MINUTES OF MEETING OF THE PERSONNEL COMMITTEE OF THE PALMDALE WATER DISTRICT, JULY 20, 2016:

A meeting of the Personnel Committee of the Palmdale Water District was held Wednesday, July 20, 2016 at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Mac Laren called the meeting to order at 2:00 p.m.

1) Roll Call.

Attendance:	**Others Present:**
Personnel Committee:	Dennis LaMoreaux, General Manager
Kathy Mac Laren, Chair	Matt Knudson, Assistant General Manager
Vincent Dino, Committee Member	Jennifer Emery, Human Resources Director
	Mike Williams, Finance Manager
	Mike McNutt, PIO/Conservation Director
	Dr. Bill Mathis, Consultant
	Dawn Deans, Executive Assistant
	0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Dino, seconded by Chair Mac Laren, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held June 14, 2016.

It was moved by Committee Member Dino, seconded by Chair Mac Laren, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Personnel Committee meeting held June 14, 2016, as written.

4.2) Discussion and Review of 2017 Benefits Package. (Human Resources Director Emery)

Human Resources Director Emery provided an overview of the District's medical costs per plan since 2013, which is when the District established a cap of $1,600.00 per employee for medical, dental, and vision plans, and employee out-of-pocket costs followed by discussion of the medical plans offered, the purpose of the cap, reduced costs for retirees as they file for Medicare, benefit options of other agencies, and the proposed cadillac tax.

She then stated that the District's benefit plans will be reviewed during 2017 Budget discussions followed by discussion of informing employees of the value of benefits.

5) Project Updates.

5.1) Wellness Program. (Human Resources Director Emery)

Human Resources Director Emery stated that the District received a wellness program grant; that a self-reporting wellness program is proposed with 30 minutes of exercise three times a week; and that qualifying employees will receive a fitness-based gift card for their participation.

5.2) Other.

There were no other items for discussion.

6) Information Items.

There were no information items.

7) Public Comments on Closed Session Agenda Matters.

There were no public comments on closed session agenda matters.

8) Closed Session Under Government Code §54957:

8.1) Public Employee Performance Evaluation: General Manager.

8.2) Public Employee Performance Evaluation: General Legal Counsel.

At 2:32 p.m., Chair Mac Laren called for a closed session pursuant to Government Code §54957, public employee performance evaluation for General Manager and public employee performance evaluation for General Legal Counsel.

She reconvened the regular meeting at 3:12 p.m.

9) Public Report of Any Action Taken in Closed Session.

Chair Mac Laren stated that a closed session was held pursuant to Government Code §54957, public employee performance evaluation for General Manager and public employee performance evaluation for General Legal Counsel; that the Committee discussed the performance evaluation for the General Manager and for General Legal Counsel; but that no reportable action was taken.

10) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

11) Adjournment.

There being no further business to come before the Personnel Committee, the meeting was adjourned at 3:13 p.m.

Chair