

MINUTES OF MEETING OF THE FACILITIES COMMITTEE OF THE PALMDALE WATER DISTRICT, AUGUST 4, 2015:

A meeting of the Facilities Committee of the Palmdale Water District was held Tuesday, August 4, 2015, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. Chair Estes called the meeting to order at 10:00 a.m.

1) Roll Call.

Attendance:

Facilities Committee:
Joe Estes, Chair
Vincent Dino, Committee
Member

Others Present:

Dennis LaMoreaux, General Manager
Matt Knudson, Assistant General Manager
Tim Moore, Facilities Manager
Jim Stanton, Information Technology Manager
Dawn Deans, Executive Assistant
0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Dino, seconded by Chair Estes, and unanimously carried to adopt the agenda, as written.

3) Public Comments.

There were no public comments.

4) Action Items:

4.1) Consideration and Possible Action on Approval of Minutes of Regular Meeting Held July 9, 2015.

It was moved by Committee Member Dino, seconded by Chair Estes, and unanimously carried to approve the minutes of the Facilities Committee meeting held July 9, 2015, as written.

4.2) Consideration and Possible Action on Amendment No. 3 to Current Consultant Services Agreement With Tripepi Smith & Associates to Create Palmdale Water District Intranet. (\$14,400.00 – Budgeted – Information Technology Manager Stanton)

Information Technology Manager Stanton provided an overview of the Consultant Services Agreement with Tripepi Smith & Associates, Amendment No.'s 1, 2, and 3, and proposed content for an intranet, and after a brief discussion of the operations of an intranet and the benefit to the District, it was moved by Committee Member Dino, seconded by Chair Estes, and unanimously carried that the Committee concurs with staff's recommendation to approve Amendment No. 3 to the current Consultant Services Agreement with Tripepi Smith & Associates to create an intranet for the District in the not-to-exceed amount of \$14,400.00.

5) Information Items.

5.1) Status Report on All 2015 Budgeted Projects Including Timelines, Milestones, Project Manager, and if the Project is on Schedule. (Chair Estes)

Assistant General Manager Knudson stated that the meter replacement project is nearly complete, has generated positive revenue, and staff recommends a meter replacement project in 2016; that four brine storage tanks are being installed; that sodium hypochlorite chlorine generators have been ordered for remote sites; that construction of office security improvements will begin soon; that the new shop mechanic truck has been deployed; that flow meters for well sites have been ordered; that the traffic control plan for the 30th Street East water main replacement project is now complete; and that the 10th Street East water main replacement project is complete with the exception of several change orders.

Facilities Manager Moore then provided an update on construction of the service line for the animal shelter on Sierra Highway, the numerous leaks in the Ana Verde area where water main replacements are needed, and the valve truck.

Assistant General Manager Knudson then stated that staff is reviewing the lease of light-duty vehicles, and this option will be discussed during the 2016 budget process.

5.2) Status Report on Wind Turbine Performance. (Assistant General Manager Knudson)

Assistant General Manager Knudson stated that a written summary of the wind turbine's performance has not yet been received from Black & Veatch and that staff will be issuing Black & Veatch a nonperformance letter regarding the summary.

5.3) Other.

General Manager LaMoreaux stated that there was no damage to District facilities from recent storms, and no water was received in Littlerock Reservoir.

Information Technology Manager Stanton stated that staff is working with the City of Chula Vista to obtain projectors for the Engineering Conference Room and potentially the NOB Conference Room at little or no cost.

There were no additional information items.

6) Board Members' Requests for Future Agenda Items.

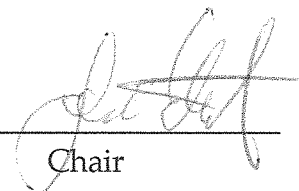
It was stated that "Status on Black & Veach wind turbine performance summary" will be included on the next agenda as an Information Item.

There were no requests for future agenda items.

It was stated that the next Facilities Committee meeting will be held September 8, 2015 at 10:00 a.m.

7) Adjournment.

There being no further business to come before the Facilities Committee, the meeting was adjourned at 10:32 a.m.


Chair