

**MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE
ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION,
JANUARY 14, 2016.**

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, January 14, 2016, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Hogan called the meeting to order at 6:30 p.m.

1) Pledge of Allegiance.

Chair Hogan led the pledge of allegiance.

2) Roll Call.

Attendance:

Barbara Hogan, Chair
Robert Alvarado, Vice Chair
Neal Weisenberger, Secretary
Leo Thibault, Treasurer-Auditor
Keith Dyas, Cmsnr.
Joe Estes, Alt. Cmsnr.

Others Present:

Matt Knudson, AVSWCA General Mngr.
Tom Barnes, Controller
Travis Berglund, LCID Manager
Dwayne Chisam, AVEK Asst. General Mngr.
Dennis Hoffmeyer, Accounting Supervisor
Marco Henriquez, PWD Director
Danielle Henry, Administrative Assistant
3 members of the public

EXCUSED ABSENCE --

Kathy Mac Laren, Commissioner

3) Public Comments for Non-Agenda Items.

There were no public comments.

**4) Consideration and Possible Action on Minutes of Regular Meeting Held
November 12, 2015.**

It was moved by Commissioner Dyas, seconded by Alternate Commissioner Estes, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the minutes of the regular meeting held November 12, 2015, as written.

5) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from PWD in the amount of \$2,006.10 for staff services, from AVEK in the amount of \$1,106.96 for staff services, and from Interactive Educational Services (IES) in the amount of \$294.00 for the monthly website charges for January through June, 2016. The motion was seconded by Commissioner Alvarado, and after a brief discussion of the informational cost breakdown received from AVEK for reimbursement from PWD and LCID on the costs associated with the 2015 SMART Landscaping Expo and AVSavesWater.com website, the motion unanimously carried by all members of the Board of Commissioners present at the meeting.

6) Consideration and Possible Action on Election of Officers.

After a brief discussion of the Association's Bylaws, Commissioner Dyas nominated Commissioner Weisenberger for Secretary and Commissioner Thibault for Treasurer of the Association. The nomination was seconded by Alternate Commissioner Estes.

Alternate Commissioner Estes then nominated Commissioner Alvarado for Chair of the Association.

Commissioner Alvarado then nominated Commissioner Dyas for Vice Chair of the Association and made a motion to close nominations. The motion was seconded by Alternate Commissioner Estes, and it was unanimously carried by all members of the Board of Commissioners present at the meeting to close the nominations for election of officers.

It was then moved by Commissioner Thibault, seconded by Alternate Commissioner Estes, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the slate of officers for the Association as follows:

Robert Alvarado, Chair
Keith Dyas, Vice Chair
Leo Thibault, Treasurer-Auditor
Neal Weisenberger, Secretary
Barbara Hogan, Commissioner
Kathy Mac Laren, Commissioner

7) Consideration and Possible Action on Amendments to the Association Bylaws. (General Manager Knudson)

General Manager Knudson reviewed minor inconsistencies in the Association's Bylaws with current practice including meeting start time and the frequency of meetings, and after a brief discussion on the frequency of the Association's audits, it was determined to follow the Association's Bylaws, as written, and staff was directed to present an amendment to the Joint Powers Agreement for audits to be performed on an annual basis.

8) Consideration and Possible Action on Certification of Appreciation to Mr. Dan Flory, AVEK General Manager. (Commissioner Alvarado)

After a brief discussion, it was moved by Commissioner Alvarado, seconded by Alternate Commissioner Estes, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the Certificate of Appreciation to Mr. Dan Flory to honor his years of service as AVEK's General Manager.

9) Discussion and Possible Action on the Recommendation of the Member Agencies General Managers regarding Regional Leadership of Water Conservation Efforts. (General Manager Knudson)

Commissioner Weisenberger stated that the first Smart Landscaping Workshop of 2016 will be held Saturday, January 16, at A.V. College from 9 to 11 a.m., and after a brief discussion of the AV Water Partners and the Association's role with water conservation efforts, General Manager Knudson stated that he and Controller Barnes will reach out to the current members of the AV Water Partners and other retail agencies on the interest for joint water conservation efforts and will report on this at the next meeting.

10) Report of General Manager.

a) Update on Revenue, Expenditures and Change in Net Position.

General Manager Knudson provided a brief update of the Association's Revenue, Expenditures and Change in Net Position and stated that staff has requested USGS to submit an invoice for the Joint Funding Agreement for Cooperative Water Resources Investigations.

b) Update on Status of Agreement Related to Regional Control of Water from the State Water Project.

General Manager Knudson stated that the Department of Water Resources should be submitting a response on the draft agreement submitted for regional control of water from the State Water Project within the next two weeks followed by a brief discussion of the role USGS will have with the Association when a Watermaster is appointed and the upcoming Watermaster meeting to be held January 21 at the City of Lancaster.

11) Report of Controller.

a) Update on Part II of the "California Water Fix."

Controller Barnes provided a detailed presentation on the California Water Fix Ecosystem including flows & fish, State & Federal project supplies, excess storm flows and the possible next steps followed by a brief discussion of earthquake fault lines in relation to the proposed alignment of the Bay Delta Twin Tunnel Project.

He then provided an update on the recent State Water Project outage after which the Commissioners thanked Controller Barnes for the presentation.

12) Reports of Commissioners.

The Commissioners thanked Commissioner Hogan for her time served as Chair for the Association.

Commissioner Thibault then reported that the ACWA/JPIA insurance programs will have very little or no raise in premiums this year and that the health benefits offered through ACWA/JPIA programs have received very good reviews.

13) Report of Attorney.

No attorney was present.

14) Commission Members' Requests for Future Agenda Items.

Commissioner Alvarado requested that a standing item be included on future agendas for the Annual SMART Landscaping Expo.

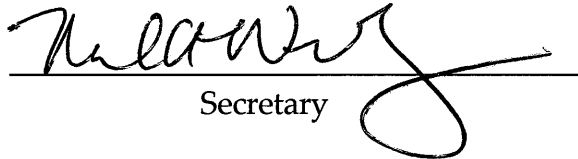
There were no further requests for future agenda items.

15) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held March 10, 2016 at 7:00 p.m. at PWD.

16) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 7:34 p.m.


Secretary