

Since 1918



# PALMDALE WATER DISTRICT

2029 East Avenue Q • Palmdale, California 93550 • Telephone (661) 947-4111

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## Board of Directors

ROBERT E. ALVARADO  
Division 1

JOE ESTES  
Division 2

GLORIA DIZMANG  
Division 3

KATHY MAC LAREN  
Division 4

VINCENT DINO  
Division 5

ALESHIRE & WYNDER  
Attorneys

October 15, 2015

***Agenda for a Special Meeting  
of the Finance Committee of the Palmdale Water District  
Committee Members: Gloria Dizmang-Chair, Vincent Dino  
to be held at the District's office at 2029 East Avenue Q, Palmdale  
Monday, October 19, 2015  
10:30 a.m.***

**NOTE:** To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

**PUBLIC COMMENT GUIDELINES:** The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Roll call.
- 2) Adoption of agenda.
- 3) Public comments.
- 4) Action Items: (The public shall have an opportunity to comment on any action item as each item is considered by the Committee prior to action being taken.)



- 4.1) Consideration and possible action on approval of minutes of meeting held October 7, 2015.
- 4.2) Discussion and review of 2016 Budget. (Finance Manager Williams)
- 5) Board members' requests for future agenda items.
- 6) Adjournment.



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DENNIS D. LaMOREAUX,  
General Manager

DDL/dd

# **PALMDALE WATER DISTRICT BOARD MEMORANDUM**

**DATE:** October 15, 2015 **October 19, 2015**  
**TO:** Finance Committee **Committee Meeting**  
**FROM:** Michael Williams, Finance Manager/CFO  
**VIA:** Mr. Dennis LaMoreaux, General Manager  
**RE:** *AGENDA ITEM 4.2 – DISCUSSION AND REVIEW OF DRAFT 2016 BUDGET.*

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**Discussion:**

Attached is the 2016 Budget worksheets (V3) for the Palmdale Water District's 2016 Budget. To highlight some of the key points of the budget, I submit the following:

1. Page 1 shows a summary of operating revenue and expense based on selling 16,500 acre feet of water.
2. Page 2 is a detailed profit and loss budget statement. Operating revenue has been adjusted down for the new collection process. Operating expense has been adjusted down in anticipation of less water purchases.
3. Page 3 shows the 5 year cash flow with projections to maintain the targeted reserve of \$10MM.
4. Page 4 shows the historical debt service coverage and projections for 2015 and 2016.
5. Page 5 shows a summary of revenue and expense on cash basis. It projects year end cash at \$9.9MM.
6. This draft version DOES NOT INCLUDE COLA or merit increases for employees.
7. Departmental budgets include a summary page overview for quick reference, and color coded items in the detail sections represent adjusted figures from version 1.
8. Next key events and dates:
  - a. October 29, 2015-General Manager review of draft
  - b. November, 2015-Final Review with Finance Committee
  - c. November 9, 2015-Distribution to full Board at Board Meeting
  - d. November 19, 2015 Budget Workshop and adoption

# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET (16,500 Acre Foot)

	PROPOSED 2016		PROJECTED	BUDGET <sup>2</sup>	ACTUAL	ACTUAL	ACTUAL
	5.0% Increase	5.5% Increase	2015	2015	2014	2013	2012
<b>Operating Revenue</b>							
Wholesale Water (AVEK & LCID)	160,000	160,000	100,000	225,000	218,627	192,316	50,345
Retail Water	20,862,000	20,998,000	19,666,000	21,728,000	21,647,741	22,289,376	21,272,059
Other Operating Revenue	960,000	960,000	1,250,000	1,450,000	1,377,953	1,670,371	1,339,084
	<u>21,982,000</u>	<u>22,118,000</u>	<u>21,016,000</u>	<u>23,403,000</u>	<u>23,244,320</u>	<u>24,152,063</u>	<u>22,661,487</u>
<b>Operating Expenses</b>							
Departmental Salaries (Includes Overtime)	7,223,500	7,223,500	7,178,450	7,191,000	6,837,471	6,525,528	6,581,456
Departmental Taxes & Program Benefits	701,000	701,000	677,325	705,000	646,579	638,641	533,543
Departmental Healthcare	1,411,250	1,411,250	1,367,350	1,422,000	1,379,012	1,442,138	1,500,491
Departmental CalPERS	1,310,250	1,310,250	1,213,900	1,243,500	1,228,920	1,065,484	1,190,148
Departmental Operating Expenses	6,917,350	6,917,350	6,067,175	6,827,350	7,002,691	6,032,849	5,980,632
Water Purchases & Recovery (OAP Included)	1,675,003	1,675,000	1,279,000	2,550,000	1,959,115	2,072,169	3,219,959
Water Quality (GAC Media)	1,000,000	1,000,000	1,121,045	1,146,500	1,204,922	1,133,176	1,550,184
Capitalized Expenditures	-	-	878,000	1,896,000	753,615	726,135	713,641
<b>Cash Expenses</b>	<u>20,238,353</u>	<u>20,238,350</u>	<u>19,782,245</u>	<u>22,981,350</u>	<u>21,012,326</u>	<u>19,636,120</u>	<u>21,270,054</u>
<b>Non-Cash Expenses</b>	<u>8,625,000</u>	<u>8,625,000</u>	<u>9,358,000</u>	<u>7,675,000</u>	<u>7,651,539</u>	<u>7,972,883</u>	<u>8,556,168</u>
<b>Net Operating Income/(Loss)</b>	<u>(6,881,353)</u>	<u>(6,745,350)</u>	<u>(8,124,245)</u>	<u>(7,253,350)</u>	<u>(5,419,544)</u>	<u>(3,456,940)</u>	<u>(7,164,735)</u>
<b>Non-operating Revenues</b>	7,163,000	7,163,000	8,526,250	7,240,000	7,367,714	6,584,573	8,090,243
<b>Non-operating Expenses</b>	<u>4,666,000</u>	<u>4,666,000</u>	<u>4,630,115</u>	<u>3,990,000</u>	<u>4,982,994</u>	<u>3,888,167</u>	<u>4,045,482</u>
<b>Net Non-operating Income/(Loss)</b>	<u>2,497,000</u>	<u>2,497,000</u>	<u>3,896,135</u>	<u>3,250,000</u>	<u>2,384,720</u>	<u>2,696,406</u>	<u>4,044,761</u>
<b>Net Earnings(Loss)</b>	<u>(4,384,353)</u>	<u>(4,248,350)</u>	<u>(4,228,110)</u>	<u>(4,003,350)</u>	<u>(3,034,825)</u>	<u>(760,535)</u>	<u>(3,119,974)</u>



# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET (16,500 Acre Foot)

	PROPOSED 2016		PROJECTED	BUDGET <sup>2</sup>	ACTUAL	ACTUAL	ACTUAL
	5.0% Increase	5.5% Increase	2015	2015	2014	2013	2012
<b>Operating Revenue</b>							
Wholesale Water (AVEK & LCID)	160,000	160,000	100,000	225,000	218,627	192,316	50,345
Water Sales	7,324,000	7,345,000	6,745,000	8,550,500	8,283,444	9,025,493	8,732,110
Meter Fees	12,138,000	12,253,000	11,658,000	11,506,000	11,321,843	11,059,700	10,318,032
Water Quality Fees	1,000,000	1,000,000	893,000	1,146,500	1,564,800	1,650,551	1,658,418
Elevation Fees	400,000	400,000	370,000	525,000	477,654	553,631	563,499
Other	960,000	960,000	1,250,000	1,450,000	1,377,953	1,670,371	1,339,084
	21,982,000	22,118,000	21,016,000	23,403,000	23,244,320	24,152,063	22,661,487
<b>Operating Expenses</b>							
Directors	128,500	128,500	139,000	118,500	145,332	102,406	109,815
Administration	3,107,500	3,107,500	2,801,250	2,667,250	2,488,872	2,195,303	2,499,320
Engineering	1,220,750	1,220,750	1,202,500	1,252,150	1,086,084	1,265,376	1,155,799
Facilities	6,551,750	6,551,750	5,902,250	6,558,775	3,711,042	2,926,478	3,305,594
Operations	2,475,750	2,475,750	2,299,570	2,622,000	5,341,789	5,230,842	4,738,208
Finance	1,139,750	1,139,750	1,545,455	1,598,025	3,048,759	2,907,898	2,840,351
Water Conservation	292,500	292,500	298,750	284,000	180,027	237,710	223,804
Human Resources	437,600	437,600	415,775	381,850	252,531	199,673	192,206
Information Technology	858,500	858,500	742,100	784,350	840,237	638,953	721,173
Customer Care	1,350,750	1,350,750	1,157,550	1,121,950	-	-	-
Water Purchases	2,000,000	2,000,000	1,890,000	2,400,000	2,385,951	2,247,247	3,614,861
OAP Chrg (Prior Year)	150,000	150,000	(36,000)	250,000	683	436,485	-
Water Recovery	(475,000)	(475,000)	(575,000)	(100,000)	(427,519)	(611,563)	(394,902)
Water Quality (GAC Media)	1,000,000	1,000,000	1,121,045	1,146,500	1,204,922	1,133,176	1,550,184
Plant Expenditures	-	-	878,000	1,896,000	753,615	726,135	713,641
<b>Cash Expenses</b>	20,238,350	20,238,350	19,782,245	22,981,350	21,012,326	19,636,120	21,270,054
Depreciation	7,200,000	7,200,000	8,050,000	6,450,000	7,166,963	7,483,036	7,768,448
Post Employment Benefit (GASB 45)	2,250,000	2,250,000	2,203,000	2,000,000	1,999,825	1,659,752	1,716,709
Bad Debts	50,000	50,000	48,000	100,000	16,594	(19,586)	(104,725)
Service Costs Construction	125,000	125,000	107,000	125,000	(99,180)	88,060	168,706
Capitalized Construction	(1,000,000)	(1,000,000)	(1,050,000)	(1,000,000)	(1,432,662)	(1,238,379)	(992,970)
<b>Non-Cash Expenses</b>	8,625,000	8,625,000	9,358,000	7,675,000	7,651,539	7,972,883	8,556,168
<b>Net Operating Income/(Loss)</b>	<b>(6,881,350)</b>	<b>(6,745,350)</b>	<b>(8,124,245)</b>	<b>(7,253,350)</b>	<b>(5,419,544)</b>	<b>(3,456,940)</b>	<b>(7,164,735)</b>
<b>Non-operating Revenues</b>							
Assessments (Debt Service)	4,670,000	4,670,000	5,350,000	5,100,000	5,066,642	4,899,758	4,394,572
Assessments (1%)	1,825,000	1,825,000	1,700,000	1,750,000	1,582,069	1,765,553	1,518,943
Successor Agency Component (Prop Tax)	200,000	200,000	500,000	200,000	415,073	651,377	185,432
DWR Fixed Charge Recovery	200,000	200,000	253,750	100,000	221,578	233,833	549,374
Interest	35,000	35,000	46,250	35,000	45,465	34,920	24,866
Market Adj. on Investments	-	-	4,250	-	5,005	(39,707)	-
Capital Improvement Fees	50,000	50,000	354,000	50,000	13,547	244,949	1,257,818
Grants - State & Federal	178,000	178,000	307,000	-	-	-	-
Other	5,000	5,000	11,000	5,000	18,336	(1,206,109)	159,238
	7,163,000	7,163,000	8,526,250	7,240,000	7,367,714	6,584,573	8,090,243
<b>Non-operating Expenses</b>							
Interest Paid & Amortization on long-term debt	2,228,000	2,228,000	2,255,615	2,111,000	2,281,792	2,035,498	2,417,320
Amortization of SWP	2,238,000	2,238,000	2,074,500	1,679,000	1,934,685	1,737,506	1,578,940
Legal Settlements	-	-	-	-	601,670	-	-
Change in Investments in PRWA	-	-	100,000	-	34,580	-	-
Water Conservation	200,000	200,000	200,000	200,000	130,267	115,163	49,222
	4,666,000	4,666,000	4,630,115	3,990,000	4,982,994	3,888,167	4,045,482
<b>Net Non-operating Income/(Loss)</b>	<b>2,497,000</b>	<b>2,497,000</b>	<b>3,896,135</b>	<b>3,250,000</b>	<b>2,384,720</b>	<b>2,696,406</b>	<b>4,044,761</b>
<b>Net Earnings/(Loss)</b>	<b>(4,384,350)</b>	<b>(4,248,350)</b>	<b>(4,228,110)</b>	<b>(4,003,350)</b>	<b>(3,034,825)</b>	<b>(760,535)</b>	<b>(3,119,974)</b>

