MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, MARCH 10, 2016.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, March 10, 2016, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Hogan called the meeting to order at 7:00 p.m.

1) Pledge of Allegiance.

At the request of Chair Alvarado, Controller Barnes led the pledge of allegiance.

2) Roll Call.

Attendance:	**Others Present:**
Robert Alvarado, Chair	Matt Knudson, AVSWCA General Mngr.
Keith Dyas, Vice Chair	Tom Barnes, Controller
Neal Weisenberger, Secretary	Travis Berglund, LCID General Mngr.
Leo Thibault, Treasurer-Auditor	Dwayne Chisam, AVEK General Mngr.
Marco Henriquez, Alt. Cmsnr.	George Lane, AVEK Alt. Commissioner
Tim Clark, Alt. Cmsnr.	Dennis Hoffmeyer, Accounting Supervisor
	Danielle Henry, Administrative Assistant
	0 members of the public

EXCUSED ABSENCE –
Kathy Mac Laren, Commissioner
Barbara Hogan, Commissioner

3) Public Comments for Non-Agenda Items.

There were no public comments.

4) Consideration and Possible Action on Minutes of Regular Meeting Held January 14, 2016.

It was moved by Commissioner Weisenberger, seconded by Alternate Commissioner Clark, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the minutes of the regular meeting held January 14, 2016, as written.

5) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from PWD in the amount of $1,056.79 for staff services, from AVEK in the amount of $676.48 for staff services, and from A.V. Web Designs in the total amount of $2,018.83 for the monthly website charges for January through March, 2016 as well as postcard printing costs and project management. The motion was seconded by Commissioner Weisenberger and unanimously carried by all members of the Board of Commissioners present at the meeting.

Commissioner Thibault then reviewed and moved to approve ratification of the payment made to the United States Department of the Interior (U.S.G.S.) in the amount of $90,050.00 for the quarterly billings for cooperative water resources investigations per the Joint Funding Agreement between the Association and U.S.G.S for the period of November 1, 2014 through October 31, 2015. The motion was seconded by Alternate Commissioner Henriquez and unanimously carried by all members of the Board of Commissioners present at the meeting.

6) Discussion on Amendments to the Association Bylaws and Joint Powers Agreement. (General Manager Knudson)

After a brief discussion of the Association's Bylaws and the flexible language in the Joint Powers Agreement in regards to Association audits, General Manager Knudson recommended keeping the Bylaws and Joint Powers Agreement as written after which the Commissioners agreed with his recommendation.

7) Discussion and Possible Action on the Recommendation of the Member Agencies General Managers Regarding Regional Leadership of Water Conservation Efforts. (Commissioner Weisenberger)

After a brief discussion of the direction of the A.V. Water Partners and of the lack of communication and coordination of water conservation efforts among Antelope Valley water agencies, staff was directed to coordinate a meeting with the conservation representatives from the various Antelope Valley water agencies to discuss joint efforts for valley-wide water conservation.

8) Discussion and Possible Action on Annual SMART Landscaping Expo. (Chair Alvarado)

General Manager Knudson recommended utilizing social media to distribute a save the date for this year's SMART Landscaping Expo, and after a brief discussion of contacting local news channels, the Commissioners agreed that early advertisement and planning will be beneficial for the event.

Commissioner Weisenberger then recommended that staff hold a meeting to discuss a list of responsibilities for this year's Expo after which Chair Alvarado agreed with his recommendation.

9) Report of General Manager.

a) Update on Revenue, Expenditures and Change in Net Position.

General Manager Knudson provided a brief update of the Association's Revenue, Expenditures and Change in Net Position after which Senior Accountant Hoffmeyer stated that the associated costs for the SMART Landscaping Expo and AVSavesWater.com website will need to be accounted for in this year's fiscal budget followed by a discussion of future U.S.G.S. Joint Funding Agreement costs and the potential benefit for this program, or a similar program, to be taken over by the future Watermaster.

b) Update on Antelope Valley Watermaster meetings.

General Manager Knudson stated that the five member Watermaster Board is partially seated; that AVEK appointed Director Rob Parris; that the Public Water Suppliers Group nominated Director Leo Thibault; that LA County Waterworks District No. 40 will most likely be represented by Director Adam Ariki; and that the next two scheduled Watermaster meetings will be focused on helping the landowners appoint representatives for the two remaining seats on the Board.

Chair Alvarado then requested that this item remain as a standing item on future agendas.

c) Report of Meeting held February 8, 2016 between AVEK, LCID and PWD to Discuss Possible Partnerships.

General Manager Knudson reported that staff and Commissioners from the three member agencies met on February 8, 2016 to discuss potential future partnerships, such as water banking opportunities, followed by a brief discussion of the economic benefits of water banking in the Antelope Valley.

General Manager Knudson then stated that he signed an engagement letter with The Pun Group for the preparation of the Association's upcoming audit and that an updated Association contact list has been provided.

Chair Alvarado then welcomed Alternate Commissioner Henriquez to the Association Commission after which Alternate Commissioner Henriquez stated that he is honored to be included among this distinguished group of gentlemen.

10) Report of Controller.

a) Update on Status of Agreement Related to Regional Control of Water from the State Water Project.

Controller Barnes provided a detailed presentation on the proposed Multi-Year Water Exchange Agreement with the Department of Water Resources for regional control of water from the State Water Project including the purpose & scope, the background, the timeline, the accounting, the charges, and the next steps involved, and after a brief discussion of the future benefits of the proposed agreement, it was recommended by General Manager Knudson that staff provide the same presentation to each member agency's Board.

11) Reports of Commissioners.

Commissioners Weisenberger stated that AVEK will not be participating in this year's Home Show on April 8-10, 2016 as it proved not to be beneficial last year due to low attendance.

Commissioner Dyas reported that AVEK's former General Manager Dan Flory was thrilled to receive the Certificate of Appreciate from the Association that was presented to him at an AVEK Board meeting by PWD Director Dino and announced that Mr. Dwayne Chisam will be AVEK's new General Manager after which the Commissioners congratulated Mr. Chisam on his new position.

Commissioner Thibault then reported that he recently traveled to Florida where there is an abundance of water.

12) Report of Attorney.

No attorney was present.

13) Commission Members' Requests for Future Agenda Items.

Commissioner Weisenberger suggested that the Association focus its attention on regional activities, such as water banking opportunities, followed by a discussion of potential Ad Hoc or sub-committees to help expedite the process of participating in regional opportunities and of the direction of the Association.

There were no further requests for future agenda items.

14) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held April 14, 2016 at 7:00 p.m. at PWD.

15) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 8:05 p.m.

Secretary