

**AVSWCA**

Antelope Valley State Water Contractors Association

www.avswca.org**COMMISSIONERS***BARBARA HOGAN, Chair**ROBERT ALVARADO, Vice Chair**LEO THIBAUT, Treasurer-Auditor**NEAL WEISENBERGER, Secretary**KEITH DYAS, Commissioner**KATHY MAC LAREN, Commissioner***OFFICERS***MATTHEW R. KNUDSON, General Manager**TOM BARNES, Controller**DANIELLE HENRY, Administrative Assistant*

January 7, 2016

***Agenda for the Regular Meeting of the
Commissioners of the Antelope Valley State Water Contractors
Association to be held at the Palmdale Water District's office
at 2029 East Avenue Q, Palmdale***

Thursday, January 14, 2016

6:30 p.m.

NOTE: To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Palmdale Water District's office located at 2029 E. Ave. Q, Palmdale. Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the Association to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll call.
- 3) Public comments for items not on the agenda.
- 4) Consideration and possible action on minutes of regular meeting held November 12, 2015.
- 5) Payment of bills.

- 6) Consideration and possible action on election of officers.
- 7) Consideration and possible action on amendments to the Association Bylaws. (General Manager Knudson)
- 8) Consideration and possible action on Certification of Appreciation to Mr. Dan Flory, AVEK General Manager. (Commissioner Alvarado)
- 9) Discussion and possible action on the recommendation of the member agencies General Managers regarding regional leadership of water conservation efforts. (General Manager Knudson)
- 10) Report of General Manager.
 - a) Update on Revenue, Expenses and Change in Net Position.
 - b) Update on status of agreement related to regional control of water from the State Water Project.
- 11) Report of Controller.
 - a) Update on Part II of the "California Water Fix."
- 12) Reports of Commissioners.
- 13) Report of Attorney.
- 14) Commission members' requests for future agenda items.
- 15) Consideration and possible action on scheduling the next Association meeting.
- 16) Adjournment.

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION COMMISSION MEMORANDUM

DATE: January 6, 2016 January 14, 2016
TO: AVSWCA Commissioners **Commission Meeting**
FROM: Matthew Knudson, General Manager
RE: ***AGENDA ITEM NO. 6 – CONSIDERATION AND POSSIBLE ACTION ON
ELECTION OF OFFICERS***

Per Section 5 of Amendment No. 1 of the bylaws for the Antelope Valley State Water Contractors Association: At the regular meeting in January of each year, officers shall be elected to serve for one full year. There shall be at least one officer from each of the governing boards.

Current officers are as follows:

Barbara Hogan (LCID) – Chair

Robert Alvarado (PWD) – Vice Chair

Neal Weisenberger (AVEK) – Secretary

Leo Thibault (LCID) – Treasurer

Kathy Mac Laren (PWD) – Commissioner

Keith Dyas (AVEK) - Commissioner

ANTELOPE VALLEY STATE WATER CONTRACTORS

**Statement of Net Position
For the Six Months Ending 12/31/2015**

	<u>YTD</u>
ASSETS	
Cash - Unrestricted	\$17,578.94
Restricted - AVRWMG	13,161.70
Restricted - USGS	124,191.79
Accounts Receivable	0.00
Prepaid Insurance (Premium Period 10/1 - 9/30)	2,183.00
Total Assets	<u><u>\$157,115.43</u></u>
 LIABILITIES AND FUND BALANCE	
LIABILITIES	
Accounts Payable	\$3,407.06
Total Liabilities	<u>3,407.06</u>
 FUND BALANCE	
Unassigned	153,708.37
Total Fund Balance	<u>153,708.37</u>
 Total Liabilities and Fund Balance	<u><u>\$157,115.43</u></u>

ANTELOPE VALLEY STATE WATER CONTRACTORS
Statement of Revenues, Expenses and Change in Net Position
For the Six Months Ending 12/31/2015

	<u>December</u>	<u>YTD</u>
Revenues:		
Contributions - Member Agency		\$24,000.00
Contributions - Member Programs (USGS & CASGEM)		90,050.00
Contributions - Others (AVRWMG)		
Grant Re-imbursement - IRWMP 2013 Update		
Water Sales - Pilot In-Lieu Banking		
Miscellaneous Refund		
Interest Earnings		26.16
Total Revenue		<u>\$114,076.16</u>
Expenditures:		
General Government		
Bank Fees		
Insurance		545.73
Memberships		2,385.22
Outreach	294.00	588.00
Purchased Water		
Miscellaneous		
		<u>3,518.95</u>
Public Resource		
Contract Services - Administration	3,113.06	7,424.11
Contract Services - USGS & CASGEM		
Contract Services - AVRWMG		
Contract Services - IRWMP 2013 Update		75,000.00
Contract Services - Other		
		<u>82,424.11</u>
Total Expenditures		<u>\$85,943.06</u>
Change in Net Position		<u>\$28,133.10</u>
Net Position - Beginning of Year		125,575.27
Net Position - End of Year		<u>\$153,708.37</u>

ANTELOPE VALLEY STATE WATER CONTRACTORS

Budget vs Actual FY2015-16

For the Six Months Ending 12/31/2015

	December Actual	YTD Actual	Budget	Variance
General Revenues:				
Contributions - Member Agency		\$24,000	\$24,000	
Miscellaneous Refund				
Interest Earnings		26	50	(24)
Total General Revenue		\$24,026	\$24,050	\$24
General Expenditures:				
General Government				
Bank Fees			\$150	\$150
Insurance		546	2,350	1,804
Memberships		2,385	2,250	(135)
Outreach	294	588	3,000	2,412
Purchased Water				
Miscellaneous			350	350
Contract Services - Administration	3,113	7,424	12,000	4,576
Contract Services - Other			2,000	2,000
Total General Expenditures	\$3,407	\$10,943	\$22,100	\$11,157
Program Revenues:				
Contributions - Member Programs (USGS & CASGEM)		\$90,050	\$90,050	
Contributions - Others (AVRWMP)				
Grant Re-imbursement - IRWMP 2013 Update			46,790	(46,790)
Water Sales - Pilot In-Lieu Banking				
Total Program Revenue		\$90,050	\$136,840	\$46,790
Program Expenditures:				
Contract Services - USGS & CASGEM			\$90,050	\$90,050
Contract Services - AVRWMP			18,865	18,865
Contract Services - IRWMP 2013 Update		75,000	46,790	(28,210)
Total Program Expenditures		\$75,000	\$155,705	\$80,705