**DRAFT**

**PALMDALE WATER DISTRICT  
5-YEAR CASH FLOW (Aggregate)**

	Proposed 2016			Audited Numbers		
	5.0% Increase	5.5% Increase	Projected 2015	2014	2013	2012
<b>Beginning Cash</b>	<u>10,909,526</u>	<u>10,909,526</u>	<u>12,989,419</u>	<u>12,216,474</u>	<u>8,852,185</u>	<u>9,463,250</u>
<b>Operating Activities</b>						
Net Operating Revenues	21,982,000	22,118,000	21,016,000	23,341,636	24,125,011	23,126,334
Net Operating Expenses	<u>20,238,350</u>	<u>20,238,350</u>	<u>19,782,245</u>	<u>22,405,397</u>	<u>20,665,315</u>	<u>22,232,461</u>
<b>Net cash provided by operating activities</b>	<u>1,743,650</u>	<u>1,879,650</u>	<u>1,233,755</u>	<u>936,239</u>	<u>3,459,696</u>	<u>893,873</u>
<b>Other Sources and Uses of Cash</b>						
Assessments received	6,695,000	6,695,000	7,550,000	7,063,785	7,316,688	5,903,403
Payments for State Water Project	(3,274,746)	(3,274,746)	(3,278,807)	(2,390,962)	(2,821,029)	(2,832,287)
Capital Improvement Fees Received	50,000	50,000	354,000	13,548	244,949	1,257,817
Water Conservation	(200,000)	(200,000)	(200,000)	-	-	-
Proceeds on Issuance of Long Term Debt						
Acquisition of Property, Plant & Equip. - Current Yr	(1,290,982)	(1,290,982)	(3,513,739)	(1,249,083)	(1,817,663)	(2,572,722)
Acquisition of Property, Plant & Equip. - Carryover	-	(360,000)	(654,148)	-	-	-
Committed Contracts on WRB Projects	(748,184)	(748,184)	-	-	-	-
Capital Leasing	(217,500)	(217,500)	(217,500)	(229,597)	(229,597)	(223,539)
Principal Paid on Long Term Debt	(1,557,553)	(1,557,553)	(1,518,421)	(1,472,774)	(1,778,719)	(1,220,000)
Interest Paid on Long Term Debt	(2,161,369)	(2,161,369)	(2,203,532)	(2,244,419)	(1,840,455)	(2,414,192)
State Grants and Other Income	183,000	183,000	318,000	300,744	315,499	571,895
Interest on Investments	<u>35,000</u>	<u>35,000</u>	<u>50,500</u>	<u>45,464</u>	<u>34,920</u>	<u>24,687</u>
<b>Net Cash Provided by Other Sources and Uses</b>	<u>(2,487,334)</u>	<u>(2,847,334)</u>	<u>(3,313,648)</u>	<u>(163,294)</u>	<u>(575,407)</u>	<u>(1,504,938)</u>
<b>Net Increase (Decrease) in Cash</b>	<u>(743,684)</u>	<u>(967,684)</u>	<u>(2,079,893)</u>	<u>772,945</u>	<u>2,884,289</u>	<u>(611,065)</u>
<b>Rate Stabilization Fund</b>	-	-	-	-	480,000	-
<b>Cash End of Year</b>	<u>10,165,842</u>	<u>9,941,842</u>	<u>10,909,526</u>	<u>12,989,419</u>	<u>12,216,474</u>	<u>8,852,185</u>
<b>Less Restricted Cash</b>	-	-	-	-	-	-
Acquisition of Property, Plant & Equip. - Carryover	-	-	(360,000)	(654,148)	-	-
Committed Contracts on WRB Projects	-	-	(748,184)	-	-	-
<b>Available Operating Cash</b>	<u>10,165,842</u>	<u>9,941,842</u>	<u>9,801,342</u>	<u>12,335,271</u>	<u>12,216,474</u>	<u>8,852,185</u>

# DRAFT

## PALMDALE WATER DISTRICT

### Historical & Projected Debt Service Coverage (\$000s) - w/Rate Increase (2015 & 2016)

<u>Fiscal Year Ending December 31</u>	<u>Audited 2009</u>	<u>Audited 2010</u>	<u>Audited 2011</u>	<u>Audited 2012</u>	<u>Audited 2013</u>	<u>Audited 2014</u>	<u>Projected 2015</u>	<u>Proposed 2016</u>	
								<u>5.50%</u>	<u>5.00%</u>
<b>OPERATING REVENUES</b>	21,025	21,641	21,660	22,597	24,125	23,342	21,016	22,118	21,982
Rate increase	1,048								
Rate Stabilization Fund					(480)				
	22,073	21,641	21,660	22,597	23,645	23,342	21,016	22,118	21,982
<b>OPERATING EXPENSES</b>									
Gross operating expenses	20,814	23,092	20,481	22,216	20,665	22,405	19,782	20,238	20,238
Overhead adjustment	(1,494)	(576)	(477)	(43)	(217)	(509)			
SWP Fixed operations and maint	(1,151)	(1,094)	(905)	(915)	(720)	(363)	(226)	(142)	(142)
Capital portion included above	377						(878)		
<b>TOTAL EXPENSES</b>	<b>18,546</b>	<b>21,422</b>	<b>19,099</b>	<b>21,258</b>	<b>19,728</b>	<b>21,534</b>	<b>18,678</b>	<b>20,097</b>	<b>20,097</b>
<b>NET OPERATING REVENUES</b>	<b>3,527</b>	<b>219</b>	<b>2,561</b>	<b>1,339</b>	<b>3,917</b>	<b>1,808</b>	<b>2,338</b>	<b>2,021</b>	<b>1,885</b>
<b>NON-OPERATING REVENUE</b>									
Ad valorem property taxes	2,447	1,932	1,519	1,704	2,573	2,132	2,150	2,350	2,350
Interest income	48	89	79	25	44	45	50	35	35
Capital improvement fees	37	149	1,226	1,258	245	14	254	50	50
Other income	405	1,243	529	843	421	306	11	5	5
<b>TOTAL NON-OPERATING INCOME</b>	<b>2,937</b>	<b>3,413</b>	<b>3,353</b>	<b>3,830</b>	<b>3,284</b>	<b>2,497</b>	<b>2,465</b>	<b>2,440</b>	<b>2,440</b>
<b>NET REV AVAILABLE FOR DEBT SERVICE</b>	<b>6,464</b>	<b>3,632</b>	<b>5,914</b>	<b>5,169</b>	<b>7,201</b>	<b>4,305</b>	<b>4,803</b>	<b>4,461</b>	<b>4,325</b>
<b>NET DEBT SERVICE</b>									
1998 Certificates of Participation	1,504	1,511	1,505	1,507					
2004A Certificates of Participation	2,131	2,126	2,130	2,127					
2012 Issue - Bank of Nevada					1,373	1,373	1,372	1,374	1,374
2013A Water Revenue Bond					2,247	2,344	2,350	2,345	2,345
2017 Issue									
2012 Capital Lease					190	190	218	218	218
<b>TOTAL DEBT SERVICE</b>	<b>3,635</b>	<b>3,637</b>	<b>3,635</b>	<b>3,634</b>	<b>3,810</b>	<b>3,908</b>	<b>3,939</b>	<b>3,936</b>	<b>3,936</b>
<b>DEBT SERVICE COVERAGE</b>	<b>1.78</b>	<b>1.00</b>	<b>1.63</b>	<b>1.42</b>	<b>1.89</b>	<b>1.10</b>	<b>1.22</b>	<b>1.13</b>	<b>1.10</b>
<b>NET REV AVAILABLE AFTER D/S</b>	<b>2,829</b>	<b>(5)</b>	<b>2,278</b>	<b>1,535</b>	<b>3,391</b>	<b>397</b>	<b>863</b>	<b>525</b>	<b>389</b>



# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

### SUMMARY OF REVENUES AND EXPENDITURES - 2016 BUDGET

Cash Basis (16,500 Ac. Ft. - Proposed 5.5% Increase)

