MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, APRIL 16, 2015.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, April 16, 2015, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Vice Chair Alvarado called the meeting to order.

1) Pledge of Allegiance.

At the request of Vice Chair Alvarado, General Manager Knudson led the pledge of allegiance.

2) Roll Call.

Attendance:	**Others Present:**
Robert Alvarado, Vice Chair	Matt Knudson, AVSWCA General Manager
Leo Thibault, Treas.-Auditor	Tom Barnes, AVSWCA Controller
Neal Weisenberger, Secretary	Dennis LaMoreaux, PWD General Manager
Keith Dyas, Cmsnr.	Travis Berglund, LCID General Manager
Kathy Mac Laren, Cmsnr.	Dwayne Chisam, AVEK Asst. General Mngr.
John Tenerelli, Alt. Cmsnr.	George Lane, Alt. Commissioner
	Dennis Hoffmeyer, Senior Accountant
Barbara Hogan, Chair –	Danielle Henry, Administrative Assistant
EXCUSED ABSENCE	1 member of the public

Commissioner Thibault introduced John Tenerelli, LCID's new alternate Commissioner, after which the Commissioners welcomed him to the Association.

3) Public Comments for Non-Agenda Items.

There were no public comments.

4) Consideration and Possible Action on Minutes of Regular Meeting Held February 19, 2015.

It was moved by Commissioner Dyas, seconded by Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the minutes of the regular meeting held February 19, 2015, as written.

5) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from Palmdale Water District in the amount of $636.87 for staff services, including ratification of $180.00 for the vendor booth fee at the Antelope Valley Home Show and Emergency Expo on March 27-29, 2015, from AVEK in the amount of $1,278.69 for staff services, and from The Pun Group in the amount of $4,000.00 for the audit for years ended June 30, 2013 and 2014. The motion was seconded by Commissioner Weisenberger and unanimously carried by all members of the Board of Commissioners present at the meeting.

Commissioner Thibault then reviewed and moved to approve ratification of the payment made to RMC Water and Environment in the amount of $278,209.52 for the Antelope Valley Integrated Regional Water Management Plan (IRWMP) 2007 Update, and after a brief discussion of the grant funding received from Department of Water Resources and of the IRWMP Advisory Team, the motion was seconded by Commissioner Mac Laren and unanimously carried by all members of the Board of Commissioners present at the meeting.

6) Presentation on CalWARN Program. (Scott Hopkins, City of Glendora Public Works Water Division/CalWARN)

Mr. Scott Hopkins, of the City of Glendora Public Water Works Division and CalWARN Region I Co-Chair, provided a detailed overview of the California Water/Wastewater Agency Response Network (CalWARN), including the purpose of the Program, the successful mutual assistance with past emergency events, and his personal experiences of providing help through the Program after which the Commissioners thanked him for providing the presentation.

7) Presentation on Palmdale Regional Groundwater Recharge and Recovery Project (Formerly Littlerock Creek Groundwater Recharge and Recovery). (General Manager Knudson)

General Manager Knudson provided an overview of the Feasibility Study for the Palmdale Regional Groundwater Recharge and Recovery Project, formerly known as the Littlerock Creek Groundwater Recharge and Recovery Project, including the purpose of the Project to incorporate recycled water to improve long-term water supply, the future water supply demands, the recommended recharge location and

alternative locations considered, the facilities and operations, the associated costs, the long-term benefits, the potential future partners, and the Project's timeline for the next year followed by a brief discussion of recycled water rates and allocation amounts.

8) Discussion and Possible Action on 2015 Sustainable Landscaping Expo with AVEK as the Lead Agency. (General Manager Knudson/Commissioner Weisenberger)

After a brief discussion of potential dates to hold the 2015 Sustainable Landscaping Expo, of the Antelope Valley Fair Association's availability to provide public relations for the Expo, and of alternative venue locations and public relations companies, it was determined to schedule the 2015 Sustainable Landscaping Expo on November 7 and for staff to obtain venue and public relations pricing comparisons.

