the end of June.

Commissioner Weisenberger then stated that the Integrated Regional Water Management Plan fund is nearly depleted and inquired if additional funding needs to be requested after which General Manager Knudson stated that membership of the Integrated Regional Water Management Plan Advisory Group has changed, and he has urged Los Angeles County Waterworks to schedule a meeting of the Advisory Group to discuss issues for the Plan.

He then stated that an updated contact list was included in the agenda packets.

11) Report of Controller.

a) Update on Status of Agreement Related to Regional Control of Water from the State Water Project.

Controller Barnes stated that he, General Manager Knudson, and LCID General Manager Berglund have been working with the State Water Project Analysis Office to establish an Agreement with the Department of Water Resources regarding regional control of water from the State Water Project to enable the three state water contractors to move water more freely; that they are supportive of our efforts; and that the Agreement is in their legal department for review.

12) Reports of Commissioners.

Commissioner Mac Laren stated that she visited Australia to review their drought issues and policies; that several legislators were also on this trip and requested input on drought legislation; and then requested ideas from the Commissioners on future legislation.

13) Report of Attorney.

No attorney was present.

14) Commission Members' Requests for Future Agenda Items.

Commissioner Mac Laren stated that she foresees a partnership resulting from the Ad Hoc Committee formed earlier this evening, and there may be a need to research grants.

General Manager Knudson then stated that a draft budget will be presented at the next Association meeting.

There were no further requests for future agenda items.

14) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held August 11, 2016 at 7:00 p.m. at PWD.

15) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 7:50 p.m.

Secretary