Activity	Estimated Cash Revenues	Estimated Cash Expenditures
Net Water Sales	\$ 7,505,000	
Meter Fees	12,253,000	
Elevation Fees	400,000	
Other Operating Revenue	960,000	
Water Quality Fees (Restricted Use)	1,000,000	
<b>(Increase)/Decrease in Cash (From Operating)</b>	<b>(1,879,650)</b>	
Directors		\$ 128,500
Administration		3,107,500
Engineering		1,220,750
Facilities		6,551,750
Operations		2,475,750
Finance		1,139,750
Water Conservation		292,500
Human Resources		437,600
Information Technology		858,500
Customer Care		1,350,750
Water Purchases		1,675,000
Capitalized Expenditures		-
Water Quality Expense (GAC)		1,000,000
<b>SUBTOTAL OPERATING</b>	<b>\$ 20,238,350</b>	<b>\$ 20,238,350</b>
<b>Projected Beginning Cash - 01/01/2016</b>	<b>\$ 10,909,526</b>	
Assessments received	6,695,000	
Capital Improvement Fees	50,000	
State Grants	178,000	
Interest on Investments	35,000	
Other Income	5,000	
Payments for State Water Project		3,274,746
Principal Paid on Long Term Debt		1,557,553
Interest Paid on Long Term Debt		2,161,368.85
Capital Leasing		217,500
Water Conservation		200,000
Acquisition of Property, Plant & Equipment		2,399,166
	<b>\$ 17,872,526</b>	<b>\$ 9,810,334</b>
Projected Ending Cash - Non-Operating	8,062,192	
Rate Stabilization Fund	-	
<b>Increase/(Decrease) in Cash (From Operating)</b>	<b>1,879,650</b>	
<b>Projected Ending Cash - 12/31/2016</b>	<b>9,941,842</b>	
<b>Less Restricted Cash</b>	<b>-</b>	
<b>Available Operating Cash - 12/31/2016</b>	<b>\$ 9,941,842</b>	

# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

### Directors

#### PERSONNEL BUDGET:

		PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
		2016	2015	2015	2014	2013	2012
1-01-4000-000	Directors Fees	50,000	62,000	45,000	71,100	49,950	40,650
Benefits							
1-01-4005-000	Payroll Taxes	5,500	5,000	5,500	5,405	3,821	3,167
1-01-4010-000	Health Insurance	59,000	58,000	58,000	53,150	45,405	62,579
	Subtotal (Benefits)	64,500	63,000	63,500	58,555	49,226	65,746
	Personnel Expenses	114,500	125,000	108,500	129,655	99,176	106,396
OPERATING EXPENSES:							
1-01-4050-000	Director's Travel, Seminars & Meetings	14,000	14,000	10,000	15,677	3,229	3,419
	Total Operating Expense	14,000	14,000	10,000	15,677	3,229	3,419
	Total Departmental Expenses	128,500	139,000	118,500	145,332	102,406	109,815

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**PALMDALE WATER DISTRICT  
FINANCE COMMITTEE - 2016 BUDGET (Departmental Overview)**

**Administration**

**Budget 2015: 2,667,250**  
**Projected Actual 2015: 2,801,250**  
**Requested 2016: 3,107,500**

	PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
	2016	2015	2015	2014	2013	2012
DEPARTMENT PERSONNEL BUDGET:						
1-02-4000-000 Salaries	859,000	914,000	860,500	787,919	493,945	499,688
1-02-4000-100 Salaries - Departmental Overtime	8,250	7,500	8,250	7,992	7,450	8,678
Subtotal (Salaries - Departmental)	867,250	921,500	868,750	795,911	501,395	508,366
Employee Benefits (Departmental)						
1-02-4005-000 Payroll Taxes	65,750	63,000	66,000	49,348	30,878	30,681
1-02-4010-000 Health Insurance	135,000	133,750	134,000	110,746	80,560	82,661
1-02-4015-000 Pers	524,500	335,250	169,000	148,467	86,034	91,869
Subtotal (Benefits - Departmental)	725,250	532,000	369,000	308,561	197,472	205,211
Employee Salaries & Benefits (District Wide)						
1-02-4000-200 Salaries - District-wide Oncall/Standby	95,000	92,000	67,500	53,711	57,569	54,620
1-02-4020-000 Worker's Comp	125,000	105,000	125,000	118,517	110,558	126,579
1-02-4025-000 Vacation Benefit Expense	35,000	24,000	35,000	1,748	33,866	(91,399)
1-02-4030-000 Life Insurance/EAP Program	8,000	7,500	8,000	7,572	7,283	7,115
Subtotal (Salaries/Benefits - District Wide)	263,000	228,500	235,500	181,549	209,276	96,914
Personnel Expenses	1,855,500	1,682,000	1,473,250	1,286,021	908,143	810,492
OPERATING EXPENSES:						
Total Operating Expense	1,252,000	1,119,250	1,194,000	1,202,851	1,287,160	1,688,829
Total Departmental Expenses	3,107,500	2,801,250	2,667,250	2,488,872	2,195,303	2,499,320

# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

### Administration

PERSONNEL BUDGET:		PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
		2016	2015	2015	2014	2013	2012
1-02-4000-000	Salaries	859,000	914,000	860,500	787,919	493,945	499,688
1-02-4000-100	Salaries - Departmental Overtime	8,250	7,500	8,250	7,992	7,450	8,678
1-02-4000-200	Salaries - District-wide Oncall/Standby	95,000	92,000	67,500	53,711	57,569	54,620
Subtotal (Salaries)		962,250	1,013,500	936,250	849,623	558,963	562,986
Employee Benefits							
1-02-4005-000	Payroll Taxes	65,750	63,000	66,000	49,348	30,878	30,681
1-02-4010-000	Health Insurance	135,000	133,750	134,000	110,746	80,560	82,661
1-02-4015-000	Pers	524,500	335,250	169,000	148,467	86,034	91,869
1-02-4020-000	Worker's Comp (District-wide)	125,000	105,000	125,000	118,517	110,558	126,579
1-02-4025-000	Vacation Benefit Expense (District-wide)	35,000	24,000	35,000	1,748	33,866	(91,399)
1-02-4030-000	Life Insurance/EAP Program (District-wide)	8,000	7,500	8,000	7,572	7,283	7,115
Subtotal (Benefits)		893,250	668,500	537,000	436,398	349,179	247,505
Personnel Expenses		1,855,500	1,682,000	1,473,250	1,286,021	908,143	810,492
OPERATING EXPENSES:							
1-02-4050-000	Staff Travel	-	-	-	11,286	6,058	8,537
1-02-4050-100	General Manager Travel	5,000	6,500	5,000	7,808	6,056	5,679
1-02-4060-000	Staff Conferences & Seminars	-	-	-	3,670	1,150	754
1-02-4060-100	General Manager Conferences & Seminars	4,000	6,000	4,000	3,460	2,631	2,184
1-02-4070-000	Employee Expense	-	-	-	-	24,014	41,677
1-02-4080-000	Other Operating	20,000	17,500	20,000	18,355	19,627	13,460
1-02-4110-000	Consultants	160,000	145,000	175,000	121,710	42,590	202,170
1-02-4125-000	Insurance	300,000	299,000	285,000	275,100	254,505	296,966
1-02-4130-000	Bank Charges	140,000	145,000	140,000	136,637	118,886	108,284
1-02-4135-000	Groundwater Adjudication	80,000	100,000	75,000	228,195	299,901	228,378
1-02-4140-000	Legal Services	160,000	160,000	160,000	183,460	121,927	395,212
1-02-4140-100	Legal Services - Consultants	-	-	-	-	-	25,000
1-02-4150-000	Accounting Services	27,500	25,000	25,000	25,285	23,692	22,304
1-02-4155-000	Contracted Services	-	-	-	-	27,955	25,057
1-02-4155-205	Contracted Services - Landscape Services	-	-	-	10,200	-	-
1-02-4155-210	Contracted Services - Janitorial Services	-	-	-	14,375	-	-
1-02-4155-215	Contracted Services - Elevator Services	-	-	-	3,112	-	-
1-02-4165-000	Memberships/Subscriptions	210,000	134,000	210,000	22,955	207,832	106,298
1-02-4170-000	Elections	50,000	-	-	-	-	78,451
1-02-4175-000	Permits	17,500	17,500	10,000	9,061	9,230	9,111
1-02-4180-000	Postage	25,000	23,000	27,500	25,085	16,640	21,056
1-02-4190-100	Public Relations - Publications	30,000	12,500	35,000	17,002	33,949	25,928
1-02-4190-900	Public Relations - Other	1,000	-	1,000	706	1,201	1,437
1-02-4200-000	Advertising	4,000	3,500	3,500	2,439	2,095	4,325
1-02-4205-000	Office Supplies	18,000	16,500	18,000	25,888	17,886	17,878
1-02-4210-000	Office Furniture	-	8,250	-	-	-	-
1-02-4215-200	Natural Gas - Office Building	-	-	-	3,954	3,529	3,637
1-02-4220-200	Electricity - Office Building	-	-	-	53,108	45,805	45,048
Total Operating Expense		1,252,000	1,119,250	1,194,000	1,202,851	1,287,160	1,688,829
Total Departmental Expenses		3,107,500	2,801,250	2,667,250	2,488,872	2,195,303	2,499,320

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**PALMDALE WATER DISTRICT  
FINANCE COMMITTEE - 2016 BUDGET (Departmental Overview)**  
**Engineering**

**Budget 2015: 1,252,150**  
**Projected Actual 2015: 1,202,500**  
**Requested 2016: 1,220,750**

	PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
	2016	2015	2015	2014	2013	2012
DEPARTMENT PERSONNEL BUDGET:						
1-03-4000-000 Salaries	786,250	810,000	809,000	678,494	802,373	761,583
1-03-4000-100 Salaries - Departmental Overtime	6,750	5,000	6,750	9,781	5,977	1,173
Subtotal (Salaries - Departmental)	793,000	815,000	815,750	688,275	808,349	762,756
Employee Benefits (Departmental)						
1-03-4005-000 Payroll Taxes	60,250	62,750	61,000	54,550	60,690	57,388
1-03-4010-000 Health Insurance	147,500	137,600	154,500	134,005	165,163	157,833
1-03-4015-000 Pers	119,500	117,150	142,000	136,655	139,915	143,557
Subtotal (Benefits - Departmental)	327,250	317,500	357,500	325,210	365,768	358,778
Personnel Expenses	1,120,250	1,132,500	1,173,250	1,013,485	1,174,118	1,121,535
OPERATING EXPENSES:						
Total Operating Expense	100,500	70,000	78,900	72,600	91,259	34,264
Total Departmental Expenses	1,220,750	1,202,500	1,252,150	1,086,084	1,265,376	1,155,799



# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

### Engineering

#### PERSONNEL BUDGET:

	PROPOSED 2016	PROJECTED 2015	BUDGET 2015	ACTUAL 2014	ACTUAL 2013	ACTUAL 2012
1-03-4000-000 Salaries	786,250	810,000	809,000	678,494	802,373	761,583
1-03-4000-100 Salaries - Departmental Overtime	6,750	5,000	6,750	9,781	5,977	1,173
Subtotal (Salaries)	793,000	815,000	815,750	688,275	808,349	762,756
Employee Benefits						
1-03-4005-000 Payroll Taxes	60,250	62,750	61,000	54,550	60,690	57,388
1-03-4010-000 Health Insurance	147,500	137,600	154,500	134,005	165,163	157,833
1-03-4015-000 PERS	119,500	117,150	142,000	136,655	139,915	143,557
Subtotal (Benefits)	327,250	317,500	357,500	325,210	365,768	358,778
Personnel Expenses	1,120,250	1,132,500	1,173,250	1,013,485	1,174,118	1,121,535

#### OPERATING EXPENSES:

1-03-4050-000 Staff Travel	-	-	-	2,881	4,218	4,239
1-03-4060-000 Staff Conferences & Seminars	-	-	-	1,515	1,460	1,415
1-03-4155-000 Contracted Services	-	-	-	-	11,023	4,186
1-03-4155-305 Contracted Services - GIS Services	40,000	55,000	40,000	50,000	-	-
1-03-4155-310 Contracted Services - Reproduction	18,000	-	18,000	-	-	-
1-03-4155-315 Contracted Services - Prod./Demand Database	2,500	-	-	-	-	-
1-03-4155-320 Contracted Services - Plotter/Scanner	2,500	-	2,500	2,763	-	-
1-03-4155-325 Contracted Services - Backflow Software	1,000	-	1,000	-	-	-
1-03-4165-000 Memberships/Subscriptions	2,500	2,250	2,000	1,889	1,390	2,798
1-03-4250-000 General Materials & Supplies	3,000	2,750	2,500	2,162	6,268	1,870
1-03-8100-100 Computer Software - Maint. & Support	31,000	10,000	12,900	11,391	66,900	19,757
Total Operating Expense	100,500	70,000	78,900	72,600	91,259	34,264
Total Departmental Expenses	1,220,750	1,202,500	1,252,150	1,086,084	1,265,376	1,155,799

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**PALMDALE WATER DISTRICT  
FINANCE COMMITTEE - 2016 BUDGET (Departmental Overview)**

**Facilities**

**Budget 2015: 6,558,775**  
**Projected Actual 2015: 5,902,250**  
**Requested 2016: 6,551,750**

	PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
	2016	2015	2015	2014	2013	2012
DEPARTMENT PERSONNEL BUDGET:						
1-04-4000-000 Salaries	2,090,000	1,922,000	2,049,000	1,553,408	1,307,909	1,423,089
1-04-4000-100 Salaries - Departmental Overtime	100,000	90,000	65,000	78,544	51,484	29,565
Subtotal (Salaries - Departmental)	2,190,000	2,012,000	2,114,000	1,631,952	1,359,393	1,452,654
Employee Benefits (Departmental)						
1-04-4005-000 Payroll Taxes	162,750	156,000	157,000	129,425	106,666	113,849
1-04-4010-000 Health Insurance	465,500	427,500	466,000	349,246	380,429	393,665
1-04-4015-000 Pers	270,000	285,500	362,000	278,180	224,502	269,180
Subtotal (Benefits - Departmental)	898,250	869,000	985,000	756,851	711,598	776,694
Personnel Expenses	3,088,250	2,881,000	3,099,000	2,388,803	2,070,991	2,229,348
OPERATING EXPENSES:						
Total Operating Expense	3,463,500	3,021,250	3,459,775	1,322,239	855,488	1,076,246
Total Departmental Expenses	6,551,750	5,902,250	6,558,775	3,711,042	2,926,478	3,305,594

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## PALMDALE WATER DISTRICT 2016 BUDGET

### Facilities

#### PERSONNEL BUDGET:

	PROPOSED 2016	PROJECTED 2015	BUDGET 2015	ACTUAL 2014	ACTUAL 2013	ACTUAL 2012
1-04-4000-000 Salaries	2,090,000	1,922,000	2,049,000	1,553,408	1,307,909	1,423,089
1-04-4000-100 Salaries - Departmental Overtime	100,000	90,000	65,000	78,544	51,484	29,565
Subtotal (Salaries)	2,190,000	2,012,000	2,114,000	1,631,952	1,359,393	1,452,654
Employee Benefits						
1-04-4005-000 Payroll Taxes	162,750	156,000	157,000	129,425	106,666	113,849
1-04-4010-000 Health Insurance	465,500	427,500	466,000	349,246	380,429	393,665
1-04-4015-000 PERS	270,000	285,500	362,000	278,180	224,502	269,180
Subtotal (Benefits)	898,250	869,000	985,000	756,851	711,598	776,694
Personnel Expenses	3,088,250	2,881,000	3,099,000	2,388,803	2,070,991	2,229,348

#### OPERATING EXPENSES:

1-04-4050-000 Staff Travel	-	-	-	6,943	731	78
1-04-4060-000 Staff Conferences & Seminars	-	-	-	1,652	2,225	449
1-04-4155-000 Contracted Services	-	-	-	-	65,671	27,017
1-04-4155-405 Contracted Services - Landscape Svcs (All Sites)	15,500	11,000	15,500	1,675	-	-
1-04-4155-410 Contracted Services - Landscape Svcs (Wells)	30,000	30,000	26,000	28,640	-	-
1-04-4155-415 Contracted Services - Alarm Services	5,000	3,125	5,000	3,076	-	-
1-04-4155-420 Contracted Services - Janitorial Services (All Sites)	24,000	30,000	24,000	7,143	-	-
1-04-4155-425 Contracted Services - Pest Control Svcs (Contracted)	5,500	3,500	5,500	1,729	-	-
1-04-4155-430 Contracted Services - Pest Control Svcs (Plm Dam)	23,000	23,050	23,000	23,040	1,920	-
1-04-4155-435 Contracted Services - Elevator Services	3,500	3,225	3,500	-	-	-
1-04-4155-440 Contracted Services - SCADA Software	15,000	12,000	12,000	-	-	-
1-04-4155-445 Contracted Services - SCADA Hardware	20,000	-	3,500	-	-	-
1-04-4155-450 Contracted Services - Seismic Valve Controllers	7,500	-	6,000	-	-	-
1-04-4155-455 Contracted Services - Annual Tank Service	330,000	330,000	330,000	319,100	-	-
1-04-4155-499 Contracted Services - Miscellaneous	1,000	1,000	1,000	5,357	-	-
1-04-4175-000 Permits (Littlerock & Palmdale Dams)	50,000	30,000	50,000	27,026	45,887	-
1-04-4215-100 Natural Gas - Wells & Boosters	225,000	180,000	236,000	-	-	-
1-04-4215-200 Natural Gas - Buildings	9,000	7,500	9,000	3,052	3,185	3,093
1-04-4220-100 Electricity - Wells & Boosters	1,480,000	1,400,000	1,515,000	-	-	-
1-04-4220-200 Electricity - Buildings	88,000	85,750	75,000	22,579	19,777	28,758
1-04-4225-000 Maint. & Repair - Vehicles	35,000	30,000	40,000	28,861	33,536	34,347
1-04-4230-100 Maint. & Rep. Operations - Office Building	15,000	6,500	15,000	11,007	4,036	79,565
1-04-4235-110 Maint. & Rep. Operations - Equipment	6,500	6,000	6,500	10,424	7,156	7,259
1-04-4235-400 Maint. & Rep. Operations - Wells	75,000	72,500	75,000	81,768	41,435	67,600
1-04-4235-405 Maint. & Rep. Operations - Boosters	50,000	30,000	50,000	29,172	56,137	39,274
1-04-4235-410 Maint. & Rep. Operations - Shop Bldgs	10,000	3,000	10,000	8,959	9,209	6,618
1-04-4235-415 Maint. & Rep. Operations - Facilities	15,000	28,000	15,000	9,395	13,145	18,919
1-04-4235-420 Maint. & Rep. Operations - Water Lines	225,000	200,000	240,000	313,799	242,173	342,999
1-04-4235-425 Maint. & Rep. Operations - Littlerock Dam	15,000	-	15,000	3,164	-	16,524
1-04-4235-430 Maint. & Rep. Operations - Palmdale Dam	7,500	1,000	7,500	1,020	-	27,339
1-04-4235-435 Maint. & Rep. Operations - Palmdale Canal	10,000	1,000	10,000	960	230	373
1-04-4235-440 Maint. & Rep. Operations - Large Meters	10,000	2,000	7,870	-	-	-
1-04-4235-445 Maint. & Rep. Operations - Telemetry	4,000	3,500	2,250	-	-	-
1-04-4235-450 Maint. & Rep. Operations - Hypo Generators	10,000	1,000	12,000	-	-	-
1-04-4235-455 Maint. & Rep. Operations - Heavy Equipment	45,000	46,000	35,000	54,748	29,289	33,212
1-04-4235-460 Maint. & Rep. Operations - Storage Reservoirs	5,000	3,000	5,000	381	223	104
1-04-4235-470 Maint. & Rep. Operations - Meter Exchanges	225,000	125,000	211,950	-	-	-
1-04-4250-100 Materials - Hot Tapping	-	5,550	-	-	-	-
1-04-4270-300 Telecommunication - Other	4,000	3,550	2,750	-	-	-
1-04-4300-200 Testing - Large Meter Testing	12,500	12,000	10,955	-	-	-
1-04-4300-300 Testing - Edison Testing	30,000	-	6,000	-	-	-
1-04-6000-000 Waste Disposal	20,000	13,000	25,000	12,987	21,687	39,172
1-04-6100-100 Fuel and Lube - Vehicle	105,000	85,000	130,000	115,177	114,837	135,193
1-04-6100-200 Fuel and Lube - Machinery	40,000	36,500	43,000	41,755	25,012	40,573
1-04-6200-000 Uniforms	22,500	25,500	22,500	22,624	20,783	17,031
1-04-6300-100 Supplies - General	47,500	47,000	47,500	51,515	39,783	38,922
1-04-6300-200 Supplies - Hypo Generators	6,500	1,000	6,500	-	-	-
1-04-6300-300 Supplies - Electrical	3,000	500	3,000	-	-	-
1-04-6300-400 Supplies - Telemetry	5,000	4,000	5,000	-	-	-
1-04-6300-800 Supplies - Construction Materials	35,000	45,000	35,000	48,419	33,398	46,509
1-04-6400-000 Tools	25,000	20,000	12,000	11,065	11,207	12,863
1-04-7000-100 Leases -Equipment	12,500	14,000	12,500	14,027	12,817	12,457
Total Operating Expense	3,463,500	3,021,250	3,459,775	1,322,239	855,488	1,076,246
Total Departmental Expenses	6,551,750	5,902,250	6,558,775	3,711,042	2,926,478	3,305,594