9) Presentation, Consideration, and Possible Action on Acceptance and Filing of Audit for Years Ended June 30, 2013 and 2014. (General Manager Knudson/Senior Accountant Hoffmeyer)

Senior Accountant Hoffmeyer provided an overview of the Audit for years ended June 30, 2013 and 2014, including The Pun Group's presentation of the audit as an Enterprise Fund versus a Government Activity Fund as in prior years, the differences between an Enterprise Fund and a Government Activity Fund, the improvements that will be made in record keeping, and the fraud protection safeguards that have been put in place after which he stated that staff recommends The Pun Group perform future audits at the current budgeted amount, and after a brief discussion, it was moved by Commissioner Weisenberger, seconded Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to accept and file the audit for years ended June 30, 2013 and 2014.

10) Discussion and Possible Action on Rotation for Position of General Manager. (General Manager Knudson)

General Manager Knudson stated that there has never been a normal rotation cycle among the member agencies for the Association's General Manager position and inquired if AVEK and LCID would be interested in creating a rotation after which the Commissioners agreed that General Manager Knudson is doing a great job and recommended he continue as the General Manager for the Association.

11) Report of General Manager.

a) Update on Revenue, Expenditures and Change in Net Position.

General Manager Knudson provided a brief update of the Association's Revenue, Expenditures and Change in Net Position and stated that everything looks good.

b) Update on Antelope Valley Integrated Regional Water Management Planning Stakeholders Meetings.

General Manager Knudson reported that he is coordinating a meeting with the Advisory Team to discuss grant funding through Prop. 1 and Prop. 84 and that he and Senior Accountant Hoffmeyer created a reimbursement formula to present to the Advisory Team for staff time spent on grant applications and the management of IRWMP funds followed by a brief discussion of inviting the Advisory Team to meet with the Association to review the financial status of the Antelope Valley Integrated Regional Water Management Plan.

12) Report of Controller.

a) Update on the Antelope Valley Home Show.

Controller Barnes reported that the Association's booth did well at the AV Home Show and Emergency Expo despite the decrease in public attendance from last year's Show followed by a brief discussion of the newly implemented parking and admission costs of the Show.

Commissioner Thibault then reviewed the contents of the give-away bags prepared by AVEK staff and thanked AVEK and PWD for all their efforts and the staff and Commissioners that volunteered at the booth.

b) Update on Regional Water Conservation Efforts.

c) Update on Drought.

Controller Barnes provided a detailed presentation on the impending water shortage regulations and restrictions, including emergency regulations already in effect,

the gallons per capita per day comparisons, the Statewide water conservation results from June, 2014 to February, 2015, the Governor's Executive Order, the enforcement and timeline for conservation goals, and how the Antelope Valley is responding after which the Commissioners thanked him for the presentation.

13) Reports of Commissioners.

Commissioner Thibault commended Senior Accountant Hoffmeyer for his assistance in completing the Audit for years ended June 30, 2013 and 2014.

Commissioner Weisenberger reported that the Antelope Valley Water Partners are hosting a Smart Landscaping Workshop on Native Plants at the Antelope Valley College on April 18 at 9:00 a.m. and that the Antelope Valley Resource Conservation District is hosting an open house on May 2 from 8 a.m. to 4 p.m.

Commissioner Dyas reported that AVEK's Westside Water Bank Project has been very useful in helping survive the current drought and that AVEK is being awarded first prize for Excellence in Engineering Sustainability through the American Academy of Environmental Engineers Scientists on April 23 in Washington DC for the Project.

14) Report of Attorney.

There was no attorney present.

15) Commission Members' Requests for Future Agenda Items.

Commissioner Weisenberger requested "Discussion and possible action on 2015 Sustainable Landscape Expo with AVEK as the Lead Agency" remain on future agendas as a standing item, and after a brief discussion of the official name for the Expo, it was determined that the name would be decided during the first Expo Committee meeting at AVEK on April 24 at 9 a.m.

There were no further requests for future agenda items.

16) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held May 14, 2015 at 6:30 p.m. at PWD.

17) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned.

Secretary