

PALMDALE RECYCLED WATER AUTHORITY (PRWA)

MINUTES OF FEBRUARY 17, 2016
REGULAR MEETING AGENDA NO. 23
PALMDALE RECYCLED WATER AUTHORITY (PRWA)
HELD AT CITY OF PALMDALE
CITY HALL COUNCIL CHAMBERS
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA

www.cityofpalmdale.org
www.palmdalewater.org.

1. **CALL TO ORDER.**

Chair Ledford called the meeting to order at 7:00 p.m.

2. **PLEDGE OF ALLEGIANCE.**

3. **ROLL CALL: DIRECTORS JAMES C. LEDFORD, JR., KATHY MAC LAREN, ROBERT ALVARADO, FRED THOMPSON, AND HELEN VELADOR**

PRESENT: Chair Ledford, Directors Alvarado, Thompson, Velador, and Alternate Director Dino.

Director Dino served as alternate for Director Mac Laren who was absent.

4. **WAIVER OF FULL READING OF RESOLUTION(S).**

Motion: Move to waive full reading of the Resolution(s) to be considered and voted on at this meeting.

Moved by Director Thompson, seconded by Director Velador.

Vote: Motion Carried (5-0)

Yes: Chair Ledford, Directors Alvarado, Thompson, Velador, and Dino.

Absent: Director Mac Laren.

5. **CONSENT CALENDAR – PUBLIC COMMENTS ONLY:**

There were no public comments.

6. CONSENT CALENDAR:

NOTICE: All matters listed under the Consent Calendar will be enacted by one motion unless an item(s) is pulled by the Board, in which case the item(s) will be removed from the Calendar and will be considered separately following this portion of the Agenda.

- 6.1 Approve the Receipt and Filing of the Treasurer's Report for the one month ending January 31, 2016. (Staff Reference: Treasurer/Auditor Williams)
- 6.2 Approve the Minutes from the previous meeting held on January 20, 2016. (Staff Reference: Authority Secretary Smith)
- 6.3 Adopt Resolution No. PRWA 2016-004, a Resolution of the Palmdale Recycled Water Authority repealing Resolution No. PRWA 2013-004 and setting forth the PRWA's regular meeting date, time and location. (Staff Reference: Assistant Executive Director Mischel)

Motion: Move to approve the recommendations and findings on all items listed under this Consent Calendar.

Moved by Director Velador, seconded by Director Alvarado.

Vote: Motion Carried (5-0)

Yes: Chair Ledford, Directors Alvarado, Thompson, Velador, and Dino.

Absent: Director Mac Laren.

7. ACTION CALENDAR:

- 7.1 Discussion and possible action regarding providing compensation and/or training reimbursement for the Fifth Director. (Staff Reference: Authority Counsel Dunn)

Chair Ledford spoke regarding this item.

There were no public comments.

Authority Counsel Dunn spoke regarding the staff report and stated there was no need to amend the Joint Exercise of Powers Agreement (JPA). Since both Authorities have made a determination on this, the Palmdale Recycled Water Authority can provide for compensation or reimbursement of expenses. Now, each agency must adopt a Resolution to authorize the Authority to grant compensation within the budget.

Motion: Move to approve Item 7.1 to go back to each agency to draft a Resolution to approve this item.

Moved by Director Alvarado, seconded by Director Thompson.

Vote: Motion Carried (5-0)

Yes: Chair Ledford, Directors Alvarado, Thompson, Velador, and Dino.

Absent: Director Mac Laren.

Executive Director LaMoreaux stated this will work perfect now with the amount of revenue; however, expenses are less than that because both agencies are providing labor with no charge. He also stated somewhere down the road the recycled water rates will cover these changes.

- 7.2 Consideration and possible action regarding the proposed 2016 Budget and adoption of Resolution No. PRWA 2016-005 authorizing the adoption of the PRWA 2016 Budget. (Staff Reference: Executive Director LaMoreaux)

Executive Director LaMoreaux presented the staff report.

- 7.2a RESOLUTION NO. PRWA 2016-005, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE RECYCLED WATER AUTHORITY AUTHORIZING THE ADOPTION OF THE PALMDALE RECYCLED WATER AUTHORITY 2016 BUDGET.

There were no public comments.

Motion: Move to Adopt Resolution No. PRWA 2016-005.

Moved by Director Dino, seconded by Director Velador.

Vote: Motion Carried (5-0)

Yes: Chair Ledford, Directors Alvarado, Thompson, Velador, and Dino.

Absent: Director Mac Laren.

8. NON-AGENDA ITEMS - PUBLIC COMMENTS:

There were no public comments.

9. CLOSED SESSION – PUBLIC COMMENTS ONLY

There were no public comments.

10. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:

Authority Counsel Dunn stated this item would be heard as listed.

10.1 The reason for holding a closed session is for the purpose of conferring with and/or receiving advice from the Authority's legal counsel and to receive direction from the Board of Directors regarding the possible initiation of litigation in one matter.

This closed session is being held pursuant to the authority of California Government Code Section 54956.9(c). Number of cases – One.

Possible litigation by the Authority regarding a possible civil action which the Authority believes is not yet known to potential defendants.

Closed session is recommended because the Board will assess the merits of this matter and consider the Authority's perspective. Based on existing facts and circumstances it is the opinion of Authority Counsel that it would prejudice the position of the Authority to discuss these matters in public or to disclose further the circumstances in this potential case; such disclosure may harm other efforts to resolve the matter and, it is believed possible defendants are unaware of possible litigation.

11. CLOSED SESSION.

Closed session was held from 7:10 p.m. – 7:25 p.m.

12. ANNOUNCEMENT BY AUTHORITY COUNSEL of item(s) discussed in Closed Session.

Authority Counsel Dunn stated the Board was updated on Item no. 10.1 and staff was given direction. No further reportable action at this time.

13. INFORMATIONAL REPORT OF THE BOARD OF DIRECTORS, EXECUTIVE DIRECTOR, AND ASSISTANT EXECUTIVE DIRECTOR.

Executive Director LaMoreaux spoke regarding the handout letter from Mr. Guzenske that was distributed to the Board. He stated we could bring this back to a future meeting to discuss private citizens access to recycled water at their property. Alternate Director Hofbauer spoke about access. Director Hofbauer stated he spoke to the Sanitation District regarding their Burbank project. He also provided details of their costs, but they were not cost effective at this time. Director LaMoreaux stated staff could research this topic and bring back a staff report to a future meeting. The Board concurred.

14. ADJOURNMENT:

Chair Ledford adjourned the meeting at 7:30 p.m. to March 16, 2016 at 7:00 p.m. at the City of Palmdale Council Chambers located at 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this 18th day of May 2016.

James C. Ledford, Jr.
Chair

ATTEST:

Rebecca J. Smith
Secretary