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**PALMDALE WATER DISTRICT  
FINANCE COMMITTEE - 2016 BUDGET (Departmental Overview)**

**Operations**

**Budget 2015: 2,622,000**  
**Projected Actual 2015: 2,299,570**  
**Requested 2016: 2,475,750**

	PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
	2016	2015	2015	2014	2013	2012
DEPARTMENT PERSONNEL BUDGET:						
1-05-4000-000 Salaries	1,035,250	1,078,500	1,104,500	1,496,842	1,620,378	1,643,361
1-05-4000-100 Salaries - Departmental Overtime	56,000	53,000	53,750	96,084	96,652	88,128
Subtotal (Salaries - Departmental)	1,091,250	1,131,500	1,158,250	1,592,926	1,717,029	1,731,489
Employee Benefits (Departmental)						
1-05-4005-000 Payroll Taxes	74,000	86,000	90,750	126,006	130,648	132,513
1-05-4010-000 Health Insurance	206,000	206,000	200,000	319,084	357,431	359,376
1-05-4015-000 Pers	133,500	161,500	203,000	292,061	274,670	308,076
Subtotal (Benefits - Departmental)	413,500	453,500	493,750	737,151	762,750	799,965
<b>Personnel Expenses</b>	<b>1,504,750</b>	<b>1,585,000</b>	<b>1,652,000</b>	<b>2,330,077</b>	<b>2,479,779</b>	<b>2,531,453</b>
OPERATING EXPENSES:						
Total Operating Expense	971,000	714,570	970,000	3,011,712	2,751,063	2,206,755
Total Departmental Expenses	<u>2,475,750</u>	<u>2,299,570</u>	<u>2,622,000</u>	<u>5,341,789</u>	<u>5,230,842</u>	<u>4,738,208</u>



# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

### Operations

		PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
PERSONNEL BUDGET:		2016	2015	2015	2014	2013	2012
1-05-4000-000	Salaries	1,035,250	1,078,500	1,104,500	1,496,842	1,620,378	1,643,361
1-05-4000-100	Salaries - Departmental Overtime	56,000	53,000	53,750	96,084	96,652	88,128
	Subtotal (Salaries)	1,091,250	1,131,500	1,158,250	1,592,926	1,717,029	1,731,489
Employee Benefits							
1-05-4005-000	Payroll Taxes	74,000	86,000	90,750	126,006	130,648	132,513
1-05-4010-000	Health Insurance	206,000	206,000	200,000	319,084	357,431	359,376
1-05-4015-000	PERS	133,500	161,500	203,000	292,061	274,670	308,076
	Subtotal (Benefits)	413,500	453,500	493,750	737,151	762,750	799,965
	Personnel Expenses	1,504,750	1,585,000	1,652,000	2,330,077	2,479,779	2,531,453

### OPERATING EXPENSES:

1-05-4050-000	Staff Travel	-	-	-	8,563	9,618	7,329
1-05-4060-000	Staff Conferences & Seminars	-	-	-	3,472	6,177	10,530
1-05-4120-100	Training - Lab Equipment	-	-	-	6,867	-	1,962
1-05-4120-200	Training - SCADA Network Equipment	-	-	-	5,401	3,729	-
1-05-4155-000	Contracted Services	-	-	-	-	127,564	57,871
1-05-4155-505	Contracted Services - Landscape Services	2,000	1,620	2,000	1,620	-	-
1-05-4155-510	Contracted Services - Alarm Services	1,000	900	1,000	900	-	-
1-05-4155-515	Contracted Services - Janitorial Services	-	-	-	5,989	-	-
1-05-4155-520	Contracted Services - Pest Control Services	-	-	-	400	-	-
1-05-4155-525	Contracted Services - Wind Turbine Services	25,000	40,000	30,000	10,769	3,507	-
1-05-4155-530	Contracted Services - CMMS Software	10,000	2,000	10,000	10,025	-	-
1-05-4155-535	Contracted Services - SCADA Software	-	-	-	11,509	-	-
1-05-4155-540	Contracted Services - Lab Software	1,500	-	1,500	1,470	-	-
1-05-4155-545	Contracted Services - Lab Equipment Services	20,000	20,000	6,000	2,970	-	-
1-05-4155-550	Contracted Services - Water Quality Svcs (SolarBee)	32,000	27,200	25,000	24,883	-	-
1-05-4155-555	Contracted Services - SCADA Hardware	-	-	-	3,574	-	-
1-05-4155-560	Contracted Services - Seismic Valve Controllers	-	-	-	5,685	-	-
1-05-4155-599	Contracted Services - Miscellaneous	2,000	-	2,000	-	-	-
1-05-4175-000	Permits	40,000	28,000	40,000	28,733	36,598	39,536
1-05-4215-100	Natural Gas - Wells & Boosters	-	-	-	309,877	152,638	100,834
1-05-4215-200	Natural Gas - Water Treatment Plant	3,000	1,500	3,000	1,616	2,571	914
1-05-4220-100	Electricity - Wells & Boosters	-	-	-	1,682,458	1,455,798	1,113,121
1-05-4220-200	Electricity - Water Treatment Plant	125,000	100,000	125,000	147,472	112,683	131,036
1-05-4230-110	Maint. & Rep. Office - Equipment	500	-	500	463	395	-
1-05-4235-110	Maint. & Rep. Operations - Equipment	11,500	10,000	11,500	17,730	10,787	12,475
1-05-4235-410	Maint. & Rep. Operations - Shop Bldgs	6,000	2,250	6,000	10,301	15,254	2,674
1-05-4235-415	Maint. & Rep. Operations - Facilities	45,000	38,000	45,000	84,532	49,150	43,234
1-05-4235-445	Maint. & Rep. Operations - Telemetry	-	-	-	663	4,807	4,962
1-05-4235-450	Maint. & Rep. Operations - Hypo Generators	18,000	-	18,000	48,265	22,296	4,013
1-05-4235-500	Maint. & Repair - Wind Turbine	10,000	9,500	6,000	6,183	-	-
1-05-4236-000	Palmdale Lake Management	-	22,000	25,000	10,575	10,114	14,742
1-05-4270-300	Telecommunication - Other	-	-	-	3,087	2,784	2,557
1-05-4300-300	Testing - Edison Testing	-	-	-	9,770	5,385	11,700
3-05-4300-100	Filter Media Testing/Inspection	30,000	-	-	-	-	-
1-05-6000-000	Waste Disposal	20,000	4,000	14,000	24,600	23,904	3,161
1-05-6200-000	Uniforms	12,000	14,100	12,000	14,763	12,355	9,973
1-05-6300-100	Supplies - General	15,000	9,000	15,000	24,817	21,774	17,897
1-05-6300-200	Supplies - Hypo Generators	-	-	-	6,535	3,750	5,785
1-05-6300-300	Supplies - Electrical	-	-	-	405	2,414	4,145
1-05-6300-400	Supplies - Telemetry	-	-	-	2,055	7,819	7,577
1-05-6300-600	Supplies - Lab	40,000	35,000	35,000	35,387	35,310	34,075
1-05-6300-700	Outside Lab Work	92,000	67,000	64,000	44,565	103,006	46,580
1-05-6400-000	Tools	6,500	6,500	6,500	6,827	5,807	4,190
1-05-6500-000	Chemicals	400,000	275,000	463,000	384,205	502,609	513,587
1-05-7000-100	Leases -Equipment	3,000	1,000	3,000	1,729	460	297
	Total Operating Expense	971,000	714,570	970,000	3,011,712	2,751,063	2,206,755
	Total Departmental Expenses	2,475,750	2,299,570	2,622,000	5,341,789	5,230,842	4,738,208

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**PALMDALE WATER DISTRICT  
FINANCE COMMITTEE - 2016 BUDGET (Departmental Overview)**

**Finance**

**Budget 2015: 1,598,025**  
**Projected Actual 2015: 1,545,455**  
**Requested 2016: 1,139,750**

	PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
	2016	2015	2015	2014	2013	2012
DEPARTMENT PERSONNEL BUDGET:						
1-06-4000-000 Salaries	637,000	801,000	819,000	1,540,946	1,524,644	1,533,269
1-06-4000-100 Salaries - Departmental Overtime	5,500	4,750	5,500	18,203	32,826	18,656
Subtotal (Salaries - Departmental)	642,500	805,750	824,500	1,559,149	1,557,470	1,551,925
Employee Benefits (Departmental)						
1-06-4005-000 Payroll Taxes	48,750	61,500	64,500	120,148	119,116	117,568
1-06-4010-000 Health Insurance	83,000	136,000	143,000	334,581	344,111	369,836
1-06-4015-000 Pers	89,500	138,000	165,000	306,168	272,569	289,841
Subtotal (Benefits - Departmental)	221,250	335,500	372,500	760,897	735,796	777,245
Personnel Expenses	863,750	1,141,250	1,197,000	2,320,046	2,293,266	2,329,170
OPERATING EXPENSES:						
Total Operating Expense	276,000	404,205	401,025	728,713	614,632	511,180
Total Departmental Expenses	1,139,750	1,545,455	1,598,025	3,048,759	2,907,898	2,840,351

# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

### Finance

PERSONNEL BUDGET:		PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
		2016	2015	2015	2014	2013	2012
1-06-4000-000	Salaries	637,000	801,000	819,000	1,540,946	1,524,644	1,533,269
1-06-4000-100	Salaries - Departmental Overtime	5,500	4,750	5,500	18,203	32,826	18,656
Subtotal (Salaries)		642,500	805,750	824,500	1,559,149	1,557,470	1,551,925
Employee Benefits							
1-06-4005-000	Payroll Taxes	48,750	61,500	64,500	120,148	119,116	117,568
1-06-4010-000	Health Insurance	83,000	136,000	143,000	334,581	344,111	369,836
1-06-4015-000	PERS	89,500	138,000	165,000	306,168	272,569	289,841
Subtotal (Benefits)		221,250	335,500	372,500	760,897	735,796	777,245
Personnel Expenses		863,750	1,141,250	1,197,000	2,320,046	2,293,266	2,329,170

### OPERATING EXPENSES:

1-06-4050-000	Staff Travel	-	-	-	269	412	-
1-06-4060-000	Staff Conferences & Seminars	-	-	-	562	920	928
1-06-4155-100	Contracted Services - Infosend	225,000	198,000	205,000	200,535	185,652	215,422
1-06-4155-200	Contracted Services - Infosend Drought Related	-	4,000	-	3,224	-	-
1-06-4155-300	Contracted Services - Vendors	-	-	-	-	9,088	12,577
1-06-4155-605	Contracted Services - Assessor Data (Realquest)	-	1,650	1,750	9,900	-	-
1-06-4155-610	Contracted Services - Credit Reporting Services	-	290	300	3,979	262	-
1-06-4155-615	Contracted Services - AMR Services (Itron)	-	-	-	6,298	-	-
1-06-4155-620	Contracted Services - Letter Extractor (OPEX)	2,500	2,500	2,500	2,590	-	-
1-06-4155-625	Contracted Services - GASB Actuarial Reports	3,500	3,150	3,250	-	-	-
1-06-4165-000	Memberships/Subscriptions	500	220	500	220	-	220
1-06-4230-110	Maintenance & Repair - Office Equipment	500	-	500	-	-	117
1-06-4235-440	Maint. & Rep. Operations - Large Meters	-	2,130	2,130	45,117	7,520	13,802
1-06-4235-470	Maint. & Rep. Operations - Meter Exchanges	-	138,045	138,050	392,128	351,146	210,001
1-06-4250-000	General Material & Supplies	3,000	3,000	4,500	5,111	8,056	2,810
1-06-4260-000	Business Forms	7,500	7,500	6,500	8,675	10,394	7,851
1-06-4270-100	Telecommunication - Office	12,000	18,500	12,000	13,814	10,863	13,995
1-06-4270-200	Telecommunication - Cellular Stipend	18,500	18,075	17,000	15,570	14,465	15,170
1-06-4270-300	Telecommunication - Cellular (District On-Call)	-	-	-	-	213	1,564
1-06-4300-200	Testing - Large Meter Testing	-	4,045	4,045	18,122	13,140	14,335
1-06-7000-100	Leases - Equipment	3,000	3,100	3,000	2,600	2,501	2,389
Total Operating Expense		276,000	404,205	401,025	728,713	614,632	511,180
Total Departmental Expenses		1,139,750	1,545,455	1,598,025	3,048,759	2,907,898	2,840,351

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**PALMDALE WATER DISTRICT  
FINANCE COMMITTEE - 2016 BUDGET (Departmental Overview)  
Water Conservation**

**Budget 2015: 284,000**  
**Projected Actual 2015: 298,750**  
**Requested 2016: 292,500**

	PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
	2016	2015	2015	2014	2013	2012
DEPARTMENT PERSONNEL BUDGET:						
1-07-4000-000 Salaries	185,000	177,000	175,000	113,405	159,129	152,210
1-07-4000-100 Salaries - Departmental Overtime	2,000	1,250	1,000	2,792	1,104	1,000
Subtotal (Salaries - Departmental)	187,000	178,250	176,000	116,197	160,233	153,210
Employee Benefits (Departmental)						
1-07-4005-000 Payroll Taxes	14,000	13,750	13,500	9,373	12,244	11,710
1-07-4010-000 Health Insurance	38,000	37,250	38,000	22,807	27,415	20,340
1-07-4015-000 Pers	17,000	16,250	20,000	16,332	28,866	29,602
Subtotal (Benefits - Departmental)	69,000	67,250	71,500	48,512	68,524	61,652
Personnel Expenses	256,000	245,500	247,500	164,709	228,757	214,862
OPERATING EXPENSES:						
Total Operating Expense	36,500	53,250	36,500	15,318	8,953	8,942
Total Departmental Expenses	292,500	298,750	284,000	180,027	237,710	223,804



# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

### Water Conservation

		PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
		2016	2015	2015	2014	2013	2012
<b>PERSONNEL BUDGET:</b>							
1-07-4000-000	Salaries	185,000	177,000	175,000	113,405	159,129	152,210
1-07-4000-100	Salaries - Departmental Overtime	2,000	1,250	1,000	2,792	1,104	1,000
	Subtotal (Salaries)	187,000	178,250	176,000	116,197	160,233	153,210
<b>Employee Benefits</b>							
1-07-4005-000	Payroll Taxes	14,000	13,750	13,500	9,373	12,244	11,710
1-07-4010-000	Health Insurance	38,000	37,250	38,000	22,807	27,415	20,340
1-07-4015-000	PERS	17,000	16,250	20,000	16,332	28,866	29,602
	Subtotal (Benefits)	69,000	67,250	71,500	48,512	68,524	61,652
	Personnel Expenses	256,000	245,500	247,500	164,709	228,757	214,862
<b>OPERATING EXPENSES:</b>							
1-07-4050-000	Staff Travel	-	-	-	1,224	571	116
1-07-4060-000	Staff Conferences & Seminars	-	-	-	695	1,338	399
1-07-4190-300	Public Relations - Landscape Workshop/Training	1,000	250	1,000	71	243	442
1-07-4190-400	Public Relations - Contests	1,000	1,000	1,000	-	709	-
1-07-4190-500	Public Relations - Education Programs	2,500	-	2,500	413	906	3,995
1-07-4190-700	Public Relations - General Media (Public Outreach)	25,000	40,000	25,000	4,418	1,535	875
1-07-4190-900	Public Relations - Other	2,000	8,000	2,000	787	180	3,116
1-07-6300-100	Supplies - Misc.	5,000	4,000	5,000	7,710	3,472	-
	Total Operating Expense	36,500	53,250	36,500	15,318	8,953	8,942
	Total Departmental Expenses	292,500	298,750	284,000	180,027	237,710	223,804

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**PALMDALE WATER DISTRICT  
FINANCE COMMITTEE - 2016 BUDGET (Departmental Overview)**  
*Human Resources*

**Budget 2015: 381,850**  
**Projected Actual 2015: 415,775**  
**Requested 2016: 437,600**

	PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
	2016	2015	2015	2014	2013	2012
DEPARTMENT PERSONNEL BUDGET:						
1-08-4000-000 Salaries	106,500	110,000	101,000	95,372	90,676	105,474
1-08-4000-100 Salaries - Departmental Overtime	80,000	48,300	55,750	9,249	-	-
Subtotal (Salaries - Departmental)	186,500	158,300	156,750	104,621	90,676	105,474
Employee Benefits (Departmental)						
1-08-4005-000 Payroll Taxes	17,250	12,225	7,750	8,333	6,677	8,432
1-08-4010-000 Health Insurance	18,250	17,750	18,000	16,993	-	14,396
1-08-4015-000 Pers	7,000	7,000	6,500	6,170	434	18,557
Subtotal (Benefits - Departmental)	42,500	36,975	32,250	31,496	7,110	41,384
Personnel Expenses	229,000	195,275	189,000	136,117	97,787	146,858
OPERATING EXPENSES:						
Total Operating Expense	208,600	220,500	192,850	116,414	101,887	45,348
Total Departmental Expenses	437,600	415,775	381,850	252,531	199,673	192,206

# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

### Human Resources

PERSONNEL BUDGET:		PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
		2016	2015	2015	2014	2013	2012
1-08-4000-000	Salaries	106,500	110,000	101,000	95,372	90,676	105,474
1-08-4000-200	Salaries - Intern Program	80,000	48,300	55,750	9,249	-	-
Subtotal (Salaries)		186,500	158,300	156,750	104,621	90,676	105,474
Employee Benefits							
1-08-4005-000	Payroll Taxes	17,250	12,225	7,750	8,333	6,677	8,432
1-08-4010-000	Health Insurance	18,250	17,750	18,000	16,993	-	14,396
1-08-4015-000	Pers	7,000	7,000	6,500	6,170	434	18,557
Subtotal (Benefits)		42,500	36,975	32,250	31,496	7,110	41,384
Personnel Expenses		229,000	195,275	189,000	136,117	97,787	146,858

### OPERATING EXPENSES:

1-08-4050-000	Staff Travel	27,500	26,000	25,250	1,721	60	231
1-08-4060-000	Staff Conferences & Seminars	25,000	22,000	20,500	749	-	250
1-08-4070-000	Employee Expense	45,000	60,000	40,000	40,673	-	-
1-08-4090-000	Temporary Staffing	-	-	-	-	59,256	-
1-08-4095-000	Employee Recruitment	3,000	2,500	3,000	18,848	3,611	515
1-08-4100-000	Employee Retention	20,000	20,000	20,000	17,757	1,457	2,014
1-08-4105-000	Employee Relations	3,500	3,500	3,500	2,683	3,506	2,974
1-08-4110-000	Consultants	1,000	-	1,000	-	-	-
1-08-4120-100	Training - Safety	35,000	45,000	35,000	13,031	25,710	17,118
1-08-4120-200	Training - Speciality	25,000	20,000	21,000	-	-	-
1-08-4121-000	Safety/HR Program	1,000	500	1,000	68	-	-
1-08-4165-000	Memberships/Subscriptions	1,600	500	1,600	1,093	599	1,946
1-08-4165-100	HR/Safety Publications	1,000	500	1,000	1,546	289	348
1-08-6300-500	Supplies - Safety	20,000	20,000	20,000	18,245	7,400	19,952
Total Operating Expense		208,600	220,500	192,850	116,414	101,887	45,348
Total Departmental Expenses		437,600	415,775	381,850	252,531	199,673	192,206

