

MINUTES OF MEETING OF THE FACILITIES COMMITTEE OF THE PALMDALE WATER DISTRICT, SEPTEMBER 8, 2015:

A meeting of the Facilities Committee of the Palmdale Water District was held Tuesday, September 8, 2015, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Estes called the meeting to order at 10:00 a.m.

1) Roll Call.

Attendance:

Facilities Committee:

Joe Estes, Chair

Vincent Dino, Committee
Member

Others Present:

Dennis LaMoreaux, General Manager

Matt Knudson, Assistant General Manager

Tim Moore, Facilities Manager

Kelly Jeters, Systems Supervisor

Dawn Deans, Executive Assistant

0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Dino, seconded by Chair Estes, and unanimously carried to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

4.1) Consideration and Possible Action on Approval of Minutes of Regular Meeting Held August 4, 2015.

It was moved by Committee Member Dino, seconded by Chair Estes, and unanimously carried to approve the minutes of the Facilities Committee meeting held August 4, 2015, as written.

4.2) Consideration and Possible Action on Awarding Contract for the Disposal of Obsolete Asbestos Pipe and Fittings Currently Stored at the District Yard. (\$26,875.00 – Budgeted – Facilities Manager Moore)

Facilities Manager Moore provided an overview of the need to dispose of obsolete asbestos pipe and fittings and of the proposals received for this disposal, and after a brief discussion of the amount of pipe and fittings to be disposed of and of the cost, it was moved by Committee Member Dino, seconded by Chair Estes, and unanimously carried that the Committee concurs with staff's recommendation to award a contract to Alliance Environmental Group, Inc. for the disposal of obsolete asbestos pipe and fittings currently stored at the District yard in the not-to-exceed amount of \$26,875.00 and that this item be presented to the full Board for consideration at the September 9, 2015 Regular Board meeting.

4.3) Consideration and Possible Action on Declaring Various Vehicles and Equipment as Surplus Property Per Article 12.08 of the District's Rules and Regulations. (Facilities Manager Moore)

Facilities Manager Moore reviewed the various vehicles and equipment recommended to be declared surplus property, and after a brief discussion of the vehicles and equipment, the methods for auction, and fleet maintenance, it was moved by Committee Member Dino, seconded by Chair Estes, and unanimously carried that the Committee concurs with staff's recommendation to declare various vehicles and equipment as surplus property per Article 12.08 of the District's Rules and Regulations.

5) Information Items.

5.1) Status Report on All 2015 Budgeted Projects Including Timelines, Milestones, Project Manager, and if the Project is on Schedule. (Chair Estes)

Facilities Manager Moore stated that construction of the service line for the animal shelter on Sierra Highway is complete; that the water main replacement on Tierra Subida is scheduled to begin next week, and homeowners in the area have been notified; that there have been a large number of service line leaks; and that a project to replace service lines will be proposed for the 2016 budget.

Systems Supervisor Jeters stated that installation of the three sodium hypochlorite generator systems at various sites has been completed; that the brine solution storage tanks have been installed; and that no air has been reported in the system from well production.

Assistant General Manager Knudson stated that work is under way on the security system improvement project; that the 30th Street East water main replacement project is nearly complete; and that the floor on the storage tank at Wells 18/19 must be replaced rather than repaired, and a quotation for this work will be submitted to the District.

**5.2) Update on Purchase of Budgeted Tools, Equipment, and Vehicles.
(Facilities Manager Moore)**

Facilities Manager Moore provided a detailed overview of budgeted tools, equipment, and vehicles that have been purchased, including \$4,200.00 in tools, \$6,900.00 in equipment, and the valve truck in the amount of \$119,219.48.

5.3) Update on Potential Communication Tower Leases. (Assistant General Manager Knudson)

Assistant General Manager Knudson stated that staff is negotiating with Verizon Wireless for potential communication cell tower leases at the 45th Street tank site and the 6MG clearwell site, and after a brief discussion of the terms of the proposed leases, he stated that he will provide updates to the Committee as negotiations proceed.

5.4) Other.

Facilities Manager Moore provided an update on the maintenance of Palmdale Ditch and stated that a presentation on this process will be provided to the full Board when the maintenance is complete.

Systems Supervisor Jeters then stated that the change-out of production flow meters has begun.

There were no additional information items.

6) Board Members' Requests for Future Agenda Items.

Chair Estes requested an item be included on the next agenda for "Discussion of automobile charging station" if there is new information to report.

There were no further requests for future agenda items.

It was stated that the next Facilities Committee meeting will be held October 1, 2015 at 10:00 a.m.

7) **Adjournment.**

There being no further business to come before the Facilities Committee, the meeting was adjourned at 10:40 a.m.



Chair