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**PALMDALE WATER DISTRICT  
FINANCE COMMITTEE - 2016 BUDGET (Departmental Overview)**  
**Information Technology**

**Budget 2015: 784,350**  
**Projected Actual 2015: 742,100**  
**Requested 2016: 858,500**

	PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
	2016	2015	2015	2014	2013	2012
DEPARTMENT PERSONNEL BUDGET:						
1-09-4000-000 Salaries	216,000	224,650	221,500	221,954	220,881	218,357
1-09-4000-100 Salaries - Departmental Overtime	2,500	2,500	2,500	1,676	2,583	1,956
Subtotal (Salaries - Departmental)	218,500	227,150	224,000	223,630	223,463	220,313
Employee Benefits (Departmental)						
1-09-4005-000 Payroll Taxes	16,500	17,350	17,000	16,153	16,193	15,942
1-09-4010-000 Health Insurance	38,000	37,000	37,500	38,400	41,624	39,804
1-09-4015-000 Pers	30,250	37,000	44,000	44,888	38,495	39,467
Subtotal (Benefits - Departmental)	84,750	91,350	98,500	99,441	96,312	95,212
Personnel Expenses	303,250	318,500	322,500	323,071	319,775	315,525
OPERATING EXPENSES:						
Total Operating Expense	555,250	423,600	461,850	517,167	319,178	405,648
Total Departmental Expenses	858,500	742,100	784,350	840,237	638,953	721,173

# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

### Information Technology

		PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
PERSONNEL BUDGET:		2016	2015	2015	2014	2013	2012
1-09-4000-000	Salaries	216,000	224,650	221,500	221,954	220,881	218,357
1-09-4000-100	Salaries - Departmental Overtime	2,500	2,500	2,500	1,676	2,583	1,956
	Subtotal (Salaries)	218,500	227,150	224,000	223,630	223,463	220,313
Employee Benefits							
1-09-4005-000	Payroll Taxes	16,500	17,350	17,000	16,153	16,193	15,942
1-09-4010-000	Health Insurance	38,000	37,000	37,500	38,400	41,624	39,804
1-09-4015-000	PERS	30,250	37,000	44,000	44,888	38,495	39,467
	Subtotal (Benefits)	84,750	91,350	98,500	99,441	96,312	95,212
	Personnel Expenses	303,250	318,500	322,500	323,071	319,775	315,525
OPERATING EXPENSES:							
1-09-4050-000	Staff Travel	-	-	-	397	997	500
1-09-4060-000	Staff Conferences & Seminars	-	-	-	12,628	11,402	8,167
1-09-4120-100	Cogsdale Reimplementation and Templates	-	-	-	-	-	21,236
1-09-4155-300	Contracted Services - Computer Vendors	-	-	-	-	56,850	119,450
1-09-4155-905	Contracted Services - Offsite Services	5,000	5,000	5,000	4,920	-	-
1-09-4155-910	Contracted Services - Printer Services	3,000	3,000	1,500	3,957	-	-
1-09-4155-915	Contracted Services - Website Design Services	45,000	20,000	45,000	33,535	-	-
1-09-4155-920	Contracted Services - Telephony Services	3,500	-	3,500	1,200	-	-
1-09-4155-925	Contracted Services - Cloud Services	25,000	25,000	25,000	29,775	-	-
1-09-4155-930	Contracted Services - Network Services	45,000	42,500	45,000	43,509	-	-
1-09-4165-000	Memberships/Subscriptions	2,000	2,000	1,000	1,607	-	240
1-09-4230-120	Maintenance & Repair - Computer	-	-	-	-	-	-
1-09-4270-100	Telecommunication - Office Phone	16,500	16,500	16,500	16,897	16,235	-
1-09-4270-125	Telecommunication - Office Backbone	18,750	18,750	18,750	14,035	13,188	-
1-09-4270-150	Telecommunication - WTP Backbone	15,000	14,350	13,500	13,188	13,188	-
1-09-4270-300	Telecommunication - Cellular (Data & On-Call)	29,000	26,000	29,000	22,079	12,199	-
1-09-8000-100	Computer Equipment - Computers	20,000	20,000	20,000	21,104	18,251	53,420
1-09-8000-200	Computer Equipment - Mobility	10,000	7,000	6,600	579	-	87
1-09-8000-300	Computer Equipment - Monitors	2,000	-	2,000	-	493	1,918
1-09-8000-400	Computer Equipment - Printers	-	-	-	-	12	1,905
1-09-8000-500	Computer Equipment - Printer Supplies	3,000	1,000	3,000	1,883	1,324	5,503
1-09-8000-550	Computer Equipment - Telephony	2,500	500	2,500	-	-	-
1-09-8000-600	Computer Equipment - Other	40,000	3,000	20,000	38,264	8,684	35,723
1-09-8100-100	Computer Software - Maint. and Support	60,000	50,000	44,000	50,332	37,321	49,534
1-09-8100-140	Computer Software - Stamik Maint. & Support	130,000	110,000	110,000	166,375	94,800	39,500
1-09-8100-150	Computer Software - Dynamics GP Maint. & Support	60,000	49,000	36,000	40,580	27,795	43,124
1-09-8100-200	Computer Software - Software and Upgrades	20,000	10,000	14,000	322	6,441	25,339
	Total Operating Expense	555,250	423,600	461,850	517,167	319,178	405,648
	Total Departmental Expenses	858,500	742,100	784,350	840,237	638,953	721,173

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**PALMDALE WATER DISTRICT  
FINANCE COMMITTEE - 2016 BUDGET (Departmental Overview)  
Customer Care**

**Budget 2015: 1,121,950**  
**Projected Actual 2015: 1,157,550**  
**Requested 2016: 1,350,750**

	PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
	2016	2015	2015	2014	2013	2012
DEPARTMENT PERSONNEL BUDGET:						
1-10-4000-000 Salaries	892,500	767,000	727,000	-	-	-
1-10-4000-100 Salaries - Departmental Overtime	10,000	8,000	13,500	-	-	-
Subtotal (Salaries - Departmental)	902,500	775,000	740,500	-	-	-
Employee Benefits (Departmental)						
1-10-4005-000 Payroll Taxes	68,250	63,250	54,000	-	-	-
1-10-4010-000 Health Insurance	221,000	176,500	173,000	-	-	-
1-10-4015-000 Pers	119,000	116,250	132,000	-	-	-
Subtotal (Benefits - Departmental)	408,250	356,000	359,000	-	-	-
Personnel Expenses	1,310,750	1,131,000	1,099,500	-	-	-
OPERATING EXPENSES:						
Total Operating Expense	40,000	26,550	22,450	-	-	-
Total Departmental Expenses	1,350,750	1,157,550	1,121,950	-	-	-

# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

### Customer Care

		PROPOSED	PROJECTED	BUDGET	ACTUAL	ACTUAL	ACTUAL
		2016	2015	2015	2014	2013	2012
<b>PERSONNEL BUDGET:</b>							
1-10-4000-000	Salaries	892,500	767,000	727,000	-	-	-
1-10-4000-100	Salaries - Departmental Overtime	10,000	8,000	13,500	-	-	-
	Subtotal (Salaries)	902,500	775,000	740,500	-	-	-
<b>Employee Benefits</b>							
1-10-4005-000	Payroll Taxes	68,250	63,250	54,000	-	-	-
1-10-4010-000	Health Insurance	221,000	176,500	173,000	-	-	-
1-10-4015-000	PERS	119,000	116,250	132,000	-	-	-
	Subtotal (Benefits)	408,250	356,000	359,000	-	-	-
	<b>Personnel Expenses</b>	<b>1,310,750</b>	<b>1,131,000</b>	<b>1,099,500</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OPERATING EXPENSES:</b>							
1-10-4155-005	Contracted Services - Assessor Data (Realquest)	10,000	8,250	8,250	-	-	-
1-10-4155-010	Contracted Services - Credit Reporting Services	4,000	3,500	3,700	-	-	-
1-10-4155-015	Contracted Services - AMR Services (Itron)	6,000	5,800	5,000	-	-	-
1-10-4155-020	Contracted Services - NEMO-Q System	2,000	-	-	-	-	-
1-10-4230-110	Mtce & Rep Office - Equipment	500	-	500	-	-	-
1-10-4250-000	General Material & Supplies	7,500	6,500	1,500	-	-	-
1-10-4260-000	Business Forms	10,000	2,500	3,500	-	-	-
	Total Operating Expense	40,000	26,550	22,450	-	-	-
	<b>Total Departmental Expenses</b>	<b>1,350,750</b>	<b>1,157,550</b>	<b>1,121,950</b>	<b>-</b>	<b>-</b>	<b>-</b>



# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

	PROJECT EXPENDITURE SUMMARY		
	BUDGETING YEAR AMOUNT		
	2016	2017	2018
Studies and Planning Documents	245,000	-	-
Safety & Regulatory Requirements	120,000	100,000	-
New Equipment	397,250	-	-
Replacement Equipment	213,000	-	-
General Projects	978,000	492,000	250,000
Replacement Capital Projects	2,288,000	2,130,000	1,775,000
New Capital Projects	-	-	-
New Capital Projects (CIF)	28,000	1,522,000	-
GAC Media Replacement	1,000,000	1,000,000	1,000,000
Annual Project Expenditures: <sup>1</sup>	5,269,250	5,244,000	3,025,000
3-Yr Total:	13,538,250		

<sup>1</sup> The 2016 total amount includes items classified under capital expense. This amount is removed for the fund analysis calculation due to the amount of \$x,xxx,000 being factored into the net operating income already.



# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

	2016 FUND BREAKDOWN					
	O&M	CF	WS	AR	CON	WQ
Studies and Planning Documents	60,000	185,000	-	-	-	-
Safety & Regulatory Requirements	100,000	-	-	20,000	-	-
New Equipment	89,250	-	-	308,000	-	-
Replacement Equipment	8,000	-	-	205,000	-	-
General Projects	768,000	-	-	10,000	200,000	-
Replacement Capital Projects	1,463,000	-	75,000	1,590,000	-	-
New Capital Projects	-	-	-	-	-	-
New Capital Projects (CIF)	-	28,000	-	-	-	-
Series 2013A Water Revenue Bond Fund	-	-	-	-	-	-
GAC Media Replacement (4 Contactors)	-	-	-	-	-	1,000,000
	2,488,250	213,000	75,000	2,133,000	200,000	1,000,000
2016 Total Tie-out:	6,109,250					

Equipment	610,250
Capital Projects - General Fund	4,286,000
Capital Projects - CIF	213,000
Plant Expenditures	(2,488,250)
	<u>2,621,000</u>

Abbreviation Explanation	
O&M	= Plant Expensed
CF	= Capital Improvement Fund
WS	= Source Water Supply
AR	= Asset Replacement
CON	= Conservation Program
WQ	= Water Quality Fund
WRB	= 2013A Water Revenue Bond Fund

# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

REQ. #	DESCRIPTION	Dept.	2016 FUND SOURCE BREAKDOWN		BUDGETING YEAR AMOUNT		
			O&M	CF	2016	2017	2018
Studies and Planning Documents							
PL01	2015 Urban Water Management Plan Update - Due June, 2016	ENG	60,000	-	60,000	-	-
PL02	2014 Water System Master Plan Update - CO	ENG	-	45,000	45,000	-	-
PL03	2014 Water System Master Plan Update - EIR	ENG	-	140,000	140,000	-	-
			60,000	185,000	245,000	-	-
		Total Fund Source:	245,000				

# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

REQ. #	DESCRIPTION	Dept.	2016 FUND SOURCE BREAKDOWN		BUDGETING YEAR AMOUNT		
			O&M	AR	2016	2017	2018
Safety and Regulatory Compliance							
SF01	ARC Flash Hazard Analysis - Wells, Boosters, and WTP (CO)	FAC	62,000	-	62,000	-	-
SF02	Fire Doors and Fire Alarm Replacement - Administration Building	FAC	-	-	-	15,000	-
SF03	Fleet Lighting Improvements - Phase 2 of 3	FAC	10,000	-	10,000	10,000	-
SF04	AC Pipe Waste Disposal - JPIA Recommendation	FAC	28,000	-	28,000	-	-
SF05	Generator/Engine Emissions - Well No. 2A and 3A	FAC	-	20,000	20,000	-	-
SF06	Generator/Engine Emissions - 25th St & 45th St Booster Stations	FAC	-	-	-	20,000	-
SF07	Generator/Engine Emissions - WTP 250 kW	FAC	-	-	-	50,000	-
SF08	Crane Rigging	FAC	-	-	-	5,000	-
			100,000	20,000	120,000	100,000	-
Total Fund Source:			120,000				

# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

REQ. #	DESCRIPTION	Dept.	2016 FUND SOURCE BREAKDOWN		BUDGETING YEAR AMOUNT		
			O&M	AR	2016	2017	2018
New Equipment							
NE01	Handheld GPS Data Collection Equipment	ENG	-	20,000	20,000	-	-
NE02	Bucket Truck (Looking at Lease Option)	FAC	-	75,000	75,000	-	-
NE03	Power Broom	FAC	-	35,000	35,000	-	-
NE04	Valve Exercising Truck (Purchased - Expected Delivery Feb. 2016)	FAC	-	119,000	119,000	-	-
NE05	Submersible Mixer - Spare Solarbee Unit (GridBee)	FAC	-	14,000	14,000	-	-
NE06	Trailer Hot Water Pressure Washer	FAC	-	20,000	20,000	-	-
NE07	RobinAir Service System	FAC	4,250	-	4,250	-	-
NE08	District Data Storage (Additional Space)	IT	35,000	-	35,000	-	-
NE09	Tele-Conference Bridge	IT	-	25,000	25,000	-	-
NE10	WTP WiFi System	IT	25,000	-	25,000	-	-
NE11	Mobility Project	IT	25,000	-	25,000	-	-
			89,250	308,000	397,250	-	-
Total Fund Source:			397,250				

# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

REQ. #	DESCRIPTION	Dept.	2016 FUND SOURCE BREAKDOWN			BUDGETING YEAR AMOUNT		
			O&M	AR	WQ	2016	2017	2018
Replacement Equipment								
RE01	Replacement Rock Drill, Pavement Breaker & Clay Spade (Qty. 2)	FAC	8,000	-	-	8,000	-	-
RE02	Replacement Vehicles/Fleet (3)	FAC	-	135,000	-	135,000	-	-
RE03	Data Center UPS System (Symmetra)	IT	-	20,000	-	20,000	-	-
RE04	Hi-Speed Document Scanners (Qty. 4)	IT	-	50,000	-	50,000	-	-
			8,000	205,000	-	213,000	-	-
		Total Fund Source:	213,000					

# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

REQ. #	DESCRIPTION	Dept.	2016 FUND SOURCE BREAKDOWN			BUDGETING YEAR AMOUNT		
			O&M	AR	CON	2016	2017	2018
General Projects								
PRO01	Entry Way Buildings - GAC & Filter Galleries (Safety Issue)	OPS	-	-	-	-	21,000	-
PRO02	Additional Brine Tank - WTP	OPS	-	-	-	-	65,000	-
PRO03	GAC Staging Area (2000 Sq. Ft.)	OPS	-	-	-	-	35,000	-
PRO04	Sludge Pump Station Flow Meter	OPS	4,000	-	-	4,000	-	-
PRO05	Sed Basin Loading Docks/Access Improvements	OPS	-	-	-	-	21,000	-
PRO06	Customer Lobby Improvements/Remodel	ENG	-	-	-	-	65,000	-
PRO07	Office/Work Space Improvements for Electronic Techs.	OPS	-	-	-	-	35,000	-
PRO08	HVAC Unit at WTP	FAC	-	10,000	-	10,000	-	-
PRO09	Small Kitchen Remodel (Main Office)	FAC	4,000	-	-	4,000	-	-
PRO10	Upgrade Conference Rooms (Projector Installation)	IT	10,000	-	-	10,000	-	-
PRO11	GIS Extended Capabilities	IT	25,000	-	-	25,000	-	-
PRO12	FIS/HR Upgrade (Dynamics GP)	IT	50,000	-	-	50,000	-	-
PRO13	CIS Software Replacement	FIN	675,000	-	-	675,000	-	-
PRO14	2016 Water Rebate Program - Controllers, Turf Replacement, etc.	WC	-	-	200,000	200,000	250,000	250,000
			768,000	10,000	200,000	978,000	492,000	250,000
Total Fund Source:			978,000					



# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

REQ. #	DESCRIPTION	Dept.	2016 FUND SOURCE BREAKDOWN			BUDGETING YEAR AMOUNT		
			O&M	WS	AR	2016	2017	2018
Replacement Capital Projects								
RCP01	Meter Replacement Program - Purchase (Quantity = 4,588)	FIN	1,115,000	-	-	900,000	1,100,000	1,100,000
RCP02	Meter Replacement Program - Installation (Quantity = 4,588)	FIN	200,000	-	-	325,000	175,000	175,000
RCP03	Parking Lot Re-Surfacing - Administration and N.O.B.	FAC	100,000	-	-	100,000	-	-
RCP04	Palmdale Ditch Improvements	ENG	-	75,000	-	75,000	75,000	-
RCP05	WTP SCADA Radio Replacement	FAC	48,000	-	-	48,000	-	-
RCP06	Brine Storage Tanks - Well Sites (8)	FAC	-	-	130,000	130,000	130,000	-
RCP07	NaOCL Generator Replacement - (3) Well Sites and 45th Street Booster Station	FAC	-	-	265,000	265,000	300,000	500,000
RCP08	Production Flow Meter Replacements - All Well Sites (CO)	FAC	-	-	60,000	60,000	-	-
RCP09	Well 7A - Electrical Transformer	FAC	-	-	35,000	35,000	-	-
RCP10	Well 25 Rehabilitation	FAC	-	-	-	-	50,000	-
RCP11	Well 30 Rehabilitation (CO)	FAC	-	-	50,000	50,000	-	-
RCP12	Well 15 Rehabilitation (CO)	FAC	-	-	300,000	300,000	-	-
RCP13	Well 26 Rehabilitation	FAC	-	-	-	-	150,000	-
RCP14	Well 29 Rehabilitation	FAC	-	-	-	-	150,000	-
RCP15	WRB Project Committed Contract Carryover	ENG	-	-	750,000	-	-	-
			1,463,000	75,000	1,590,000	2,288,000	2,130,000	1,775,000
Total Fund Source:			3,128,000					

# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

REQ. #	DESCRIPTION	Dept.	2014 FUND SOURCE BREAKDOWN			BUDGETING YEAR AMOUNT		
			O&M	WS	AR	2016	2017	2018
New Capital Projects								
No New Capital Project items have been submitted for 2016								
			-	-	-	-	-	-
		Total Fund Source:	-					



# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

REQ. #	DESCRIPTION	Dept.	2016 FUND SOURCE BREAKDOWN		BUDGETING YEAR AMOUNT		
			OM	CF	2016	2017	2018
New Capital Projects (CIF)							
NCC01	Well No. 34A - Design & Construction (Lanc. Subbasin)	ENG	-	-	-	1,500,000	-
NCC02	Acquisition of Tax Defaulted Properties	ENG	-	28,000	28,000	22,000	-
			-	28,000	28,000	1,522,000	-
		Total Fund Source:	28,000				

# DRAFT

## PALMDALE WATER DISTRICT 2016 BUDGET

REQ. #	DESCRIPTION	Dept.	2016 FUND SOURCE BREAKDOWN	BUDGETING YEAR AMOUNT			
			WRB	2016	2017	Uncommitted	
Series 2013A Water Revenue Bond Fund							
WB01	Little Rock Dam Sediment Removal - EIR/EIS/Permits		3,792	3,792	-	-	
WB02	Upper Amargosa Recharge (Project Capacity)		1,156,620	1,156,620	-	-	
WB03	Palmdale Regional Recharge & Recovery (Permits)		849,158	849,158	-	-	
			2,009,570	2,009,570	-	-	
		Total Fund Source:	2,009,570				